

# PROPOSED BUDGET **FY 2023**

---

CITY OF  
SOUTHLAKE



[CITYOFSOUTHLAKE.COM](http://CITYOFSOUTHLAKE.COM)

# City of Southlake, Texas

## Fiscal Year 2022–2023



Filed September 29, 2022 3:49 PM

Tarrant County Clerk's Office

*Mary Louise Nicholson*

Mary Louise Nicholson  
Tarrant County Clerk

This budget will raise less revenue from property taxes than last year's budget by an amount of \$-1,049, which is a 0.00 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$505,612.

The members of the governing body voted on the budget as follows:

FOR: Mayor John Huffman  
Kathy Talley  
Randy Robbins  
Shawn McCaskill  
Ronell Smith  
Randy Williamson

ABSENT: Amy Torres-Lepp

### Property Tax Rate Comparison

	2022–2023	2021–2022
Property Tax Rate:	\$0.360000/100	\$0.390000/100
No-New-Revenue Tax Rate:	\$0.364058/100	\$0.397114/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.300567/100	\$0.320358/100
Voter-Approval Tax Rate:	\$0.385870/100	\$0.402655/100
Debt Rate:	\$0.065000/100	\$0.065000/100

Total debt obligation for City of Southlake, Texas secured by property taxes:  
\$6,328,378



This budget will raise less revenue from property taxes than last year's budget by an amount of \$1,049, which is a 0.0 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$505,612.



## CITY OF SOUTHLAKE COUNCIL MEMBERS

Mayor	John Huffman
Councilmember Place 1	Kathy Talley
Councilmember Place 2	Randy Robbins
Councilmember Place 3/Deputy Mayor Pro Tem	Shawn McCaskill
Councilmember Place 4	Ronell Smith
Councilmember Place 5	Amy Torres-Lepp
Councilmember Place 6/Mayor Pro Tem	Randy Williamson

## CITY OF SOUTHLAKE STAFF

City Manager	Shana K. Yelverton
Chief Financial Officer	Sharen Jackson
Assistant City Manager	Alison D. Ortowski
Assistant to the City Manager	Major Youngblood



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Southlake  
Texas**

For the Fiscal Year Beginning

**October 01, 2020**

# BUDGET PROCESS

## HOW WE WORK

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Southlake, TX for its annual budget for the fiscal year beginning October 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



## OUR MISSION

THE MISSION OF THE CITY OF SOUTHLAKE IS TO PROVIDE MUNICIPAL SERVICES THAT SUPPORT THE HIGHEST QUALITY OF LIFE FOR OUR RESIDENTS, A SUPPORTIVE ENVIRONMENT FOR LOCAL BUSINESSES, AND UNIQUE AND SPECIAL EXPERIENCES FOR VISITORS.



## OUR VISION

SOUTHLAKE IS A VIBRANT, ATTRACTIVE, SAFE, HEALTHY AND FISCALLY SOUND COMMUNITY THAT EPITOMIZES BOTH ECONOMIC AND ENVIRONMENTAL SUSTAINABILITY. WE OFFER QUALITY NEIGHBORHOODS AND A HIGH STANDARD OF LIVING, WITH ABUNDANT OPPORTUNITIES FOR LEARNING, SHOPPING, WORKING, RECREATION AND ENJOYMENT OF OPEN SPACES.

# VALUES

Our corporate values underlie how the City accomplishes its work. These are the principles that we hold important and standards by which the organization operates. These values, as adopted by the City Council, form the cornerstones of the Strategic Management System and are designed to guide City staff in their day to day work and the Council as it conducts its business:

## **INTEGRITY**

### ***Do the right thing.***

Being worthy of the public's trust in all things. We deal honestly and respectfully with each other and the public at all times.

## **INNOVATION**

### ***Think outside the box.***

Valuing progressive thinking, creativity, flexibility and adaptability in service delivery.

## **ACCOUNTABILITY**

### ***Own it.***

Taking personal responsibility for our actions or inaction while putting the interests of the taxpayer first.

## **COMMITMENT TO EXCELLENCE**

### ***Go above and beyond.***

Behaving responsibly in our delivery of service to the public. Our work is characterized by its quality and by the diligence with which it is carried out. We proactively seek to solve problems in advance.

## **TEAMWORK**

### ***Work together.***

Recognizing the importance of working together to meet our citizen's needs, communicating clearly, sharing resources and information freely.



# TABLE OF CONTENTS

**Transmittal Letter ..... 13**

The Transmittal Letter is written to the City Council by the City Manager and provides a high-level preview of the City Manager’s proposed budget. It contains information including the proposed tax rate and proposed fund summaries as well as overviews of the departmental plans. The letter helps tie together the core elements which make up the proposed budget and illustrates how those elements further the City’s goals found within the strategic management system.

- Budget Goals..... 14
- Service Delivery Excellence ..... 19
- Financial Information and Fund Summaries..... 19
- General Fund..... 19
- Debt Service Fund.....25
- Utility Fund.....25
- Vehicle Replacement Fund ..... 26
- Southlake Parks Development Corporation Fund .....27
- Crime Control and Prevention District Fund .....28
- Community Enhancement and Development Corporation..... 30
- Economic Development Investment Fund.....31
- Facility Maintenance Fund .....32
- Technology Infrastructure and Security Fund.....33
- Tax Increment Finance District Fund .....33
- Special Revenue Funds ..... 34
- Strategic Initiative Fund .....38
- Capital Improvements Program ..... 40
- Summary ..... 45

**Budget Overview..... 47**

This section attempts to help explain the meaning behind the numbers which are presented in subsequent chapters. It gives perspective to the City’s budgeting process, basis of budgeting and accounting, how the budget is amended and the fund accounting system.

**City Profile ..... 71**

We believe the ability to monitor and evaluate the financial condition of a local government is critical to that government’s successful, prosperous future. Recognizing that trends can provide early warning signals, staff regularly monitors numerous financial indicators. A portion of this data is featured in the charts located in this section of the budget document. These charts offer a quick, effective visual of the City’s financial condition. A list of Council members, an organizational chart, location and a history of the City is also provided.



Financial Trend Monitoring System Overview ..... 81  
 Financial Trend Monitoring System: Environmental Factors .....85  
 Financial Trend Monitoring System: Financial Indicators ..... 99  
 Benchmark City Trend Data..... 115

**Strategic Direction ..... 129**

This section provides information about the City’s Strategic Management System (SMS). Several years ago the City adopted the SMS which drives the way the City conducts its business. The department directors contribute to the SMS by developing a corporate business plan and aligning their yearly budget proposals to that plan.

**Overview of city departments ..... 149**

This section provides an overview of the various departments and divisions of the City via department highlights, strategy maps, performance measures and goals. This section is intended to give the reader an understanding of the core services each department provides as well as performance data related to those services.

**Fund Summaries ..... 181**

This section provides an analysis of each separate fund including revenues, expenditures and fund balance. For comparative purposes, the immediately preceding fiscal year’s audited figures are illustrated, as well as current year budget, revised current year and projected budget for the impending fiscal year.

**General Fund Expenditures..... 211**

This section provides the General Fund Summary. The General Fund is the City’s principal operating fund which is supported by taxes, fees, and other revenues that may be used for any lawful purpose. This fund accounts for all activity not specifically accounted for in other funds and includes such operations as police, fire, engineering, planning, finance and administration.

**Strategic Initiative Fund..... 221**

This section provides information about the Strategic Initiative Fund. This fund was created in 2005 for the purpose of taking fund balance reserves in excess of the City identified optimal fund balance level and using them for one-time expenditures for high-impact projects such as infrastructure maintenance, community enhancement, technology and capital acquisition.

**Facility Maintenance Fund ..... 227**

This section provides information about the Facility Maintenance Fund. The purpose of this fund is to build capacity for future maintenance projects as we will have many needs to address as our facilities age. The Strategic Initiative Fund has provided seed money for this fund, an important element of our budget given the size and complexity of the City’s facility infrastructure.

**Technology Infrastructure & Security Fund..... 231**

This section provides information about the Technology Infrastructure & Security Fund. This fund was created in FY 2017 to build capacity for current and future technology needs. Expenditures in this fund are used to maintain, enhance and replace technology infrastructure and enterprise software to ensure the City receives the most reliable and best value with technology investments.

**Economic Development Investment Fund..... 235**

The Southlake 2030 Economic Development & Tourism Strategic Plan includes the following as recommendation 4.3: “Southlake should establish a fund to use to attract and retain employers, as well as to help retain and expand existing businesses.” This fund was created in 2013 for that purpose.

**Utility Fund ..... 239**

This section provides the Utility Fund Summary. The Utility Fund is an enterprise or business fund. This means that the direct beneficiaries of the “business” pay for all costs through fees or rates. Water, sewer service, and solid waste service revenues generated through our rates, as well as the expenses for providing these services are accounted for in the Utility Fund.

**Vehicle Replacement Fund..... 243**

This section provides a fund summary and detailed spending plan funds which provide the resources needed to manage the purchase of vehicles for the City’s fleet. The establishment and funding of the vehicle replacement program was designed to even out expenses for the City’s fleet from year to year and provide a logical method for purchasing and retiring vehicles.

**Debt Service Funds & Debt Schedules ..... 247**

This section provides a summary of the annual principal and interest payments for all outstanding bonded debt and capital leases. Also included are some fast facts about the City’s use of debt and how that debt is funded both through property tax revenue and through dedicated, self-supporting revenue streams such as sales tax revenues for park development.

- Tax Supported vs. Self-Supporting Debt..... 248
- Debt Management..... 250
- The Relationship Between Property Taxpayers and Debt Repayment..... 251
- General Obligation Debt Overview ..... 254
- Revenue Bond Overview ..... 256
- Debt Service Fund..... 258
- Southlake Parks Development Corporation..... 259
- Southlake Parks Development Corporation (SPDC) Debt Service Fund ..... 261
- Community Enhancement and Development Corporation..... 263
- Community Enhancement and Development Corporation (CEDC) Debt Service Fund ..... 265

**Special Revenue Funds..... 267**

This section provides a detailed spending plan for funds which account for proceeds of specific revenue sources that are legally restricted for certain purposes.

Introduction..... 269

What are special revenue funds? ..... 269

How are special revenue funds used? ..... 271

Fund Summaries & FY 2023 Highlights ..... 273

Sales Tax Districts ..... 275

Crime Control & Prevention District (CCPD) Fund..... 276

Southlake Parks Development Corporation (SPDC) Fund ..... 278

Community Enhancement and Development Corporation Fund..... 280

Commercial Vehicle Enforcement Fund..... 284

Court Security Fund..... 285

Court Technology Fund ..... 286

Hotel Occupancy Tax Fund ..... 287

Library Donation Fund ..... 288

Park Dedication Fee Fund..... 289

Parks and Recreation Fund..... 290

Police Services Fund..... 291

Public Art Fund ..... 292

Recycling Fund ..... 293

Red Light Camera Fund..... 294

Reforestation Fund..... 295

Storm Water Utility Fund ..... 296

Tax Increment Finance (TIF) District Fund..... 297

**Capital Improvements Program (CIP) ..... 299**

A Capital Improvements Program is for the purchase, construction or replacement of the physical assets of the City. This section includes a listing of proposed projects for FY 2023 as well as projects that are planned for implementation over a five-year period.

Introduction..... 300

Creating the Capital Improvements Program ..... 300

Relationship Between the Capital Improvements Program and the Annual Budget..... 301

Relationship Between the Capital Improvements Program and the City’s Planning Process ..... 301

Relationship Between the Capital Improvements Program and the Biennial Citizen Survey..... 302

The Benefits of Capital Programming..... 302

Capital Budget Funding Sources ..... 304

Impact on Operating Budget..... 306

Planning and Funding for Future Capital Projects ..... 310

How to Read this Section..... 311

FY 2023 Capital Budget and Capital Improvements Plan ..... 312

FY 2023 Capital Budget Ongoing Project Funds ..... 313

Capital Improvements Program - All Funds Total ..... 314

Mobility .....	317
Water .....	341
Wastewater .....	369
Storm Water .....	379
Parks .....	399
Community Enhancements .....	421
Facilities .....	427
Appendix .....	433
<p>This section includes a list of acronyms, a budget glossary, Southlake’s financial policies and frequently asked questions. Also included is a personnel schedule, tax rate allocation information and the Financial Wellness component of the Southlake 2030 Sustainability Plan.</p>	
Acronyms .....	434
Budget Glossary .....	436
Department Performance Measure Definitions .....	445
Financial Policies .....	451
Frequently Asked Questions .....	468
Personnel Schedules .....	471
Tax Rate Allocation .....	474
Southlake 2030 Sustainability Plan: Financial Wellness .....	475





# TRANSMITTAL LETTER

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023

August 15, 2022

Honorable Mayor and  
Members of the City Council  
1400 Main Street, Suite 270  
Southlake, Texas 76092

Dear Mayor and Members of the City Council,

In accordance with the Texas Local Government Code and the Charter of the City of Southlake, the proposed annual budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, is submitted for your consideration. The budget presents a summary of the revenues and expenditures for each of the funds comprising the city's budget and provides information about how planned resource allocation advances the city's strategic priorities.

## BUDGET GOALS

The FY 2023 proposed budget has been developed with a clear set of goals to guide decision-making and promote long-term financial sustainability.

The first goal is to support the City's strategic priorities and ensure high quality service delivery. Figure 1 is the City of Southlake Strategy Map, illustrating the City's focus areas, objectives, critical business outcomes, and values that guide City work. For more information about the City's future direction, please see the Strategic Direction section of the budget document.

Thoroughly understanding economic conditions is critical for proper budgeting. Figure 2 shows the approach used to gather and analyze local economic information for projecting revenues and multi-year sustainability of the budget.

As the city's economy has grown, it has been possible to implement twelve tax relief measures since 2009. The City has provided for maximum homestead exemption relief for homeowners for many years and is including the maximum allowable 20% exemption in the proposed FY 2023 budget. For FY 2023, a three-cent reduction of the tax rate has also been proposed as another method of providing tax relief.

Debt management has been a key financial principle that has guided the development of the City's budget. The City of Southlake has been able to manage debt so that 100% of the City's current tax-supported debt will be retired in less than 10 years.

Methods used to reduce the City's debt obligations include:

- careful budgetary management;
- the use of voter-approved special revenue funds;
- aggressive amortization schedules;
- ongoing attention to refunding opportunities; and,
- the use of cash for projects when possible.

## FY 2023 BUDGET ACCOMPLISHMENTS

TAX RATE REDUCTION  
MAXIMUM HOMESTEAD EXEMPTION  
OPTIMUM FUND BALANCES  
DEBT MANAGEMENT  
CASH FUNDING FOR CAPITAL PROJECTS  
STRUCTURAL BALANCE  
STRONG NET REVENUES  
LIMITED EXPENDITURE GROWTH  
MULTI-YEAR SUSTAINABILITY  
COMPETITIVE COMPENSATION AND  
BENEFITS  
NO SERVICE LEVEL REDUCTIONS

## DID YOU KNOW?

The FY 2023 proposed budget includes a three cent tax rate reduction, reducing the tax rate for a fourth consecutive year.



Figure 1: City of Southlake Strategy Map

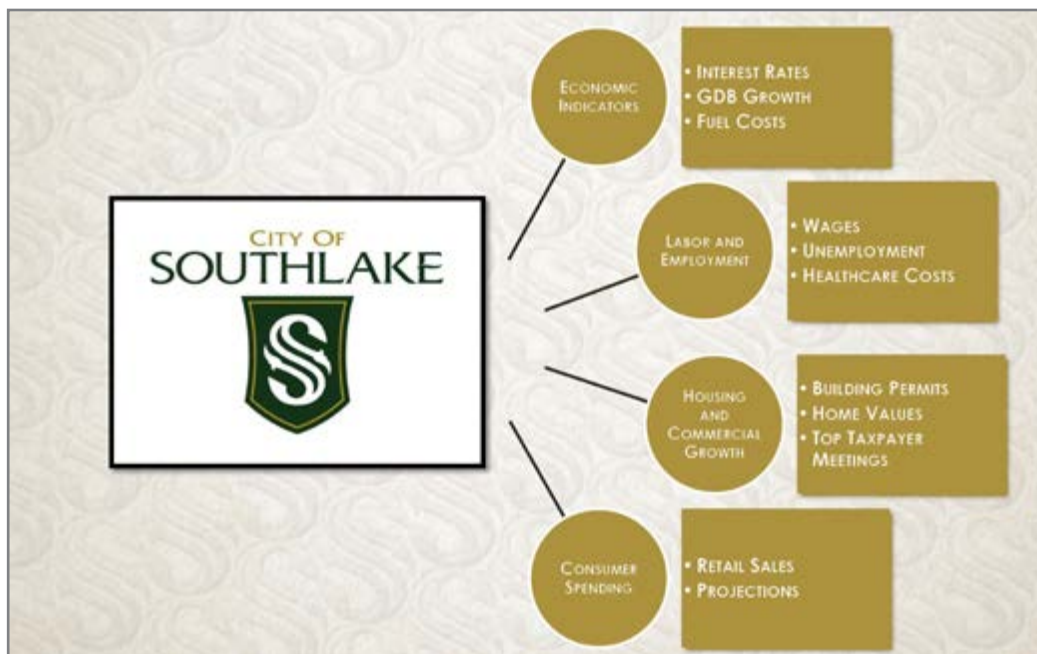


Figure 2: Economic information used for City financial projections



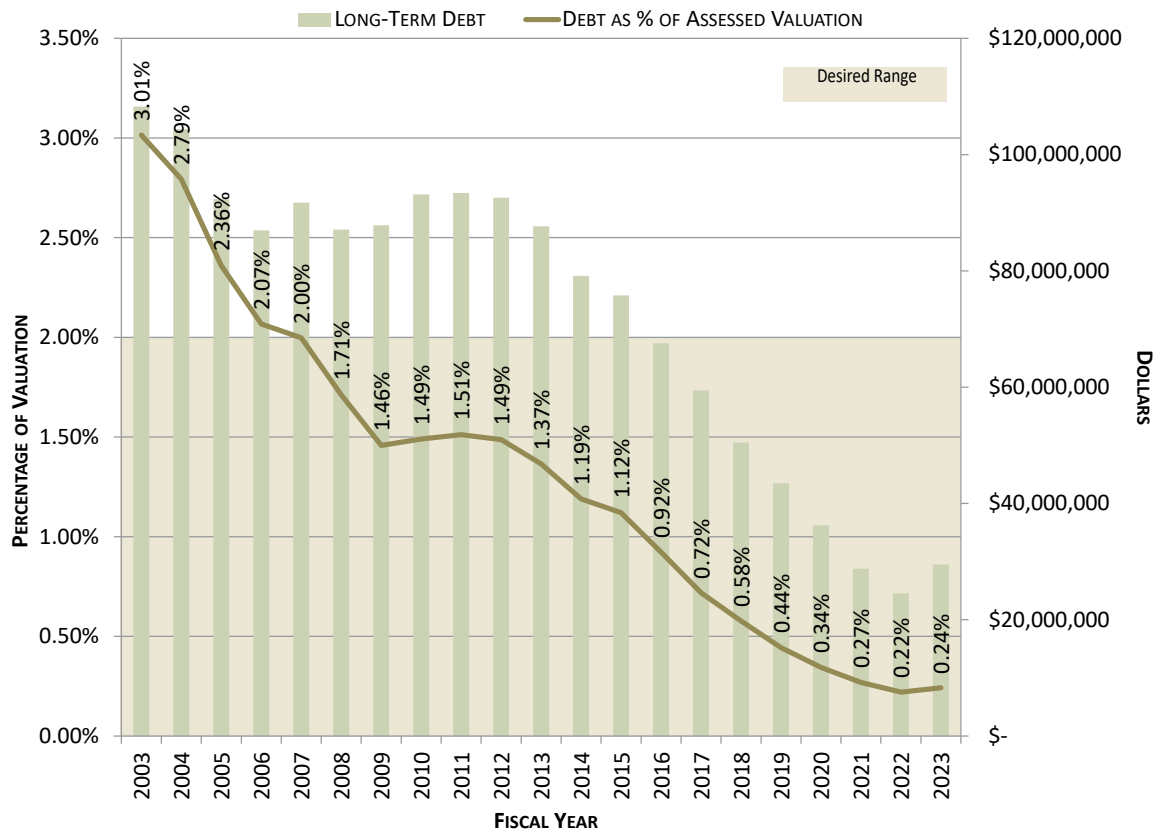


Figure 3: Long-term debt as a percentage of assessed valuation

These techniques and strong bond ratings have allowed for a reduction in the City’s property tax-supported debt by 74% since 2010, despite ongoing infrastructure development. Debt as a percent of assessed value has decreased from over 3% in 2003 to a projected 0.24% in 2023. The FY 2023 budget continues the use of cash to fund a portion of the General Fund capital improvement projects, continuing to reduce reliance on debt. Figure 3 shows trend information for Southlake’s debt as a percent of assessed valuation, as well as total property tax-supported debt.

Another important financial goal is ensuring the maintenance of optimum fund balances in operating funds. Maintaining proper reserves increases the organization’s ability to absorb or respond to temporary changes in the environment or circumstances, such as an unanticipated event or changes related to operating revenues. This budget provides for optimum fund balances, see Figure 4.

More than 70% of the City’s General Fund budgeted expenditures are related to personnel costs. It is the City’s goal to continue to provide for a fair compensation and benefits program to ensure a stable and high-performing workforce. This budget recognizes and addresses the competitive labor market and the need to recruit and retain strong talent.

Multi-year financial planning is another budget development consideration, one of the most important. The multi-year Capital Improvements Program (CIP) identifies the projects for the upcoming five-year period and reports the total cost of unfunded projects. Executive leaders evaluate the operational impact of all identified projects and include those costs in future budget projections. Staff monitors trends that depict the long-term financial health of the City and uses these trends to make decisions to reach financial and service goals.

The City has taken an additional formal step to understand and plan for the organization’s financial future by adopting the Sustainability Master Plan as an element of Southlake 2030. It contains formal recommendations to ensure positive outcomes. The Sustainability Master Plan is in the Appendix of this document.

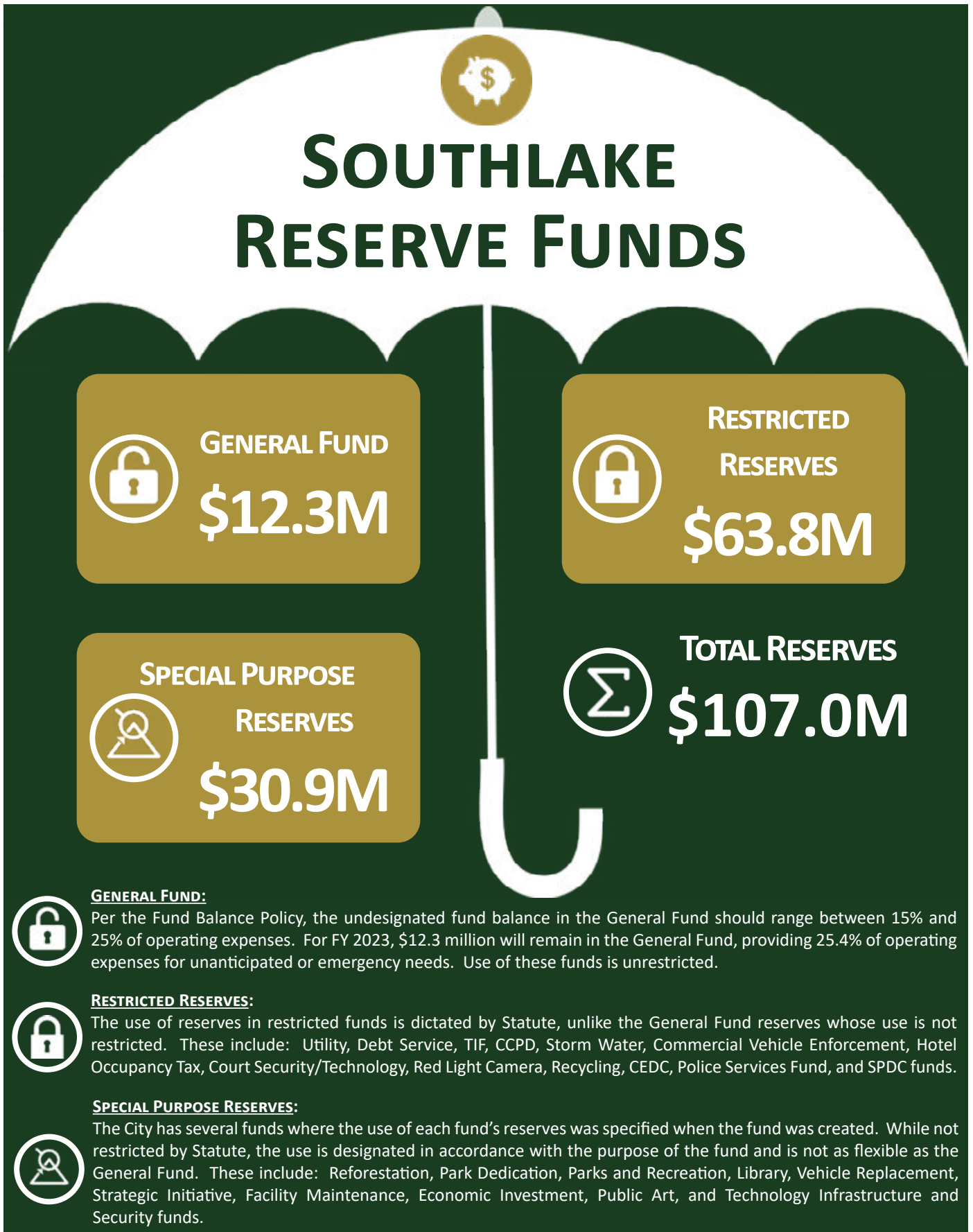


Figure 4: Southlake reserve fund balances

# ORGANIZATIONAL STRUCTURE

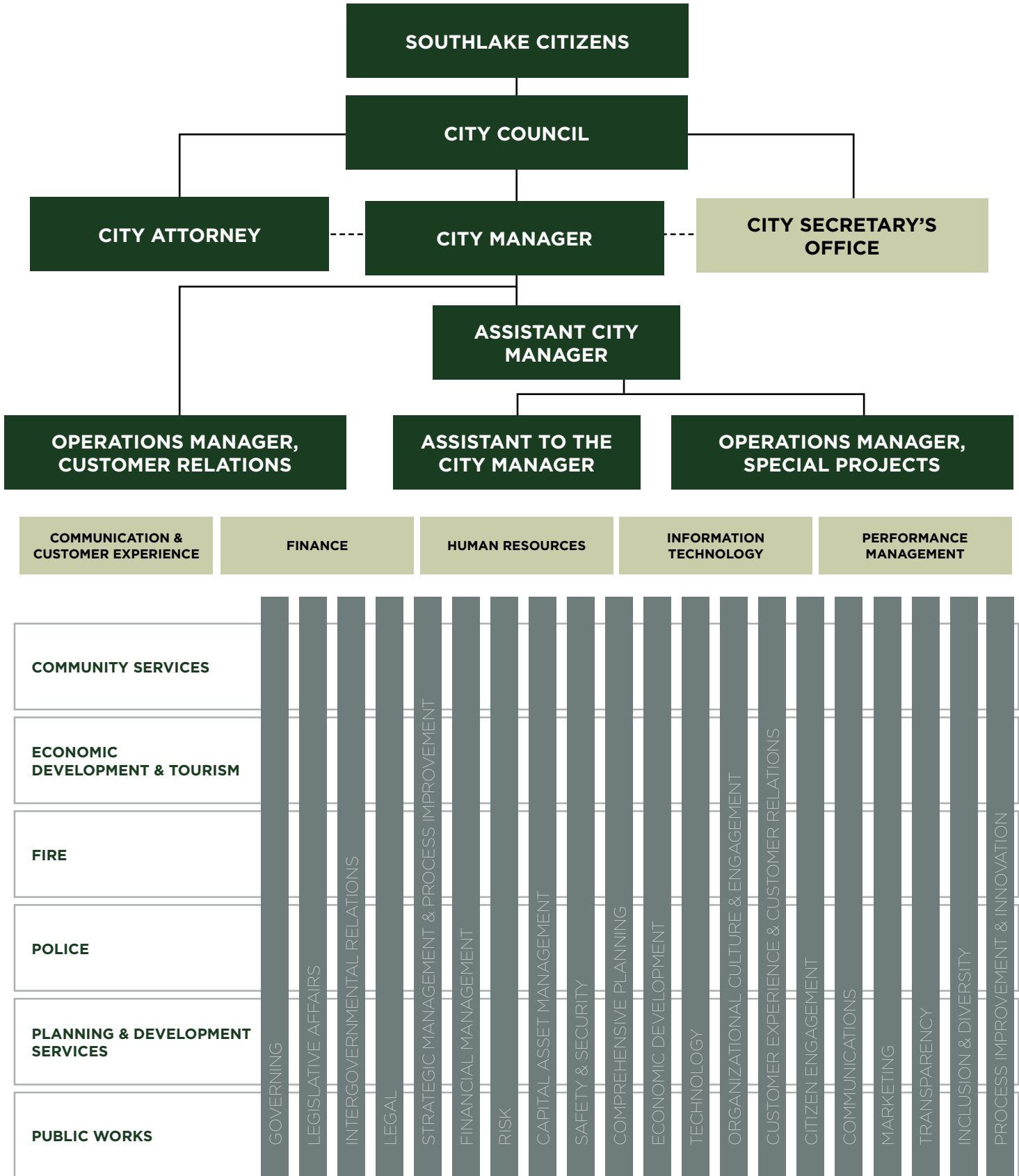


Figure 5: City of Southlake Organizational Structure

## SERVICE DELIVERY EXCELLENCE

The City of Southlake is committed to providing residents, businesses, and visitors with high quality, high value public services.

Figure 5 is the City of Southlake’s organizational chart, showing the departments and reporting relationships. Strategy execution is a fundamental part of the City’s operations. Department Directors regularly review progress toward meeting performance targets, including assessments of key accountability indicators (performance measures) and success in addressing Council-identified critical business outcomes.

Each department has its own strategy map built around the department’s core services and a performance scorecard that includes performance measures and targets that drive business decisions (see City Department Overview section for more information). City leadership also gives attention to meeting performance expectations in accordance with the City’s values: Integrity, Innovation, Accountability, Commitment to Excellence, and Teamwork.

## FINANCIAL INFORMATION AND FUND SUMMARIES

The City’s budget is made up of specific “funds” to account for the revenue and expenditures that support operations. Funds also account for debt incurred for capital improvements. There are funds supported by tax revenue, while others are supported by fees that have been put into place to cover the cost of the service. Some funds are restricted for specific purposes, while others offer more spending flexibility.

This letter is organized to describe each fund and to highlight key aspects of the budget for each.

### GENERAL FUND

The General Fund is the city’s principle operating fund, and is supported by property tax, sales tax, fees, and other revenues. These revenues may be used for a variety of purposes, and this budget accounts for core City services such as police and fire protection, engineering, planning, finance, and administrative oversight.

**Tax rate.** The FY 2023 proposed budget incorporates a tax rate of \$0.36 per \$100 valuation, reducing the rate by three cents. The tax rate of \$0.36 is split between General Fund operations and debt service. The allocation for FY 2023 is \$0.295 for general operations and \$0.065 for debt service. The reduction has been taken from the operations part of the rate.

The ongoing use of the 20% homestead exemption will complement the current over-65 exemption of \$75,000, disabled exemption of \$75,000, and the over-65 tax freeze. These exemptions offer additional tax relief.

A 20% homestead exemption will reduce an average-valued home in Southlake by \$176,460. The property owner of an average-valued home will see the equivalent of a tax rate reduction of approximately seven cents per \$100 valuation with the exemption applied.

With the homestead exemption in place, and considering the tax rate reduction, the equivalent residential tax rate on an average-valued home is \$0.288.

**Taxable value.** Figure 6 shows the change in taxable value from FY 2022 and documents the impact of new construction on the values for FY 2023. Note that the value shown in the table is net of the value assigned to Tax Increment Reinvestment Zone (TIRZ) #1. For FY 2023, TIRZ taxable value is \$534,104,216. The taxable value shown reflects the tax rate decrease and excludes the value related to the City’s homestead and other exemptions.

Southlake’s property values have increased appreciably over time, as shown in Figure 7. The difference between assessed value and taxable value is primarily due to tax rate reductions and exemptions.

State law requires a taxing unit to calculate two rates after receiving its certified appraisal roll – the no new revenue tax rate and the voter approval tax rate. The no new revenue rate is the rate that will generate the same amount of property tax dollars as the previous year, excluding new construction and annexations, when the two years are compared.

TAXABLE VALUE COMPARISON FY 2021 - FY 2022				
FISCAL YEAR	VALUE	% INCREASE PRIOR YEAR	NEW CONSTRUCTION	NEW CONSTRUCTION AS % OF TOTAL
2022	\$8,220,731,143	5.8%	\$155,257,208	1.9%
2023	\$9,064,721,083	10.3%	\$128,609,945	1.4%

Figure 6: This chart compares taxable property values for FY 2022 with those for FY 2023.

If a city adopts a tax rate exceeding the voter approval rate (3.5 percent maintenance and operation rate growth, plus “unused increment rate”), then the city must hold an automatic election. Depending on the ultimate rate that is chosen by the city and its relationship to these legally defined rates, there are requirements that must be followed to comply with truth-in-taxation laws. These requirements protect the public’s right-to-know concerning tax rate decisions.

As shown in Figure 8, Southlake’s calculated no new revenue and voter approval rates are higher for FY 2023 than the proposed tax rate. Therefore, the tax rate is not subject to an automatic election.

**Revenue highlights.** The proposed FY 2023 budget projects \$53,954,094 million in General Fund revenues, an increase of \$4.4 million or 8.9% from the FY 2022 adopted budget.

Staff is estimating \$26,990,927 in property tax revenue, an estimated increase of \$328,551 or 1.2% over the FY 2022 adopted budget. This projected revenue reflects the proposed tax rate decrease.

Staff forecasts a 21.3% increase in sales tax revenue. The sales tax collection trend is shown in Figure 8 on the next page. The City expects to collect almost \$20 million in sales tax in the General Fund for FY 2023.

Franchise fees collected from private utility companies operating in the city provide another source of General Fund revenue, \$2,969,000. This is a projected increase of 5.1% when revenue is compared to the FY 2022 budget. Fine collections, another source of revenue, are expected to total \$897,700 in FY 2023, an increase of 5.2%.

The proposed budget anticipates \$1,512,100 in revenue from permits and fees in FY 2023.

Staff is estimating that 50 residential building permits will be issued during FY 2023, which is comparable to FY 2022 projections. Revenue

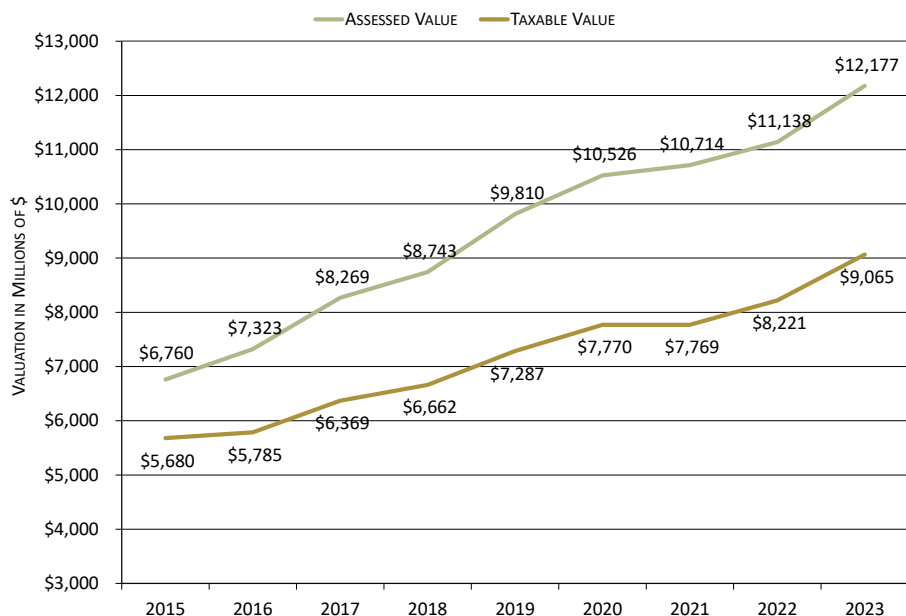


Figure 7: Comparison of property values since FY 2015 (assessed and taxable)

from commercial permits is expected to decline when compared to the adopted FY 2022 budget.

Revenue from charges for services are estimated at \$1,307,567 which represents a 9.7% increase from the FY 2022 adopted budget. This category of revenue includes interlocal contributions from the cities of Grapevine, Colleyville, and Keller for the joint Teen Court program.

TAX RATE COMPARISON			
FISCAL YEAR	TAX RATE	NO NEW REVENUE RATE	VOTER APPROVAL RATE*
2022	\$0.390	\$0.397100	\$0.435175
2023	\$0.360	\$0.364058	\$0.456923

Figure 8: Comparison of tax rate, no new revenue rate, and voter approval rate.

\*Note the Voter Approval Rate is adjusted for unused increment credit.

As previously noted, total General Fund operating budget revenues are expected to increase by 8.9% for FY 2023, a healthy increase made possible by increasing sales tax collections and positive projections for growth in other revenue line items. This overall revenue growth reflects planned reductions in property tax revenue attributed to the property tax decrease and ongoing use of the 20% homestead exemption.

Figure 10 on the next page shows the distribution of General Fund revenue sources.

The General Fund also recognizes \$2,451,240 that will be transferred in from other funds to cover indirect costs borne by the General Fund. For FY 2023, indirect charges are not needed to balance the General Fund budget. The transfer will go straight to the budget's bottom line, ensuring an optimum fund balance.

**Expenditure highlights.** The General Fund accounts for 41% of the city's operational expenses. FY 2023 proposed expenditures total \$48,266,972 and represent a 10.2% increase over the FY 2022 adopted budget. The growth of city expenses is attributable to service cost increases, and a portion of it supports service enhancements. We also are covering unfunded mandates, as well as costs that exceed certain market benchmarks due to unusual circumstances or anomalies.

For FY 2023, more than 70% of planned expenses are personnel-related reflecting the nature of the municipality as a service organization. These costs include compensation, benefits, and other expenses. Proposed changes to the budget for these expenses are shown below:

**Positions.** The budget proposes adding three new full-time positions to the General Fund. An explanation of the changes is provided as follows:

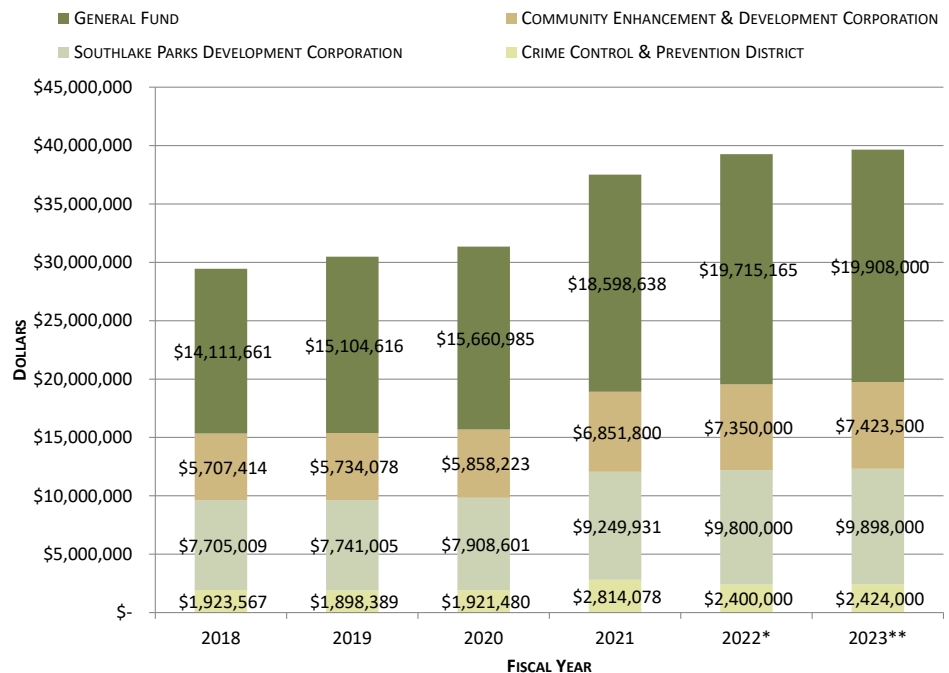


Figure 9: Sales tax collection trend

*Accountant:* This proposed position in the Finance Department will focus on providing technical accounting and financial management experience and support to the team. The position will provide additional capability for completing accounting and financial duties that require advanced technical skills and knowledge that are needed for city services and will strengthen the department’s emphasis on succession planning.

*Fire Lieutenant, EMS:* This newly proposed position will be responsible for developing curriculum and teaching continuing education for EMTs and Paramedics and overseeing the EMS field training program for new hires in the Fire Department. In addition, they will ensure compliance with all certification and licensing requirements for the department.

*Traffic Management Technician:* This full-time position will provide additional traffic management support to the existing traffic management technicians by installing traffic signs, maintaining traffic signals, and responding to traffic-related work orders. Adding an additional position will allow the division to become more proactive in their work.

Compensation. The City Council adopted its current compensation system on August 6, 2013, and amended it mid-year in FY 2022. The system supports the city’s strategic approach, provides for a financially sustainable model, and ensures a fair and predictable method of career progression and internal equity.

The adopted compensation system establishes a defined labor market, market position, pay structure, and plan for movement through the pay ranges. The city has established a market compensation target and, on average,

**DID YOU KNOW?**

Through the city’s use of cash and aggressive amortization schedules when debt is issued, the City has reduced the property tax supported debt per capita from \$3,506 in 2010 to \$913 in 2023.

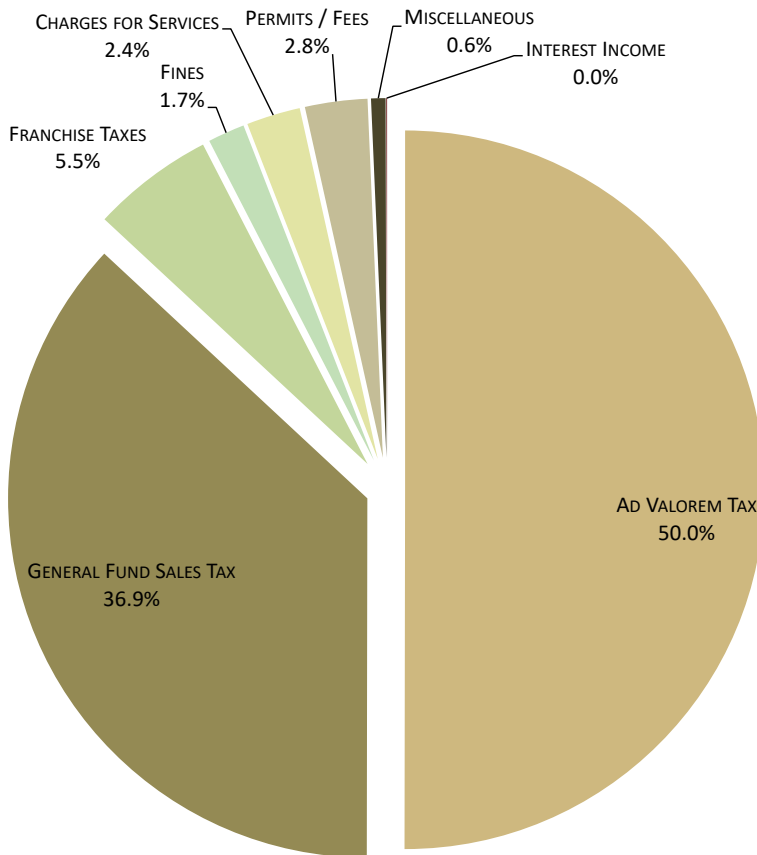


Figure 10: General Fund revenue by source

endeavors to pay better than 70% of the designated labor market for civilian employees and better than 85% of the market for sworn public safety personnel.

For FY 2023, the budget proposal includes a 5% cost of living adjustment for employees. The budget also includes adjusting the pay plans by 3% to account for changes in the market to maintain the City’s compensation goals to pay better than 70% (85% for public safety) of the established labor market.

**Benefits.** The City recently renewed a contract agreement with Cigna for health and dental insurance. Medical and prescription claims continue to be high, and the renewal proposes a 9.4% increase for health insurance and 0% for dental insurance. For FY 2023, the budget proposes increasing the City’s contribution towards the cost of employee dependent coverage to maintain competitive health insurance rates with the labor market. The cost of the additional increase is approximately \$211,302 (all funds).

When evaluating the level of benefits needed to be competitive within the City’s labor market, it would be inappropriate to look at each individual benefit option separately because of the unique palette of benefits offered. A better analysis is to compare the cost of benefits as a percentage of payroll. The City of Southlake strives to offer benefits near the percentage reported for state and local government workers by the U.S. Bureau of Labor Statistics. As released in June 2022, the benefits percentage reported for state and local workers is 38.1%. The proposed budget reflects Southlake’s benefit costs as 27.9% of total payroll.



**PERSONNEL EXPENSES SUPPORT THE FOCUS AREA OF PERFORMANCE MANAGEMENT AND SERVICE DELIVERY, AND THE STRATEGIC CORPORATE OBJECTIVE OF “ATTRACT, DEVELOP, AND RETAIN A SKILLED WORKFORCE.”**

**Service enhancements.** This budget includes requests to enhance existing services that the city provides. The budget proposes including additional funds for the Stars and Stripes event, library program expansions, and Urban Design Plan median enhancements.

GENERAL FUND EXPENDITURE HIGHLIGHTS		
HIGHLIGHT	ITEM	EXPENDITURE
Personnel	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
	Dependent healthcare cost increases	\$211,300 (all funds)
	Longevity pay	\$240,121 (all funds)
	Public Works Reorganization (94% General Fund/6% Utility Fund)	\$148,541
	EMS Lieutenant (FT)	\$138,388
	Accountant (FT)	\$71,873
	Accounting Position Reclassification from Accountant II (90% General Fund/10% Utility Fund)	\$4,910
	Management Assistant (Reclassified from Assistant to the CFO)	-\$11,450.00



Operational increases. The General Fund includes the operational dollars needed to provide basic services such as police and fire, public works, parks, recreation, library services, and inspections. There are requests that maintain the City’s current service levels but require additional funding to do so. The full list of expenditure highlights can be found in the General Fund expenditure highlight tables.

Fund balance. The City of Southlake Fund Balance Policy, adopted in 1993, states that the “goal shall be to maintain a fund balance in the General Fund equal to a minimum of 15% of General Fund-budgeted operating expenditures, with the optimum goal of 25%.”

The proposed budget reflects an undesignated General Fund balance of 25.39% of expenditures, which represents \$12,257,247, and exceeds the optimum balance defined in the City’s policy.

Excess revenue and unspent appropriation above the 25% level are set aside for critical, high-impact projects as a transfer to the Strategic Initiative Fund (SIF). Details about the transfer into the SIF and the use of these dollars can be found later in this letter.



**MAINTAINING A FUND BALANCE AT THE OPTIMUM LEVEL IDENTIFIED IN THE CITY’S POLICY ADDRESSES THE FOCUS AREA OF PERFORMANCE MANAGEMENT & SERVICE DELIVERY AND THE STRATEGIC CORPORATE OBJECTIVE OF “ACHIEVE FISCAL WELLNESS STANDARDS.”**

<b>GENERAL FUND EXPENDITURE HIGHLIGHTS</b>		
<b>HIGHLIGHT</b>	<b>ITEM</b>	<b>EXPENDITURE</b>
Operations - Legislative Mandate	Commercial Driver’s License (CDL) Training (63% General Fund/37% Utility Fund)	\$20,000
Operations - Service Enhancement	Stars & Stripes Event Enhancements	\$25,000
	Library Programming Contracts and Supplies	\$20,000
	Library Digital Materials Enhancement	\$9,950
	North White Chapel Urban Design Enhancements	\$9,900
	Alliance for Community Engagement Neighborhood Program Support	\$5,000
Operations	Police Department Preventive Health Screening Program	\$45,000
	SYAC TML Youth Action Commission Conference	\$1,000
	Licenses and equipment for new traffic employees	\$7,300

## DEBT SERVICE FUND

For FY 2023, revenues are estimated at \$5,950,169, with \$5,943,869 coming from ad valorem taxes, and \$6,300 from interest income. Transfers into the fund are budgeted at \$402,554 to pay the debt service for the bonds issued for storm water improvements. Total expenditures are proposed at \$6,750,432 for annual principal and interest payments, as well as related administrative costs.

The Debt Service Fund is projected to end the 2023 fiscal year with reserves of \$2,941,832. The fund balance allows us to meet our fund balance policy which states that the City of Southlake "...shall also maintain Reserve Funds for all statutorily required reserve funds to guarantee debt service."



**THE CAPITAL PROJECTS FUNDED THROUGH THE CITY'S BOND PROGRAM ADDRESS THE FOCUS AREAS OF INFRASTRUCTURE AND MOBILITY, AND**

**THE STRATEGIC CORPORATE OBJECTIVE OF "INVEST TO PROVIDE AND MAINTAIN HIGH QUALITY PUBLIC ASSETS."**

## UTILITY FUND

The Utility Fund is used to account for the acquisition, operation, and maintenance of Southlake's municipal water and sewer utility, supported primarily by user charges to utility customers. The fund accounts for operational costs as well as debt service for utility system improvement bonds. The intent of this fund is for the direct beneficiaries to pay for all costs of the fund – including debt service – through fees levied for the services provided. Revenue and expenses related to garbage service are also accounted for in the Utility Fund.

**Revenue highlights.** The Utility Fund revenues are projected at \$34,145,200 for an increase of \$1,537,000. This is a 4.7% increase when compared with the FY 2022 adopted budget.

UTILITY FUND EXPENDITURE HIGHLIGHTS		
HIGHLIGHT	ITEM	EXPENDITURE
Personnel	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
	Public Works Reorganization (94% General Fund/6% Utility Fund)	\$9,917
Operations - Legislative Impact	Lead & Copper Rule Revisions (LCRR) Program	\$100,000
	Commercial Driver's License (CDL) Training (63% General Fund/37% Utility Fund)	\$12,000
Operations	Enterprise Asset Management System (50% Technology Infrastructure & Security Fund/50% Utility Fund)	\$136,500
	LTE water meter transponder replacement contract services	\$300,500
	Wastewater Line Condition Camera Replacement	\$110,000
	Field Application Technology Configuration	\$20,000

**Expenditure highlights.**

**Personnel.** The Utility Fund includes resources needed to manage and operate the City’s utility system. As noted in the General Fund section of this letter, the budget proposes compensation increases and provides funding for benefit cost increases. Additionally, the budget provides the resources needed to implement a Public Works Department reorganization plan, designed to improve efficiency and promote stronger performance.

**Other highlights.** Funding has been requested for equipment and facility improvements. A few highlights of supplemental requests for the Utility Fund are shown in the table and are specifically related to providing water, sewer, and/or garbage service.

Total expenditures in the Utility Fund are proposed at \$27,437,191, a 3.4% increase from the FY 2022 adopted budget.

**Indirect charge/transfers.** We have budgeted a transfer of \$1,365,808 from the Utility Fund to the General Fund to cover indirect expenses and for payment of a franchise fee. A transfer of \$9,755,000 to the Capital Improvements Program is also budgeted.

**Fund balance.** The FY 2023 Utility Fund budget provides 159 days of working capital, or \$11,940,428. This exceeds the City’s fund balance policy, which states that the “...goal shall be to maintain a fund balance of 60 days of working capital in the Utility Fund...with the optimum goal of 90 days of working capital.” This reserve fund will support anticipated infrastructure maintenance and replacement for aging significant, high-value assets.



**MOST OF THE ITEMS INCLUDED IN THE FY 2023 PROPOSED UTILITY FUND BUDGET ADDRESS THE FOCUS AREA OF INFRASTRUCTURE.**

**VEHICLE REPLACEMENT FUND**

The Vehicle Replacement Fund accounts for the resources needed to manage the purchase of vehicles and heavy equipment for the City’s fleet.

**Revenue and transfer highlights.** For FY 2023, we are estimating revenue of \$118,000 and a transfer of \$3,000,000 from the General Fund to the Vehicle Replacement Fund

**Expenditure highlights.** Expenditures are estimated at \$4,957,000 to replace aging vehicles and heavy equipment coming off-line. NOTE: Supply chain issues have affected the city’s ability to acquire vehicles on a timely schedule. As such, many vehicles slated for replacement during FY 2022 have not been received. Funds have been re-budgeted as needed to ensure availability of dollars as we are able to receive the vehicles.

**Fund balance.** The projected ending fund balance is \$6,344,763 which provides adequate reserves for the program.

VEHICLE REPLACEMENT FUND EXPENDITURE HIGHLIGHTS		
HIGHLIGHT	ITEM	EXPENDITURE
Equipment	Fleet replacement per schedule	\$4,957,000*

*\*Includes FY 2022 vehicles that have not been received due to supply chain issues and have been re-budgeted.*



EFW3: Fund and adopt annual City operating budget, capital projects and equipment through sound financial policies.

“The Vehicle Replacement Fund should maintain three years of reserves as identified in the replacement schedule.”

The FY 2023 budget proposes a transfer from the General Fund of \$3,000,000 towards this goal.

## SOUTHLAKE PARKS DEVELOPMENT CORPORATION FUND

The Southlake Parks Development Corporation (SPDC) is a voter-approved development corporation established to develop, operate, and maintain park and recreational facilities. The uses of this half-cent sales tax are restricted to those allowed by law and approved by the Board of Directors and City Council.

A five-year SPDC Capital Improvements Program (CIP) has been established to support the implementation of the City’s Southlake 2035 Parks, Recreation, and Open Space Master Plan. CIP priorities are established as a joint effort between the staff, Parks and Recreation Board, Southlake Parks Development Corporation Board of Directors, and City Council.

**Revenue highlights.** The SPDC operating fund is projected to receive \$10,056,024 in total revenue. This represents a projected 21.1% increase over the FY 2022 adopted budget.

**Expenditure highlights.** Total expenditures for the operating fund are proposed at \$1,919,351. This is a 4.6% increase from the FY 2022 adopted budget. The Southlake Parks Development Corporation Board of Directors, and the Southlake Parks and Recreation Board approved the proposed operating budget at the August 2, 2022, joint meeting.

The proposed FY 2023 budget includes \$1,428,425 for operations, \$228,200 for capital expenses and \$262,726 for personnel. SPDC park maintenance costs represent about 37% of the current total park maintenance costs.

Below are highlights of proposed expenses for the fund:

Personnel. SPDC funds 25% of the salary and benefits for the City’s Project Manager, as well as two Maintenance Technicians, and a Contract Administrator. All compensation and benefit adjustments previously mentioned will be funded by SPDC for these employees.

Operations. Expenses include annual costs associated with maintenance and operations of parks and park improvements.

SPDC FUND EXPENDITURE HIGHLIGHTS		
HIGHLIGHT	ITEM	EXPENDITURE
Personnel	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
Operations - Service Enhancements	Utilities and maintenance for pickleball complex	\$169,800
Operations	Contract services - landscape maintenance	\$512,500
	Annual park improvements	\$125,000
	Southlake 2035 annual project funding	\$100,000
Capital	Bicentennial Park artificial turf	\$125,000
	Backhoe, sprayer, and line striper	\$78,000
	Annual Southlake Tennis Center improvements	\$25,200

DID YOU KNOW?

Since its inception in 1994, the SPDC Fund has collected about \$126 million for park projects such as North Park, the Bicentennial Park improvements and the acquisition and development of Bob Jones Park.

Capital. The operating budget includes funding for equipment necessary to maintain the park system.

**Indirect charge/transfers.** A transfer of \$402,241 to the General Fund is planned for the indirect charge. We are also planning to transfer \$2,784,383 to debt service and \$6,500,000 to the CIP.

The Southlake Parks Development Corporation is also responsible for paying principal and interest on outstanding debt. For FY 2023, the SPDC debt service fund will cover total expenditures of \$2,790,383 for this purpose. The FY 2023 - 2027 Capital Improvements Program including the Southlake Parks Development Corporation plan is described later in this letter.

**Fund balance.** The proposed ending fund balance for the SPDC operating fund will be \$11,538,258. The ending fund balance for the SPDC debt service fund is projected to be \$1,920,229.



**INITIATIVES FUNDED THROUGH THE SOUTHLAKE PARKS DEVELOPMENT CORPORATION ADDRESS THE FOCUS AREA OF INFRASTRUCTURE AND THE STRATEGIC CORPORATE OBJECTIVE OF “PROVIDE ATTRACTIVE AND UNIQUE SPACES FOR ENJOYMENT OF PERSONAL INTERESTS.”**

**CRIME CONTROL AND PREVENTION DISTRICT FUND**

The half-cent sales tax collection to fund the Crime Control and Prevention District (CCPD) began in April 1998, with the first sales tax check received in June 1998. State law provides that a district’s life is limited to five years unless voters continue the district by approval of a referendum. In February 2002, Southlake voters approved the continuation of the CCPD for 15 years, and the district was set to sunset in 2018 unless reauthorized by the voters.

In May 2015, Southlake voters chose to reallocate a three-eighths cent portion from the CCPD to the formation of a sales tax district to fund recreational and economic development projects. Approval of the new district provided the funding needed to construct and support operations of the new community and recreation center, The Marq Southlake. This left a one-eighth cent allocation remaining for CCPD activities through the new sunset period, 2038, as authorized by the voters in May 2017.

<b>CCPD FUND EXPENDITURE HIGHLIGHTS</b>		
<b>HIGHLIGHT</b>	<b>ITEM</b>	<b>EXPENDITURE</b>
Personnel	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
Personnel and Operations - Service Enhancement	School Safety - SRO Initiative (3.55 FTE)	\$550,216
Equipment	K-9 replacement and training	\$102,100
	Taser replacement	\$40,403
Technology	Police radio upgrade	\$249,374
	Body-worn camera replacement and cloud storage	\$77,880
	Upgraded cradlepoints and antennas for patrol vehicles	\$77,059

**Revenue highlights.** For FY 2023, \$2,424,000 is anticipated in sales tax collections for the district, along with \$2,225 in interest income for total revenues of \$2,426,225. This is a projected increase of 21.1% compared to the FY 2022 adopted budget. The budget was approved by the District Board of Directors at their July 25, 2022, meeting.

**Expenditure highlights.** Total operating expenditures are proposed at \$2,566,884 for FY 2023. Proposed operating fund expenditures include the ongoing allocation of dollars for the School Resource Officer (SRO) program in addition to equipment needed for the Police Department.

Based upon a recommendation by an ad hoc school safety committee consisting of city and school district staff and elected officials, the SRO program will be expanded in FY 2023. Three officers will be added, along with a Police Captain to oversee the SRO Division. The addition of these officers will enhance the Police Department's ability to maintain a strong presence at all schools in Southlake. The cost of the program's expansion will be borne entirely by the CCPD budget.

**Indirect charge/transfers.** A transfer of \$97,049 to the General Fund is planned for an indirect charge. A transfer of \$1,130,000 is planned for the CIP.

**Fund balance.** The ending fund balance for the CCPD Operating Fund is projected at \$3,986,864.



**THE BUDGET OF THE CRIME CONTROL AND PREVENTION DISTRICT SUPPORTS THE FOCUS AREA OF SAFETY & SECURITY AND THE STRATEGIC CORPORATE OBJECTIVE OF "ACHIEVE THE HIGHEST STANDARDS OF SAFETY AND SECURITY."**

## DID YOU KNOW?

A special election was held on May 6, 2017, asking voters to determine if the CCPD should be reauthorized for an additional twenty years. The proposition passed with 81% of voters supporting the extension. As a result, the District is not scheduled to sunset until 2038.

**COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION**

In May 2015, Southlake voters overwhelmingly approved the reallocation of a portion of the CCPD half-cent sales tax for the purpose of constructing and operating a recreation center through the Community Enhancement and Development Corporation (CEDC). The CCPD half-cent sales tax was reduced to a one-eighth cent tax and the remaining three-eighths was reallocated to address recreational and economic development needs for the city, as permitted by State law, through the CEDC.

The corporation funding is used to supplement the operating expenses for The Marq Southlake not recovered with facility and program fees. The funds also pay debt service on bonds used to construct the facility. A portion of the funds is also used for economic development initiatives.

Sales tax collections for the district began in October 2015. A seven-member board of directors works with the City Council to oversee the budget.

The CEDC operating fund highlights are shown as follows:

CEDC EXPENDITURE HIGHLIGHTS		
FUND	ITEM	EXPENDITURE
Personnel	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
	Programs Coordinator, Rentals (1.0 FTE)	\$61,237
Transfer	Transfer to CEDC Replacement Fund	\$1,125,000

CEDC EQUIPMENT REPLACEMENT FUND EXPENDITURE HIGHLIGHTS		
FUND	ITEM	EXPENDITURE
Capital	Capital replacement per schedule	\$414,713

**Revenue highlights.** For FY 2023, \$11,353,750 in total revenue is anticipated for this fund. This represents a projected increase of 27.5% for the CEDC operating budget.

**Expenditure highlights.** Total operating expenses for the CEDC are estimated at \$5,442,174. Transfers for the indirect charge, CEDC Replacement Fund and debt service total \$5,401,356. The ending fund balance is projected at \$12,863,743. The CEDC Board of Directors approved the budget on July 26, 2022.

Highlights of planned expenditures for the CEDC operating fund are shown below:

Personnel. The CEDC budget includes resources needed to manage and operate both Legends Hall and Champions Club at The Marq. This fund will cover its portion of employee pay adjustments and the increases in benefit costs as described in the General Fund portion of this letter. Total personnel costs for FY 2023 are \$3,156,239.

Operations. Operating expenses for The Marq and economic development initiatives are proposed for FY 2023 at \$2,285,935. Costs include standard expenses like utilities and supplies, and marketing and promotional materials.

Capital. The proposed budget shows no capital expenses in the operating budget. The CEDC Replacement Fund will provide dollars for capital purchases as recommended in the replacement plan.

**Indirect charge/transfers.** A transfer of \$454,150 to the General Fund is planned for the indirect charge. We are also planning to transfer \$2,447,206 to debt service and \$1,125,000 for capital replacement needs.

The CEDC Replacement Fund has been established to ensure that Champions Club and Legends Hall is maintained properly. In FY 2023, the budget includes \$414,713 for planned replacements. With the transfer in of \$1,125,000, the ending fund balance will be \$3,954,380.

**Fund balance.** The FY 2023 ending fund balance for the CEDC operating fund is projected at \$12,863,743.

The CEDC debt service fund covers principal, interest, and administrative costs for bonds for the construction of Champions Club. Total debt service expenditures for FY 2023 are \$2,447,206. The ending fund balance for this fund is projected to be \$556,664.

**DID YOU KNOW?**

Champions Club at The Marq Southlake opened in the spring of 2019. Current memberships exceed the three-year performance goal established.



**INITIATIVES FUNDED THROUGH THE COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION SUPPORT THE COUNCIL’S FOCUS AREAS OF QUALITY DEVELOPMENT, MOBILITY AND INFRASTRUCTURE AND THE STRATEGIC CORPORATE OBJECTIVES OF “PROVIDE ATTRACTIVE AND UNIQUE SPACES FOR THE ENJOYMENT OF PERSONAL INTERESTS,” “PROVIDE TRAVEL CONVENIENCE WITHIN THE CITY & REGION,” AND “ATTRACT & KEEP TOP TIER BUSINESSES TO DRIVE A DYNAMIC & SUSTAINABLE ECONOMIC ENVIRONMENT.”**

**ECONOMIC DEVELOPMENT INVESTMENT FUND**

The Southlake 2035 Economic Development Master Plan includes a recommendation to build an economic development investment fund. We are proposing to continue to implement this recommendation for FY 2023.

**Revenue highlights.** For FY 2023, revenue of \$2,500 is projected. Also, we are proposing to transfer \$150,000 to this fund, as we work to build its balance for future use.

**Expenditure highlights.** We are proposing no expenditures from this fund for FY 2023.

**Fund balance.** The ending fund balance is projected to be \$2,943,137.

**SOUTHLAKE 2035 ECONOMIC DEVELOPMENT MASTER PLAN**

ED15: MAINTAIN ONGOING, DEDICATED FUNDING TO ACHIEVE ECONOMIC DEVELOPMENT GOALS BY CONTINUING INVESTMENT IN THE ECONOMIC DEVELOPMENT INVESTMENT FUND.



**FACILITY MAINTENANCE FUND**


Using the Strategic Initiative Fund (SIF), the City was able to establish a fund to set aside dollars for facility maintenance as recommended by the City’s Sustainability Plan. Given the size and complexity of the City’s facility infrastructure, building a fund for future needs is an important aspect of the City’s overall financial management. For FY 2023, we will continue our practice of transferring SIF money into this fund, working to maintain the plan goal of holding 10% of the total value of the City’s physical plant in reserve.

In FY 2023, we are proposing a transfer of \$1,500,000 from the SIF.

City staff currently manages over 937,000 square feet of facility infrastructure. Smaller daily maintenance efforts of the facilities are absorbed into the various operating budgets. However, it is important to have a proactive maintenance program that addresses large scale projects and that prudently prepares for increased maintenance and repair costs as the facilities age.

Ending fund balance is projected at \$11,208,204, which represents 9.8% of the total value of the City’s physical plant.

FACILITY MAINTENANCE FUND EXPENDITURE HIGHLIGHTS		
HIGHLIGHT	ITEM	EXPENDITURE
Operations	Town Hall elevator modernization rebuild	\$215,000
	DPS West Station back-up generator (FY 2022 carryover)	\$90,000
	Pump station roof replacement (2)	\$28,000
	Town Hall water fountain replacement (3)	\$12,000



**SOUTHLAKE 2030 SUSTAINABILITY MASTER PLAN**

EFW3: FUND AND ADOPT ANNUAL CITY OPERATING BUDGET, CAPITAL PROJECTS AND EQUIPMENT THROUGH SOUND FINANCIAL POLICIES.

“THE FACILITY MAINTENANCE FUND SHOULD MAINTAIN A RESERVE EQUIVALENT TO 10% OF TOTAL CITY FACILITY ASSET VALUE.”

THE FY 2023 BUDGET PROPOSES A TRANSFER FROM THE STRATEGIC INITIATIVE FUND OF \$1,500,000 TOWARDS THIS GOAL.

## TECHNOLOGY INFRASTRUCTURE AND SECURITY FUND

The Technology Infrastructure and Security Fund was created in FY 2017 to build capacity for current and future technology needs.

Revenue for this fund in FY 2023 is projected at \$556,000, reflecting payments by communication providers for the lease of space on City water towers, and interest income. In FY 2023 we are also proposing a transfer of \$1,000,000 from the Strategic Initiative Fund.

Expenditures planned for FY 2023 include items for improved network and IT infrastructure design, strengthened security, business continuity, updated equipment, and other infrastructure enhancements. Total expenditures are planned at \$2,859,383.

The ending fund balance is projected at \$5,768,880.



**THE ESTABLISHMENT OF THE TECHNOLOGY INFRASTRUCTURE AND SECURITY FUND SUPPORTS THE FOCUS AREA OF PERFORMANCE MANAGEMENT AND THE STRATEGIC CORPORATE OBJECTIVE OF “OPTIMIZE THE USE OF TECHNOLOGY.”**

## TAX INCREMENT FINANCE DISTRICT FUND

Tax Increment Reinvestment Zone (TIRZ) #1 or the Tax Increment Finance (TIF) District was created in 1997, with an effective beginning date of January 1, 1998. It was designed to encourage quality commercial development in the city. Incremental values after January 1997 are taxed at the City’s tax rate; however, 100% of the “captured” ad valorem revenues are utilized within the zone, rather than being allocated to the City’s overall budget. Overlapping taxing entities, including Tarrant County, Tarrant County College District, Tarrant County Hospital District, and the Carroll Independent School District (CISD) have participated at varying levels as investors in TIRZ #1 by assigning their ad valorem tax dollars as well.

In 2018, TIRZ #1 was extended for an additional twenty years. This means that funds will continue to be collected on the incremental tax value and invested in the zone for an additional twenty years. These

TECHNOLOGY INFRASTRUCTURE & SECURITY FUND EXPENDITURE HIGHLIGHTS		
HIGHLIGHT	ITEM	EXPENDITURE
Business Continuity	Network and IT infrastructure redesign	\$1,300,000
	Audio/visual equipment upgrades and replacement at DPS North, DPS Headquarters, and Parkwood	\$392,000
	Enterprise Asset Management System (50% Technology Infrastructure & Security Fund/50% Utility Fund)	\$136,500
	CRM Software	\$70,036
	Fire Department Record Management System (RMS)	\$30,022
	311 Software	\$25,000
	Munis Workflow App implementation	\$3,000
	Security Equipment and Infrastructure	City-wide camera project continuation
Technology Infrastructure	Technology Master Plan	\$100,000

tax dollars are restricted and may only be used for improvements or maintenance of facilities within the TIRZ #1. The City of Southlake and CISD will be the only participating entities with the 20-year extension.

The projects funded in the FY 2023 proposed budget were identified in the TIRZ #1 Project & Financing Plan, adopted by the Board of Directors and City Council in August/September 2018.

**Revenue highlights.** Anticipated revenues for the TIF District Fund total \$9,472,824, including interest income. Revenue projections include estimated Carroll ISD payments based on a three-year average.

**Expenditure highlights.** Total expenditures for FY 2023 are proposed at \$7,082,393. These expenditures are attributable to CISD TIRZ #1 projects identified in the project and financing plan, as well as personnel and operations costs to be undertaken by the city. Projects for FY 2023 include funding for the School Resource Officer program at schools located in TIRZ #1, and enhancements to public infrastructure in the Town Square environment.

**Fund balance.** The ending balance is projected at \$8,897,968.

<b>TIF DISTRICT EXPENDITURE HIGHLIGHTS</b>		
<b>HIGHLIGHT</b>	<b>ITEM</b>	<b>EXPENDITURE</b>
Personnel	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
Community Enhancement	Town Square public space enhancement projects	\$450,000



**THE ESTABLISHMENT OF TIRZ #1 AND THE USE OF THE CAPTURED REVENUES FOR IMPROVEMENTS IN THE DISTRICT SUPPORTS THE FOCUS AREA OF QUALITY DEVELOPMENT AND THE STRATEGIC CORPORATE OBJECTIVES OF “PROVIDING ATTRACTIVE AND UNIQUE SPACES FOR THE ENJOYMENT OF PERSONAL INTERESTS,” AND “ATTRACT AND KEEP TOP-TIER BUSINESSES TO DRIVE A DYNAMIC AND SUSTAINABLE ECONOMIC ENVIRONMENT.”**

**SPECIAL REVENUE FUNDS**

The City of Southlake accounts for revenues and expenditures of dedicated or special purpose funding in special revenue funds as described below.

Commercial Vehicle Enforcement Fund. State law requires that fines and forfeitures associated with commercial vehicle enforcement activities be segregated for accounting purposes.

For FY 2023, we are projecting total revenues of \$25,200. Expenses total \$157,095. A General Fund transfer of \$100,000 into this fund is planned. The ending fund balance is projected to be \$96,242.

Court Security. The proposed budget anticipates revenues of \$34,900. Proposed expenditures of \$78,580 are planned to enhance the overall safety of the court with the use of security personnel and other approaches. The projected ending fund balance is \$360,410.

Court Technology. The proposed budget anticipates revenues of \$28,000. Proposed expenditures of \$59,500 are planned to include funding for projects to optimize the use of technology for municipal court. The projected ending fund balance is \$277,062.

**Hotel Occupancy Tax.** The Hotel Occupancy Tax is authorized under the Texas Tax Code, Chapter 351. The City of Southlake adopted Ordinance No. 769 in February 2000, levying a 7% tax on room receipts. The tax on hotel rooms is providing the revenues to the city in this category. The first expenditures from this fund were made in FY 2008. Planned expenses must be authorized uses under the Texas Tax Code, Chapter 351.

For FY 2023, revenues are estimated at \$1,707,800, an increase of 76.4% compared to the FY 2022 adopted budget. This increase is attributable to post-pandemic recovery and the addition on a new hotel. The operating budget currently includes funding for the Tourism Marketing Manager, and a portion of the cost of the Assistant City Manager, Economic Development & Tourism Director, Marketing and Graphic Design Coordinator, and administrative support staff costs directly attributable to tourism.

Total planned expenditures for this fund for FY 2023 are \$965,493. Transfers to other funds total \$824,482, including the indirect transfer to the General Fund of \$68,312, \$256,170 to the Public Art Fund, and \$500,000 to create a fund set-aside for a future performing arts facility.

The ending fund balance is projected at \$2,405,749. This balance will carry forward for future initiatives to promote tourism in the city.



**HOTEL OCCUPANCY TAX FUNDS  
SUPPORT THE STRATEGIC  
FOCUS AREA OF PERFORMANCE  
MANAGEMENT AND SERVICE  
DELIVERY, AND THE STRATEGIC CORPORATE  
OBJECTIVE OF “ENHANCE RESIDENT QUALITY OF  
LIFE & BUSINESS VITALITY THROUGH TOURISM.”**

**Library Donations.** Staff is anticipating approximately \$4,070 in donations and the \$8,000 in expenditures will be for library special projects, which are often defined by the donor. Ending fund balance is projected at \$10,145.

**Park Dedication Fees.** This special revenue fund accounts for funds from park dedication fees on new development. Use of park dedication fees is restricted to park improvements and primarily used for capital expenses. No projects are planned for funding through this budget for FY 2023.

SPECIAL REVENUE FUNDS EXPENDITURE HIGHLIGHTS		
FUND	ITEM	EXPENDITURE
Commercial Vehicle Enforcement Fund	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
Court Security	Pay adjustment	5% cost of living base pay adjustment
	Metal detector for Court	\$4,000
Court Technology	Replacement citation writers	\$37,500
	Code Enforcement module	\$12,000
	Replacement credit card terminals	\$1,500
Hotel Occupancy Tax Fund	Pay adjustment	5% cost of living base pay adjustment
	Health insurance	9.4% rate increase
	Wayfinding sign maintenance / replacement	\$50,000
Library Donations	Special projects	Defined by donor
Parks and Recreation Fund	Swim Safety Program	\$10,000

The proposed budget reflects revenues of \$90,000 in fees and \$500 in interest earnings for total revenues of \$90,500.

The ending fund balance is projected to be \$1,249,212.

Parks and Recreation Fund. This fund accounts for sponsorships obtained to enhance City special events, programs, athletic fields, and parks for which sponsorships are granted.


The proposed budget reflects revenues of \$46,500 in donations, sponsorships, tournament fees, and \$600 in interest earnings for total revenues of \$47,100. Expenses are estimated at \$82,500 leaving the fund with a projected balance of \$113,089.

Police Services Fund. This fund has been established to account for revenue associated with asset forfeitures. For FY 2023, interest income of \$100 is the only anticipated revenue, but a beginning fund balance of \$122,456 is available for use. Total expenditures of \$86,061 are planned to address various Police Department needs. Ending fund balance is projected to be \$36,495.

Public Art Fund. The Public Art Fund was established to account for funding that is available for the promotion, creation, installation, and/or maintenance of public art throughout Southlake. The Hotel Occupancy Tax financially supports the City’s public art program, and a Public Art Master Plan has been adopted to guide program development.

The proposed budget shows \$2,000 in interest income based on a beginning fund balance of \$438,215.

The law providing for the Hotel Occupancy Tax allows up to 15% of the revenues to be used for public art purposes. For FY 2023 a transfer of \$256,170 from the HOT Fund is proposed.

SPECIAL REVENUE FUNDS EXPENDITURE HIGHLIGHTS		
FUND	ITEM	EXPENDITURE
Police Services Fund	SWAT replacement equipment	\$49,624
	AEDs for patrol vehicles (4)	\$7,889
	Guardian Angel lights for officers	\$6,500
	Weapon safes	\$6,500
	Property Room commercial-grade refrigerator	\$6,500
	Locker for seized electronics (cell phones, tablets, etc.)	\$5,500
	Annual narcotics training	\$2,350
	Fleet tracking service renewal	\$1,199
Public Art Fund	Transfer to CIP 	\$100,000
Recycling Fund	Recycling education and promotion	\$5,700
Red Light Camera Fund	Installation and network connection to remotely monitor traffic signals	\$150,000
	Intersection striping	\$20,000

Expenditures are estimated at \$70,143. The Public Art Fund provides support for the City’s ongoing relationship with the APEX Arts League, Arts Council – Northeast, and the Southlake Arts Council by providing funding for various projects such as public art displays and event support. The budget also supports public art maintenance.

A transfer of \$100,000 to the CIP is planned for public art.

The ending fund balance is estimated at \$526,242.

Recycling Fund. The City’s contract for solid waste services provides for an annual payment of \$6,000 to the City for total projected revenue of \$6,100 including interest. The proposed budget includes \$5,700 for special projects for FY 2023. The ending fund balance is projected to be \$77,358.

Red Light Camera Fund. In August 2008, the City of Southlake initiated a red-light enforcement camera system. Subsequently, Texas lawmakers passed a bill to prohibit the use of the cameras. The city immediately ceased operations of the program. The budget accounting for the revenue generated from the fines previously levied has a beginning fund balance of \$332,108. With interest earnings of \$500 projected, the fund will still be able to support traffic safety programs in FY 2023. Expenditures for traffic safety operations have been budgeted at \$208,705, including technology for monitoring traffic signals. Ending fund balance for FY 2023 is projected at \$123,903.



**INITIATIVES FUNDED THROUGH THE RED LIGHT CAMERA FUND ADDRESS THE CITY’S “SAFETY AND SECURITY” FOCUS AREA.**

Reforestation. The proposed budget includes this fund to account for revenues and expenditures dedicated for reforestation. These funds are derived from assessments related to the tree preservation ordinance. The proposed budget reflects permits/fees of \$5,000. No expenditures are budgeted from this fund for FY 2023. The ending fund balance is projected at \$89,948.



**THE ACTIVITIES SUPPORTED BY THE REFORESTATION FUND SUPPORT THE COUNCIL’S DESIRE FOR QUALITY DEVELOPMENT BY ENSURING THAT THE NATURAL ENVIRONMENT IS PROTECTED AND PRESERVED, OR AT A MINIMUM REPLACED.**

Storm Water Utility Fund. On October 17, 2006, the City Council established a Storm Water Utility System. This utility requires a monthly fee for all of Southlake’s developed properties. These fees provide a funding source for maintenance, repair, and construction of public storm water facilities, and can only be spent for these purposes.

For FY 2023, total revenues for this fund are projected at \$1,592,000 including \$500 in interest earnings. This is an increase of 1.2% when compared to the FY 2022 adopted budget. Planned expenditures for FY 2023 total \$732,373, including \$398,067 in personnel expenses and \$334,306 in operational costs. These costs include personnel costs for drainage maintenance staff, contract engineering services (surveying, etc.), contract labor for drainage projects, and materials – all budgeted to ensure that we can adequately manage and respond to identified public drainage issues.

Transfers out of the fund totaling \$911,234 are planned in FY 2023. The ending fund balance is projected at \$1,866,460.

**STRATEGIC INITIATIVE FUND**

At the end of each fiscal year, General Fund excess revenue (including indirect transfers from other funds) and unspent appropriation become a part of the City’s fund balance, or reserves. When reserves exceed the optimum level, the excess is transferred to the Strategic Initiative Fund (SIF). Using excess reserves in this way provides cash funding for needed projects without requiring the city to borrow money for them.

Implemented in 2006, the SIF has been used for non-recurring expenses and high impact projects. Figure 11 shows the uses of the SIF since its inception.




The beginning SIF fund balance is \$12,628,648. For FY 2023, we are proposing a transfer from the General Fund of \$2,500,000.

For FY 2023, the following projects are proposed in each of the categories:

**Infrastructure Maintenance Funding.** For FY 2023, we are proposing that \$1,500,000 be transferred from the SIF to the Facility Maintenance Fund. The purpose of this fund is to build financial capacity to address future maintenance projects as our facilities age.

The Facility Maintenance Fund includes budget requests for roof replacement at the TW King and Pearson Pump Stations, rebuilding aging Town Hall elevators, and updating water fountains in Town Hall.

**Community Enhancement Funding.** This category of funding is set aside to provide pay-as-you-go funding for initiatives which will enhance the quality of life or aesthetics of Southlake. Additionally, this category of funding may be used to enhance the city’s ability to provide more convenient customer service experiences for our customers. This year’s budget proposes expenditures of \$250,000 in this category, to address the city’s ongoing commitment to master planning by providing funds that may be needed for consulting and technical studies. Additionally, funds are requested to accelerate the digitization of hundreds of large maps and large-scale plans. Records retention laws require the city to maintain these records but scanning limitations due to the size of the records and the number of maps/plans have made it impossible to properly digitally archive these materials. Funding will be used to outsource this extensive effort.

STRATEGIC INITIATIVE FUND EXPENDITURE HIGHLIGHTS		
HIGHLIGHT	ITEM	EXPENDITURE
Infrastructure Maintenance	Transfer to Facility Maintenance Fund 	\$1,500,000
Community Enhancement	2035 Master Plan Updates 	\$150,000
	Engineering digital record archive program	\$100,000
Capital Acquisition	Tanker truck (FY 2022 carryover)	\$375,000
	Automated Flagger Assistance Device (AFAD)	\$75,000
	UniMac 65lb Extractor	\$18,302
	Transfer to CIP 	\$8,500,000
Technology	Transfer to Technology Infrastructure and Security Fund	\$1,000,000

**Capital Acquisition Funding.** The SIF is often used to provide cash funding for capital equipment or projects. For FY 2023 we are proposing to transfer \$8,500,000 from the SIF to the Capital Improvements Program for the purpose of building infrastructure and planned facilities. This cash funding will limit the need for the City to issue bonds for General Fund CIP projects in FY 2023. A transfer to fund vehicle/large equipment replacement is also planned.

This year’s budget proposes additional expenditures of \$1,218,688 in this category, to address capital purchases needed for city operations. Replacement of Fire Department radios is proposed for funding in this category, along with a commercial grade machine used by the Fire Department for the advanced cleaning of structural firefighting gear. To enhance the safety and efficiency of job sites, the Public Works Department has proposed an automated flagger assistance device.

**Technology.** To support the concept of high-performance management and strong service delivery, Council identified a strategic corporate objective to “optimize the use of technology.” The Strategic Initiative Fund has traditionally covered the cost of high impact technology solutions for the city.

Council established a Technology Infrastructure and Security Fund to ensure sustainable funding that recognizes ongoing technological change and advancement. For FY 2023, we are proposing to transfer \$1,000,000 to this fund to cover certain technology expenses.

The Technology Infrastructure and Security Fund includes budget requests for a comprehensive network and IT infrastructure redesign for system efficiency and security enhancements. Additionally, the ongoing implementation of VUEWorks for fleet, facilities, and parks, as well as costs for integration are proposed for funding. A CRM software solution for customer service management and for needs at The Marq are included in this budget, as well. Audio visual enhancements at DPS North, in the DPS Headquarters Community Room, and at the Parkwood facility are proposed to address aging equipment and functionality. Finally, funds are requested for the development of a comprehensive Technology Master Plan to provide well-considered system development for the future.

Proposed expenditures for the Strategic Initiative Fund for FY 2023 total \$1,468,688. Transfers to other funds total \$11,000,000. This leaves \$2,661,960 of the available funds unallocated. Figure 12 shows SIF expenses by category for FY 2023.

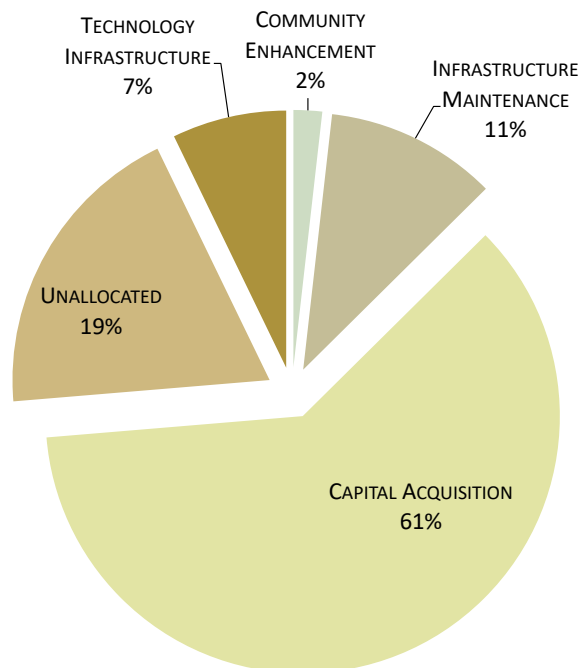


Figure 12: Strategic Initiative Fund expenses by category, FY 2023



### CAPITAL IMPROVEMENTS PROGRAM

The proposed FY 2023 to FY 2027 Capital Improvements Program (CIP) is also submitted for City Council’s consideration.

The CIP establishes a five-year funding schedule for the purchase, construction, or replacement of physical assets of the City. The first year (FY 2023) of the CIP is called the Capital Budget and is appropriated in the same manner as the annual operating budget. Projects approved for subsequent years (FY 2024 through FY 2027) are approved for planning purposes only and do not receive expenditure authority until they are part of the Capital Budget.

Proposed CIP projects are prioritized, and funding sources are identified by a staff committee. First, the CIP request forms are distributed to the appropriate departments. The request forms are subsequently completed by the responsible departments and submitted to the committee, which then begins the process of evaluating the various requests. The committee’s role includes:

- 1. reviewing the CIP project requests for accuracy,
- 2. determining if projects can be consolidated in order to reduce project costs, and
- 3. scoring each CIP project request based on a standardized form.

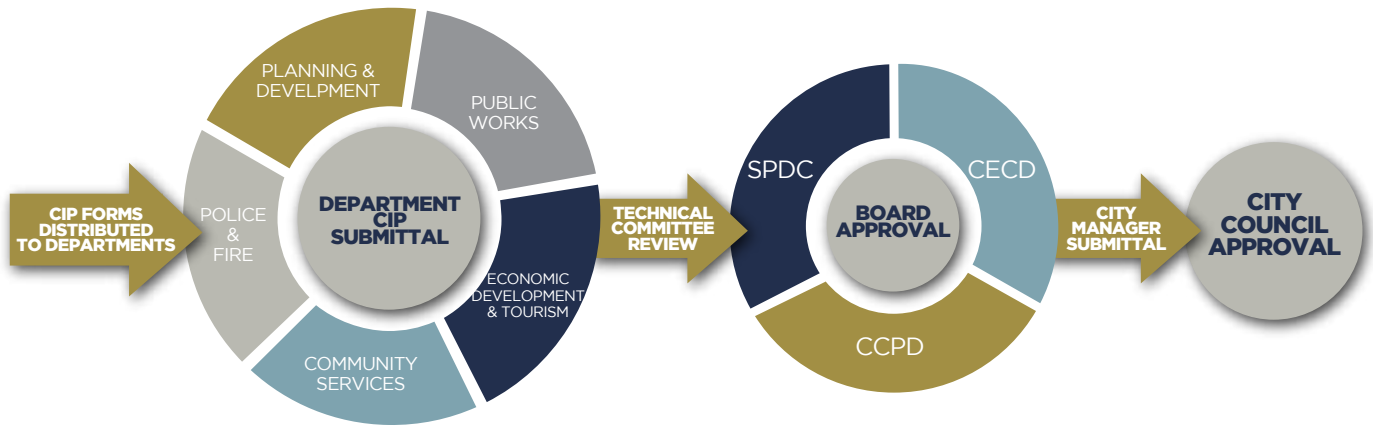


Figure 13: Capital Improvements Program (CIP) development and approval process

General Fund projects for FY 2023 total \$23.4 million and include projects shown in the table below:

FY 2023 CAPITAL BUDGET - GENERAL FUND		
PROJECT		AMOUNT
Mustang Court Industrial Area Access Improvements		\$300,000
State Street & Frontage Road - Intersection		\$151,000
FM 1938 at West Continental Boulevard Intersection Improvements		\$2,485,000
Citywide Pathway Improvements		\$1,460,000
North Carroll Avenue - Corridor		\$760,000
North White Chapel Boulevard - SH 114 to East Kirkwood Boulevard		\$1,862,000
Street Rehabilitation Required by Pavement Management Application (PMA)		\$2,915,000
Street Rehabilitation Participation Program (Joint Project with Tarrant County)		\$195,000
Central Avenue Improvements		\$750,000
Neighborhood Sidewalk Matching Funds Program		\$100,000
North White Chapel Bridge Replacement at Kirkwood Branch / South Kirkwood Branch		\$765,000
Americans with Disabilities Act (ADA) Citywide Improvements		\$50,000
Municipal Service Center & Public Safety Training Tower Project		\$3,590,000
Library and Multi-Use Facility		\$8,000,000

**DID YOU KNOW?**



Nearly 90% of the projects included in the FY 2023 Capital Budget address a Southlake 2030 or Southlake 2035 recommendation.

Utility Fund projects for FY 2023 total \$9.8 million and include projects shown in the table below:


FY 2023 CAPITAL BUDGET - UTILITY FUND	
PROJECT	AMOUNT
Alta Vista Line Water Line Replacement	\$300,000
T.W. King Pump Station #2 Buildout Phase III 	\$500,000
Upsize existing 6-inch to 12-inch Water line along East Highland from Blythe Lane to N. Kimball Avenue 	\$125,000
Southlake Park Water System Fire Protection	\$600,000
Install Residual Control Systems in the City's Pearson Pump Station Ground Storage Reservoirs (2) 	\$150,000
12-inch Water Line along Union Church/ Pearson from FM 1938 to FM 1709 	\$385,000
12-inch Water Line along E. Dove from Estes Park to Winfield Estates 	\$105,000
Shady Oaks 12-inch Water Lines (Phase I) 	\$210,000
Eagle Bend & Strathmore Sanitary Sewer Reconstruction 	\$200,000
Sanitary Sewer Infrastructure Erosion Protection	\$885,000
Lift Station Pump Replacement	\$120,000
North White Chapel Bridge Replacement at Kirkwood Branch / South Kirkwood Branch 	\$575,000
Municipal Service Center & Public Safety Training Tower Project 	\$5,600,000

The capital budgets for many of the special CIP funds, such as impact fee funds, provide supplemental funding for General Fund or Utility Fund projects.



The Roadway Impact Fee Fund will fund projects totaling \$445,000, including those shown in the table below:

FY 2023 CAPITAL BUDGET - ROADWAY IMPACT FEE FUND		
PROJECT		AMOUNT
City Roadway Intersection Capacity Improvements		\$210,000
FM 1938 at West Continental Boulevard Intersection Improvements		\$225,000




The Water Impact Fee Fund will fund projects totaling \$180,000, including those shown in the table below:

FY 2023 CAPITAL BUDGET - WATER IMPACT FEE FUND		
PROJECT		AMOUNT
System Capacity Improvements (Water) - Future Projects		\$180,000


The Sanitary Sewer Impact Fee will fund projects totaling \$200,000, including those shown in the table below:

FY 2023 CAPITAL BUDGET - SANITARY SEWER IMPACT FEE FUND		
PROJECT		AMOUNT
East Highland/Kimball 8-inch Sewer Line		\$120,000
System Capacity Improvements (Sewer) - Future Projects		\$80,000


Southlake Parks Development Corporation capital budget provides \$6.8 million for the ongoing design and development of the city’s park system, and dollars for the matching fund program.

FY 2023 CAPITAL BUDGET - SOUTHLAKE PARKS DEVELOPMENT CORPORATION		
PROJECT		AMOUNT
Southlake Sports Complex		\$4,000,000
Bicentennial Park		\$2,600,000
SPDC Matching Funds		\$170,000


The Storm Water Utility Fund capital budget includes project funding in the amount of \$445,000, including the projects shown in the table below:

FY 2023 CAPITAL BUDGET - STORM WATER UTILITY FUND		
PROJECT		AMOUNT
North White Chapel Bridge Replacement at Kirkwood Branch / South Kirkwood Branch		\$45,000
Simmons Court Drainage Improvements/Erosion Control		\$400,000


The Crime Control and Prevention District Fund capital budget includes project funding in the amount of \$1.13 million, shown below:

<b>FY 2023 CAPITAL BUDGET - CCPD FUND</b>	
<b>PROJECT</b>	<b>AMOUNT</b>
Emergency Operations Center Relocation 	\$1,130,000


The Community Enhancement and Development Corporation capital budget includes project funding in the amount of \$1.4 million for the project shown in the table below:

<b>FY 2023 CAPITAL BUDGET - CEDC FUND</b>	
<b>PROJECT</b>	<b>AMOUNT</b>
State Highway 114 Ramp Reversal Design 	\$1,375,000

The Public Art capital budget provides \$100,000 to fund public art initiatives.

<b>FY 2023 CAPITAL BUDGET - PUBLIC ART FUND</b>	
<b>PROJECT</b>	<b>AMOUNT</b>
Public Art Program 	\$100,000

The Hotel Occupancy Tax Fund capital budget includes project funding in the amount of \$500,000 for the project shown in the table below:

<b>FY 2023 CAPITAL BUDGET - HOTEL OCCUPANCY TAX FUND</b>	
<b>PROJECT</b>	<b>AMOUNT</b>
Library and Multi-Use Facility 	\$500,000

The five-year plan does not address all identified projects. There are \$400,975,088 in master plan project costs that are shown as unfunded and to be addressed beyond the five-year planning period.

**DID YOU KNOW?**

The City will use cash to fund 43% of General Fund capital needs. For FY 2023, \$8.5 million in cash will be used to pay for a portion of these capital projects, reducing the debt burden for property tax payers.

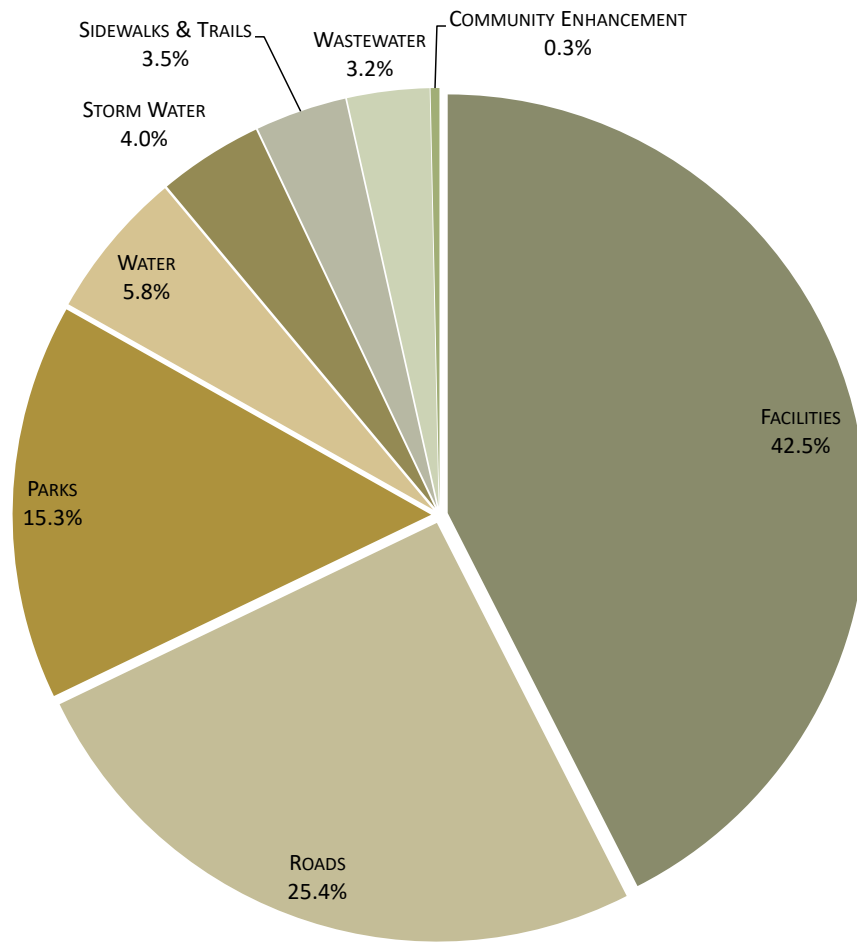


Figure 14: FY 2023 Capital Improvements Program - allocation by project type

**SUMMARY**

The FY 2023 proposed budget has been developed in adherence to the City’s established financial principles and with the City’s strategic goals in mind. It implements recommendations of Southlake 2030 and 2035. It provides tax relief, as well as high quality service delivery for ongoing programs and services. It implements initiatives to provide for long-term financial sustainability, including aggressive debt management. It addresses employee compensation and benefits to ensure that Southlake continues to be an employer of choice. Multi-year financial planning has guided the development of this budget. The staff is looking forward to beginning the new fiscal year with its new opportunities.

Respectfully submitted,

*Shana K. Yelverton*

Shana K. Yelverton  
City Manager



# BUDGET OVERVIEW

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023



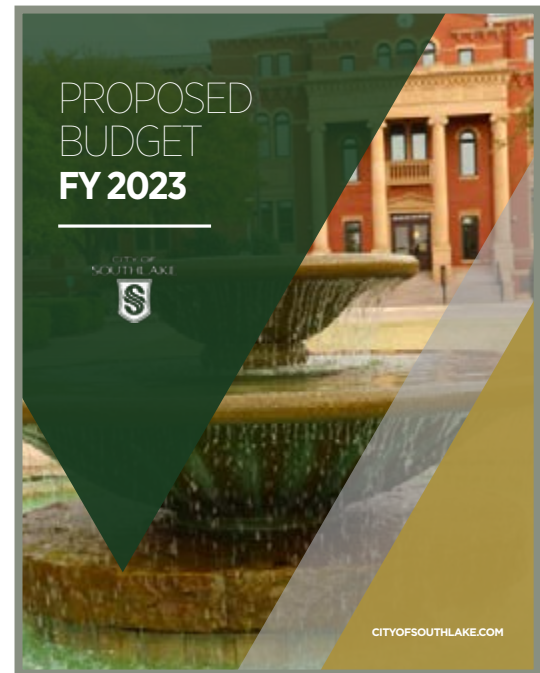


# **GUIDE TO THE BUDGET DOCUMENT**

### BUDGET 101

A former world leader once said, “It’s clearly a budget. It has a lot of numbers in it.” And while that’s a true statement about this budget document, it should be noted that each of these numbers has purpose and meaning behind it. The annual budget serves as a policy document, a financial plan, an operations guide, and a communications device for the City. It is the foundation for the City’s allocation of resources toward high quality service delivery plans, targeted investments, and continued improvements. It also encapsulates incremental changes addressing service requirements and builds upon initiatives funded in prior years, while establishing new direction for programs.

This section explains the meaning behind the numbers which are presented in subsequent chapters. It gives perspective to the City’s budgeting process, basis of budgeting and accounting, how the budget is amended, and the fund accounting system. All of these components, combined with the City’s Strategic Management System make up the primary foundation for every City of Southlake budget document.



### BUDGET SECTIONS

The Budget Document is arranged in 17 sections that are separated by their respective tabs. Below is a brief description of the materials found in each of the sections.

**Transmittal Letter** - The Transmittal Letter is written to the City Council by the City Manager and provides a high-level preview of the City Manager’s proposed budget. It contains information including the proposed tax rate and proposed fund summaries as well as overviews of the departmental plans. The letter helps tie together the core elements which make up the proposed budget and illustrates how those elements further the City’s goals found within the Strategic Management System.

**Budget Overview** - This section helps explain the meaning behind the numbers presented in subsequent chapters. It gives perspective to the City’s budgeting process, basis of budgeting, fund accounting system, and an explanation of factors included in budget development.

**City Profile** - This section of the budget document offers a quick, effective visual of the City’s financial condition. We believe the ability to monitor and evaluate the financial condition of a local government is critical to that government’s successful, prosperous future. Recognizing that trends can provide early warning signals, staff regularly monitors numerous financial indicators. A list of Council members, an organizational chart, location and a history of the City is also provided in the City Profile.

**Strategic Direction** - This section provides information about the City’s Strategic Management System (SMS). Several years ago the City proposed the SMS, which drives the way the City conducts its business. The department directors contribute to the SMS by developing a department business plan and aligning their yearly budget proposals to that plan.

**City Department Overview** - This section provides an overview of the various departments and divisions of the City via department highlights, strategy maps, scorecards and goals. This section is intended to give the reader an

understanding of the core services each department provides as well as performance data related to those services. **Fund Summaries** - This section provides an analysis of each separate fund including revenues, expenditures and fund balance. For comparative purposes, the immediately preceding fiscal year's audited figures are illustrated, as well as current year budget, revised current year and proposed budget for the impending fiscal year.

**General Fund Expenditures** - This section provides the General Fund Summary. The General Fund is the City's principal operating fund which is supported by taxes, fees, and other revenues that may be used for any lawful purpose. This fund accounts for all activity not specifically accounted for in other funds and includes funding for operations such as police, fire, engineering, planning, finance and administration.

**Strategic Initiative Fund** - This section provides information about the Strategic Initiative Fund. This fund was created in 2005 for the purpose of taking General Fund balance reserves in excess of the City identified optimal fund balance level and using them for one-time expenditures for high-impact projects such as infrastructure maintenance, community enhancement, technology and capital acquisition.

**Facility Maintenance Fund** - This section provides information about the Facility Maintenance Fund. The purpose of this fund is to build capacity for annual or future maintenance projects as we will have many needs to address as our facilities age. The Strategic Initiative Fund has provided regular transfers for this fund, an important element of our budget given the size and complexity of the City's facility infrastructure.

**Technology Infrastructure & Security Fund** - This section provides information about the Technology Infrastructure & Security Fund. This fund was created in 2017 to build capacity for current and future technology needs. Expenditures in this fund are used to maintain, enhance and replace technology infrastructure and enterprise software to ensure the City receives the most reliable and best value with technology investments.

**Economic Development and Investment Fund** - The Southlake 2035 Economic Development & Tourism Strategic Plan includes the following as recommendation 4.3: "Southlake should establish a fund to use to attract and retain employers, as well as to help retain and expand existing businesses." This fund was created in 2013 for that purpose.

**Utility Fund** - This section provides the Utility Fund Summary. The Utility Fund is an enterprise or business fund. This means that the direct beneficiaries of the "business" pay for all costs through fees or rates. Water, sewer service, and solid waste service revenues generated through our rates, as well as the expenses for providing these services are accounted for in the Utility Fund.

**Vehicle Replacement Fund** - This section provides a fund summary and detailed spending plan for funds to manage the purchase of vehicles for the City's fleet. The establishment and funding of the vehicle replacement program was designed to even out expenses for the City's fleet from year to year and provide a logical method for purchasing and retiring vehicles.

**Debt Service Funds & Debt Schedules** - This section provides a summary of the annual principal and interest payments for all outstanding bonded debt and capital leases. Also included are some fast facts about the City's use of debt and how that debt is funded both through property tax revenue and through dedicated, self-supporting revenue streams such as sales tax revenues for park development.

**Special Revenue Funds** - This section provides a detailed spending plan for funds generated from the proceeds of specific revenue sources that are legally restricted for certain purposes.

**Capital Improvements Program** - A Capital Improvements Program is for the purchase, construction or replacement of the physical assets of the City. This section includes a listing of proposed projects for the capital budget as well as projects that are planned for implementation over a five-year period.

**Appendix** - This section includes a list of acronyms, a budget glossary, Southlake’s financial policies and frequently asked questions. Also included is a personnel schedule, tax rate allocation information and the Financial Wellness component of the Southlake 2030 Sustainability Plan.

### BUDGET PROCESS

How does the City of Southlake spend taxpayer money? It’s a simple question with a complex answer. What follows is a high-level explanation of the City of Southlake’s budget process.

The formal budget process in Southlake begins each January / February with a City Council work session designed to review the City’s strategy as it relates to the Strategic Management System (SMS) and make any changes necessary to ensure that the strategy still aligns with City Council and citizen priorities. To read more about the SMS, see the Strategic Direction section.

Using Council’s direction at this work session, staff begins working on their departmental work plans for the upcoming fiscal year. The initiatives in these plans determine what budgetary requests are necessary to meet service level needs. Once each department has finalized its own plan, and it has been approved by the City Manager, staff prepares their departmental budget requests which are also submitted to and reviewed by the City Manager. For more information about the City’s organizational structure, see the Strategic Direction section of this book.

The Charter of the City of Southlake mandates that a proposed budget be filed by the City Manager with the City Secretary’s Office no later than August 15th for the new fiscal year beginning October 1. Following filing, the City Council begins their review leading up to budget adoption in September.

When filed with the City Secretary’s Office on August 15th, the budget presents in summary form the revenues and expenditures from each of the City’s funds. From there it is discussed during City Council work sessions and then formally presented by staff during public hearings at regularly scheduled City Council meetings.

### HOW THE BUDGET IS AMENDED

The City of Southlake Charter Sections 9.20 through 9.25 defines the process for budget amendments (see Appendix). To meet these charter requirements, budget amendment requests, if necessary, are evaluated and processed each year and presented to City Council for review and approval.

### CITIZEN INPUT AND COMMUNICATION

The process leading to the budget adoption is participatory and includes a communications plan that encourages input from citizens, boards and commissions, City departments, and the City Council.

FY 2023 BUDGET CALENDAR	
JANUARY 2022	CITY COUNCIL - STRATEGY WORK SESSION
MARCH 2022	STAFF BUDGET KICK-OFF
MAY 2022	DEPARTMENTAL BUDGETS DUE
AUGUST 2022	CITY COUNCIL BUDGET PREVIEW CITY COUNCIL WORK SESSION CITY MANAGER FILES BUDGET
SEPTEMBER 2022	CITY COUNCIL WORK SESSION 1ST READING AND PUBLIC HEARING CITY COUNCIL 2ND READING AND PUBLIC HEARING
OCTOBER 1 2022	FISCAL YEAR 2023 BEGINS

FIGURE 1: FY 2023 BUDGET CALENDAR

The communications plan includes:

- Public hearings;
- Live, televised coverage of City Council work sessions, meetings and public hearings;
- Presentations to City boards and commissions;
- Access to all volumes of the Proposed and Adopted budgets through the Southlake Public Library system; and,
- Internet access to all budget documents and videos of public meetings at [www.CityofSouthlake.com](http://www.CityofSouthlake.com).



**HAVE A BUDGET COMMENT OR SUGGESTION?**

CONTACT THE CITY MANAGER'S OFFICE AT 817-748-8400 OR AT [TALKTOUS@CITYOFSOUTHLAKE.COM](mailto:TALKTOUS@CITYOFSOUTHLAKE.COM)

In addition to communication provided during the budget process, the budget is developed using feedback from the City's biennial Citizen Satisfaction Survey. In this survey residents tell the City what they think are the most important services and what they are most satisfied with. Using this information, the budget is developed to ensure that these service priorities are continually met. Figure 2 below shows the services rated with the highest importance in the last survey, conducted in October 2021. This survey data will be used to inform budget recommendations for FY 2024 as well. The next survey will be conducted in October 2023.



FIGURE 2: 2021 CITIZEN SURVEY TOP 10 MOST IMPORTANT SERVICES

**BASIS OF ACCOUNTING**

The City of Southlake utilizes the modified accrual basis of accounting which is a method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

### **BASIS OF BUDGETING**

The City of Southlake's basis of budgeting for its major fund groups (General Fund, Utility Fund, Storm Water Utility Fund, Southlake Parks Development Corporation Fund, Crime Control & Prevention District Fund and Tax Increment Finance District Fund) and for all Special Revenue Funds is modified accrual, per the Generally Accepted Accounting Principles (GAAP).

Revenues are budgeted according to when they are both measurable and available. Revenues are considered to be available when they are collected within the current period, or soon enough thereafter to pay liabilities of the current period. The City considers property taxes, franchise taxes, licenses, and interest associated with the current fiscal period susceptible to accrual if they are collected within 60 days of the end of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

Expenditures are budgeted according to when the liability is incurred, regardless of the timing of related cash flow. The exceptions are debt service, compensated absences, claims and judgments, which are budgeted as expenditures according to when the payments are due. The City's basis of budgeting is the same as the basis of accounting, as reflected in the City's Comprehensive Annual Financial Report.

### **FUND ACCOUNTING**

Funds are unique to governmental type agencies. In the corporate world, "Funds" do not exist. The company receives revenues and writes checks to pay for its expenses and reports them for the company as a whole. Governments handle this process differently.

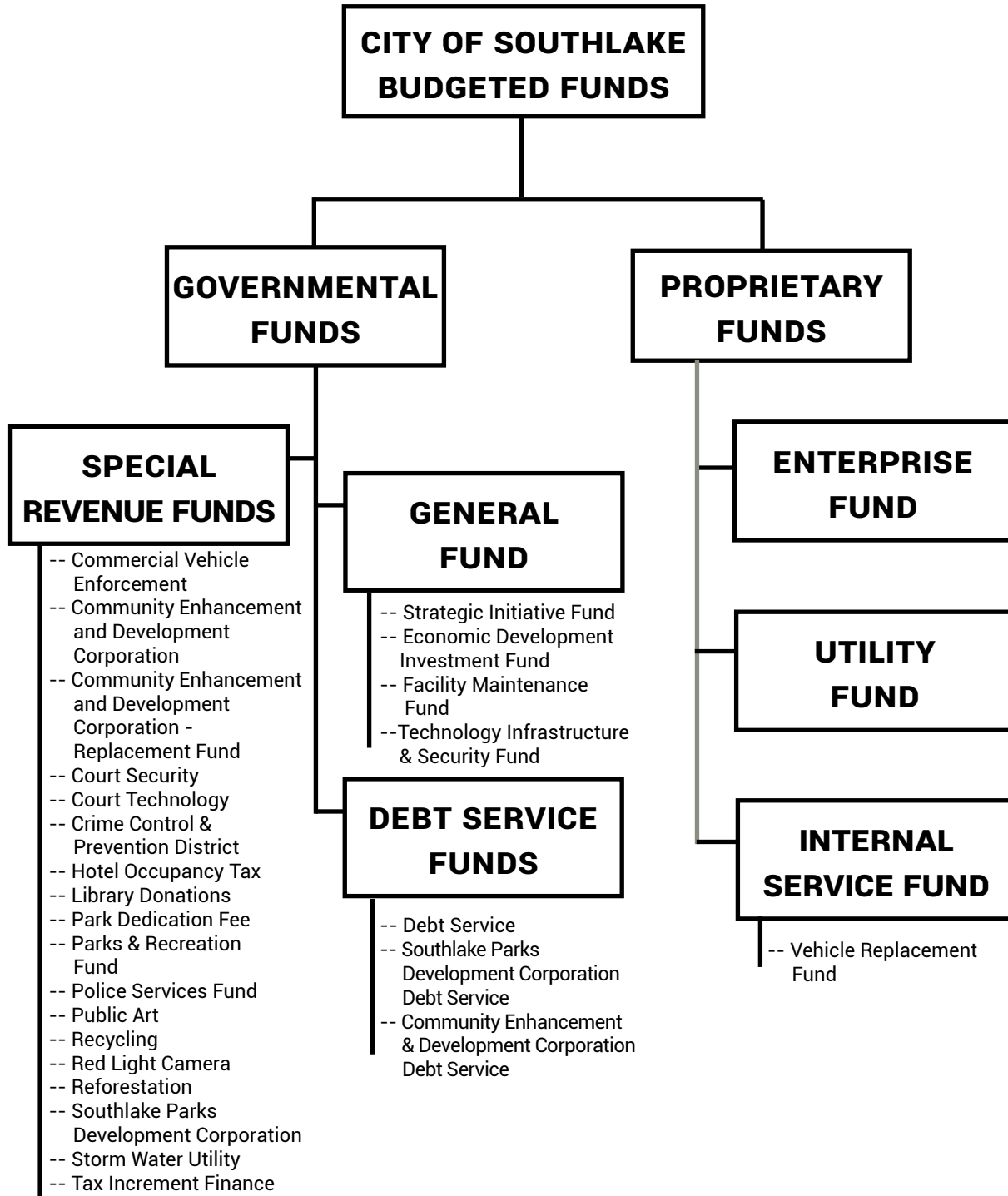
The City of Southlake has 55 funds with specific purposes which are defined by federal, state, or local laws. They include the General Fund which is used for general City operations, the Utility Fund which is used to support the City's water, sewer, drainage, and solid waste service, and a multitude of Special Revenue, Debt Service Funds, and Capital Project Funds. Simply stated, funds are set up like separate companies which must operate under specific parameters.

For example, the City receives \$0.02 of sales tax for every dollar spent in our city limits. One of those pennies goes to the General Fund and can be spent on general operating costs, like supplies, salaries, and general maintenance. The other penny is split between our Crime Control and Prevention District, the Community Enhancement and Development Corporation, and the Southlake Parks Development Corporation. These three units of the City of Southlake were voted on by the residents, but state law determines how that money is spent. The City can only use it for the purposes outlined in the original referendum presented to the voters, so the separate funds were set up to account for the revenues and expenditures of each unit.

In another example, the City receives proceeds from bonds issued for various projects. The Official Statement for a bond issue outlines how much money the City will receive, how that money will be repaid, and how the money can be spent. This document is legally binding on City officials and is enforced by federal, state, and local laws. If the Official Statement says we received \$12,000,000 for roadway improvements, City Council and management may not opt to spend it on equipment or supplies. The money is recorded in a Capital Project Fund for roadway improvements and can only be spent on roadway improvements.

Although these examples are for three very specific funds, the same concept of expense restrictions applies to all 55 funds. As a result, reporting revenues and expenses for the City of Southlake includes 55 miniature financial statements in addition to a Citywide financial statement. It may appear that money is available to spend when in fact the majority of the money is restricted by law.

# CITY OF SOUTHLAKE FUND STRUCTURE CHART





What follows is an explanation of the funds themselves and how they contribute to the overall budget.

### **General Fund:**

The City's principal operating fund, which is supported by taxes, fees, and other revenues that may be used for any lawful purpose. This fund accounts for all activity not specifically accounted for in other funds. It includes such operations as police, fire, engineering, planning, finance and administration. It is City policy to maintain an undesignated fund balance (reserves) for emergencies or unforeseen circumstances equivalent to 15-25% of planned expenses.

### **Strategic Initiative Fund:**

This fund was created in 2006 for the purpose of taking General Fund balance reserves in excess of the City identified optimal fund balance level and using them for one-time expenditures for high-impact projects such as infrastructure maintenance, community enhancement, technology and capital acquisition.

### **Economic Development Investment Fund:**

The Southlake 2035 Economic Development & Tourism Strategic Plan includes the following as recommendation 4.3: "Southlake should establish a fund to use to attract and retain employers, as well as to help retain and expand existing businesses." This fund was created in 2013 for that purpose and its use is governed by a City Council-adopted policy.

### **Facility Maintenance Reserve**

The purpose of this fund is to build capacity for future maintenance projects as we will have many needs to address as our facilities age. The Strategic Initiative Fund (SIF) has provided regular transfers for this fund, an important element of our budget given the size and complexity of the City's facility infrastructure. For the upcoming fiscal year, we will continue our practice of transferring SIF money into this fund, but we are also budgeting expenses in the operating budget for facility projects.

### **Technology Infrastructure & Security Fund**

The Technology Infrastructure & Security Fund was created in 2017 to build capacity for current and future technology needs. Expenditures in this fund are used to maintain, enhance and replace technology infrastructure and enterprise software to ensure the City receives the most reliable and best value with technology investments. In order to keep up with the increasing number and complexity of security threats, this fund also supports technology security projects and programs.

### **Utility Fund:**

The Utility Fund is an enterprise or business fund. This means that the direct beneficiaries of the "business" pay for all costs through fees or rates. Water, sewer service, and solid waste service revenues generated through our rates, as well as the expenses for providing these services are accounted for in the Utility Fund. As with the General Fund, prudent financial management and bond requirements make it necessary to have healthy reserves. Rather than stating the reserves as a percentage of operating expenses, it is stated as days of working capital. It is our goal to have no less than 60 to 90 days of working capital on hand.

### **Vehicle Replacement Fund:**

This fund accounts for the resources needed to manage the purchase of vehicles for the City's fleet. The establishment and funding of the vehicle replacement program was designed to even out expenses for the City's fleet from year to year and provide a logical method for purchasing and retiring vehicles.

### **Debt Service Fund:**

Although the Strategic Initiative Fund provides cash for pay-as-you-go capital projects, the City still must borrow to build needed infrastructure. As mentioned, a portion of the revenue generated by the property tax rate is allocated to support

long-term bond projects through the Debt Service Fund. A Capital Improvements Program details the projects and costs for a five-year period and identifies future unfunded projects. The Debt Service Fund provides the needed money to build these projects.

**Special Revenue Funds:**

These funds are general government funds where the source of revenue is dedicated to a specific purpose:

**Commercial Vehicle Enforcement**

This fund accounts for fines collected from commercial vehicle violations. Use of these funds is restricted for commercial vehicle enforcement, per State law.

**Community Enhancement and Development Corporation (CEDC)**

The Community Enhancement and Development Corporation was formed when Southlake voters approved the special levy of a 3/8 cent sales tax in 2015. The funds are dedicated toward the construction of Champions Club at The Marq Southlake, a community events and recreation facility. Funds are used to support operational expenses related to The Marq as well as special economic development projects.

**Community Enhancement and Development Corporation - Replacement Fund**

The Community Enhancement and Development Corporation - Replacement Fund accounts for the resources needed to manage the purchase of replacement equipment and capital outlay at The Marq Southlake. The establishment and funding of the Community Enhancement and Development Corporation - Replacement Fund was designed to even out expenses for the Community Enhancement and Development Corporation from year to year and provide a logical method for purchasing and retiring needed equipment and capital outlay.

**Court Security**

This fund accounts for a percentage of the monies collected from the payment of fines and forfeitures. Use of these funds is restricted for the purchase of court security items, per State law.

**Court Technology**

This fund accounts for a percentage of the monies collected from the payment of fines and forfeitures. Use of these funds is restricted for purchase of court technology, per State law.

**Crime Control and Prevention District (CCPD)**

The half-cent sales tax collection to fund the Crime Control and Prevention District began in April 1998, with the first sales tax check received in June 1998. State law provides that a district's initial life is limited to five years. Voters may continue the district by approval of a referendum. In February 2002, Southlake voters approved the continuation of the CCPD for 15 years and in May 2015, voters approved the reduction of the sales tax to 1/8 cent, and in May 2017 voters reauthorized the CCPD through 2038. This fund has been used to build facilities for and to support the Southlake Police Department. This fund also supports the City's School Resource Officer Program.

**Hotel Occupancy Tax**

The Hotel Occupancy Tax is authorized under the Texas Tax Code, Chapter 351. The City of Southlake adopted Ordinance No. 769 in February 2000, levying a 7% tax on room receipts. The tax on rooms is providing the revenues to the City in this category. The first expenditures from this fund were made in FY 2008. Use of these funds is restricted. Expenses must be authorized uses under the Texas Tax Code, Chapter 351.

**Library Donations**

This fund accounts for library donations collected. Use of these funds is restricted for library purposes.

### **Park Dedication**

This fund accounts for dedication fees on new development. Use of park dedication fees is restricted to park improvements and primarily used for capital expenses.

### **Parks and Recreation Fund**

This fund accounts for resources restricted for event and other sponsorship funds collected through the City's sponsorship program.

### **Police Services Fund**

The Police Services Fund was formed to account for the revenues and expenses allowed under Chapter 59 of the Code of Criminal Procedure, in addition to other special revenues associated with policing. Expenses from this fund may be used for officer training, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties.

### **Public Art**

The Public Art Fund was established to account for funding that is available for public art promotion, creation, and/or installation throughout the City of Southlake.

### **Recycling**

This fund accounts for an annual payment to the City made by the City's solid waste services provider, per the terms of the service contract.

### **Red Light Camera**

This fund accounts for funds collected from violations issued from the City's red light enforcement camera system. Funds collected by the City of Southlake as a result of violations/citations issued, must be used for traffic safety programs, per State law. Governor Greg Abbott signed a bill into law banning the use of red light cameras on June 1, 2019. Under the new law, the City's red light camera program immediately ceased operation.

### **Reforestation**

This fund accounts for monies derived from assessments related to the tree preservation ordinance and policies.

### **Southlake Parks Development Corporation (SPDC)**

The Southlake Parks Development Corporation was formed when Southlake voters approved the special levy of a half-cent sales tax in the mid-1990s. The half-cent, which generates about \$5 million per year, is dedicated toward the acquisition and development of Southlake's park land. The specific projects are identified in the City's Capital Improvements Program. State law permits these funds to be used for operational costs, as well as capital costs.

### **Storm Water Utility**

This fund accumulates dollars collected by the storm water utility fee paid monthly by the owners of all of Southlake's developed properties. These fees provide a funding source for maintenance, repair, and construction of storm water facilities, and can only be spent for these purposes. The monthly storm water fee is the same for all residential dwelling units. Residential properties are charged \$8 per month for each dwelling unit that is on the property. Fees for non-residential properties are calculated individually in proportion to each property's storm water runoff potential.

### **Tax Increment Finance District**

Tax Increment Reinvestment Zone (TIRZ) Number One or the Tax Increment Finance (TIF) District was created in 1997, with an effective beginning date of January 1, 1998. It was designed to encourage quality commercial development in the City. Incremental values subsequent to January 1997 are taxed at the City's tax rate; however, 100% of the "captured" ad valorem revenues are utilized within the zone, rather than being allocated to the City's overall budget. Overlapping taxing entities, including Tarrant County, Tarrant County College District, Tarrant County Hospital District, and the Carroll Independent School District have participated at varying levels as investors in TIRZ #1 by assigning their ad valorem tax dollars as well. These funds pay for public projects in Town Square, such as water, sewer and roads within the District. In 2018, TIRZ #1 was extended for an additional 20 years. This means that funds will continue to be collected on the incremental tax value and invested in the zone for an additional twenty years. The City of Southlake and Carroll ISD are the only participating entities with the 20 year extension.

## FUND BALANCE

It should be noted that each fund summary for all of the City's funds ends with a line named "fund balance." Fund balance is defined as, "The excess of an entity's assets over its liabilities in a particular fund." In other words, it is the balance that remains once the fund's expenditures have been deducted from its revenues. In the City of Southlake, the amount of fund balance for each fund is dictated by different parameters. In the case of the General Fund and the Utility Fund, fund balance is defined in the City's Statement of Financial Policies (see the Appendix). Balances for other funds are determined by other parameters such as bond covenants. Fund balance is a fundamental barometer of fiscal wellness and it is important to note that the fund balance for all funds meets every established requirement.



# **BUILDING THE BUDGET**

### OVERVIEW

Building a budget requires careful consideration of a number of environmental factors to ensure that it is structurally balanced. This section describes the key factors, growth assumptions, and priorities that are evaluated when developing the annual budget.

### CITY COUNCIL POLICY DIRECTION

City Council holds two strategic planning sessions with staff annually to discuss policy direction and strategic priorities. For FY 2023, the City Council prioritized financial principles for this budget as shown in Figure 3. These financial principles serve as a guide to staff during the development of the budget. A discussion of how these financial principles are implemented in this budget can be found in the Transmittal Letter.



Economic and fiscal wellness is a balance between today's financial position and the financial needs of tomorrow. It is maintaining control over current reserves, debt and expenditures to ensure the City is able to meet the financial requirements of the future. In addition to the annual feedback from City Council, the City's budget and policy direction is

guided by adopted 2030/2035 Comprehensive Plans. These City Council adopted long-term plans are linked to new requests for the annual operating budget and the Capital Improvements Program. More information about these plans and how they impact operations can be found in the Strategic Direction section or at [www.Southlake2035.com](http://www.Southlake2035.com).



FIGURE 3: FINANCIAL PRINCIPLES

It is also important to note that in 2015, the City Council adopted the Southlake 2030 Sustainability Plan, which works to protect and enhance the quality of life for present and future generations in Southlake through both environmental and financial sustainability. The priorities identified in this plan provide a map for the long term economic and fiscal wellness of the city. The plan recommendations can be found below in Figure 4. The full Economic/Fiscal Wellness section of the plan, which includes plan recommendations and financial modeling through 2035 can be found in the Appendix.

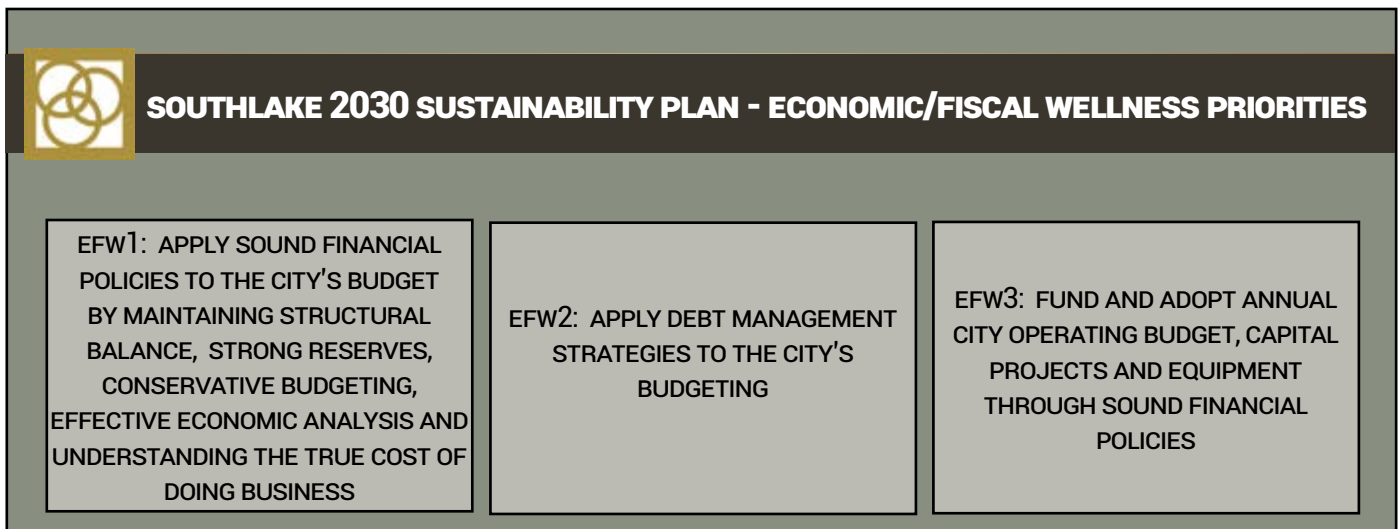


FIGURE 4: ECONOMIC / FISCAL WELLNESS PRIORITIES IDENTIFIED IN THE SOUTHLAKE 2030 SUSTAINABILITY PLAN

### CITY REVENUES AND RESOURCES

The City relies on many sources of revenues and the strategic use of reserves to fund services to the community at a stable and sustainable level. The largest revenue categories are ad valorem (property) and sales taxes, followed by franchise fees, charges for services, and usage fees.

#### Taxes

Taxes, both property and sales, imposed by a government for the purpose of raising revenue to support governmental activities, are distinct from fees in that a tax does not need to be levied in proportion to the specific benefit received by a person or property. The majority of the City’s tax revenues are received by the General Fund, the primary general purpose fund of the City. Taxes account for nearly 87% of revenues in the General Fund supporting many of the City’s most essential services such as police, fire, road maintenance, library and parks. In addition to funding the General Fund, a portion of the sales tax goes to funding the Crime Control Prevention District, Southlake Parks Development Corporation, and Community Enhancement Development Corporation as allowed by state law. More about each of these funds can be found in the Special Revenue Fund section of this book.

#### Fees

Service fees are another source of the revenue for the City. A diverse set of fees are charged to recover all or a portion of the City’s costs for providing a service or access to public property, or for mitigating the impacts of the fee payer’s activities on the community. Intended for cost recovery, a fee may not exceed the estimated reasonable cost of providing the service or facility for which the fee is charged. Due to this requirement and legal restrictions related to their expenditure, many of the City’s fees are accounted for in separate funds. By far, the largest source of fee revenue comes from the provision of water, wastewater and solid waste collection services. Other significant service fees include development related fees and impact fees. Impact fees are especially volatile as they are driven by specific requirements from development to mitigate the impact of new development on city infrastructure. As they are paid and received by developments, they express volatility. This is not a year over year issue however as they are restricted to the construction of new facilities or renovation and upgrade of existing facilities and not used for ongoing expenditures.

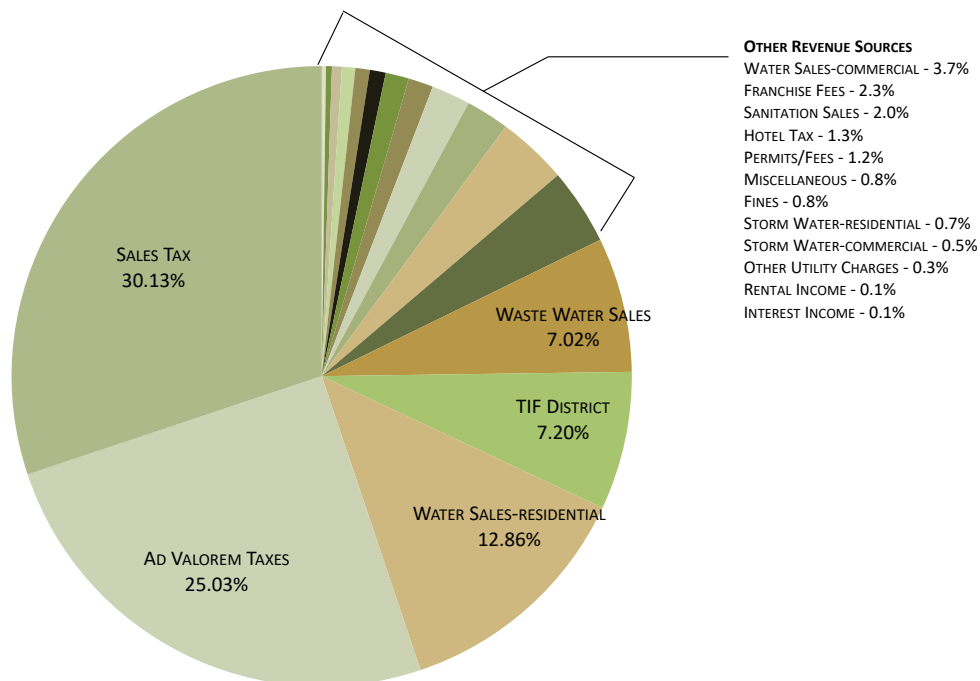


FIGURE 5: ALL FUNDS REVENUE BY SOURCE



### FORECAST REVENUES

Forecasting these key revenues correctly and conservatively is critical to ensuring the budget is balanced for the coming fiscal year and for the health of future budgets. In addition to preparing a forecast prior to the adoption of the annual budget, the City of Southlake continually forecasts throughout the year as trends in the market, economy, or other environmental factors are observed.

Major revenue assumptions in the forecast include the impact of rising inflation, the economic recovery of commercial industries, decline in permit revenues as the city reaches build out, and the pass-through costs of utilities. For the period of FY 2023 to FY 2026, major revenue growth rates were forecasted as follows:

<b>FIVE YEAR FINANCIAL FORECAST REVENUE ASSUMPTIONS FY 2023 - FY 2027</b>					
REVENUE	FY 2023 PROPOSED BUDGET*	FY 2024 FORECAST	FY 2025 FORECAST	FY 2026 FORECAST	FY 2027 FORECAST
<b>AD VALOREM TAX</b>	1.2%	0.5%	0.5%	0.5%	0.5%
<b>SALES TAX</b>	1.0%	1.5%	1.0%	0.5%	0.5%
<b>FRANCHISE FEES</b>	.4%	-2.5%	-3.15%	0.4%	0.5%
<b>PERMIT FEES</b>	-39.5%	8.7%	5.2%	-2.3%	-5.8%

\*Growth rates compared to the FY 2022 Estimate as of August 2022

FIGURE 6: FIVE-YEAR FINANCIAL FORECAST REVENUE ASSUMPTIONS FOR FY 2022 - FY 2026.

### PROVIDING CITY SERVICES

City expenditures fall into three broad categories: personnel, operations, and capital outlay. As a service delivery organization, salaries and benefits costs for personnel make up the majority of operating expenditures. The City of Southlake implements a number of strategies to manage the growth of expenditures.

### EXPENDITURE GROWTH

As a service delivery organization, personnel expenses make up more than 70% of the City's General Fund budget. Managing total compensation costs is a key component of long-term financial sustainability. To manage the growth of salaries, the City Council has set a policy to aim for Southlake's pay plan to compensate employees at the 70th percentile and the 85th percentile for public safety employees. This is just one strategy that the City uses to manage cost growth. The FY 2023 Proposed Budget contains several assumptions to related to the rising cost of health care and other benefits.

Another strategy that the City uses to manage General Fund cost growth is to mirror the cost of existing services to the growth of the Consumer Price Index (CPI) for the Dallas/Fort Worth Area, less food and energy. This includes any contract increases, salary increases, or any expenses that relate to the

<b>CONSUMER PRICE INDEX (CPI) REPORTING</b>	
<b>ALL URBAN CONSUMERS, DALLAS-FORT WORTH</b>	
MONTH	CPI GROWTH
<b>NOVEMBER</b>	7.45%
<b>JANUARY</b>	7.83%
<b>MARCH</b>	9.05%
<b>MAY</b>	9.14%
<b>JULY</b>	9.35%
<b>AVERAGE</b> <small>(USED TO CALCULATE GENERAL FUND EXISTING SERVICE GROWTH)</small>	8.56%

FIGURE 7: CONSUMER PRICE INDEX BIMONTHLY REPORTING CHANGES FOR FY 2022 USED TO PROJECT FY 2023 GENERAL FUND GROWTH.

current cost of doing business. Any expenses that are service enhancements or unfunded legislative mandates are not included in this self-imposed limit. The CPI used in the FY 2023 budget is shown in Figure 6. These are just some of the strategies that are used to manage expenses.

**MAINTAINING OPTIMUM FUND BALANCES**

Another important financial goal is ensuring the maintenance of optimum fund balances in operating funds, in accordance with City policy, which can be found in the Appendix. Maintaining proper reserves increases the organization’s ability to absorb or respond to temporary changes in the environment or circumstances, such as an unanticipated event or changes related to operating revenues. Per the Fund Balance Policy, the undesignated fund balance in the General Fund should range between 15% and 25% of operating expenses. For FY 2023, 25.39% of General Fund operating expenses are reserved for unanticipated or emergency needs.

**FORECAST EXPENDITURES**

The City of Southlake conducts a five year forecast for the General Fund, Utility Fund, Hotel Occupancy Tax Fund, and sales tax funds. These forecasts reflect the annual projected expenditures required to sustain the current adopted level of service, meet debt obligations, and the obligations of the adopted Capital Improvements Program. In addition to forecasting using the assumptions shown in this section, the financial model conducts several scenarios to understand the health of the fund in the event of an impact on revenues. The forecast for the General Fund is shown in the chart below.

<b>GENERAL FUND FIVE YEAR FINANCIAL FORECAST*</b>					
<b>FY 2023 - FY 2027</b>					
<b>REVENUE</b>	<b>FY 2023 PROPOSED BUDGET*</b>	<b>FY 2024 FORECAST</b>	<b>FY 2025 FORECAST</b>	<b>FY 2026 FORECAST</b>	<b>FY 2027 FORECAST</b>
<b>REVENUES</b>	\$53,954,094	\$54,308,170	\$55,143,011	\$55,850,507	\$56,060,037
<b>EXPENSES</b>	\$48,266,972	\$50,357,555	\$52,537,745	\$54,343,128	\$56,212,873
<b>SURPLUS/ (DEFICIT)</b>	<b>5,687,122</b>	<b>3,786,504</b>	<b>2,605,266</b>	<b>1,507,379</b>	<b>(152,836)</b>
<b>NET TRANSFERS</b>	(\$3,298,760)	(\$3,786,504)	(\$2,524,186)	(\$11,807)	\$634
<b>RESERVES</b>	\$12,257,247	\$12,421,358	\$12,502,437	\$13,998,009	\$13,845,807
<b>RESERVES AS A % OF OPERATING EXPENSES</b>	25.39%	24.67%	23.80%	25.76%	24.63%

\*Forecast is not a budget, but is a preliminary estimate of FY 2023 to FY 2027 financial results.

**FORECAST RESULTS**

The FY 2023 to FY 2027 five year financial forecast indicates a structurally balanced budget, while aligning with the City’s financial principles. Under this forecast, the City of Southlake does not anticipate the need for service reductions to meet the needs of today’s service levels. This forecast is continually updated throughout the fiscal year to ensure continued accuracy of these projections.

**CHANGES FROM FY 2023 PROPOSED TO ADOPTED BUDGET**

Before adopting the budget, City Council may choose to change any aspect of the proposed budget, as long as the changes result in a balanced budget. A copy of the budget, as finally adopted, is filed with the City Secretary's Office and the County Clerk of Tarrant County. The final budget is made available for the use of all departments, offices and agencies of the City, and for the use of interested persons, agencies, and civic organizations.

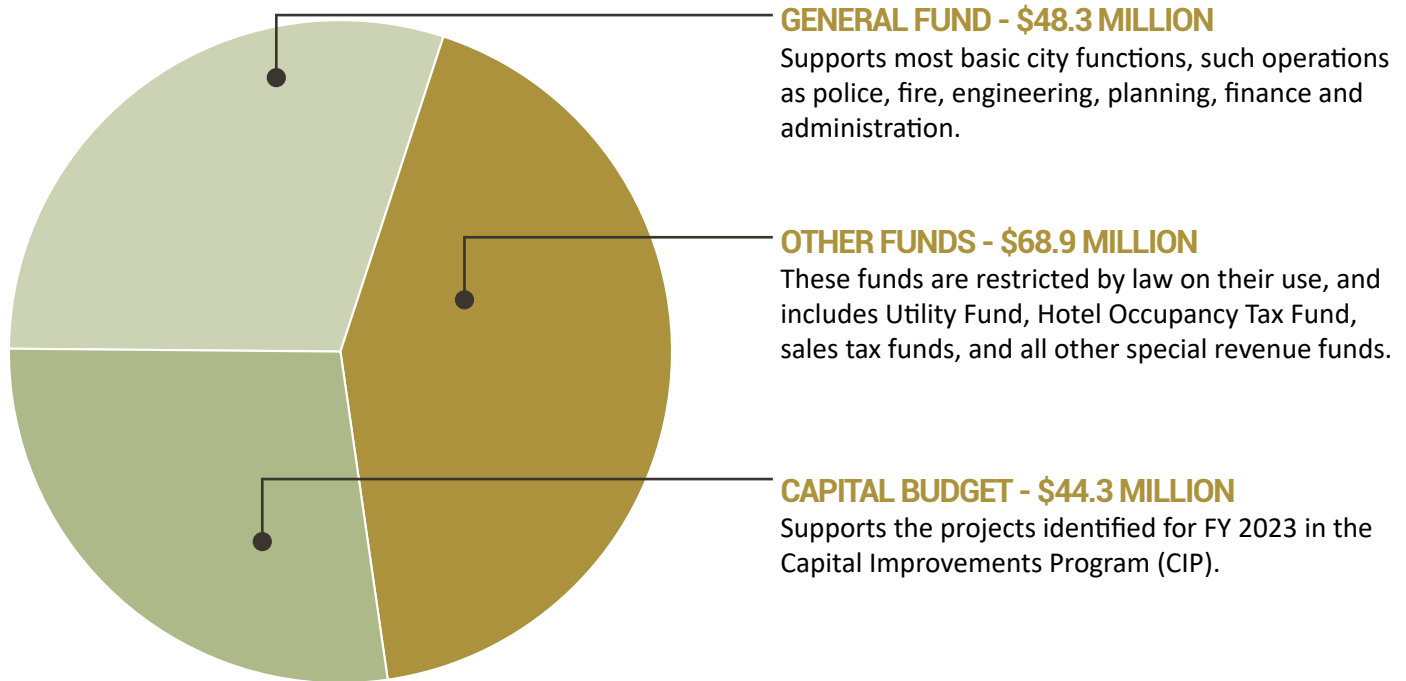


*FIGURE 8: FY 2023 BUDGET TIMELINE*

# BUDGET IN BRIEF

# FY 2023 PROPOSED BUDGET

## FY 2023 PROPOSED BUDGET - \$161.5 MILLION



## FY 2023 BUDGET FAST FACTS



### STRUCTURAL BALANCE

The FY 2023 proposed budget is a structurally balanced budget while maintaining alignment with our financial principles and without reducing service levels.



### TAXPAYER RELIEF

In FY 2023, the City of Southlake is proposing a 3.0 cent tax decrease. The tax rate decrease will complement the exemptions adopted by Council, including the 20% homestead exemption which is the maximum percentage allowed by State law.



### OPTIMUM FUND BALANCES

Maintaining proper reserves increases the organization’s ability to absorb or respond to temporary changes in the environment or circumstances, such as an unanticipated event or changes related to operating revenues. This budget provides for optimum fund balances in all funds.



### AAA BOND RATING

The City of Southlake maintains a AAA bond rating from by Moody’s, Fitch Ratings and Standard & Poor’s. This is the highest possible rating given to a credit. Not only does it reinforce that the City has strong financial management tools, it also allows for favorable borrowing conditions when the time is right.



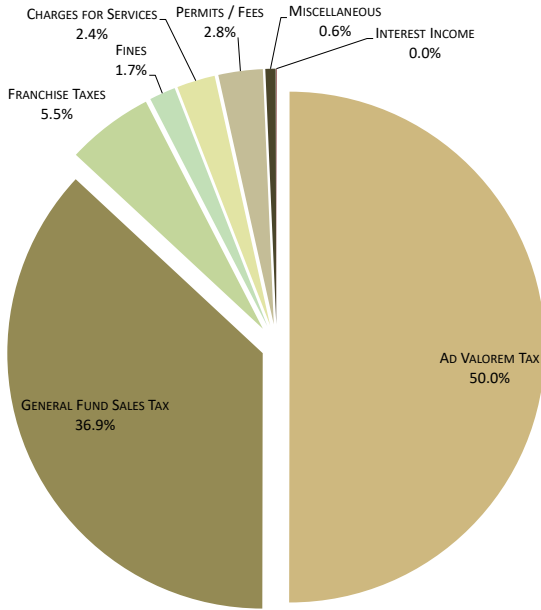
### CASH FUNDING OF CAPITAL PROJECTS

The FY 2023 Capital Budget is funded 70% with cash, reducing the need to borrow debt to fund capital projects. This is just one of the City’ strategies used to manage debt obligations.

# FY 2023 PROPOSED GENERAL FUND BUDGET

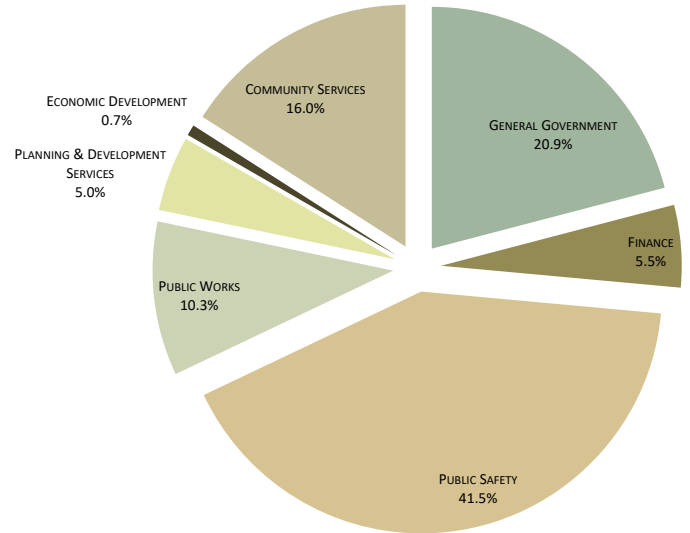
## GENERAL FUND REVENUES

General Fund revenues are largely made up of ad valorem taxes and general fund sales tax. In FY 2023, the General Fund anticipates revenues of \$53,954,094.



## GENERAL FUND EXPENSES

General Fund expenses support basic city services, with the largest portion going toward Public Safety. The FY 2023 General Fund budget by service area is shown in the chart below. The FY 2023 Proposed General Fund budget is \$48,266,972.



## FY 2023 FUNDING PRIORITIES



### \$11.2M FOR ROADS

This funding is in addition to the road maintenance that is included in the Streets operating budget.



### \$1.56M FOR SIDEWALKS

This sidewalk funding will allow the City of Southlake to construct 8,805 linear feet of new sidewalks.



### \$6.77M FOR PARKS

This funding is in addition to the park maintenance that is included in the Community Services operating budget.



### \$550K IN SCHOOL SAFETY ENHANCEMENTS

This budget proposes adding three School Resource Officers (SROs) and a Captain to enhance school safety, which will be funded through sales tax using the Crime Control Prevention District fund.



### \$1.79M FOR DRAINAGE IMPROVEMENTS

The Capital Improvements Program includes funding for drainage improvements in addition to funding included with other projects.



### NO SERVICE REDUCTIONS

This budget proposes no reduction to services, and returns many services to pre-pandemic levels.



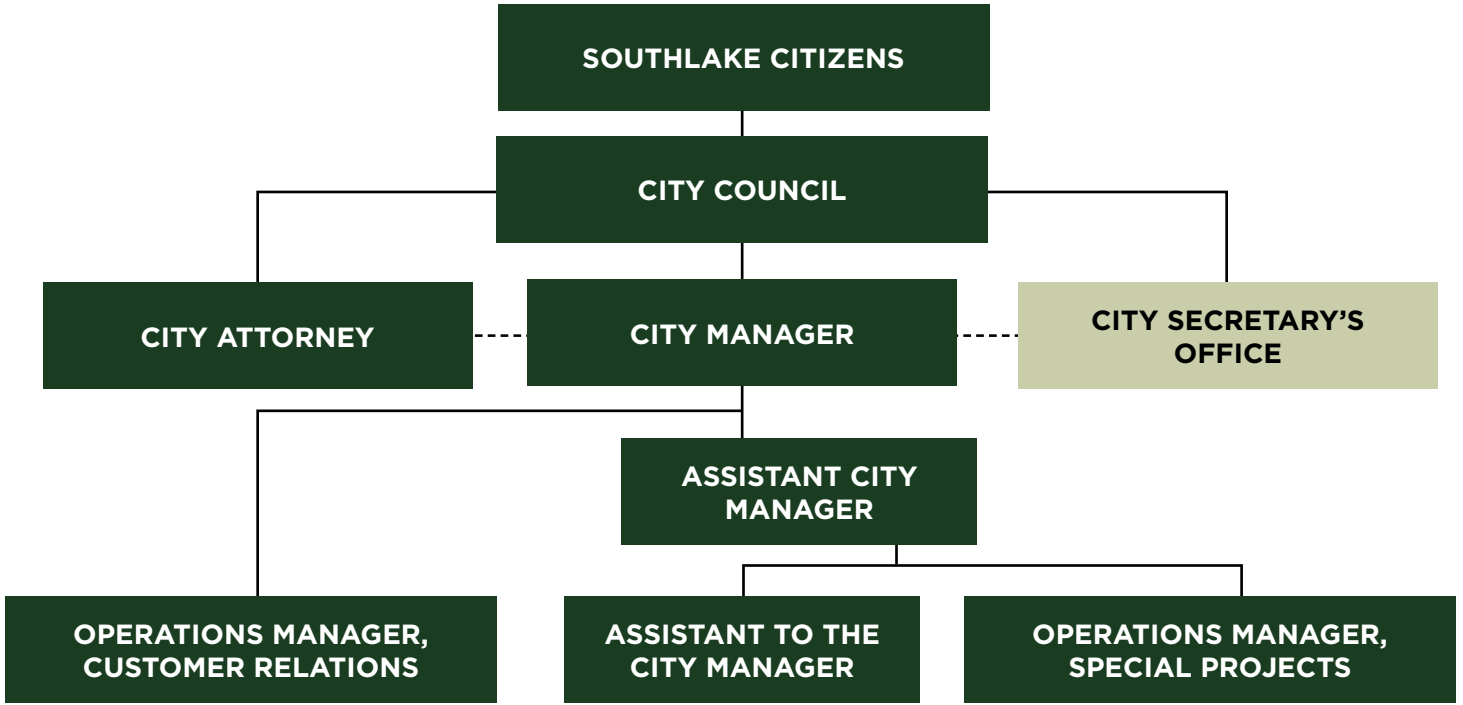


# CITY PROFILE

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023



# CITY OF SOUTHLAKE ORGANIZATIONAL STRUCTURE



COMMUNICATION & CUSTOMER EXPERIENCE	FINANCE	HUMAN RESOURCES	INFORMATION TECHNOLOGY	PERFORMANCE MANAGEMENT
-------------------------------------	---------	-----------------	------------------------	------------------------

	GOVERNING	LEGISLATIVE AFFAIRS	INTERGOVERNMENTAL RELATIONS	LEGAL	STRATEGIC MANAGEMENT & PROCESS IMPROVEMENT	FINANCIAL MANAGEMENT	RISK	CAPITAL ASSET MANAGEMENT	SAFETY & SECURITY	COMPREHENSIVE PLANNING	ECONOMIC DEVELOPMENT	TECHNOLOGY	ORGANIZATIONAL CULTURE & ENGAGEMENT	CUSTOMER EXPERIENCE & CUSTOMER RELATIONS	CITIZEN ENGAGEMENT	COMMUNICATIONS	MARKETING	TRANSPARENCY	INCLUSION & DIVERSITY	PROCESS IMPROVEMENT & INNOVATION
COMMUNITY SERVICES																				
ECONOMIC DEVELOPMENT & TOURISM																				
FIRE																				
POLICE																				
PLANNING & DEVELOPMENT SERVICES																				
PUBLIC WORKS																				



Place 1  
Kathy Talley



Mayor  
John Huffman



Place 2  
Randy Robbins



Deputy Mayor Pro  
Tem / Place 3  
Shawn McCaskill

# SOUTHLAKE CITY COUNCIL



Place 4  
Ronell Smith



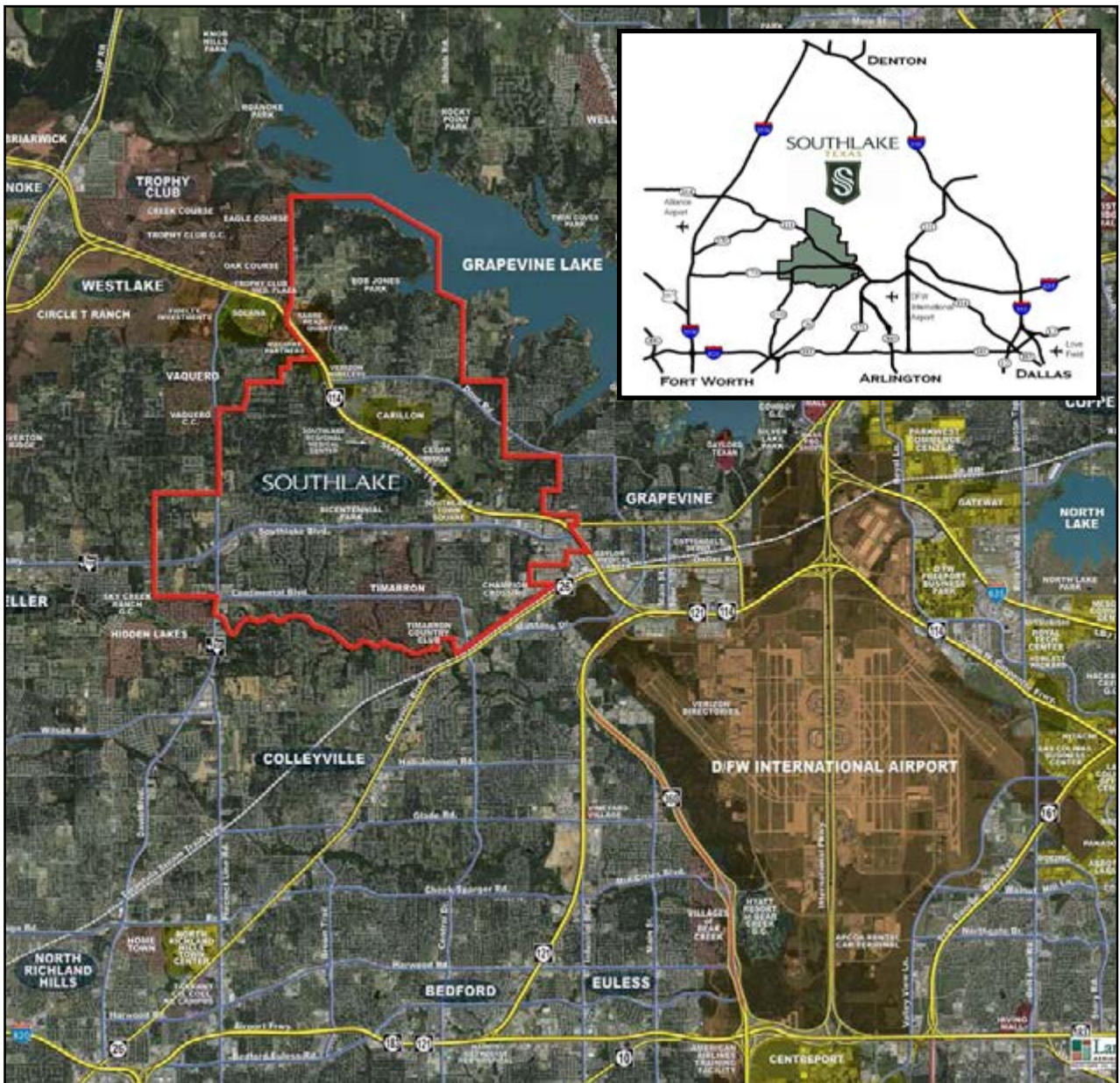
Place 5  
Amy Torres-Lepp



Mayor Pro Tem /  
Place 6  
Randy Williamson

Incorporated in 1956, the City of Southlake has developed a reputation for excellence in all facets of life and business. From master-planned neighborhoods and exemplary public schools to nationally renowned businesses and award-winning mixed-use developments, Southlake has become synonymous with first-class development and quality of life. Southlake has consistently been ranked as one of the best places to live by *D Magazine* and *Fort Worth Magazine*. The *Dallas Business Journal* reported on a 2012 quality of life study by *On Numbers* in which Southlake was listed as the top DFW city and third among 1,145 cities throughout the southern United States. In 2015, the *Dallas Morning News* reported Southlake as one of the top ten Best Neighborhoods in DFW. In 2021, Southlake was named one of the best places to raise a family in Texas, one of the best places to live by Niche.com, the safest city in Texas by MoneyGeek.com, and ranked in the best small cities by WalletHub. In 2022, Southlake was given an A+ rating by Niche.com and named #1 Best Suburb to Buy a House in DFW.

Southlake is predominantly served by Carroll ISD, consistently rated for excellence in academics by the Texas Education Agency. Enrollment at the school's 11 campuses is just under 8,500 students – 99 percent of which will enroll in college. Equally exceptional in athletics and extra-curricular activities, the Southlake Carroll Dragons have gained a national reputation for all-around excellence.



In addition to stellar school systems, residents and businesses have come to enjoy the many shopping and dining opportunities developed in recent years. At the heart of both community and commerce is Southlake Town Square. The internationally acclaimed mixed-use development includes a wide variety of upscale shopping and dining options and a vibrant mix of professional service providers. Town Square also plays host to a popular mix of community gatherings. The annual Art in the Square draws artists and visitors from around the globe, Oktoberfest rings in the fall, Stars & Stripes celebrates patriotism with style, while Home for the Holidays evokes the spirit of a Norman Rockwell painting.

Businesses from many industries including healthcare, hospitality, legal, and financial services have come together to make Southlake a full-service business community for all of north central Texas. Sabre, home of Travelocity.com, is the city's largest employer with approximately 2,500 employees and Verizon Wireless' Network Control Center takes advantage of high-tech infrastructure to manage all wireless communications west of the Mississippi River from its Southlake location.

### **LOCATION**

Central Time Zone

5 miles west of DFW Airport

8 miles east of Fort Worth Alliance Airport

Approximately 19 miles from downtown Dallas & Fort Worth

From DFW in-flight times:

2.00 Hours to Chicago

0.50 Hours to Houston

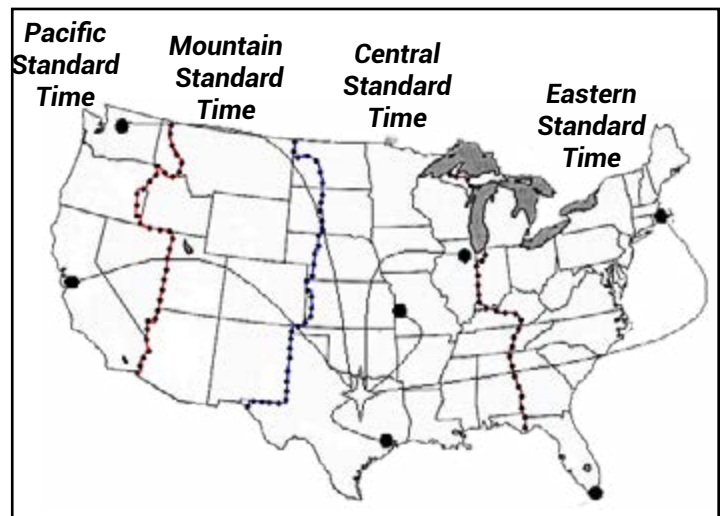
1.15 Hours to Kansas City

3.00 Hours to Los Angeles

3.00 Hours to Miami

3.30 Hours to New York

4.00 Hours to Seattle



### **HISTORY**

Incorporated in 1956, the City has deep roots which reach back to the mid-1800'. In 1845, when the first settlers arrived at the place that is now Southlake, they found a wilderness abundant with post-oak trees, tall grasses, creeks and springs, wild honey, grapes, berries, turkeys, deer, and other wild game. Because early settlers were a long way from major markets, large-scale crop farming was at first impractical; instead, many raised cattle to sell. Others were stone masons, wood craftsmen, millers, and the like.

After the Civil War, farmers grew cotton, grains, peanuts, truck-farm crops, and meat and dairy products for market. By the 1930s, erosion and poor soil had ended cotton farming in the area, but Southlake remained a collection of rural farming communities. Then in 1952 the first of three big changes occurred: the U.S. Army Corps of Engineers built Lake Grapevine which spurred much of the area's early growth and was the beginning of dramatic change. Worried that the City of Hurst might annex the area, residents voted 30-24 on September 25, 1956, to incorporate. The original Town of Southlake contained 1.62 square miles, had a population of just over 100, and was located between FM 1709 and SH 114 (both two-lane roads) and near the intersection of Carroll Avenue. "Southlake" was chosen from names suggested by its residents.

The Southlake Fire Department was launched in 1965, and the first piece of fire equipment was a 1950 Diamond T-Military unit with a tank capacity of 1,000 gallons and an auxiliary pump. The first chief of police was hired in 1966, and the city purchased its first patrol car in 1967. 1974 saw the second big change in the area: Dallas-Fort Worth International Airport opened its doors and Southlake became an attractive place for airport and airline employees to buy property and build their homes.

In 1986, when Southlake reached a population of 5,000, it was eligible to vote on the adoption of a home rule charter. In April 1987, residents approved home rule, which created the current council-manager form of government. But it wasn't until the early 90's when a third big event, the installation of water and sewer lines in the southern part of the city, really made Southlake what it is today: a premier community in which to live, work and play.

### **HISTORICAL MARKERS IN SOUTHLAKE:**

Absalom H. Chivers Cemetery, near SH 114 & Carroll Avenue, on private property

Thomas Easter Cemetery, on Southlake Boulevard, west of Gateway Drive

Thomas Hood Cemetery, in the Coventry Manor subdivision near North Peytonville Road & Coventry Lane

Site of Jellico community at the corner of Southlake Boulevard & Davis Boulevard

Lonesome Dove Baptist Church, on Lonesome Dove Road

Lonesome Dove Cemetery, next to the church

White's Chapel United Methodist Church, Southlake Boulevard and White Chapel Boulevard

White's Chapel Cemetery, Southlake Boulevard and White Chapel Boulevard

Monument to Troopers Edward Bryan Wheeler and H.D. Murphy, who were murdered by Bonnie and Clyde on Easter Sunday in 1934, Dove Road just north of Highway 114, placed by the Texas Department of Public Safety, Texas Highway Patrol Division

### **FUTURE**

The preservation of the past and an eye towards the future is the foundation of the City's commitment to comprehensive planning. More than forty years after the first comprehensive plan was proposed, the latest version titled *Southlake 2030* is complete, and includes elements for Land Use, Mobility, Economic Development and Tourism, Water and Sewer, Water Conservation, Parks, Community Facilities, and Sustainability. Today, work has begun on the next iteration of the City's comprehensive plan titled *Southlake 2035*. The City revisits the elements of the comprehensive plan to ensure the plan is evolving to stay relevant with existing trends. This plan is now our blueprint in preserving Southlake's tradition of high-quality living with small-town charm.



## SOUTHLAKE, TEXAS: AT-A-GLANCE

### The City of Southlake, Texas

Websites:

- CityofSouthlake.com
- MySouthlakeNews.com
- VisitSouthlakeTexas.com
- TheMarqSouthlake.com

22.5 square miles

Located in the heart of the DFW Metroplex

Centrally located between DFW International Airport (5 miles east) and Fort Worth Alliance Airport (8 miles west)

### Demographics

Current Population projection: 31,684

Projected build-out population: 34,188

Population by age:

- Under 24 years - 37.2%
- 25-64 years - 51.8%
- 65 years and older - 16.6%

2022 median age: 43.0

2022 average persons per household: 3.25

2022 average household income: \$265,839

2022 average home sales price: \$1,482,182

74% of residents 25 years and older have a bachelor's degree or higher

### Financial Status

City Bond Ratings

- "AAA" from Standard and Poor's
- "AAA" from Fitch IBCA
- "AAA" from Moody's

8.25% total sales tax rate - includes 0.5% for parks, 0.375% for economic development and 0.125% for crime control district

### Top Employers

Sabre Holdings	- 2,200 Employees
TD Ameritrade	- 2,867 Employees
Carroll ISD	- 1,176 Employees
Gateway Church	- 706 Employees
Keller Williams	- 650 Employees
Verizon Wireless	- 650 Employees

### Top Non-Residential Taxpayers

Town Square Ventures LP  
Verizon Wireless  
TD Ameritrade  
Wyndam Properties LTD  
Carroll/1709 LTD

### Labor Force & Economic Base

Labor pool ages 20-64:

- Within 5 miles of Southlake: 78,201
- Within 10 miles of Southlake: 307,390
- Within 20 miles of Southlake: 1,580,078

Employment by occupation:

- 38.9% Managerial/Professional
- 22.7% Sales & Office
- 4.2% Service Occupations
- 1.6% Construction/Maintenance
- 4.7% Production/Transportation

Approx. 2,793 businesses and non-profit organizations

Over 15 million square feet of commercial space

Texas is a "Right-to-Work" state

Texas has no state personal income tax

### Transportation

Major highways are SH 114, FM 1938, and FM 1709

SH 114 connects to I-35W and I-35E

Airports:

**DFW International** - DFWAirport.com

- Fourth busiest passenger airport in the world, over 62.5M passengers in 2021 (58.7% higher than prior year)
- Generates \$37B annually for North Texas economy
- Provides over 228,00 area jobs
- First carbon neutral airport in North America, largest in the world
- Every major city in the continental United States can be accessed within four hours
- Home to American Airlines hub
- Access to Dallas Area Rapid Transit (DART) mass transit system
- Access to TEXRail commuter rail system
- Air Transport World's 2019 Global Airport of the Year

**Fort Worth Alliance Airport** - AllianceAirport.com

- The nation's first industrial airport
- Provides over 63,000 area jobs
- Part of an 27,000-acre mixed-use, master planned development
- Houses more than 530 companies

## SOUTHLAKE, TEXAS: AT-A-GLANCE

### Southlake Public Library

- Books, eBooks, Magazines and eMagazines, DVDs, Books on CD and online research databases
- Special programs throughout the year for all ages
- Meeting & study rooms, interlibrary loan, computer stations and internet access
- Southlake resident library cards are free

### Recreation

- Parks and Lakes ExperienceSouthlake.com
  - More than 628 acres of park land, with access to an additional 577 acres of natural open space owned by the US Army Corps of Engineers
  - 12 community parks and 14 neighborhood parks
  - Five lakes within 30 minutes of Southlake
- Convenient access to many cultural and entertainment facilities and activities
- Bob Jones Nature Center
- Nineteen outdoor courts and two indoor courts at the Southlake Tennis Center
- Southlake Senior Activities Center
- Annual special events include: Art in the Square, Summer Kick-Off, Stars & Stripes, Oktoberfest, Home for the Holidays - Tree Lighting at Town Square, Celebrate Southlake, and Masterworks Concerts
- Variety of championship youth sport leagues including baseball, softball, swimming, tennis, soccer, lacrosse, and football, as well as recreational classes for all ages

### Utilities

- Water & Sewer
  - City of Southlake  
(817) 748-8082 - CityofSouthlake.com
- Electricity
  - Power to Choose  
(866) 797-4839 - PowertoChoose.org
- Natural Gas
  - Atmos Energy  
(888) 286-6700 - atmosenergy.com
- Telephone
  - Frontier - (800) 921-8101 - Frontier.com
  - SBC / AT&T - (800) 288-2020 - ATT.com
- Cable / Satellite
  - Charter Communications  
(888) 438-2427 - Charter.com
  - Frontier Communications  
(800) 921-8101 - Frontier.com
  - Dish Network  
(888) 825-2557 - DishNetwork.com
  - DirecTV  
(877) 916-5137 - directv.com
- Solid Waste and Recycling
  - Republic Services  
(817) 317-2424 - RepublicServices.com
  - Simple Recycling  
(866) 835-5068 - SimpleRecycling.com

### Health Care / Hospitals

- Cook Children's Urgent Care and Pediatric Specialties  
CookChildrens.org  
30 Exam Rooms; Mix of Providers
- Methodist Southlake Hospital  
MethodistSouthlake.com  
54 Private Rooms; 10 Family Suites; 6 ICU Beds;  
12 Operating Rooms  
20 Dedicated Specialties; 200 Medical Staff
- Texas Health Harris Methodist Southlake  
TexasHealthSouthlake.com  
24 Overnight Suites; 365 Medical Staff
- Baylor Scott & White Medical Center - Grapevine  
BaylorHealth.com  
Level II Trauma Center Designation  
302 Beds; 995 Medical Staff
- Baylor Medical Center at Trophy Club  
TC-MC.com  
20 Beds; 225 Medical Staff

## SOUTHLAKE, TEXAS: AT-A-GLANCE

**Quality Schools (in order of land area served)**

**Carroll ISD** - 6A (78%)  
 K-12 Attendance: 8,434  
 100% Graduation Rate  
 (817) 949-8222 - SouthlakeCarroll.edu

**Northwest ISD\*** - 6A (10%)  
 K-12 Attendance: 25,200  
 95% Graduation Rate  
 (817) 215-0000 - NISDTX.org

**Keller ISD\*** - 6A (7%)  
 K-12 Attendance: 35,352  
 95.3% Graduation Rate  
 (817) 744-1000 - KellerISD.net

\*Freeport exemption offered

**Grapevine - Colleyville ISD\*** - 5A (5%)  
 K-12 Attendance: 14,040  
 96.4% Graduation Rate  
 (817) 251-5200 - GCISD-k12.org

Four Montessori schools (private)

More than 20 Universities within 40 miles  
 University of North Texas  
 University of Texas at Arlington  
 University of Texas at Dallas  
 Southern Methodist University  
 Texas Christian University  
 Texas Women’s University







# FINANCIAL TREND MONITORING SYSTEM OVERVIEW

Financial condition can best be described as a municipality's ability to maintain existing service levels, withstand economic disruptions that occur at the local, regional, and national levels, and adapt to ever-changing economic conditions.

**The ability to maintain existing service levels** refers to more than just the ability to pay for the services the locality currently provides. It also refers to the ability to maintain programs that are currently funded from external sources (state or federal grants) where the support is likely to diminish over time, and such programs cannot be practically eliminated once funding does disappear. This element also refers to the ability to maintain capital facilities, such as roads, buildings, and other infrastructure, in a manner that protects the initial investment and keeps such facilities in usable condition. Lastly, it also includes the ability to provide funds for any future liabilities that may currently be unfunded, such as pensions, employee leave, and debt.

**The ability to withstand economic disruptions that occur at the local, regional, and national levels** is an important element because these disruptions have significant impacts on businesses and individuals who enjoy their livelihoods within the locality. Economic disruptions therefore impact a locality's ability to generate new local tax dollars.

**The ability to adapt to ever-changing economic conditions** refers to the financial pressures localities face as they grow, shrink, or experience no change at all. Growth can force localities to assume new debt in order to finance new infrastructure or cause a sudden increase in the operating budget in order to maintain and provide necessary services. Shrinkage leaves a locality with the same amount of infrastructure to maintain but with a smaller tax base with which to pay for it.

## WHAT IS THE FINANCIAL TREND MONITORING SYSTEM?

The Financial Trend Monitoring System (FTMS), adapted from the system developed by the International City/County Management Association (ICMA), "identifies the factors that affect financial condition and arranges them in a rational order so that they can be more easily analyzed and measured." The FTMS is a management tool that compiles pertinent information from the city's budgetary and financial reports, combines it with relevant economic and demographic information, and creates a series of local government financial indicators that can be used to monitor changes in financial conditions when plotted over a period of time.

These financial indicators include: cash liquidity, level of business activities, changes in the fund balance, and external revenue dependencies. This system can also assist the locality by setting in place long-range policy priorities as well as providing a logical way of introducing long-range considerations into the annual budget process. The following discussion has been developed using the ICMA manual entitled [Evaluating Financial Condition, A Handbook for Local Government](#).

The FTMS is built on overall "factors" that represent the various influences of a locality's financial condition. These financial condition factors are then associated with "indicators" that measure different aspects of these factors. Once developed, these can be used to monitor changes in factors and financial conditions. Each factor is classified under three categories: environmental, organizational, or financial.

**Environmental Factors** affect localities in two ways. Firstly, they create demand. Secondly, they provide resources. The question most associated with the analysis of this category in regards to its impact on financial condition is, "Do these factors provide enough resources to pay for the demands they create?"

**Organizational Factors** are the government's response to changes in environmental factors. Theory assumes that any government can maintain their strong financial condition if it makes an appropriate organizational response to adverse conditions by reducing services, increasing efficiency, raising taxes, or taking some other appropriate action. It also assumes that public officials have perfect information of the problem, understand the gravity of the situation, and know how to act in response.

The question most associated with the analysis of this category in regards to its impact on financial condition is, “Do legislative policies and management practices provide the opportunity to make the appropriate response to changes in the environment?”

**Financial Factors** reflect the condition of the government’s internal finances. They are in some regards a result of the influence of environmental and organizational factors. Financial factors will eventually show signs of cash or budgetary problems if there is a problem in regards to the previous two factors. The question most associated with the analysis of this category in regards to its impact on financial condition is, “Is government paying the full cost of operating without postponing costs to a future period when revenues may not be available to pay these costs?”

## **TOOLS OF THE FINANCIAL TREND MONITORING SYSTEM**

The primary tools of the FTMS are the financial indicators. They represent a way to quantify changes in the FTMS factors. Many aspects of financial condition cannot be measured explicitly; however, quantifying the indicators and plotting them over a period of years can allow decision-makers to monitor and evaluate the City’s financial performance. These indicators do not provide answers as to why a problem occurs or how to solve it but do allow for an informed response. The following pages include a number of charts displaying indicator data that is designed to track the financial condition of the City across a period of time. These charts examine data ranging from population growth to the use of revenues and expenditures per capita, all of which help to identify warning signs in the City’s fiscal health that could lead to future trouble. By keeping an eye on these important indicators, the City can carefully monitor the financial trends, and make any necessary adjustments in long-range planning to ensure future economic stability.

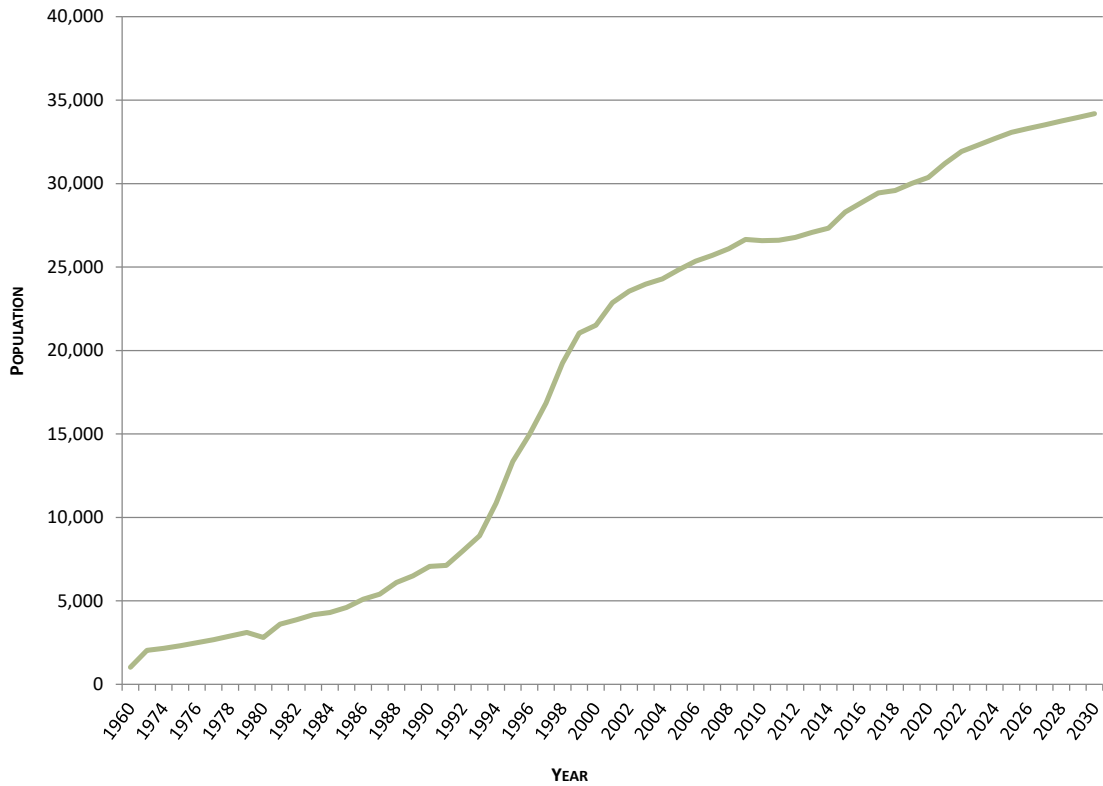
## **HOW IS THE FINANCIAL TREND MONITORING SYSTEM USED?**

The City maintains a database of monitored trends that are updated and reviewed annually as a part of the budget process. By reviewing historical actuals over an extensive period of time, long ago forgotten financial impacts may be reviewed for validity to current economic conditions and variables. Department staff also utilizes FTMS data to inform their departmental business plans.



# **FINANCIAL TREND MONITORING SYSTEM: ENVIRONMENTAL FACTORS**

### CITY POPULATION

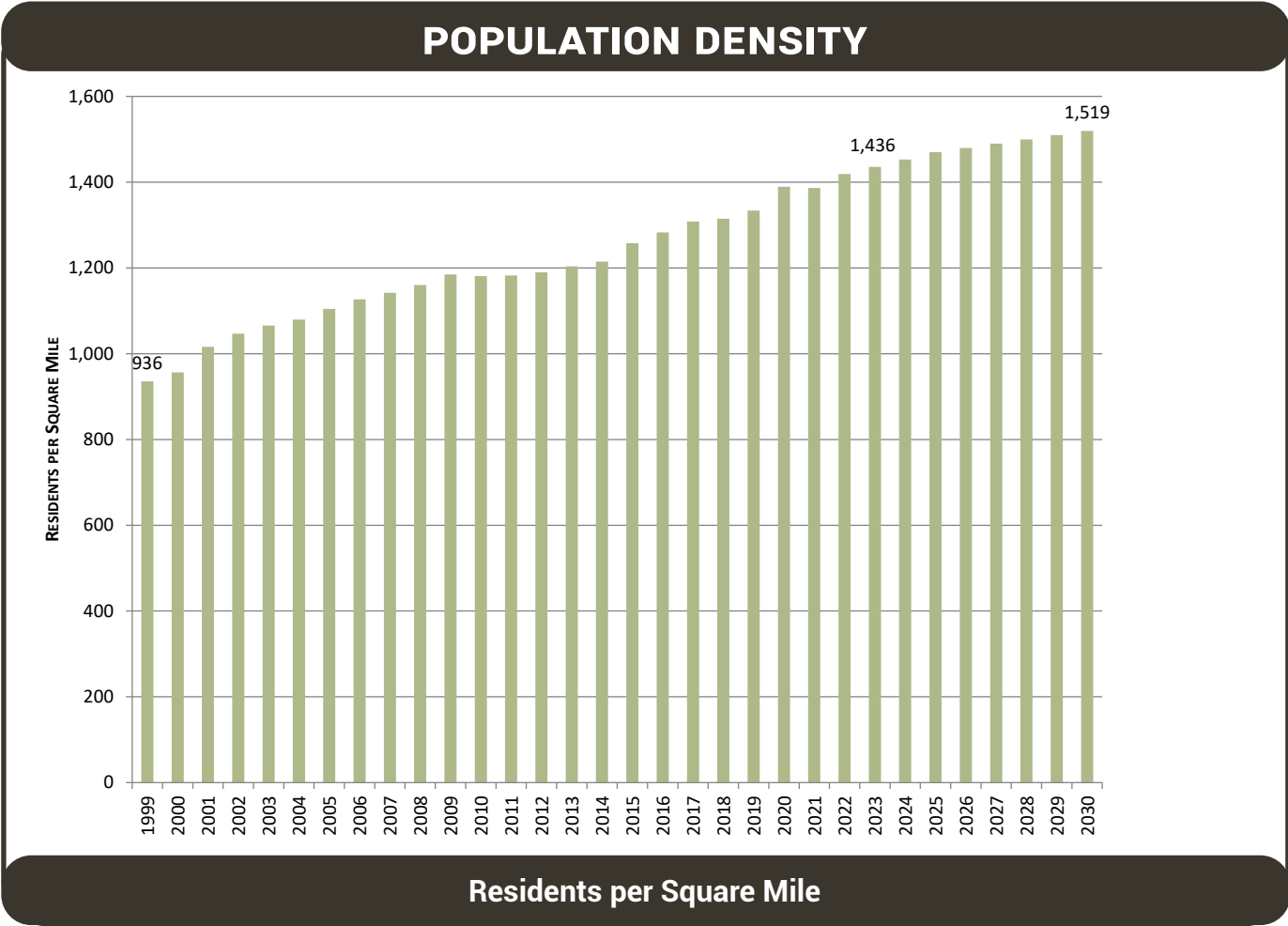


**Warning Trend:**  
Rapid change in population

### Southlake Population 1960-2030

Population trends, both historical and projected, are important indicators for determining service demands. Further analysis of the demographic profile of a community’s population trend provides useful information in determining customer service expectations.

Year	Population
1960	1,023
1970	2,031
1980	2,808
1990	7,065
2000	21,519
2010	26,575
2020	31,265
2030	34,188 (est)

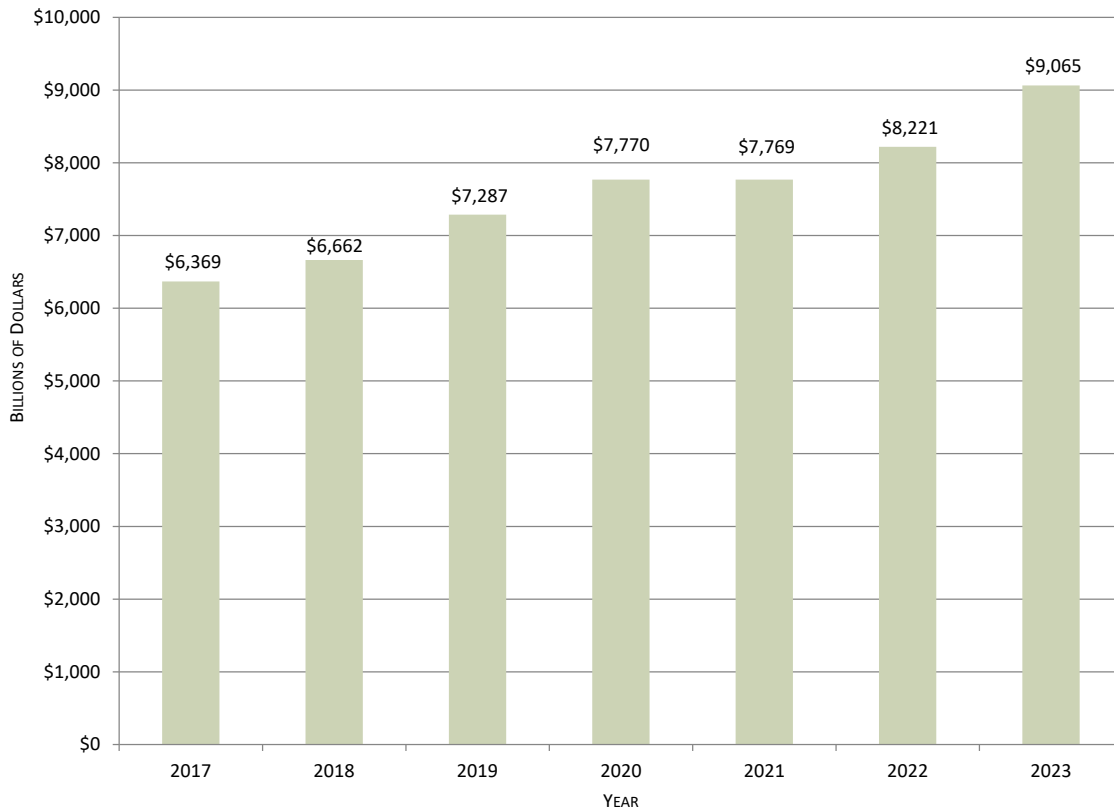


Southlake’s city limits cover 22.5 square miles. This chart shows a trend for the number of Southlake residents per square mile. The chart also utilizes population data derived through the City’s land use plan to forecast population density through build-out.

Year	Population
1960	1,023
1970	2,031
1980	2,808
1990	7,065
2000	21,519
2010	26,575
2020	31,265
2030	34,188 (est)



## TAXABLE PROPERTY VALUES

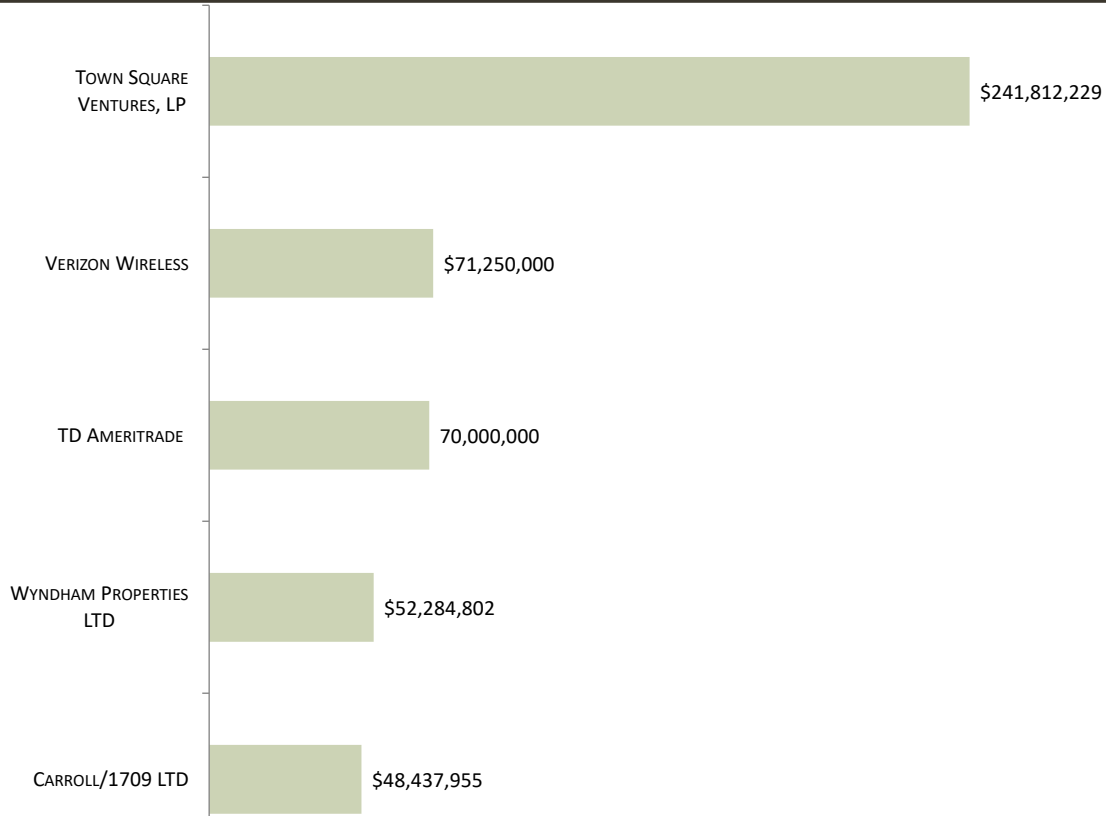


**Warning Trend: Declining growth or drop in the value of property**

The property value comparison for several fiscal years indicates continued growth in property values. Since 2016, the certified tax roll values have increased steadily, however, 2021 values were relatively flat over 2020. The reflected values include new property added to the roll as of January 1 of each year.

Fiscal Year	Total Taxable Valuation
2010	\$5,211,181,608
2011	\$5,232,316,346
2012	\$5,290,518,261
2013	\$5,331,182,997
2014	\$5,494,514,119
2015	\$5,680,109,441
2016	\$5,785,322,918
2017	\$6,368,901,046
2018	\$6,662,494,784
2019	\$7,286,898,962
2020	\$7,769,729,082
2021	\$7,768,644,007
2022	\$8,220,731,143
2023	\$9,064,721,083

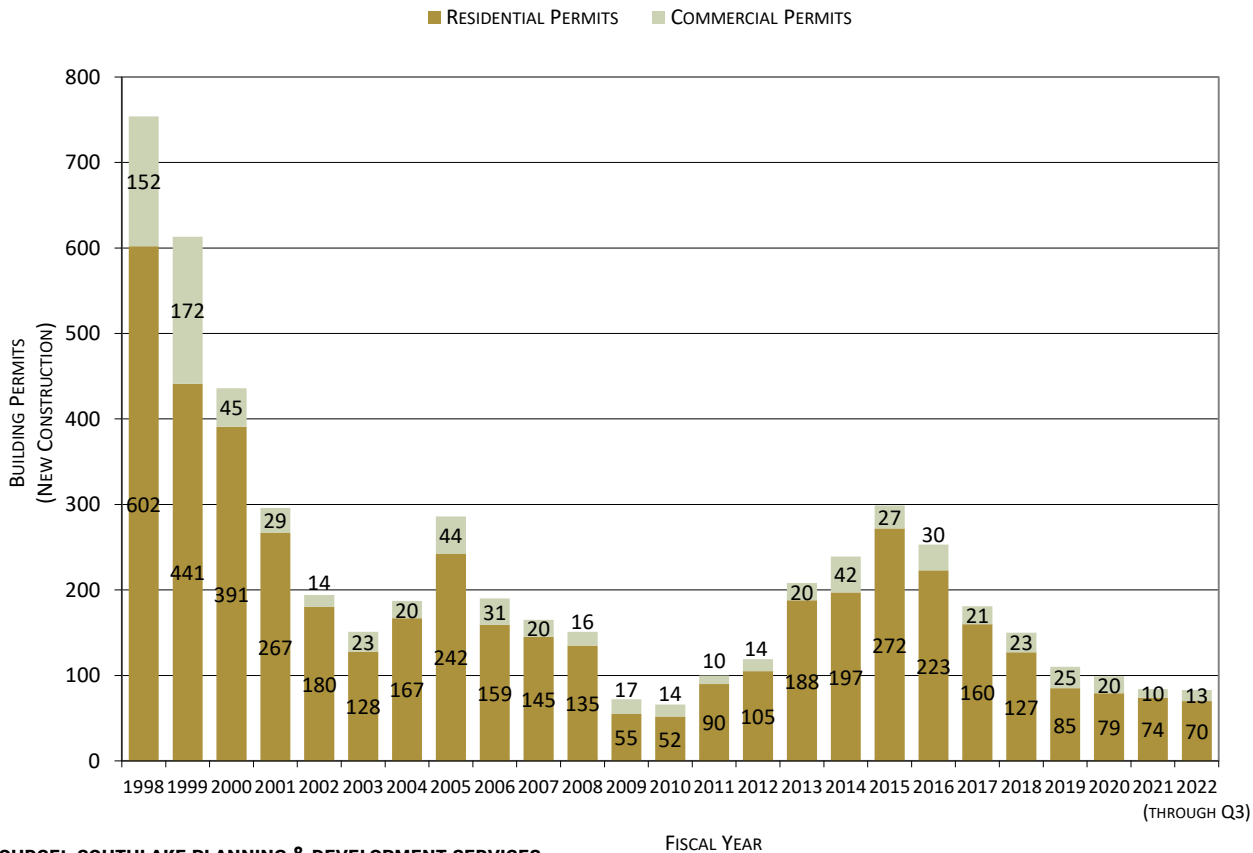
## TOP 5 NON-RESIDENTIAL TAXPAYERS



AS OF OCTOBER 2021

Property	Taxable Value
Town Square Ventures, LP	\$241,812,229
Verizon Wireless	\$71,250,000
TD Ameritrade	\$70,000,000
Wyndham Properties LTD	\$52,284,802
Carroll/1709 LTD	\$48,437,955

## HISTORICAL PERMIT ACTIVITY

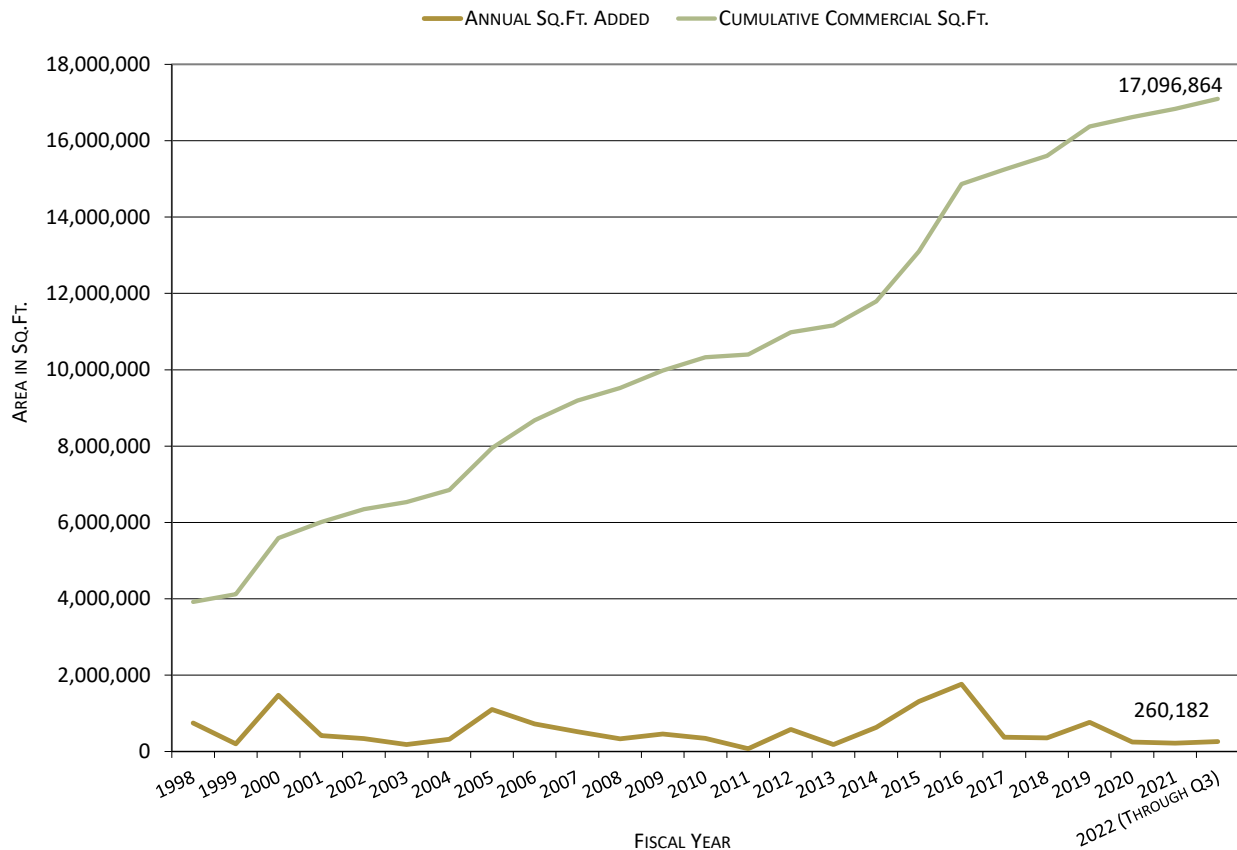


SOURCE: SOUTHLAKE PLANNING & DEVELOPMENT SERVICES

Historical permit activity shows the history of residential and commercial building permits for new construction issued since 1998. Years where the City experienced heavier periods of growth demonstrate a greater number of permits issued. Though growth slowed during the “Great Recession,” development activity had been on the rise since 2009. However, now that Southlake reaches closer to build out, we expect to continue to see the number of new construction permits continue to decline. This chart does not include permits filed for renovations or redevelopment.

Fiscal Year	No. Residential Permits	No. Commercial Permits	Fiscal Year	No. Residential Permits	No. Commercial Permits
1998	602	152	2011	90	10
1999	441	172	2012	105	14
2000	391	45	2013	188	20
2001	267	29	2014	197	42
2002	180	14	2015	272	27
2003	128	23	2016	223	30
2004	167	20	2017	160	21
2005	242	44	2018	127	23
2006	159	31	2019	85	25
2007	145	20	2020	79	20
2008	135	16	2021	74	10
2009	55	17	2022 (through Q3)	70	13
2010	52	14			

### COMMERCIAL GROWTH IN SQUARE FOOTAGE

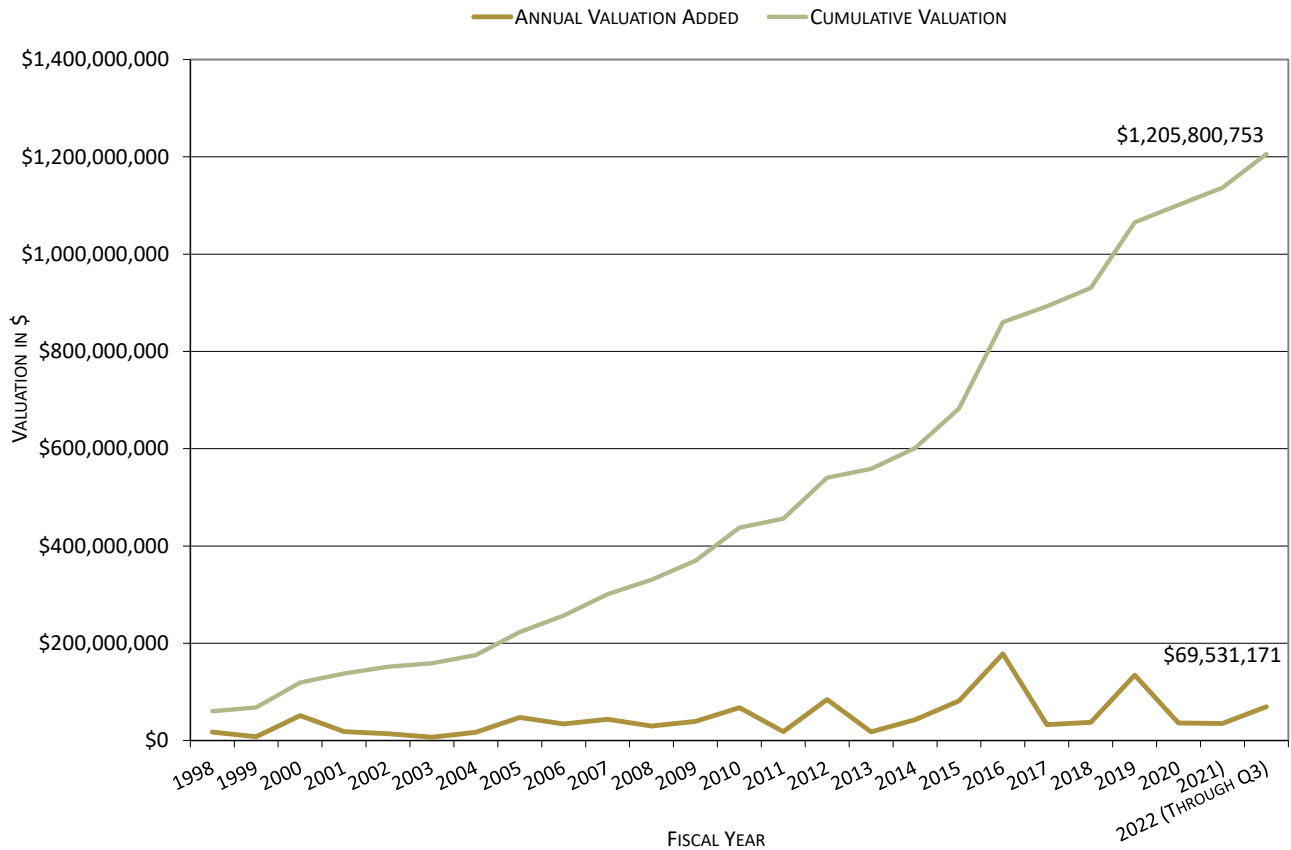


SOURCE: SOUTHLAKE PLANNING & DEVELOPMENT SERVICES

This chart shows that although annual growth rates related to commercial square footage added can be impacted by economic conditions, such as the “Great Recession,” Southlake’s commercial property base has grown annually since 1998. Increases in these numbers over time are beneficial for the City, as a greater amount of commercial square footage leads to increases in the tax base. As the City approaches build out, we expect to continue to see these numbers slow.

Fiscal Year	Annual Sq. Ft. Added	Cumulative Sq. Ft. Added	Fiscal Year	Annual Sq. Ft. Added	Cumulative Sq. Ft. Added
1998	744,686	3,919,658	2011	73,629	10,400,418
1999	198,233	4,117,891	2012	578,782	10,400,418
2000	1,471,583	5,589,474	2013	180,387	11,159,587
2001	419,752	6,009,226	2014	630,277	11,789,864
2002	336,385	6,345,611	2015	1,313,861	13,103,725
2003	185,324	6,530,935	2016	1,763,654	14,867,379
2004	318,944	6,849,879	2017	376,682	15,244,061
2005	1,102,921	7,952,800	2018	358,899	15,602,960
2006	721,500	8,674,300	2019	766,803	16,369,763
2007	516,744	9,191,044	2020	249,274	16,619,037
2008	335,135	9,526,179	2021	217,645	16,836,682
2009	455,984	9,982,163	2022 (through Q3)	260,182	17,096,864
2010	344,626	10,326,789			

### COMMERCIAL VALUATION GROWTH

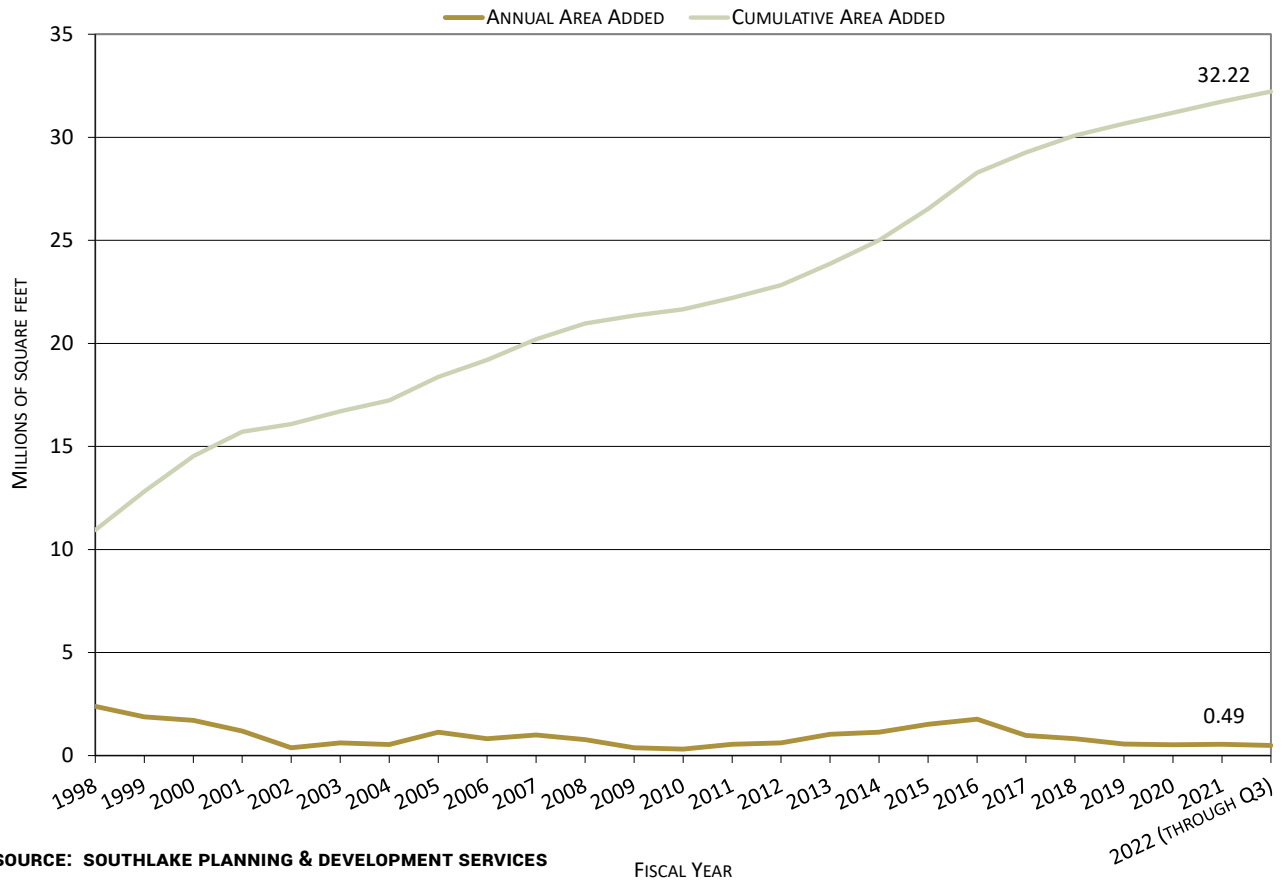


SOURCE: SOUTHLAKE PLANNING & DEVELOPMENT SERVICES

This chart maps the cumulative valuation of commercial growth and annual valuation added since 1998. Increases in the commercial valuation of property leads to growth in the City’s tax base, which generates more tax revenues for the City and sustains the level of service that citizens are accustomed to receiving. As the City approaches build out, we expect to continue to see these numbers slow.

Fiscal Year	Annual Valuation Added	Cumulative Valuation Added	Fiscal Year	Annual Valuation Added	Cumulative Valuation Added
1998	\$17,385,841	\$60,226,236	2011	\$18,384,157	\$456,073,685
1999	\$7,705,640	\$67,931,876	2012	\$84,328,043	\$540,401,728
2000	\$51,466,379	\$119,398,255	2013	\$17,976,714	\$538,378,442
2001	\$18,258,838	\$137,657,093	2014	\$42,543,750	\$600,922,192
2002	\$14,168,938	\$151,826,031	2015	\$81,215,734	\$682,137,926
2003	\$6,852,381	\$158,678,412	2016	\$178,247,281	\$860,385,207
2004	\$17,105,540	\$175,783,952	2017	\$32,503,544	\$892,888,751
2005	\$47,347,107	\$223,131,059	2018	\$37,518,535	\$930,407,286
2006	\$33,921,357	\$257,052,416	2019	\$134,686,569	\$1,065,093,855
2007	\$43,757,408	\$300,809,824	2020	\$35,946,367	\$1,101,040,222
2008	\$29,651,556	\$330,461,380	2021	\$35,229,360	\$1,136,269,582
2009	\$39,463,638	\$369,925,018	2022 (Through Q3)	\$69,531,171	\$1,205,800,753
2010	\$67,764,510	\$437,689,528			

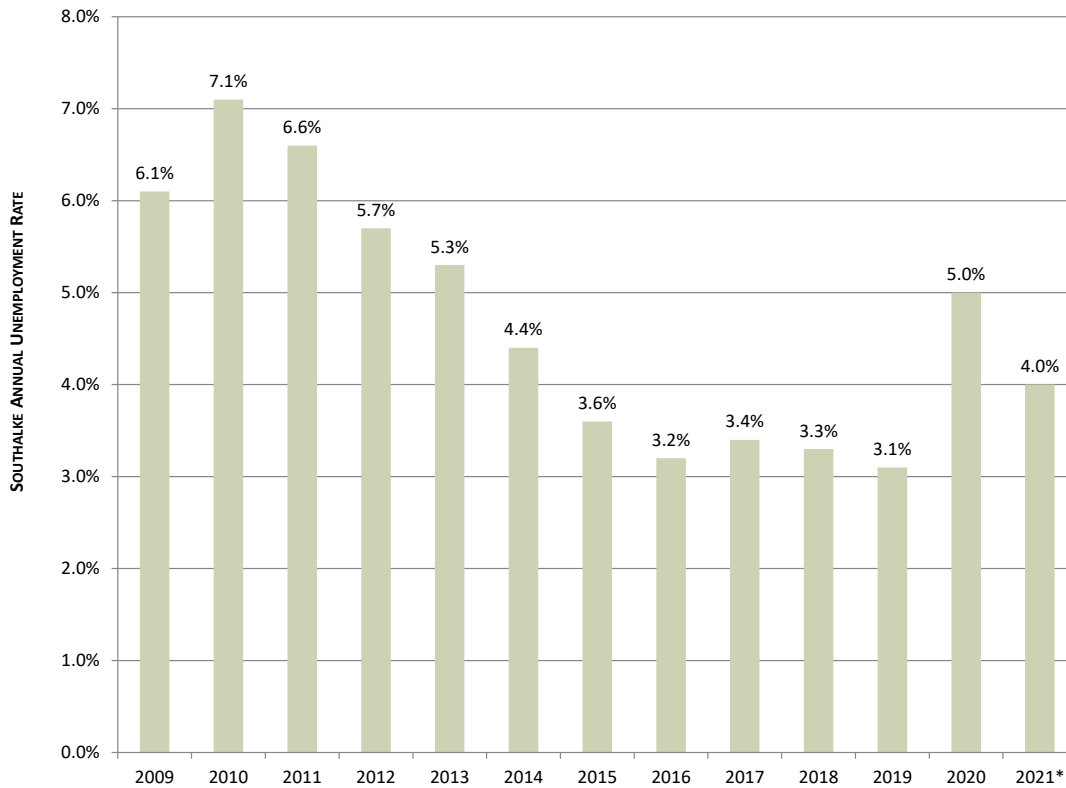
### RESIDENTIAL GROWTH IN SQUARE FOOTAGE



Although impacted by the Great Recession, the expansion of residential growth in terms of cumulative square footage has increased in recent years. As the City approaches build out, we expect to continue to see these numbers slow.

Fiscal Year	Annual Square Footage Added (Millions)	Cumulative Square Footage Added (Millions)	Fiscal Year	Annual Square Footage Added (Millions)	Cumulative Square Footage Added (Millions)
1998	2.39	10.94	2011	0.55	22.21
1999	1.88	12.82	2012	0.62	22.83
2000	1.71	14.53	2013	1.04	23.86
2001	1.19	15.71	2014	1.14	25.00
2002	0.37	16.09	2015	1.52	26.52
2003	0.62	16.70	2016	1.76	28.29
2004	0.53	17.24	2017	0.98	29.27
2005	1.13	18.37	2018	0.82	30.09
2006	0.82	19.20	2019	0.56	30.66
2007	1.00	20.20	2020	0.53	31.19
2008	0.77	20.97	2021	0.54	31.73
2009	0.38	21.34	2022 (through Q3)	0.49	32.22
2010	0.31	21.66			

## UNEMPLOYMENT IN SOUTHLAKE



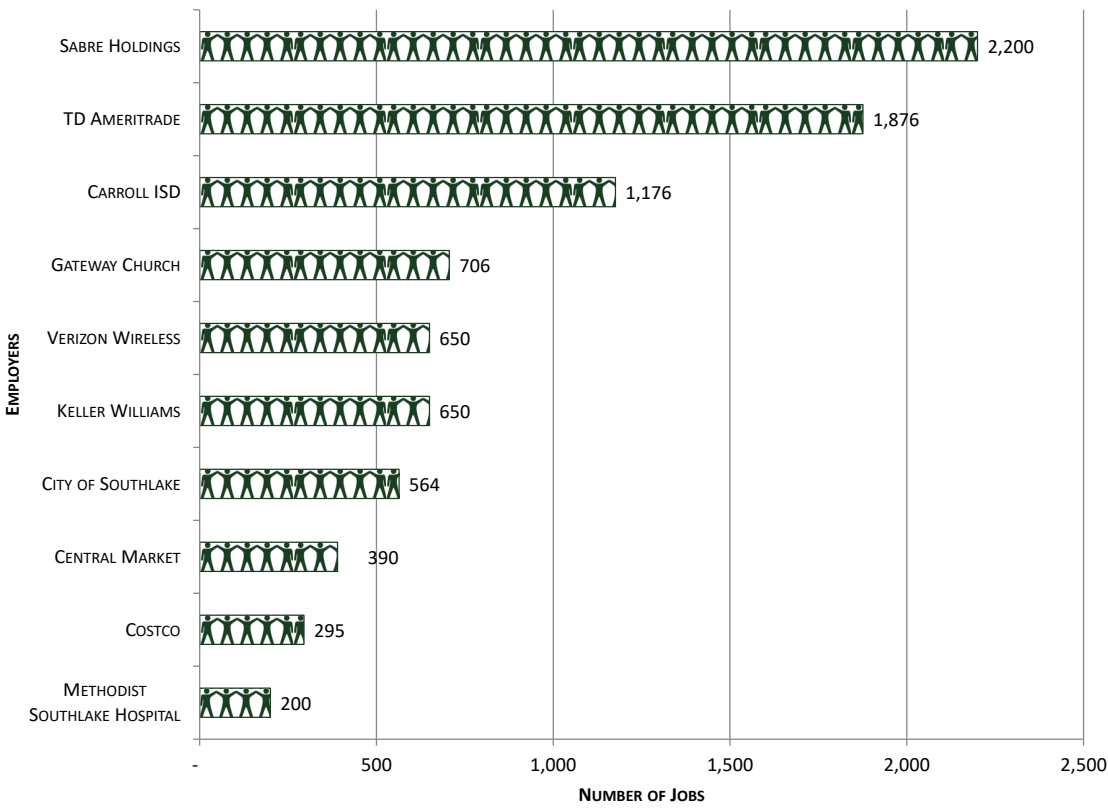
**Warning Trend: Increasing rate of local unemployment in the community**

**Calendar Year**

Unemployment rate is an important indicator in measuring the health of a local economy. Changes in the unemployment rate are related to changes in personal income, and are thus a measure of, and an influence on, the community’s ability to support its business sector. Southlake’s unemployment has historically been below that of the DFW market and has declined since its peak in 2010. We continue to see that the Southlake unemployment continues to trend below the state (5.9%) and national (5.4%) rates.

Year	Unemployment Rate
2009	6.1%
2010	7.1%
2011	6.6%
2012	5.7%
2013	5.3%
2014	4.4%
2015	3.6%
2016	3.2%
2017	3.4%
2018	3.3%
2019	3.1%
2020	5.0%
2021	4.0%

## JOBS IN SOUTHLAKE - MAJOR EMPLOYERS



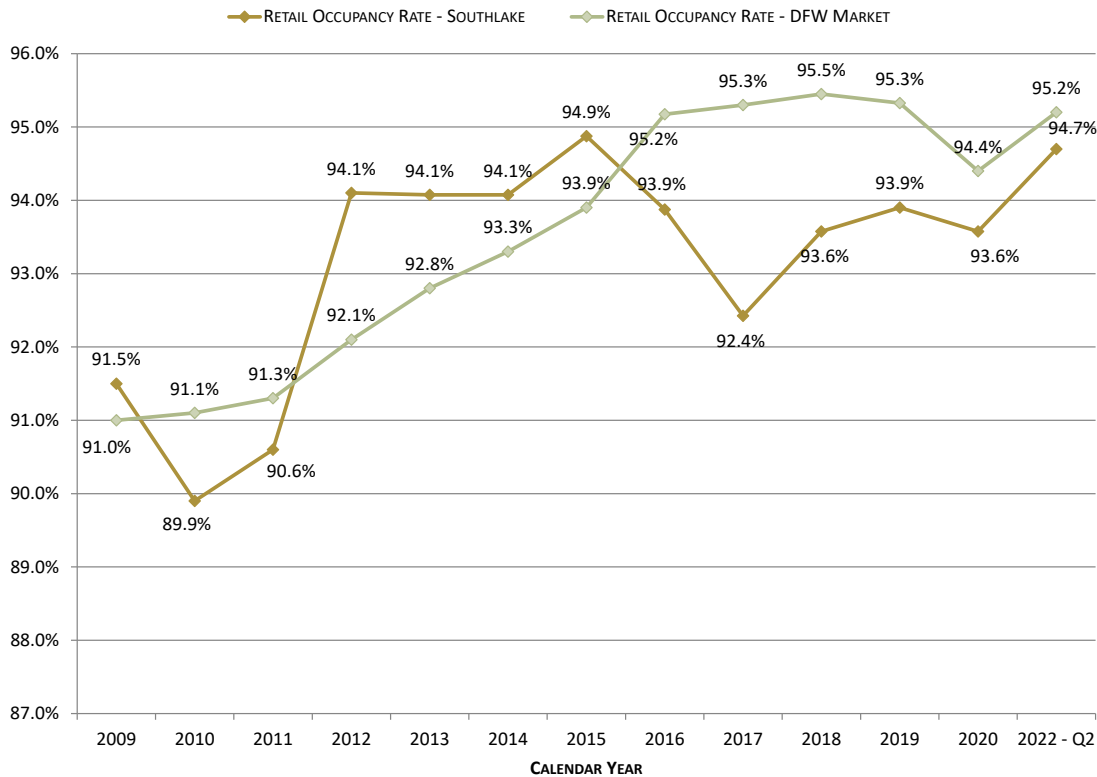
Number of Jobs

The largest employer in Southlake is Sabre Holdings, followed by TD Ameritrade, Carroll ISD, Gateway Church, Verizon Wireless, Keller Williams, the City of Southlake, Central Market, Costco, and Methodist Southlake Hospital. Together, these employers provide a large segment of the workforce that helps to stimulate the City’s economic vitality through the promotion of sales tax and other revenues.

Employer	Jobs
Sabre Holdings	2,200
TD Ameritrade	1,876
Carroll ISD	1,176
Gateway Church	706
Verizon Wireless	650
Keller Williams	650
City of Southlake	564
Central Market	390
Costco	295
Methodist Southlake Hospital	200



## RETAIL OCCUPANCY RATE



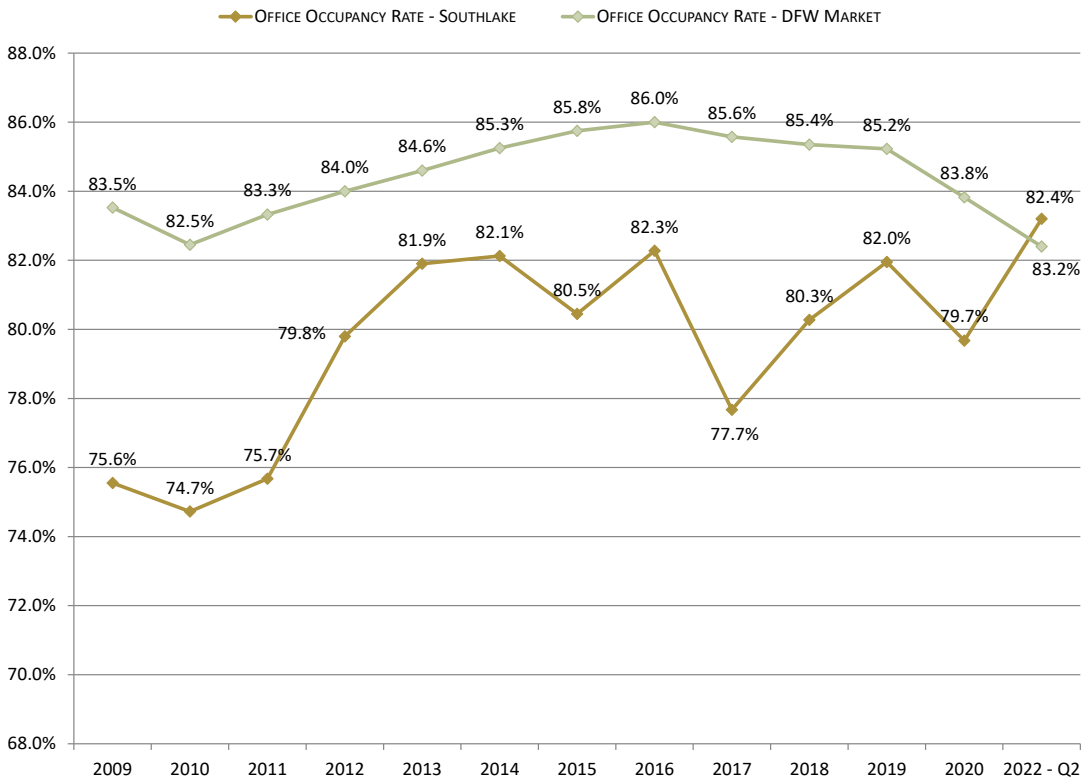
**Warning Trend:**  
Decreasing occupancy rates

**Calendar Year**

If the economy is sluggish or declining, demand for residential, commercial, and industrial property may drop and occupancy rates may decline. Tracking changes in occupancy rates can provide an early warning of potential economic or demographic problems.

Calendar Year	Retail Occupancy Rate - Southlake	Retail Occupancy Rate - DFW Market
2009	91.5%	91.0%
2010	89.9%	91.1%
2011	90.6%	91.3%
2012	94.1%	92.1%
2013	94.1%	92.8%
2014	94.1%	93.3%
2015	94.9%	93.9%
2016	93.9%	95.9%
2017	92.4%	95.3%
2018	93.6%	95.5%
2019	93.9%	95.3%
2020	93.6%	94.4%
2021	93.2%	94.2%
2022 (Through Q2)	94.7%	95.2%

## OFFICE OCCUPANCY RATE



**Warning Trend:**  
Decreasing occupancy rates

**Calendar Year**

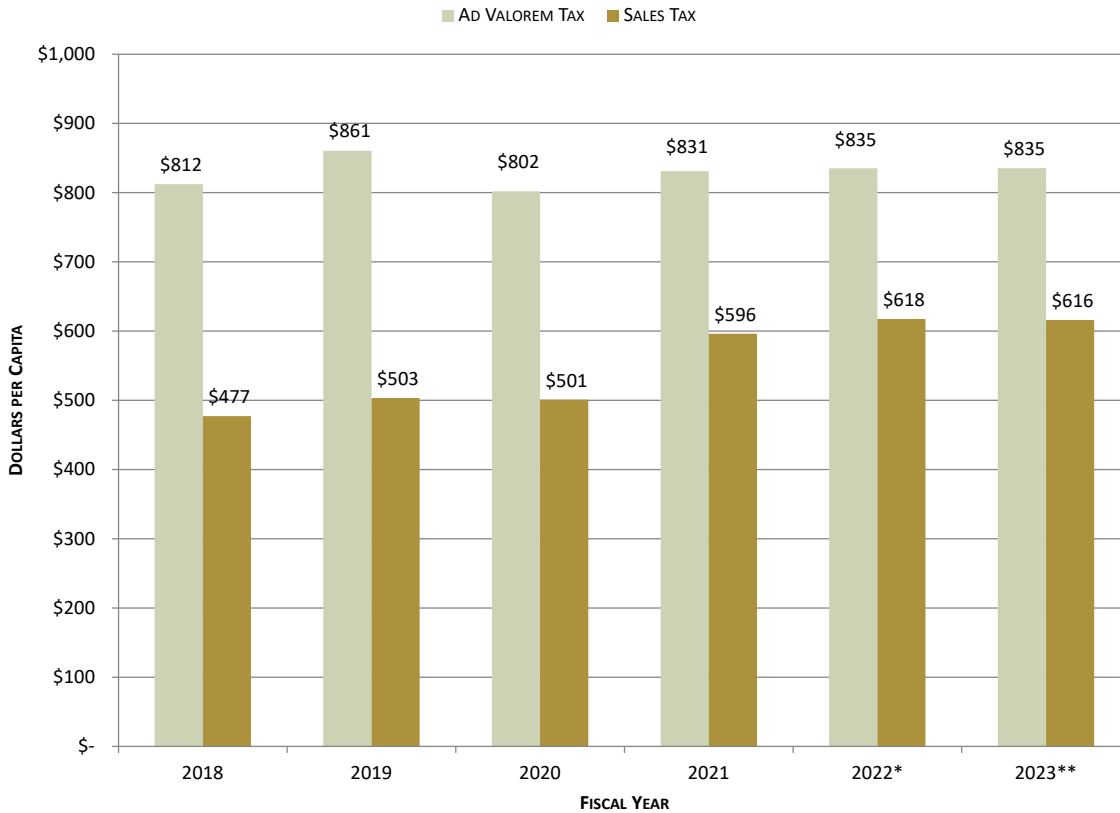
If the economy is sluggish or declining, demand for residential, commercial, and industrial property may drop and occupancy rates may decline. Tracking changes in occupancy rates can provide an early warning of potential economic or demographic problems.

Calendar Year	Office Occupancy Rate - Southlake	Office Occupancy Rate - DFW Market
2009	75.6%	83.5%
2010	74.7%	82.5%
2011	75.7%	83.3%
2012	79.8%	84.0%
2013	81.9%	84.6%
2014	82.1%	85.3%
2015	80.5%	85.8%
2016	82.3%	86.0%
2017	77.7%	85.6%
2018	80.3%	85.4%
2019	82.0%	85.2%
2020	79.7%	83.8%
2021	82.2%	82.4%
2022 (Through Q2)	83.2%	82.4%



# FINANCIAL TREND MONITORING SYSTEM: FINANCIAL INDICATORS

## AD VALOREM AND SALES TAX REVENUE (GENERAL FUND) PER CAPITA

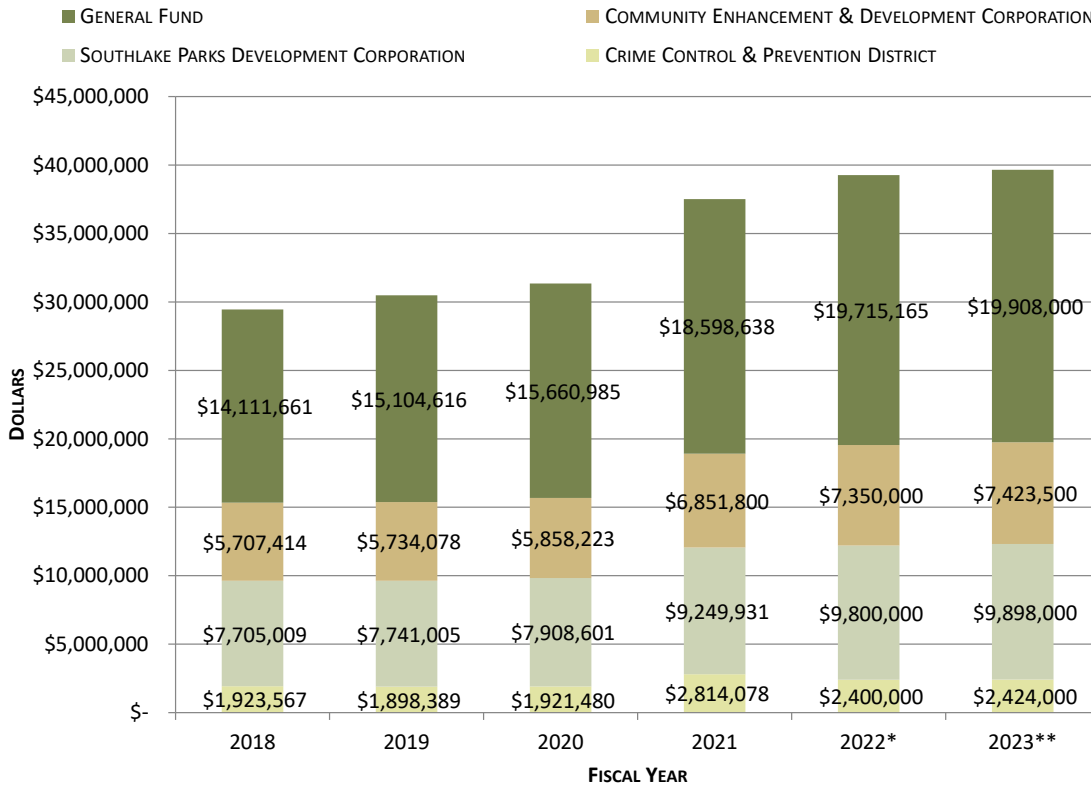


**Warning Trend: Decreasing net operating revenue per capita**      \*Unaudited      \*\*Proposed Budget      Net operating sales tax or ad valorem revenue / Population

Examining per capita revenues shows changes in revenues relative to changes in population size. This chart reflects changes in ad valorem (property) and sales tax revenues per capita since 2018.

Fiscal Year	Population	Ad Valorem Tax (General Fund)	Ad Valorem Tax per Capita	Sales Tax (General Fund)	General Fund Sales Tax per Capita
2011	26,600	\$17,473,558	\$657	\$8,796,001	\$331
2012	26,770	\$17,690,312	\$661	\$9,443,239	\$353
2013	27,080	\$18,523,069	\$684	\$10,536,425	\$389
2014	27,330	\$19,193,801	\$702	\$12,585,569	\$461
2015	28,296	\$19,149,431	\$677	\$14,339,915	\$507
2016	28,868	\$20,920,809	\$725	\$13,480,025	\$467
2017	29,440	\$22,694,444	\$771	\$13,732,007	\$466
2018	29,580	\$24,028,296	\$812	\$14,111,661	\$477
2019	30,010	\$25,832,530	\$861	\$15,104,616	\$503
2020	30,370	\$25,072,864	\$802	\$15,660,985	\$501
2021	31,199	\$25,581,525	\$831	\$16,166,000	\$596
2022*	31,924	\$26,662,376	\$835	\$16,405,450	\$618
2023**	31,684	\$26,990,927	\$835	\$19,908,000	\$616

## SALES TAX REVENUE ANALYSIS



**Warning Trend:**  
Decreasing sales tax collection

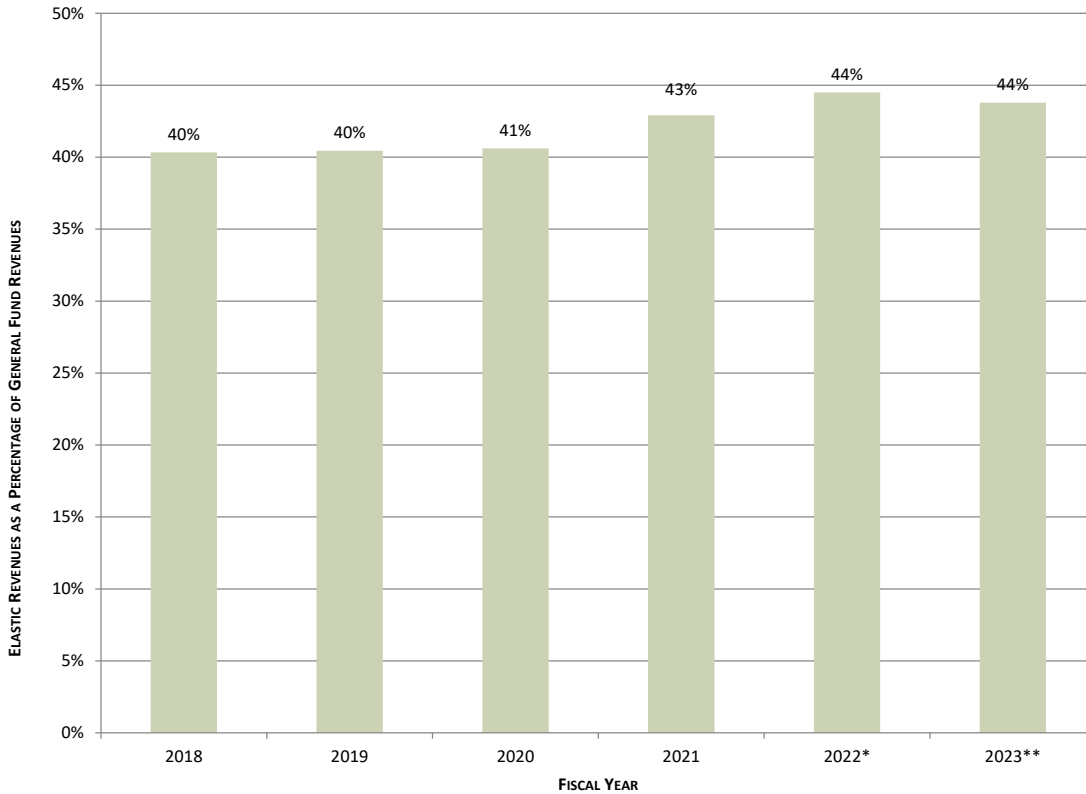
**FY 2018-2023**

\*Unaudited  
\*\*Proposed Budget

This chart illustrates growth characteristics in the City’s commercial and economic bases. In 1994, voters authorized an additional half-cent sales tax designation to support parks development (Southlake Parks Development Corporation) and in 1998, voters authorized an additional half-cent sales tax designation to support crime prevention (Crime Control & Prevention District). A third sales tax district (Community Enhancement & Development Corporation) was voter-approved in 2015 to support the construction and operation of The Marq Southlake as well as strategic economic development efforts.

Fiscal Year	Amount
2011	\$18,159,527
2012	\$19,229,026
2013	\$21,771,064
2014	\$25,674,008
2015	\$29,116,146
2016	\$28,023,224
2017	\$28,803,408
2018	\$29,447,651
2019	\$30,478,088
2020	\$31,349,289
2021	\$37,514,447
2022*	\$39,265,165
2023**	\$39,653,500

**ELASTIC OPERATING REVENUES AS A PERCENTAGE OF NET OPERATING REVENUES**



Warning Trend: Decreasing amount of elastic operating revenues as a percentage of net operating revenues

\*Unaudited

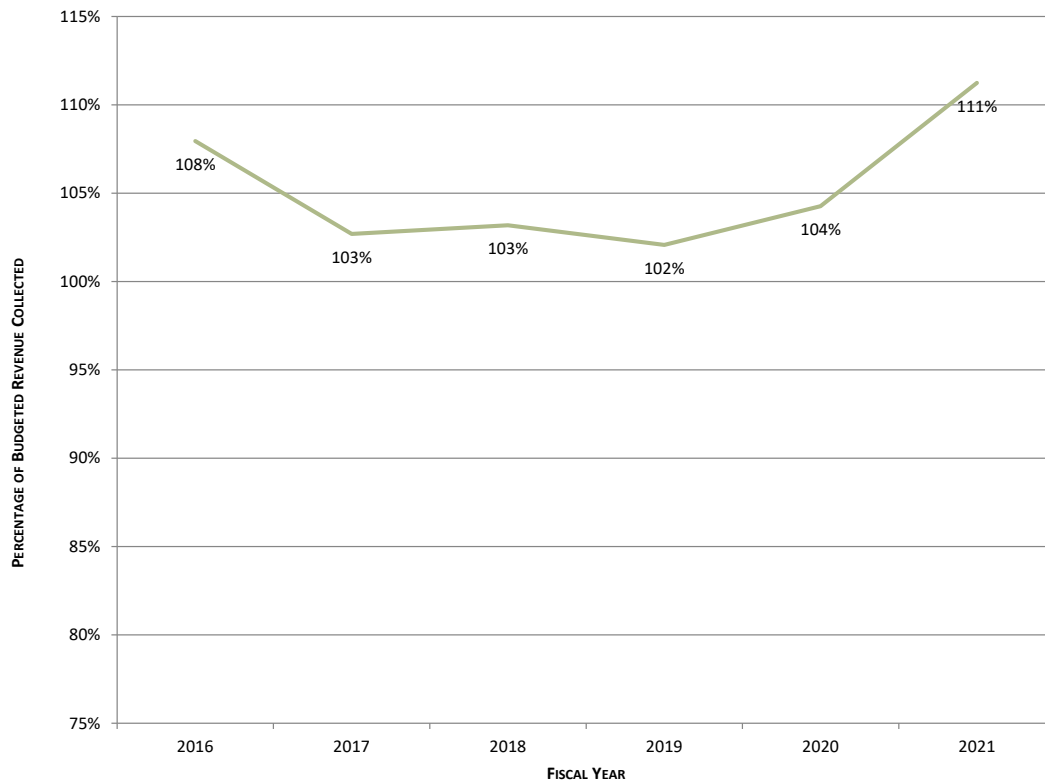
\*\*Proposed Budget

Elastic operating revenues  
Net operating revenues

Elastic revenues are greatly affected by changes in the economy and are not as steady from year to year as ad valorem taxes. This chart shows the percentage of net general fund operating revenues that come from elastic sources (sales tax, fines, charges, permits and fees). A balance between elastic and inelastic revenues mitigates the effects of economic growth or decline.

Fiscal Year	Elastic Operating Revenue
2011	\$12,350,616
2012	\$13,938,042
2013	\$15,313,155
2014	\$17,525,435
2015	\$19,633,024
2016	\$19,008,451
2017	\$18,344,675
2018	\$18,726,200
2019	\$20,202,636
2020	\$19,732,470
2021	\$22,163,143
2022*	\$24,281,631
2023**	\$23,625,367

## BUDGETED VS. ACTUAL REVENUE (GENERAL FUND)



Warning Trend: Increase in revenue shortfalls or surpluses as a percentage of actual net operating revenues

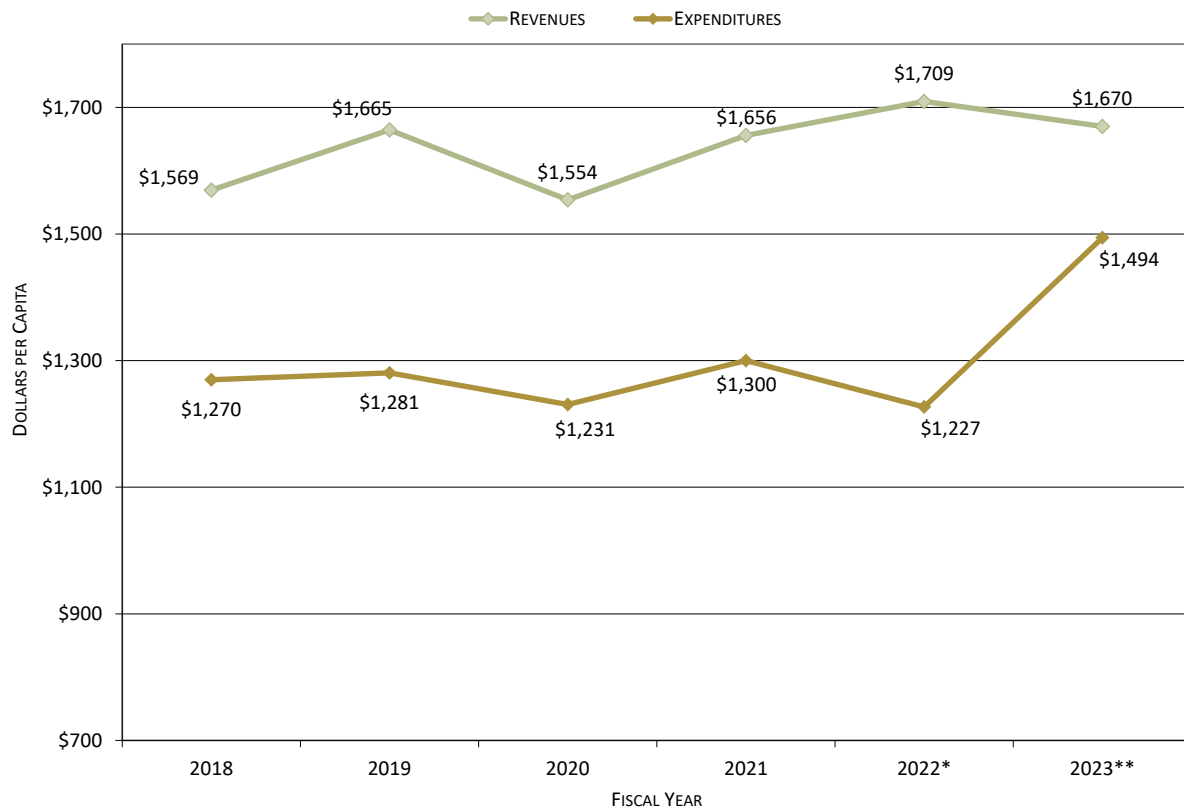
Revenue shortfalls or surpluses Net operating revenues

The chart shows the amount of revenue collected against what was originally budgeted. Due to the City’s conservative approach to revenue forecasting, Southlake has a history of consistently collecting more revenue than originally budgeted. This eliminates any potential problems that arise from revenue shortfalls, ensuring that the City maintains a desired level of fund balance. FY 2022 and FY 2023 numbers will not be available until those budgets are closed and their audits are complete.

Fiscal Year	Budgeted General Fund Revenue	Actual General Fund Revenue
2010	\$30,820,685	\$33,114,058
2011	\$30,901,328	\$33,670,697
2012	\$34,515,981	\$35,261,601
2013	\$36,303,478	\$37,533,344
2014	\$39,650,399	\$40,852,512
2015	\$39,054,568	\$43,657,605
2016	\$40,759,805	\$44,001,000
2017	\$43,742,290	\$44,920,807
2018	\$44,989,871	\$46,423,288
2019	\$48,939,332	\$49,952,923
2020	\$46,599,199	\$48,584,294
2021	\$46,433,915	\$51,653,730



## AVAILABLE EXPENDITURES & REVENUES PER CAPITA



**Warning Trend:** Net operating expenditures per capita becomes greater than net available revenues per capita

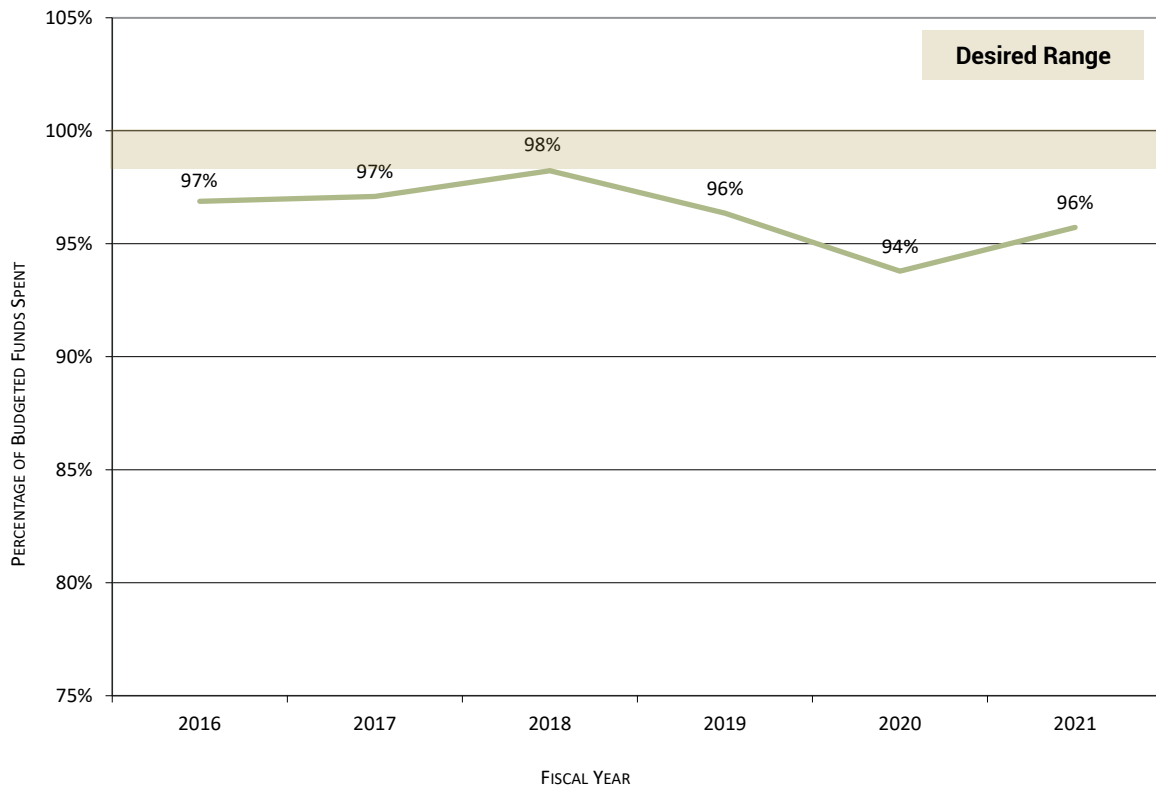
\*Unaudited  
\*\*Proposed Budget

Net available revenues Population      Net operating expenditures Population

Changes in per capita expenditures and per capita revenues reflect changes in expenditures and revenues relative to changes in population. This chart shows a comparison between expenditures and revenues per capita and shows that revenues continue to exceed expenditures.

Fiscal Year	Population	General Fund Expenditures	Expenditures per Capita	General Fund Revenue	Revenue per Capita
2011	26,600	\$29,907,850	\$1,124	\$33,670,697	\$1,266
2012	26,770	\$30,208,804	\$1,128	\$35,261,601	\$1,317
2013	27,080	\$32,791,958	\$1,211	\$37,533,344	\$1,386
2014	27,330	\$33,429,492	\$1,223	\$40,852,512	\$1,495
2015	28,296	\$34,249,021	\$1,210	\$43,357,605	\$1,532
2016	28,868	\$34,834,913	\$1,207	\$44,001,000	\$1,524
2017	29,440	\$35,742,544	\$1,214	\$44,920,807	\$1,526
2018	29,580	\$37,561,818	\$1,270	\$46,423,288	\$1,569
2019	30,010	\$38,428,580	\$1,281	\$49,952,923	\$1,665
2020	30,310	\$38,481,661	\$1,231	\$48,584,294	\$1,554
2021	31,199	\$40,559,152	\$1,300	\$51,653,730	\$1,656
2022*	31,924	\$39,164,738	\$1,227	\$54,573,455	\$1,709
2023**	31,864	\$48,266,972	\$1,494	\$53,954,094	\$1,670

## BUDGETED VS. ACTUAL EXPENDITURES



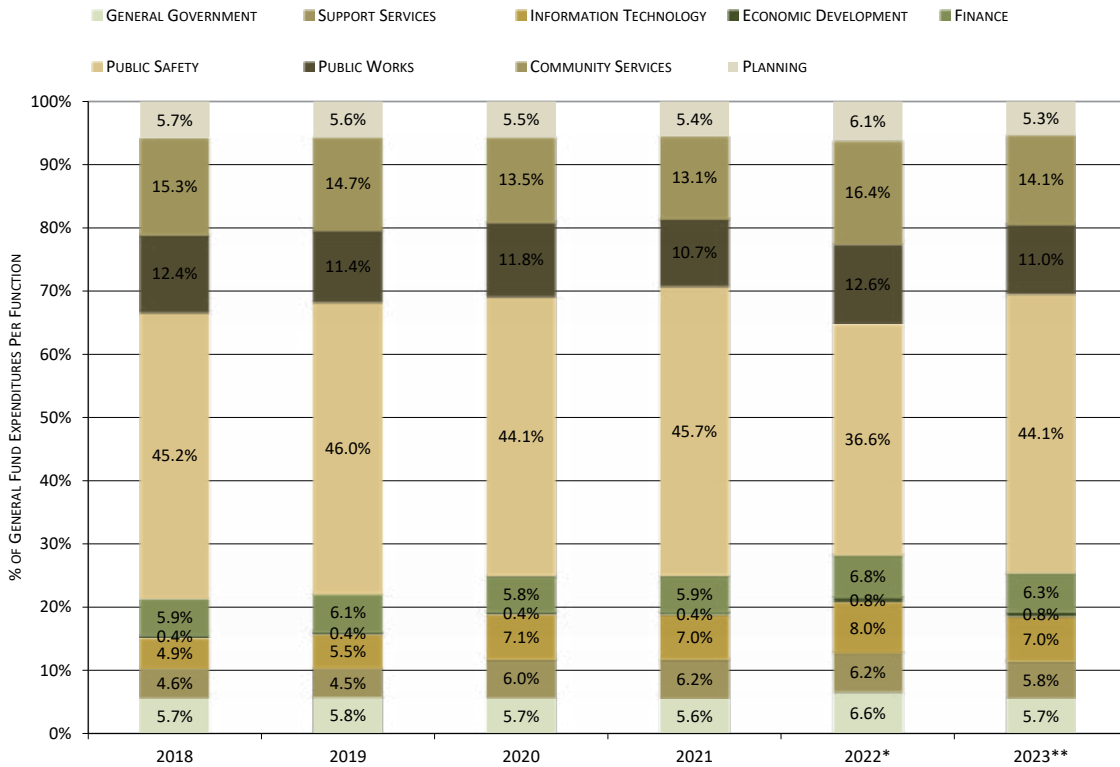
**Warning Trend:** Actual expenditures become greater than 100%. It is also concerning to have actual expenditures too much lower than 100%

Actual Expenditures  
Budgeted Expenditures

Budgeted vs. actual expenditures displays the percentage of actual expenditures against what was budgeted for the fiscal year. The goal is to have actual expenditures within 98 to 100% of budgeted expenditures without exceeding the 100% mark. FY 2022 and FY 2023 numbers will not be available until those budgets are closed and their audits are completed.

Fiscal Year	Budgeted Funds	Actual Funds Spent
2009	\$30,458,503	\$28,947,728
2010	\$30,410,480	\$29,127,729
2011	\$30,879,616	\$29,907,850
2012	\$31,929,360	\$30,208,804
2013	\$34,357,229	\$32,791,958
2014	\$34,725,755	\$33,429,492
2015	\$35,429,210	\$34,249,021
2016	\$35,957,381	\$34,834,913
2017	\$36,811,470	\$35,742,544
2018	\$38,238,203	\$37,561,818
2019	\$39,884,408	\$38,428,580
2020	\$41,030,392	\$38,481,661
2021	\$42,369,950	\$40,559,152

**GENERAL FUND OPERATING EXPENDITURES BY FUNCTION AS % OF TOTAL OPERATING EXPENDITURES**



**Warning Trend: Increasing operating expenditures for one function as a percentage of total net operating expenditures**

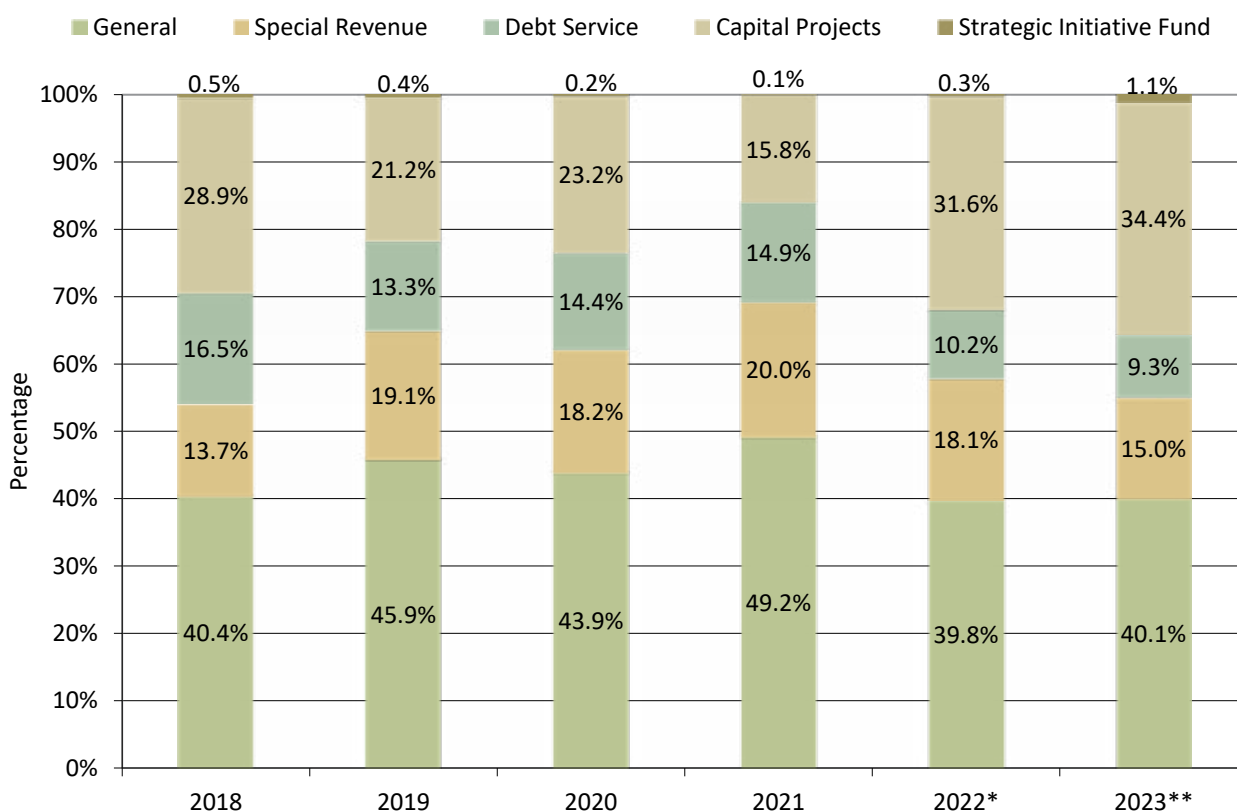
\*Unaudited  
\*\*Proposed Budget

**Operating expenditures for one function / Total net operating expenditures**

This chart shows expenditures by function and provides a more detailed breakdown of Southlake’s general fund expenditures. The percentage of funds expended by function has remained relatively the same since 1999. Note that the decrease in the FY 2022 Public Safety expenses is due to the receipt of ARPA funding.

Fiscal Year	Actual Funds Spent
2010	\$29,127,729
2011	\$29,907,850
2012	\$30,208,804
2013	\$32,791,958
2014	\$33,429,492
2015	\$34,249,021
2016	\$34,834,913
2017	\$35,742,544
2018	\$37,561,818
2019	\$38,428,580
2020	\$38,481,661
2021	\$40,559,152
2022*	\$39,164,738
2023**	\$48,266,972

**EXPENDITURES BY GOVERNMENTAL TYPE AS A % OF TOTAL EXPENDITURES**



**Warning Trend: Increasing net operating expenditures for one fund as a percentage of total expenditures**

\*Unaudited \*\*Proposed Budget

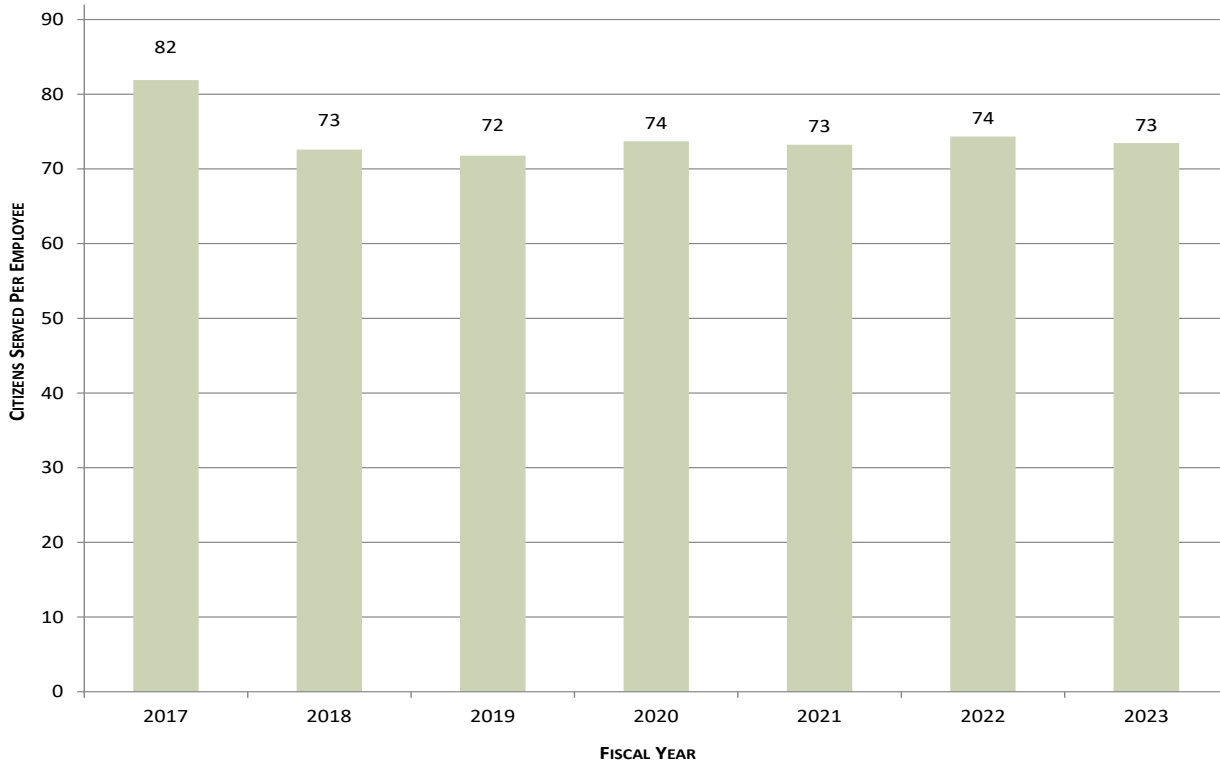
**Net fund expenditures  
Total expenditures**

General fund expenditures and funds allocated towards capital projects make up the majority of expenditures by government type as a percentage of total expenditures. The large percentages in both categories are due to the fact that the General Fund finances most City operations and Capital Projects spending goes toward the addition and improvement of vital infrastructure throughout the City.

	2012	2013	2014	2015	2016	2017
General Fund	\$30,517,688	\$33,058,237	\$33,598,594	\$34,471,429	\$35,141,805	\$36,861,971
Special Revenue	\$5,622,443	\$7,239,170	\$7,191,591	\$7,798,925	\$9,099,835	\$12,452,223
Debt Service	\$15,230,790	\$15,688,654	\$16,651,615	\$18,383,846	\$16,825,811	\$17,098,223
Capital Projects	\$11,429,799	\$17,280,907	\$16,308,961	\$21,284,293	\$9,146,941	\$16,543,086
Strategic Initiative	\$311,934	\$1,836,411	\$589,189	\$989,754	\$876,652	\$569,685

	2018	2019	2020	2021	2022*	2023**
General Fund	\$38,933,189	\$40,241,696	\$39,681,702	\$42,590,827	\$41,259,825	\$51,541,498
Special Revenue	\$13,173,824	\$16,789,180	\$16,484,881	\$17,280,408	\$18,797,672	\$19,308,748
Debt Service	\$15,915,291	\$11,683,342	\$13,004,689	\$12,863,134	\$10,599,984	\$11,988,021
Capital Projects	\$27,812,703	\$18,642,707	\$20,952,920	\$13,690,000	\$32,753,000	\$44,273,000
Strategic Initiative	\$444,560	\$376,848	\$207,167	\$92,766	\$268,462	\$1,468,688

## SOUTHLAKE CITIZENS SERVED

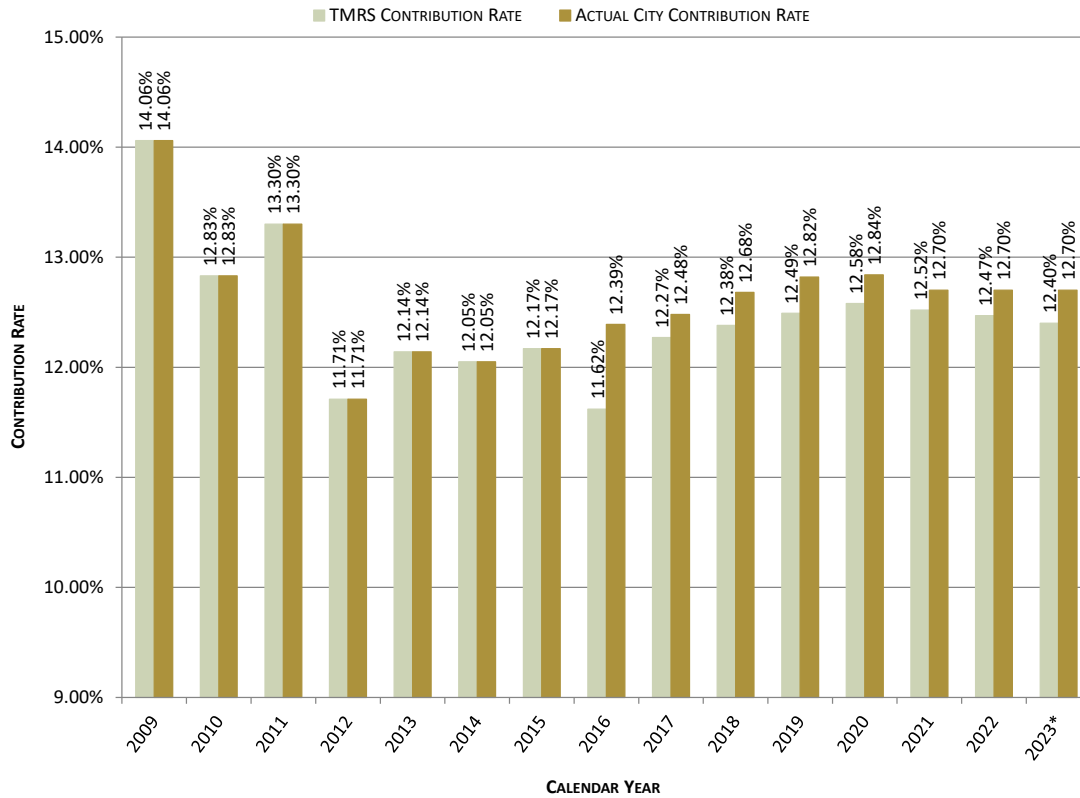


**Warning Trend:**  
Increasing number of municipal employees per capita

Because personnel costs are a major portion of a local government’s operating budget, plotting changes in the number of employees per capita is a good way to measure changes in expenditures. This chart shows that while the City has added services and facilities, the number of citizens served per employee has fluctuated only slightly which reflects the City’s focus on quality customer service.

Fiscal Year	Population	Employees (FTEs)	Citizens Served Per Employee
2011	26,600	303.75	88
2012	26,770	310.90	86
2013	27,080	333.35	81
2014	27,330	342.10	80
2015	28,296	348.35	81
2016	28,868	356.85	81
2017	29,440	359.48	82
2018	29,580	407.48	73
2019	30,010	418.08	72
2020	30,370	424.33	74
2021	31,199	425.96	73
2022	31,924	429.47	74
2023	32,307	432.21	73

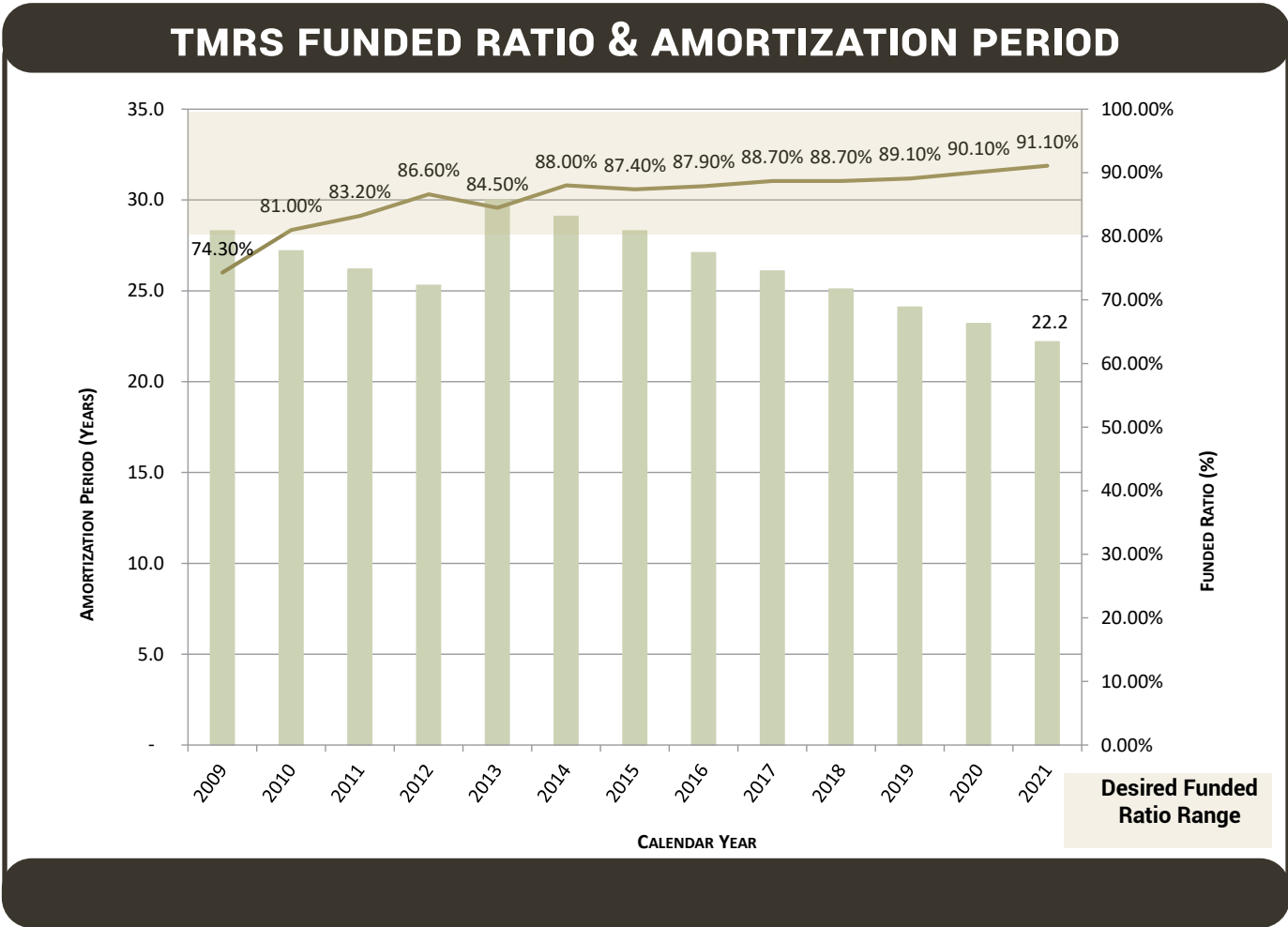
## TMRS RETIREMENT CONTRIBUTION RATE



This chart reflects the Texas Municipal Retirement System (TMRS) contribution rate the City of Southlake is required to pay annually compared to the amount the City has paid. This contribution rate is set by TMRS. Since 2016 the City has exceeded the contribution requirement in an effort to reduce the amortization period from 30 years to 25 years.

Calendar Year	TMRS Contribution Rate	Actual City Contribution Rate
2009	14.06%	14.06%
2010	12.83%	12.83%
2011	13.30%	13.30%
2012	11.71%	11.71%
2013	12.14%	12.14%
2014	12.05%	12.05%
2015	12.17%	12.17%
2016	11.62%	12.39%
2017	12.27%	12.48%
2018	12.38%	12.68%
2019	12.49%	12.82%
2020	12.58%	12.84%
2021	12.52%	12.70%
2022	12.47%	12.70%
2023*	12.40%	12.70%

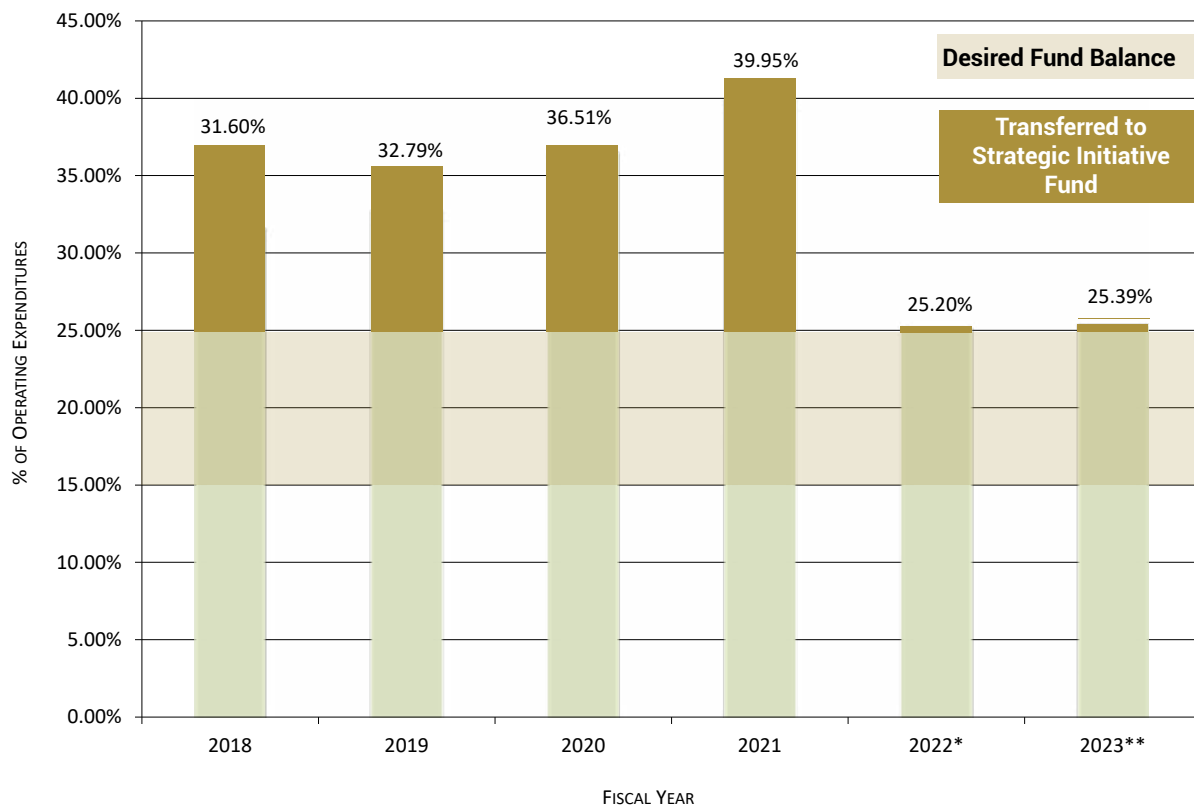
\*Reflects budgeted contribution rate.



This chart reflects the funded ratio and the amortization period for the City of Southlake’s plan with Texas Municipal Retirement System (TMRS). The funded ratio is the ratio of the actuarial value of assets to the actuarial accrued liability. The City’s current funded ratio is 91.10% and, generally, ratios above 80% are considered to be positive. The amortization period is the period over which the existing unfunded actuarial accrued liability is projected to be paid off. For the City of Southlake, the period is 22.2 years. The City is actively working to raise the funded ratio and lower the amortization period by exceeding the contribution requirement.

Calendar Year	Funded Ratio	Amortization Period (years)
2009	74.30%	28.3
2010	81.00%	27.2
2011	83.20%	26.2
2012	86.60%	25.3
2013	84.50%	30.0
2014	88.00%	29.1
2015	87.40%	28.3
2016	87.90%	27.1
2017	88.70%	26.1
2018	88.70%	25.1
2019	89.10%	24.1
2020	90.10%	23.2
2021	91.10%	22.2

### UNRESERVED GENERAL FUND BALANCE AS A % OF OPERATING EXPENDITURES



**Warning Trend:** Increase in general fund operating deficit or surplus as a percentage of net operating expenditures      \*Unaudited      General fund operating deficit or surplus  
 \*\*Proposed Budget      Net operating expenditures

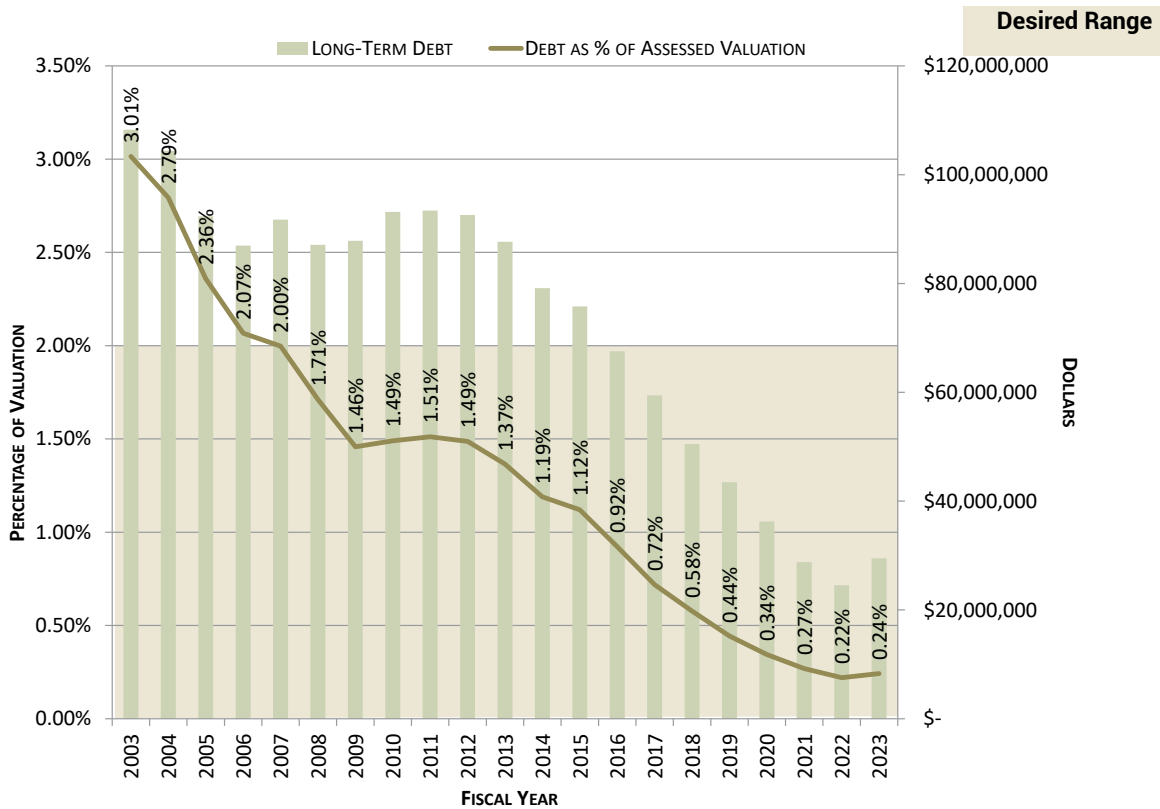
The size of a local government’s fund balance can affect its ability to withstand financial emergencies. While the availability of unencumbered reserves is a positive, it should also be noted that too large of a fund balance is also viewed as a red flag. The City of Southlake’s Fund Balance Policy states, “The City of Southlake’s goal shall be to maintain a fund balance in the General Fund equal to a minimum of 15% of General Fund budgeted operating expenditures, with the optimum goal of 25%.”

Since 2006, any dollars beyond the optimal goal of 25% have been transferred to the Strategic Initiative Fund (SIF) whose use is limited to one-time, non-recurring expenses. This fund has been used for infrastructure maintenance (City facility repairs and renovations), Southlake 2030, technology needs, and capital projects such as roads and sidewalks. In fact, the SIF has funded more than \$81 million of capital projects since 2006, allowing the City to avoid borrowing money to fund these projects. The City has also been able to purchase needed public safety equipment such as a fire ladder truck, engine and an ambulance, as well as a portion of the outdoor warning system. This fund has been a valuable tool for funding high impact projects.

Fiscal Year	Actual Funds Spent	Fund Balance	Fiscal Year	Actual Funds Spent	Fund Balance
2011	\$29,907,850	\$10,238,177	2018	\$37,561,818	\$11,870,887
2012	\$30,208,804	\$10,764,774	2019	\$38,428,580	\$12,601,730
2013	\$32,791,958	\$11,296,929	2020	\$38,481,661	\$14,049,369
2014	\$33,429,210	\$11,394,336	2021	\$40,559,152	\$16,203,389
2015	\$34,249,021	\$12,246,504	2022*	\$39,164,378	\$9,868,885
2016	\$34,834,913	\$12,214,105	2023**	\$48,266,972	\$12,257,247
2017	\$35,742,544	\$11,758,431			



PROPERTY TAX SUPPORTED LONG-TERM DEBT AS A % OF ASSESSED VALUATION



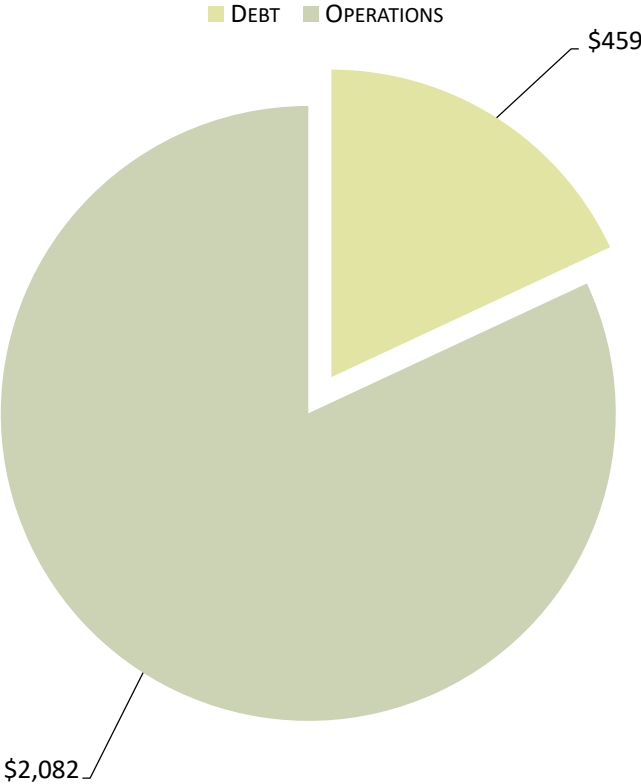
Warning Trend: Increasing net long-term debt as a percentage of assessed valuation

Long-term debt / Assessed valuation

This chart shows the debt issued by Southlake that is supported by property tax revenues relative to the total assessed valuation. Credit industry benchmarks state debt exceeding ten percent of assessed valuation as well as increasing long-term debt as a percentage of assessed valuation are warning signals. Neither of these trends are reflected in this chart which shows that the property tax supported long-term debt as a percentage of assessed valuation has been falling since 2003 and remains well below the ten percent benchmark. The City has established its own target of two percent or below, as outlined in the Financial Principles section of the Appendix, and since 2007, our debt as a percentage of assessed valuation has been at or below two percent.

Fiscal Year	Long-Term Debt	Assessed Valuation	Debt as % of Assessed Valuation	Fiscal Year	Long-Term Debt	Assessed Valuation	Debt as % of Assessed Valuation
2003	\$108,251,208	\$3,590,810,881	3.01%	2014	\$79,129,909	\$6,653,765,251	1.19%
2004	\$104,384,962	\$3,737,260,696	2.79%	2015	\$75,779,902	\$6,760,119,917	1.12%
2005	\$92,345,898	\$3,913,240,543	2.36%	2016	\$67,555,109	\$7,322,599,520	0.92%
2006	\$86,977,885	\$4,207,074,169	2.07%	2017	\$59,439,993	\$8,269,475,160	0.72%
2007	\$91,759,026	\$4,593,954,505	2.00%	2018	\$50,477,189	\$8,743,046,226	0.58%
2008	\$87,122,650	\$5,088,802,161	1.71%	2019	\$43,475,681	\$9,810,068,614	0.44%
2009	\$88,846,144	\$5,582,058,197	1.46%	2020	\$36,272,575	\$10,526,366,088	0.34%
2010	\$93,169,077	\$6,252,920,129	1.49%	2021	\$28,784,272	\$10,714,248,031	0.27%
2011	\$93,402,615	\$6,178,132,589	1.51%	2022	\$24,528,447	\$11,138,315,427	0.22%
2012	\$95,940,907	\$6,226,088,861	1.49%	2023	\$29,497,940	\$12,177,275,938	0.24%
2013	\$87,681,533	\$6,442,291,913	1.37%				

**CITY PROPERTY TAX BILL FOR AVERAGE HOME**



**Total City tax bill for \$882,302 home: \$2,541**

FY 2023 Proposed Tax Rate	\$0.360000
FY 2023 No New Revenue Tax Rate	\$0.364058
FY 2023 Voter Approval Rate (Adjusted for unused increment rate)	\$0.456923
FY 2023 Proposed Tax Rate	\$0.360000

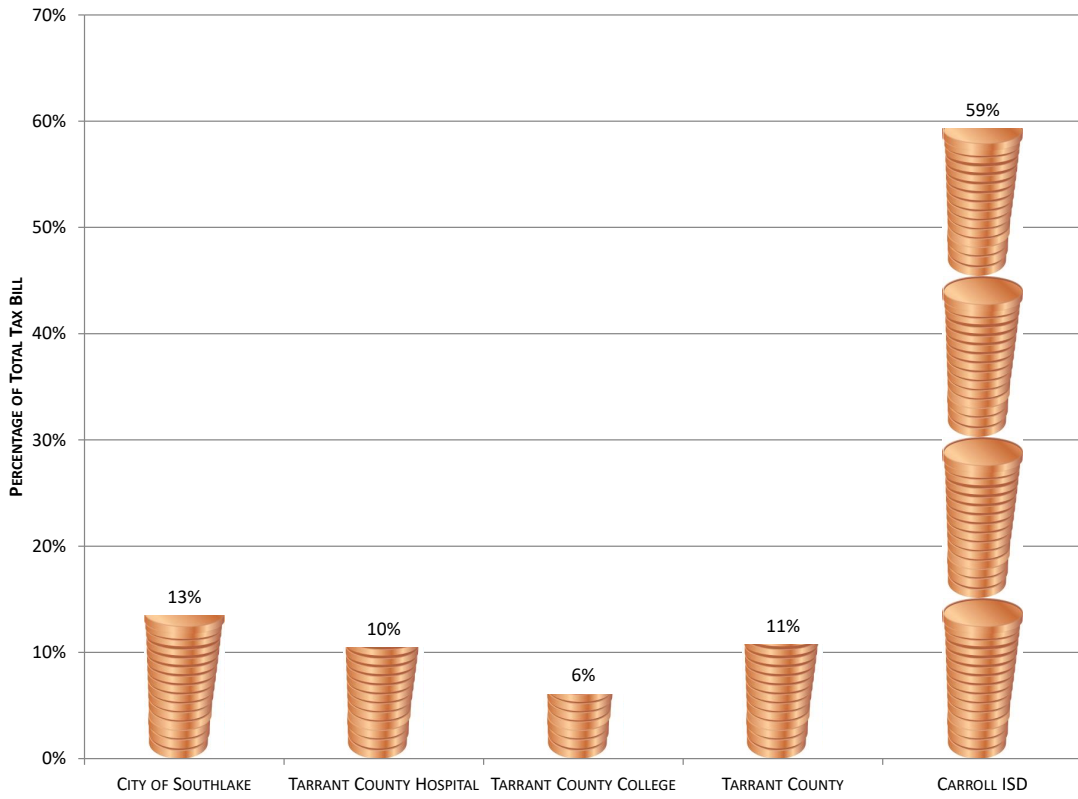
Maintenance & Operations Component	\$0.295000
Debt Service Component	\$0.065000

Summary:

This year's City tax bill for an average residential property:  
 $\$882,302 - 20\% \text{ Homestead Exemption} / \$100 \times \$0.360000 = \$2,541$

Last year's City tax bill for an average residential property:  
 $\$793,970 - 20\% \text{ Homestead Exemption} / \$100 \times \$0.390000 = \$2,447$

## WHAT DOES A RESIDENTIAL PROPERTY OWNER PAY?



FY 2023 property tax based on 2022 tax year assessment

This chart illustrates the City property tax portion payable for Fiscal Year 2023 by an individual owning a home valued at \$882,302 located in Tarrant County and in the Carroll Independent School District.

Taxing Entity	FY 2023 Proposed Tax Rates	Tax Bill (For an average valued home)	Percentage of Total
City of Southlake	\$0.390000	\$2,541	13%
Tarrant County Hospital	\$0.224429	\$1,980	10%
Tarrant County College	\$0.130170	\$1,148	6%
Tarrant County	\$0.229000	\$2,020	11%
Carroll ISD	\$1.286400	\$11,193	59%

Assumes all other taxing entity tax rates remain the same

# BENCHMARK CITY TREND DATA

A key element of Southlake’s Financial Trend Monitoring System includes identifying how Southlake’s financial condition compares with that of selected benchmark cities. Although there are differences between cities such as transportation networks, geographical constraints, population, infrastructure and budgets, it is helpful for a city to identify peer cities that have similar conditions to its own or are located in the same labor market, in order to best assess its own fiscal health.

Southlake has identified eighteen benchmark cities within the Dallas-Fort Worth region. The list of these cities can be seen below. By collecting and analyzing data from these cities, the City of Southlake is in a better position to know how well we are performing and in what ways we may need to make adjustments to ensure the City’s fiscal health and sustainability.



**CITY OF ALLEN**



**CITY OF ARLINGTON**



**CITY OF BEDFORD**



**CITY OF CARROLLTON**



**CITY OF COLLEYVILLE**



**CITY OF COPPELL**



**CITY OF EULESS**



**CITY OF FARMERS BRANCH**



**TOWN OF FLOWER MOUND**



**CITY OF FRISCO**



**CITY OF GRAPEVINE**



**CITY OF HURST**



**CITY OF KELLER**



**CITY OF MCKINNEY**



**CITY OF NORTH RICHLAND HILLS**



**CITY OF PLANO**

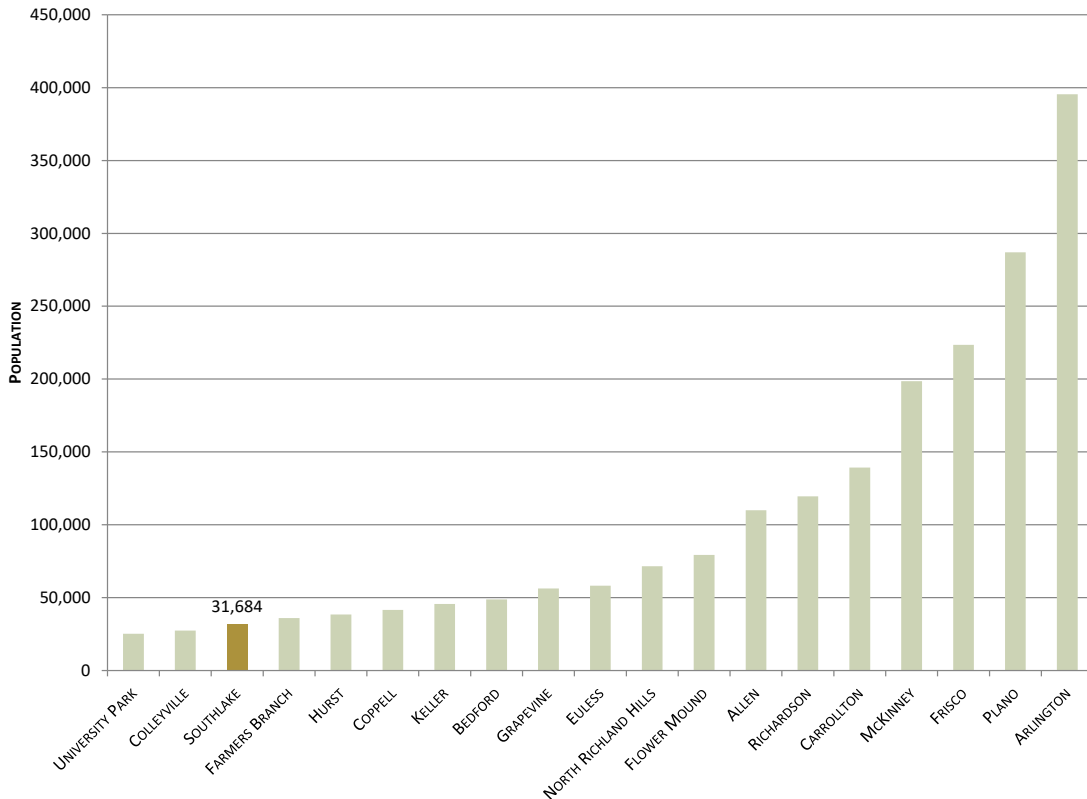


**CITY OF RICHARDSON**



**CITY OF UNIVERSITY PARK**

## POPULATION COMPARISON

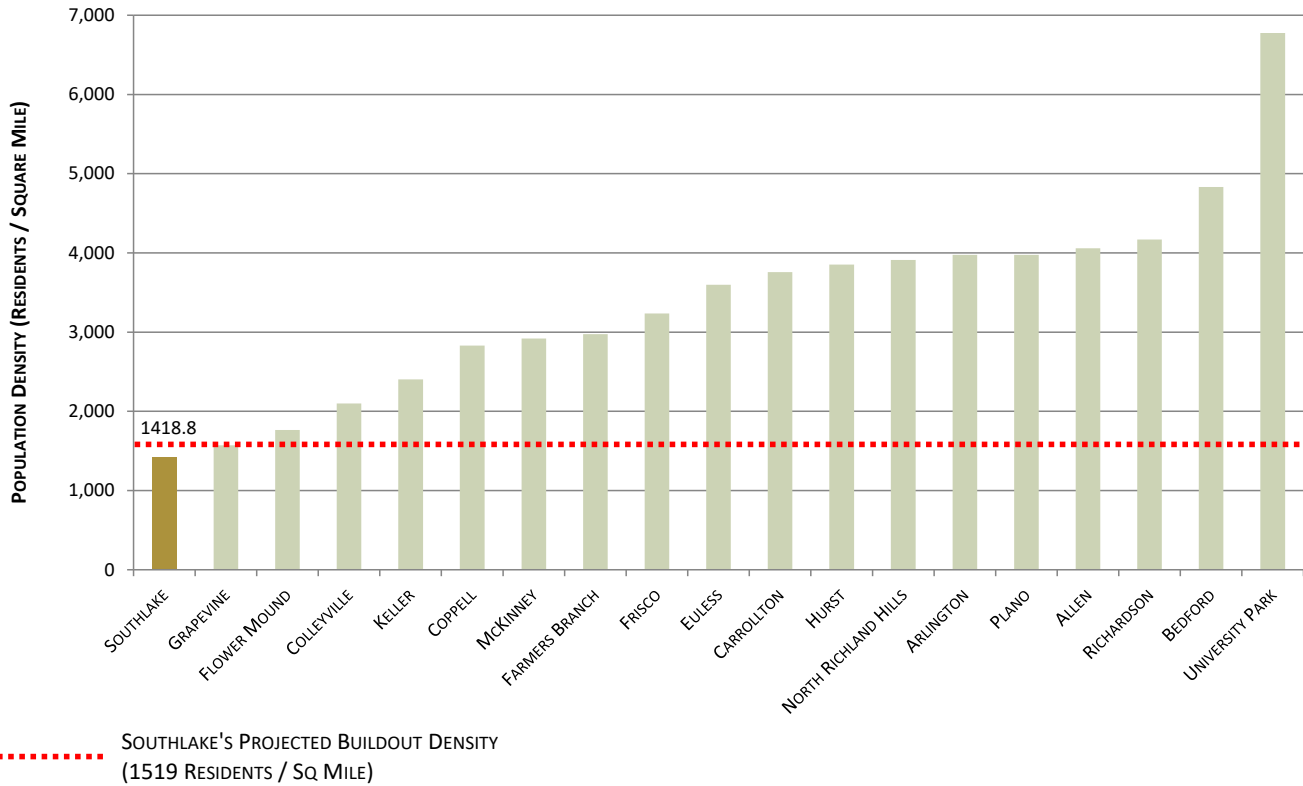


2022 Population

This chart compares Southlake’s 2022 population with that of its benchmark cities.

City	Population	City	Population
Allen	110,000	Grapevine	56,368
Arlington	395,477	Hurst	38,510
Bedford	48,810	Keller	45,660
Carrollton	139,351	McKinney	198,507
Colleyville	27,489	North Richland Hills	71,508
Coppell	41,590	Plano	286,980
Euless	58,260	Richardson	119,469
Farmers Branch	35,991	University Park	25,278
Flower Mound	79,390	Southlake	31,684
Frisco	223,440		

## POPULATION DENSITY COMPARISON

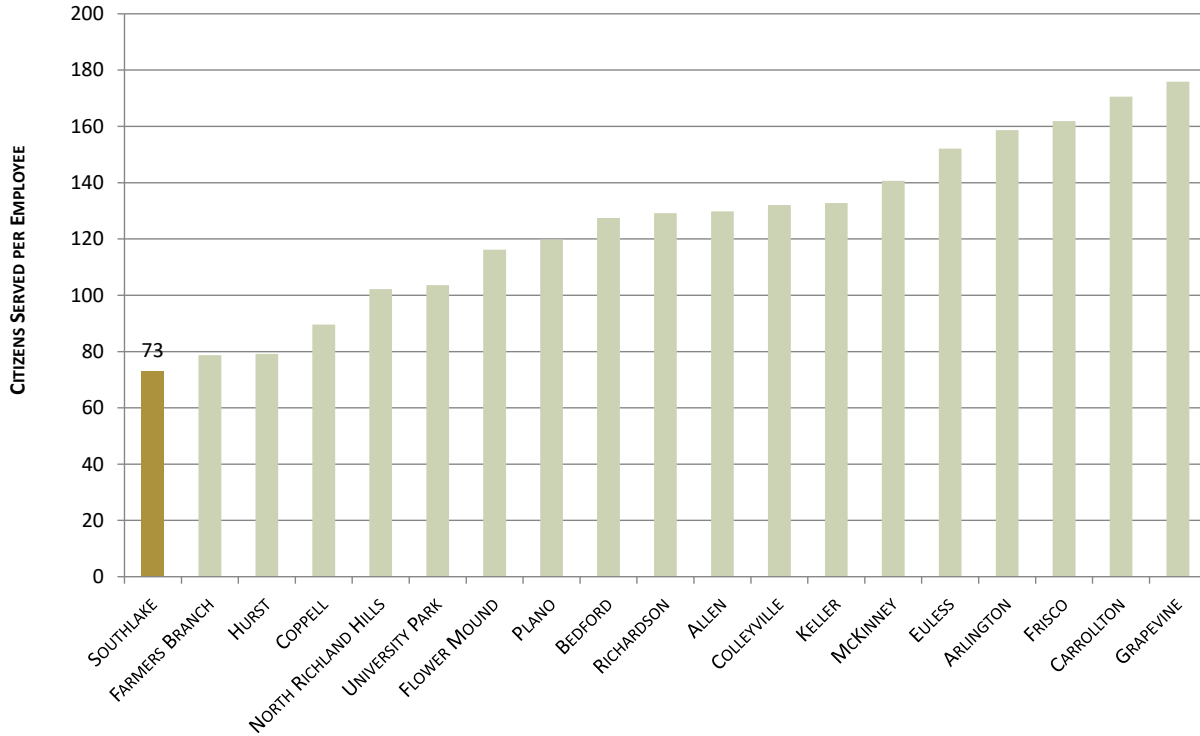


### 2023 Residents per Square Mile

This chart compares Southlake’s 2022 population density to that of its benchmark cities and illustrates that Southlake has the lowest population density when compared to the benchmark cities with 1,418.8 residents per square mile. Additionally, when the build-out population of 34,188 is used to project density at build-out, Southlake’s density remains well below the majority of the comparison cities.

City	Population	Square Miles	City	Population	Square Miles
Allen	110,000	27.1	Grapevine	56,368	35.9
Arlington	395,477	99.5	Hurst	38,510	10.0
Bedford	48,810	10.1	Keller	45,660	19.0
Carrollton	139,351	37.1	McKinney	198,507	68.0
Colleyville	27,489	13.1	North Richland Hills	71,508	18.3
Coppell	41,590	14.7	Plano	286,980	72.2
Euless	58,260	16.2	Richardson	119,469	28.7
Farmers Branch	35,991	12.1	University Park	25,278	3.8
Flower Mound	79,390	45.0	Southlake	31,684	22.5
Frisco	223,440	69.1			

### CITIZENS SERVED COMPARISON



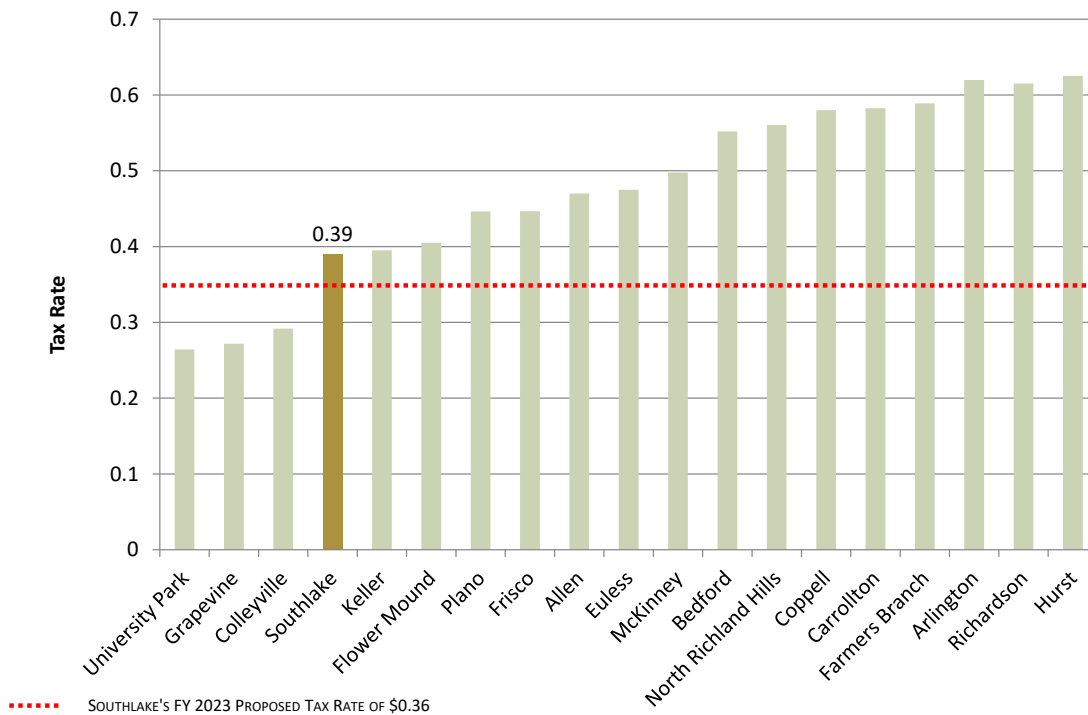
### 2022 Citizens Served Per FTE

In FY 2022, the City of Southlake served 74 citizens per full-time equivalent (FTE), which is on the lower end of the scale against our benchmark cities. Being at the lower end of the scale means that the employee to citizen ratio is lower, which allows the City to provide services at the level that the community expects.

City	Population	FTE	Citizens Served Per FTE	City	Population	FTE	Citizens Served Per FTE
Allen	110,000	847.44	130	Grapevine	56,368	320.50	176
Arlington	395,477	2492.00	159	Hurst	38,510	486.24	79
Bedford	48,810	383.00	127	Keller	45,660	343.89	133
Carrollton	139,351	817.10	171	McKinney	198,507	1411.00	141
Colleyville	27,489	208.09	132	North Richland Hills	71,508	699.76	102
Coppell	41,590	464.39	90	Plano	286,980	2395.00	120
Euless	58,260	383.00	152	Richardson	119,469	925.00	129
Farmers Branch	35,991	457.22	79	University Park	25,278	244.00	104
Flower Mound	79,390	683.22	116	Southlake	31,684	432.21	73
Frisco	223,440	1380.00	162				



## TAX RATE - COMPARISON

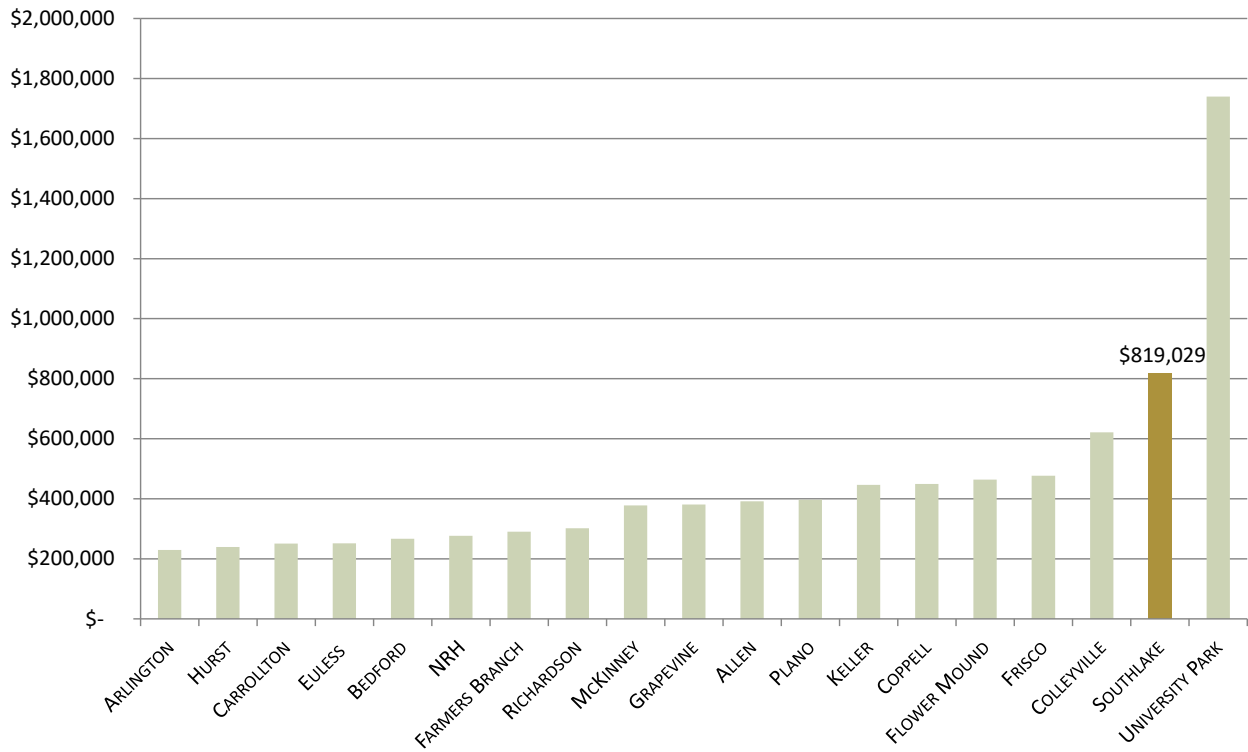


### FY 2022

This chart shows the total FY 2022 ad valorem tax rate for each benchmark city. FY 2022 takes place during the 2021 tax year. Southlake's total tax rate trends towards the lower third of this chart, demonstrating that the City's tax rate is competitive when compared to the total tax rates of the other benchmark municipalities.

City	Maintenance & Operations	Debt Service	Total Tax Rate	City	Maintenance & Operations	Debt Service	Total Tax Rate
Allen	\$0.3687	\$0.1012	\$0.4700	Grapevine	\$0.1404	\$0.1313	\$0.2718
Arlington	\$0.4098	\$0.2100	\$0.6198	Hurst	\$0.5167	\$0.1083	\$0.6251
Bedford	\$0.3869	\$0.1650	\$0.5520	Keller	\$0.3360	\$0.0589	\$0.3950
Carrollton	\$0.4428	\$0.1396	\$0.5825	McKinney	\$0.3455	\$0.1521	\$0.4976
Colleyville	\$0.2807	\$0.0111	\$0.2917	North Richland Hills	\$0.3370	\$0.2233	\$0.5603
Coppell	\$0.4722	\$0.1077	\$0.5800	University Park	\$0.2643	\$-	\$0.2643
Euless	\$0.4028	\$0.0721	\$0.4750	Plano	\$0.3330	\$0.1135	\$0.4465
Farmers Branch	\$0.5272	\$0.0617	\$0.5890	Richardson	\$0.3772	\$0.2379	\$0.6151
Flower Mound	\$0.3506	\$0.0543	\$0.4050	Southlake	\$0.3250	\$0.0650	\$0.3900
Frisco	\$0.2952	\$0.1513	\$0.4466				

## AVERAGE HOME VALUE - COMPARISON

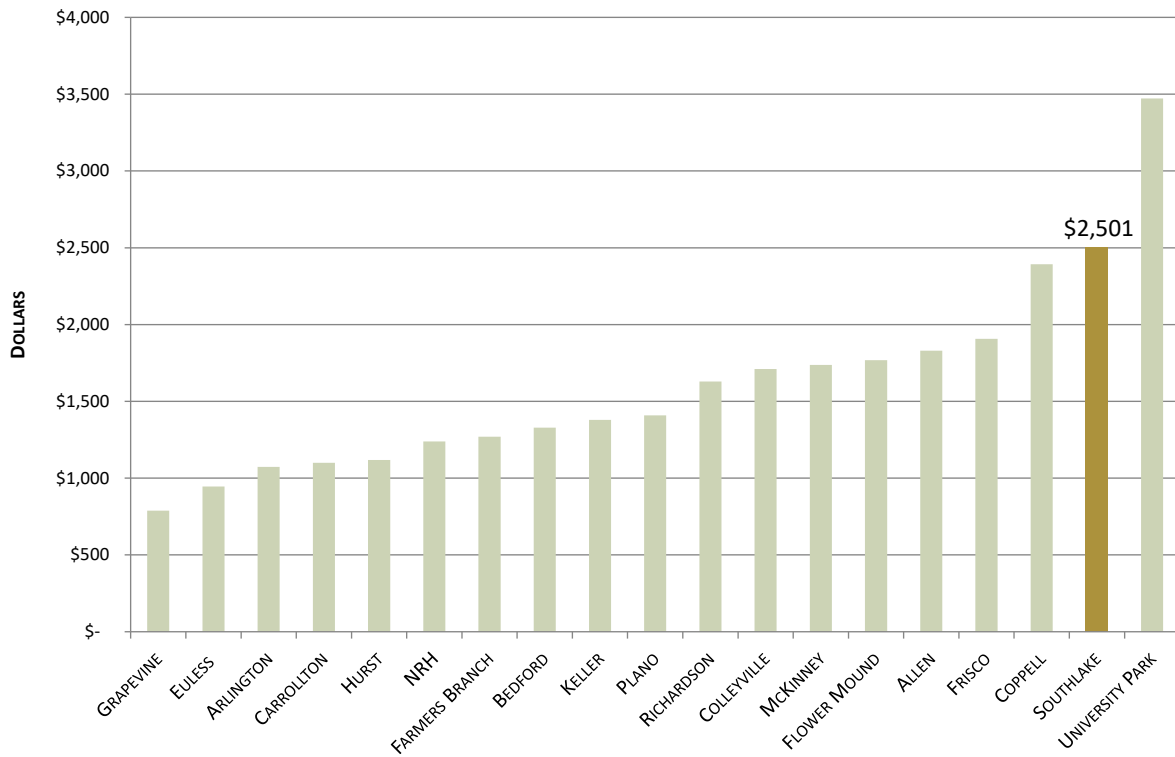


FY 2022 Tax Year

This chart shows a comparison of each city’s average home value for FY 2022, which is the 2021 Tax Year. Southlake is on the high end of the list with a \$819,029 value, only exceeded by University Park.

City	2021 Tax Year Average Home Value	City	2021 Tax Year Average Home Value
Allen	\$391,333	Grapevine	\$380,720
Arlington	\$229,224	Hurst	\$239,562
Bedford	\$266,550	Keller	\$446,106
Carrollton	\$250,937	McKinney	\$378,077
Colleyville	\$621,692	North Richland Hills	\$276,805
Coppell	\$449,248	Plano	\$396,702
Euless	\$251,750	Richardson	\$301,606
Farmers Branch	\$290,504	University Park	\$1,739,537
Flower Mound	\$464,229	Southlake	\$819,029
Frisco	\$476,422		

### CITY TAX BILL - COMPARISON

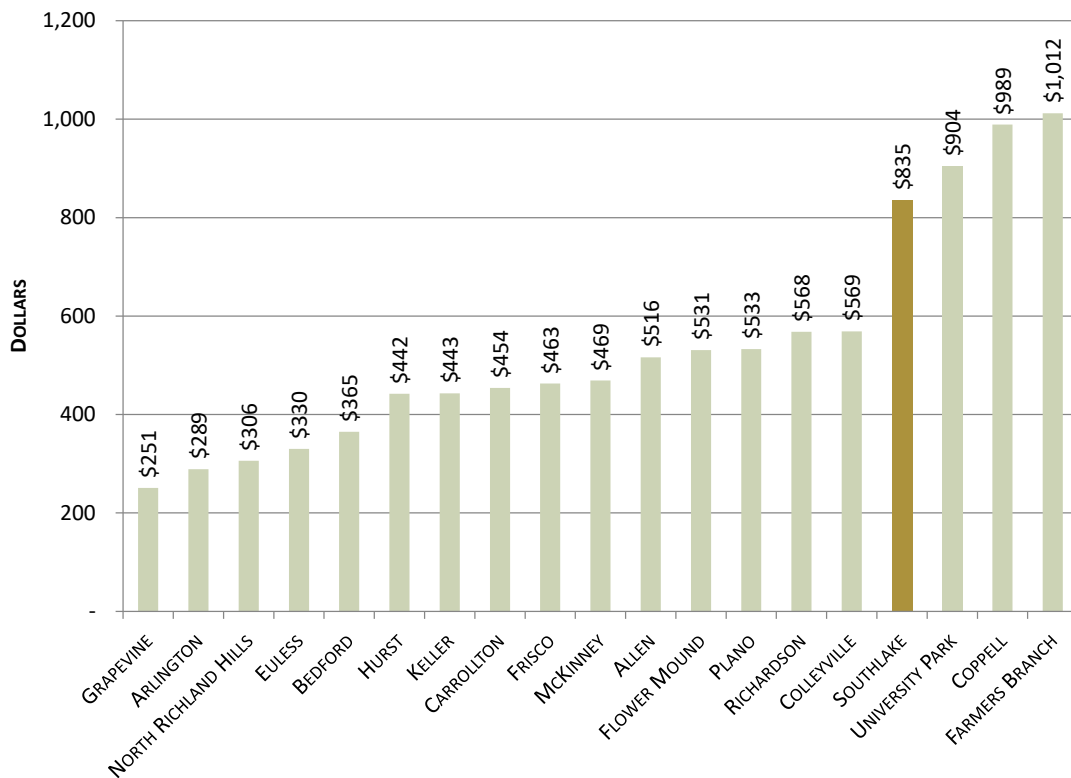


### 2021 Tax Year

This chart shows a comparison of the amount for city tax bill on an average valued home for FY 2022 (2021 tax year). Southlake ranks at the top of this chart just behind University Park. This is in large part due to the high value of residential property in Southlake and less to do with the tax rate. As shown on previous pages, Southlake ranks in the lower third on the tax rate comparison and second to highest on the average home value comparison.

City	2021 Average Home Value	2021 City Tax Bill	City	2021 Average Home Value	2021 City Tax Bill
Allen	\$391,333	\$1,830	Grapevine	\$380,720	\$788
Arlington	\$229,224	\$1,073	Hurst	\$239,562	\$1,118
Bedford	\$266,550	\$1,329	Keller	\$446,106	\$1,379
Carrollton	\$250,937	\$1,100	McKinney	\$378,077	\$1,737
Colleyville	\$621,692	\$1,710	North Richland Hills	\$276,805	\$1,238
Coppell	\$449,248	\$2,393	Plano	\$396,702	\$1,408
Euless	\$251,750	\$946	Richardson	\$301,606	\$1,629
Farmers Branch	\$290,504	\$1,269	University Park	\$1,739,537	\$3,472
Flower Mound	\$464,229	\$1,768	Southlake	\$819,029	\$2,501
Frisco	\$476,442	\$1,907			

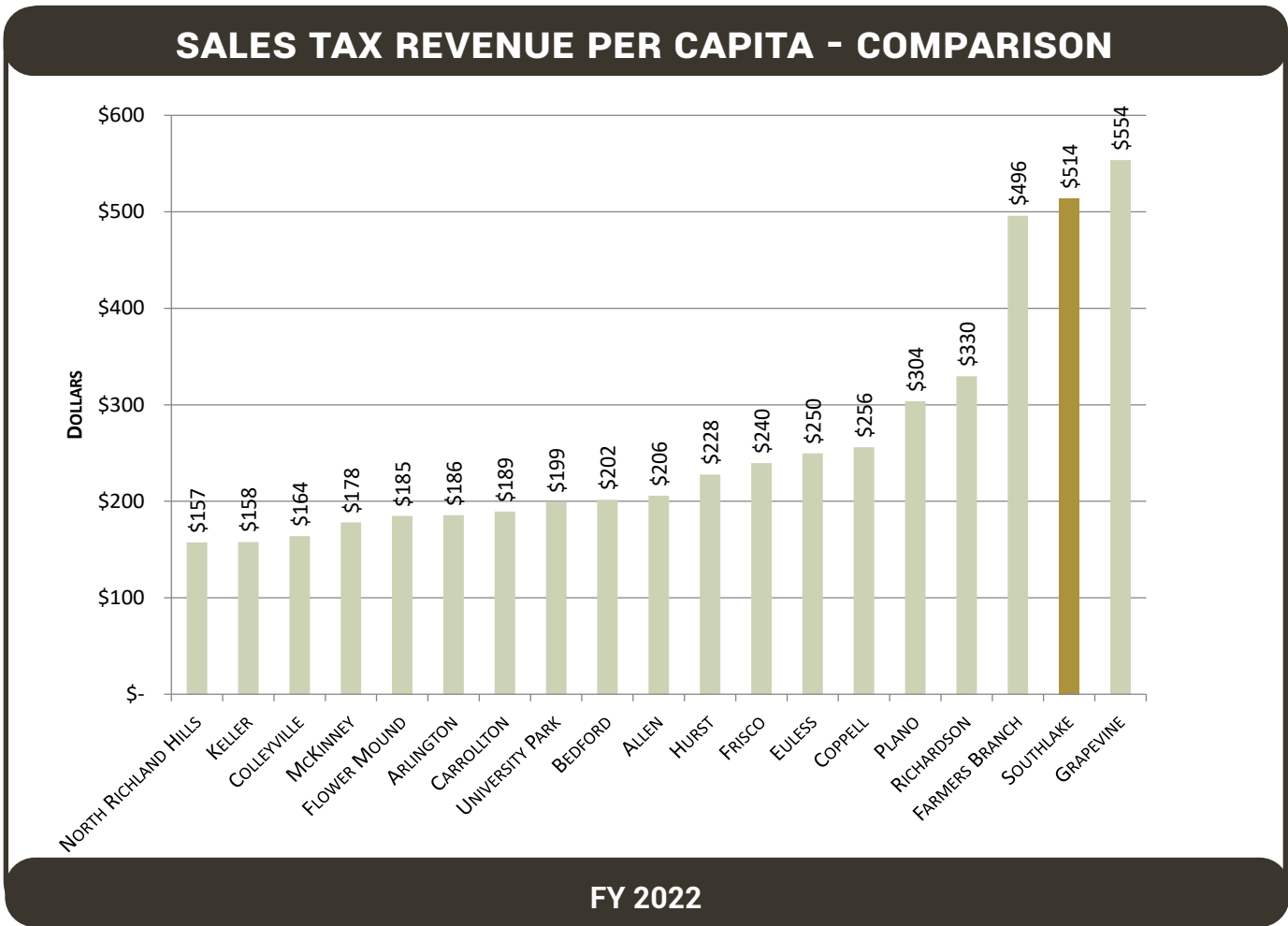
## AD VALOREM REVENUE PER CAPITA - COMPARISON



### FY 2022 Adopted Budget

This chart shows how Southlake stacks up against our benchmark cities in the amount of budgeted ad valorem taxes per citizen in FY 2022. Southlake budgeted to collect \$835 of ad valorem taxes per citizen, which is on the high end of the scale. This is attributed to the higher average home value in Southlake compared to the other benchmark cities.

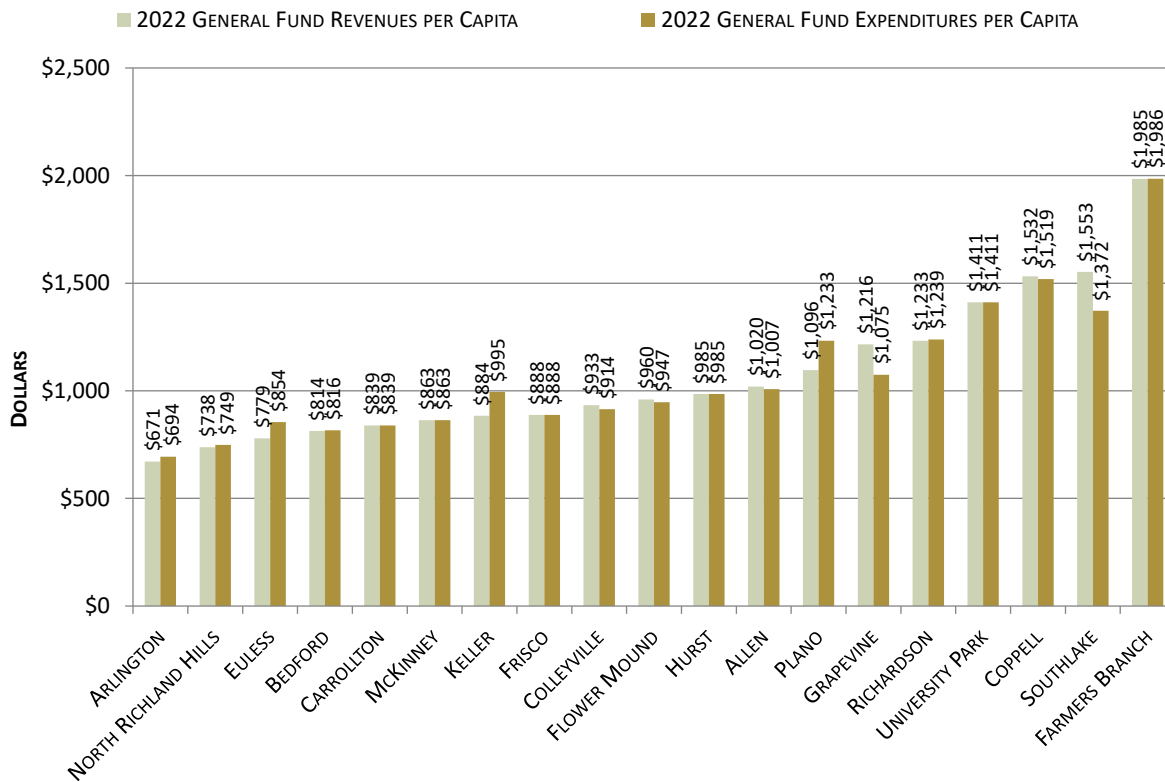
City	FY 2022 Ad Valorem Revenue (Budgeted)	City	FY 2022 Ad Valorem Revenue (Budgeted)
Allen	\$56,742,462	Grapevine	\$14,315,767
Arlington	\$114,376,400	Hurst	\$17,018,541
Bedford	\$17,818,790	Keller	\$20,242,689
Carrollton	\$63,320,775	McKinney	\$93,072,578
Colleyville	\$15,640,000	North Richland Hills	\$21,914,146
Coppell	\$41,131,785	Plano	\$152,928,764
Euless	\$19,248,931	Richardson	\$67,907,553
Farmers Branch	\$36,420,000	Southlake	\$26,662,367
Flower Mound	\$42,182,513	University Park	\$22,862,630
Frisco	\$103,359,219		



This chart shows the amount of General Fund sales tax revenue per capita that Southlake budgeted in FY 2022 in comparison to our benchmark cities. Southlake’s \$514 in sales tax revenue per citizen, performs near the top of our benchmark cities.

City	FY 2022 Sales Tax Revenue (General Fund Budgeted)	City	FY 2022 Sales Tax Revenue (General Fund Budgeted)
Allen	\$22,644,387	Grapevine	\$31,204,580
Arlington	\$73,372,505	Hurst	\$8,772,509
Bedford	\$9,844,000	Keller	\$7,200,229
Carrollton	\$26,400,987	McKinney	\$35,333,645
Colleyville	\$4,505,000	North Richland Hills	\$11,243,573
Coppell	\$10,645,000	Plano	\$87,149,229
Euless	\$14,545,718	Richardson	\$39,383,266
Farmers Branch	\$17,850,000	University Park	\$5,020,000
Flower Mound	\$14,667,200	Southlake	\$16,405,450
Frisco	\$53,550,000		

### AVAILABLE REVENUES & EXPENDITURES PER CAPITA - COMPARISON



Warning Trend: Net operating expenditures per capita becomes greater than net available revenues per capita

FY 2022

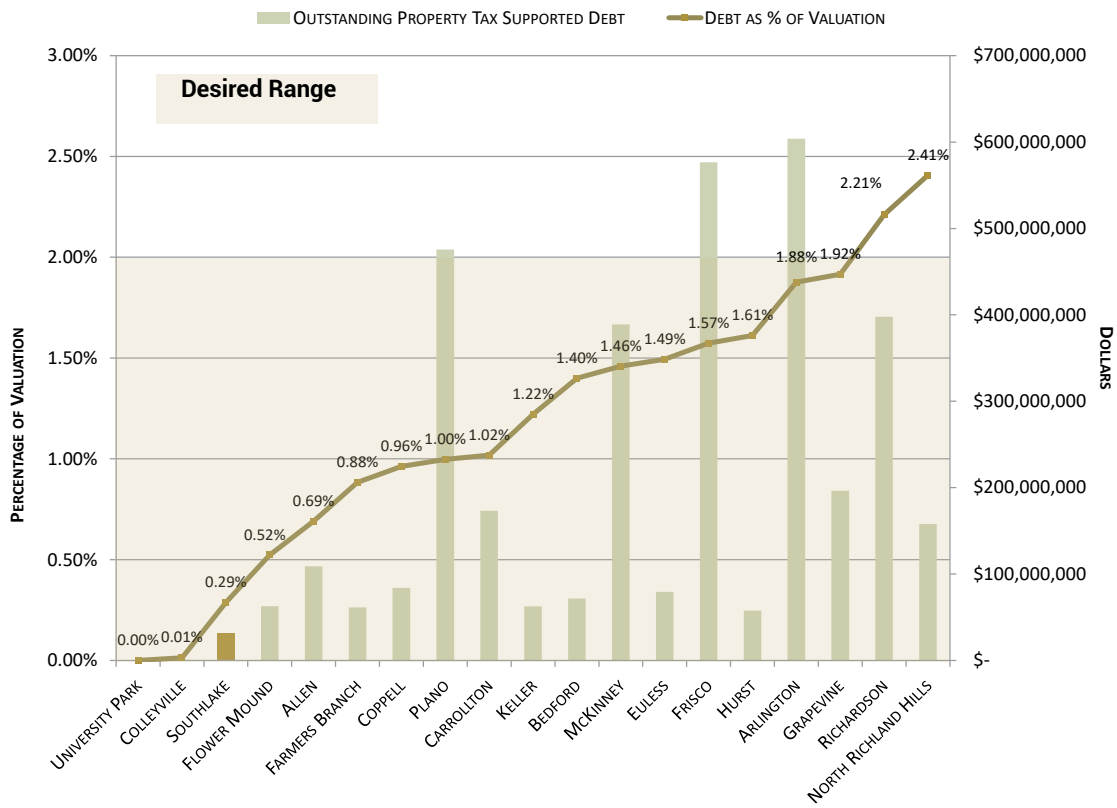
Net available revenues  
Population

Net operating expenditures  
Population

This chart shows a side by side comparison of FY 2022 budgeted operating expenditures and budgeted operating revenue for Southlake and its benchmark cities. It is important to note that Southlake’s budgeted operating expenditures per capita do not exceed its budgeted operating revenues per capita, meaning the City spent less than it took in.

City	FY 2022 General Fund Budgeted Revenue	FY 2022 General Fund Budgeted Expenditures	City	FY 2022 General Fund Budgeted Revenue	FY 2022 General Fund Budgeted Expenditures
Allen	\$112,180,670	\$110,813,977	Grapevine	\$68,529,505	\$60,579,644
Arlington	\$265,488,878	\$274,455,039	Hurst	\$37,935,080	\$37,935,080
Bedford	\$39,707,932	\$39,833,293	Keller	\$40,363,799	\$45,445,179
Carrollton	\$116,866,969	\$116,866,966	McKinney	\$171,351,415	\$171,351,415
Colleyville	\$25,659,689	\$25,130,144	North Richland Hills	\$52,756,085	\$53,564,048
Coppell	\$63,718,847	\$63,162,492	Plano	\$314,538,091	\$353,733,563
Euless	\$45,381,209	\$49,778,368	Richardson	\$147,267,278	\$147,982,594
Farmers Branch	\$71,434,500	\$71,467,900	University Park	\$35,665,065	\$35,665,065
Flower Mound	\$76,213,483	\$75,195,878	Southlake	\$49,563,909	\$43,789,728
Frisco	\$198,351,549	\$198,347,507			

PROPERTY TAX SUPPORTED LONG-TERM DEBT AS A % OF ASSESSED VALUATION COMPARISON



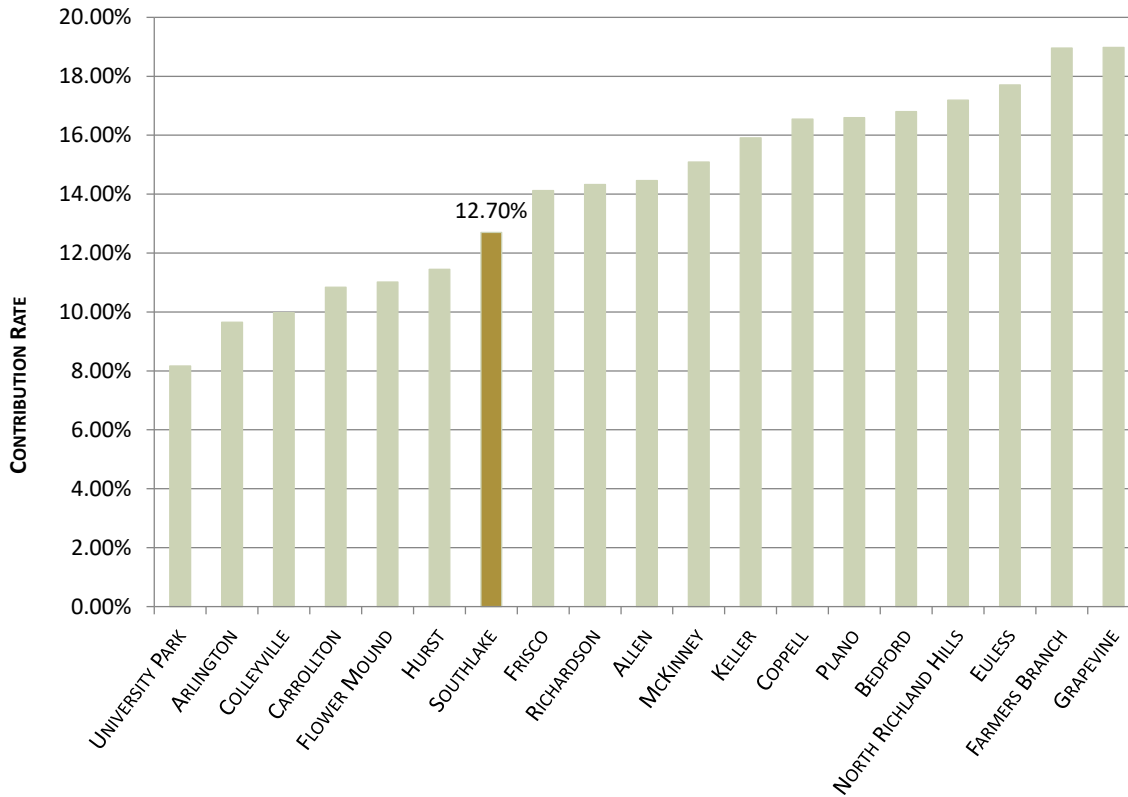
Warning Trend: Increasing net long-term debt as a percentage of assessed valuation

FY 2022

This chart shows a side by side comparison of long-term debt as a percentage of assessed valuation for Southlake and its benchmark cities. This chart shows that Southlake’s property tax supported debt and debt as a percentage of assessed valuation is moderate compared to our other benchmark cities.

City	Long-Term Debt	Assessed Valuation	City	Long-Term Debt	Assessed Valuation
Allen	\$108,917,515	\$15,761,357,720	Grapevine	\$196,463,428	\$10,257,708,157
Arlington	\$603,925,000	\$32,188,933,681	Hurst	\$57,715,000	\$3,580,515,494
Bedford	\$71,735,000	\$5,124,095,566	Keller	\$62,619,505	\$5,128,903,941
Carrollton	\$173,375,000	\$17,027,582,803	McKinney	\$388,887,071	\$26,631,852,575
Colleyville	\$821,989	\$6,213,549,734	North Richland Hills	\$157,974,498	\$6,561,596,868
Coppell	\$84,110,000	\$8,735,465,723	Plano	\$475,530,000	\$47,692,308,336
Euleless	\$79,285,067	\$5,306,690,383	Richardson	\$397,668,770	\$17,983,873,683
Farmers Branch	\$61,444,691	\$6,951,338,755	University Park	\$-	\$8,592,528,193
Flower Mound	\$62,832,423	\$12,013,914,912	Southlake	\$32,057,651	\$11,138,315,427
Frisco	\$576,596,953	\$36,643,992,146			

## TMRS RETIREMENT CONTRIBUTION RATE



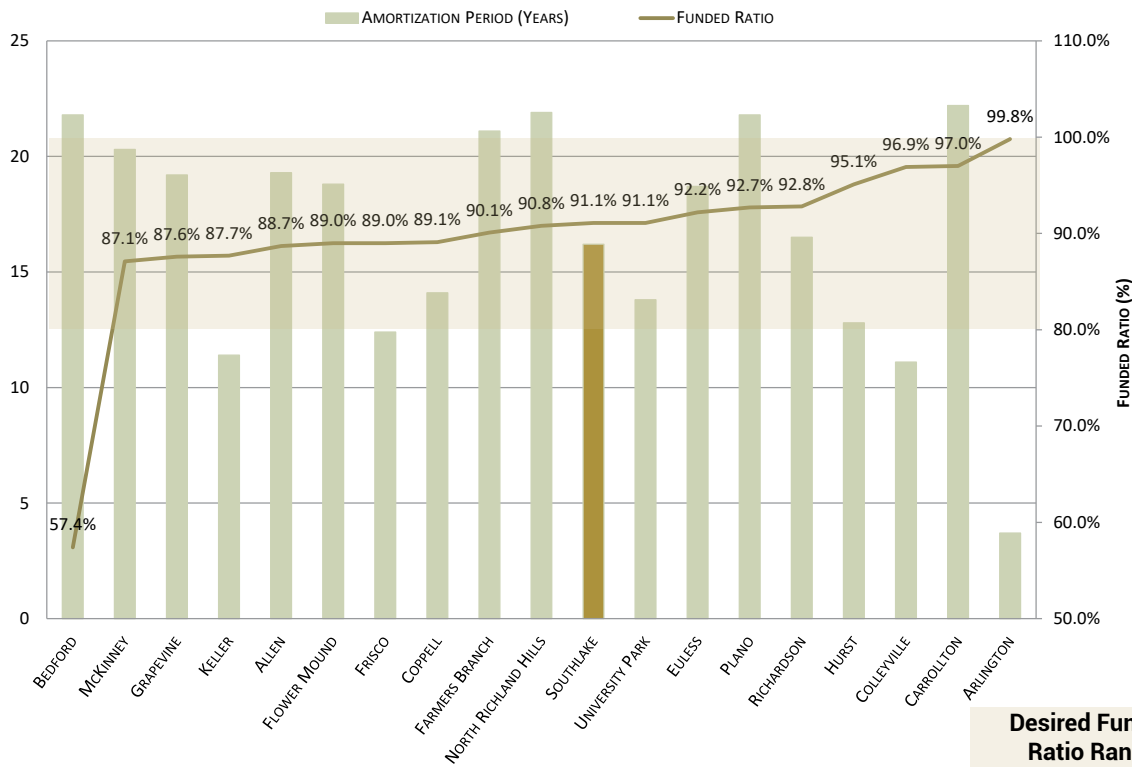
CALENDAR YEAR 2023

This chart reflects a side by side comparison of the Texas Municipal Retirement System (TMRS) contribution rate for the City of Southlake and its benchmark cities. This chart shows that Southlake’s required contribution rate is lower than average. As noted previously, the City of Southlake has exceeded the contribution requirement in order to reduce the amortization period from 30 years to 25 years.

City	TMRS Retirement Contribution Rate	City	TMRS Retirement Contribution Rate
Allen	14.46%	Grapevine	18.98%
Arlington	9.65%	Hurst	11.45%
Bedford	16.80%	Keller	15.91%
Carrollton	10.84%	McKinney	15.09%
Colleyville	9.98%	North Richland Hills	17.19%
Coppell	16.55%	Plano	16.60%
Euless	17.71%	Richardson	14.33%
Farmers Branch	18.96%	University Park	8.17%
Flower Mound	11.02%	Southlake	12.70%
Frisco	14.12%		



## TMRS FUNDED RATIO & AMORTIZATION PERIOD



As of December 31, 2021

This chart reflects the funded ratio and the amortization period for the City of Southlake and its benchmark cities with Texas Municipal Retirement System (TMRS). The funded ratio is the ratio of the actuarial value of assets to the actuarial accrued liability. Ratios above 80% are considered to be positive. The amortization period is the period over which the existing unfunded actuarial accrued liability is projected to be paid off. As you can see, the Southlake currently has the longest amortization period, compared to its benchmark cities. The City is actively working to raise the funded ratio and lower the amortization period by exceeding the annual contribution requirement.

City	Funded Ratio	Amortization Period (Years)	City	Funded Ratio	Amortization Period (Years)
Allen	88.7%	19.3	Grapevine	87.6%	19.2
Arlington	99.8%	3.7	Hurst	95.1%	12.8
Bedford	57.4%	21.8	Keller	87.7%	11.4
Carrollton	97.0%	22.2	McKinney	87.1%	20.3
Colleyville	96.9%	11.1	North Richland Hills	90.8%	21.9
Coppell	89.1%	14.1	Plano	92.7%	21.8
Euless	92.2%	18.7	Richardson	92.8%	16.5
Farmers Branch	90.1%	21.1	University Park	91.1%	13.8
Flower Mound	89.0%	18.8	Southlake	91.1%	16.2
Frisco	89.0%	12.4			

# STRATEGIC DIRECTION

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023

It's good to be in Southlake! And we are always working to make it better. The continued quality and success of this community does not happen without the diligent effort of a committed team of residents, businesses, community leaders, and staff. Years of consistent planning and strategic thinking has brought Southlake where it is today.

Since 2005, the City Council has worked closely with staff to adopt a Strategic Management System (SMS) based on the Balanced Scorecard framework. The SMS was developed to help the City direct its own destiny rather than allow future events to do so. Through sound business principles embodied in the SMS, the City is able to more effectively provide services to the citizens of Southlake, increasing both efficiency and customer satisfaction. Ultimately, it guides the way the City does business and helps us determine how we should invest our time and resources. In the budget process, the SMS allows for increased transparency and accountability, providing the City a framework for demonstrating results.

## BALANCED SCORECARD AND SOUTHLAKE'S STRATEGIC MANAGEMENT SYSTEM

The Balanced Scorecard is a strategic planning and management system that is used extensively in business and industry, government, and nonprofit organizations worldwide to align business activities to the vision and strategy of the organization, improve internal and external communications, and monitor organization performance against strategic goals. In short, it is a tool that organizations use to ensure that their work meets the goals of the organization in a measurable way, i.e. "You said... we did..." It connects organizational strategy to the work people do on a day-to-day basis.

The graphic at the right illustrates the Balanced Scorecard approach and the following pages of this section demonstrate how Southlake has aligned its SMS with this framework.

Components of the Strategic Management System include the Vision, Mission, Values, Perspectives, Focus Areas, Strategy Map, Performance Measures and Implementation Plans. Each element of the SMS is critical to the success of the organization and helps us evaluate and communicate our performance.



## VISION

The City's vision statement outlines what we strive to be. The vision statement, adopted by City Council in 2005, reads:

**SOUTHLAKE IS A VIBRANT, ATTRACTIVE, SAFE, HEALTHY AND FISCALLY SOUND COMMUNITY WE OFFER QUALITY NEIGHBORHOODS AND A HIGH STANDARD OF LIVING, WITH ABUNDANT OPPORTUNITIES FOR LEARNING, SHOPPING, WORKING, RECREATION AND ENJOYMENT OF OPEN SPACES.**

Upholding such a statement is a task that requires effort on multiple levels. The SMS will help ensure that the Vision of the City remains true in the years to come.

## MISSION

The mission statement describes what must be done to achieve the adopted vision. City Council has adopted the following mission statement for the City:

THE MISSION OF THE CITY OF SOUTHLAKE IS TO PROVIDE MUNICIPAL SERVICES THAT SUPPORT THE HIGHEST QUALITY OF LIFE FOR OUR RESIDENTS, A SUPPORTIVE ENVIRONMENT FOR LOCAL BUSINESSES, AND UNIQUE AND SPECIAL EXPERIENCES FOR VISITORS.

## VALUES

Underlying the SMS and driving how the City accomplishes its work are our corporate values. These are the principles that we hold important and standards by which the organization operates. These values, as adopted by the City Council, form the cornerstones of the SMS and are designed to guide City staff in their day to day work and the Council as it conducts its business:

### INTEGRITY

Being worthy of the public's trust in all things. We deal honestly and respectfully with each other and the public at all times. **Do the right thing.**

### INNOVATION

Valuing progressive thinking, creativity, flexibility and adaptability in service delivery. **Think outside the box.**

### ACCOUNTABILITY

Taking personal responsibility for our actions or inaction while putting the interests of the taxpayer first. **Own it.**

### EXCELLENCE

Behaving responsively in our delivery of service to the public. Our work is characterized by its quality and by the diligence with which it is carried out. We proactively seek to solve problems in advance. **Go above and beyond.**

### TEAMWORK

Recognizing the importance of working together to meet our citizen's needs, communicating clearly, sharing resources and information freely. **Work together.**

## PERSPECTIVES

A Perspective is a view of an organization from a specific vantage point. Four basic perspectives are traditionally used to encompass a Balanced Scorecard organization's activities. The City's business model, which encompasses mission, vision, and strategy, utilizes the four Balanced Scorecard Perspectives as a framework:

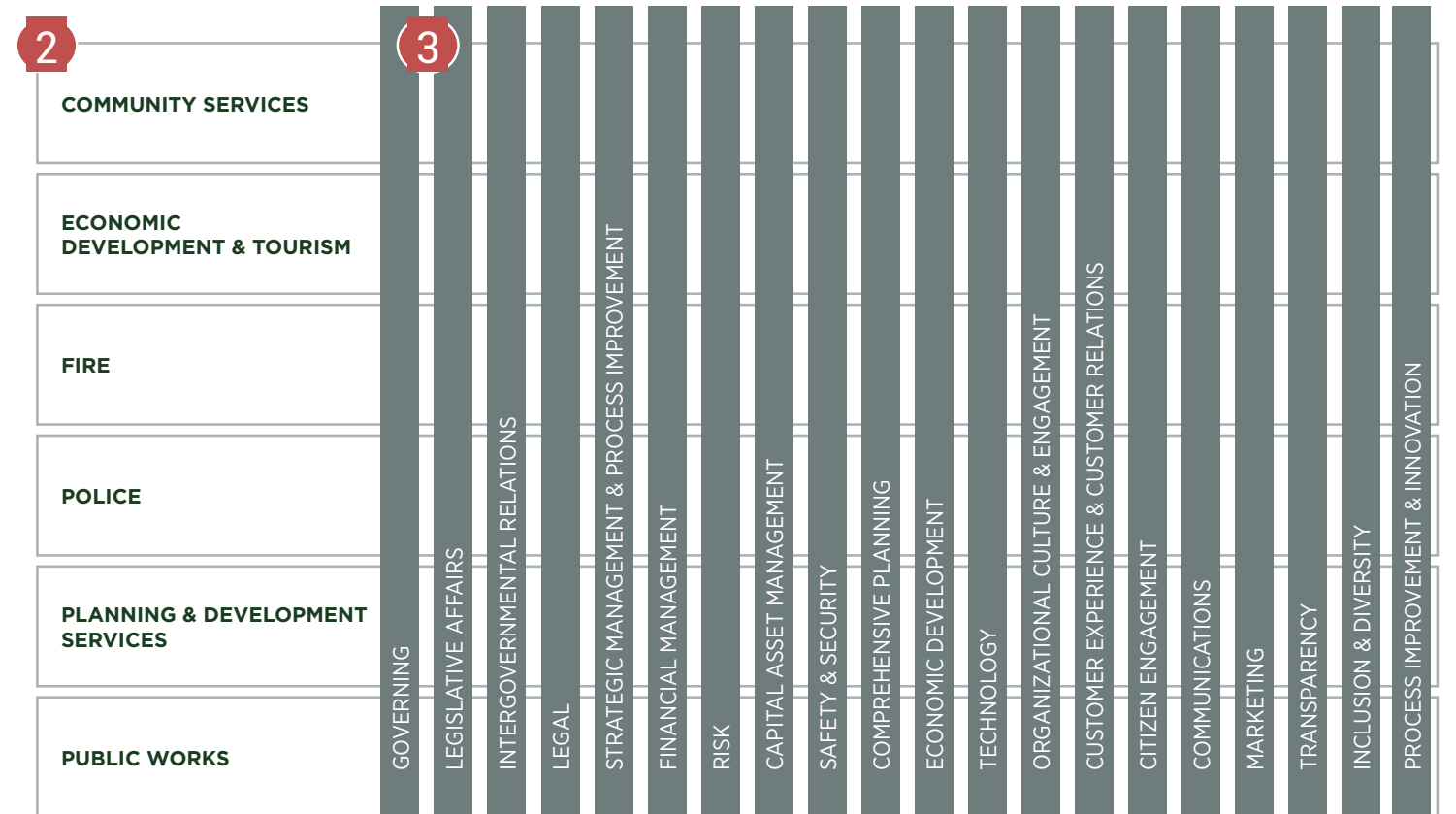
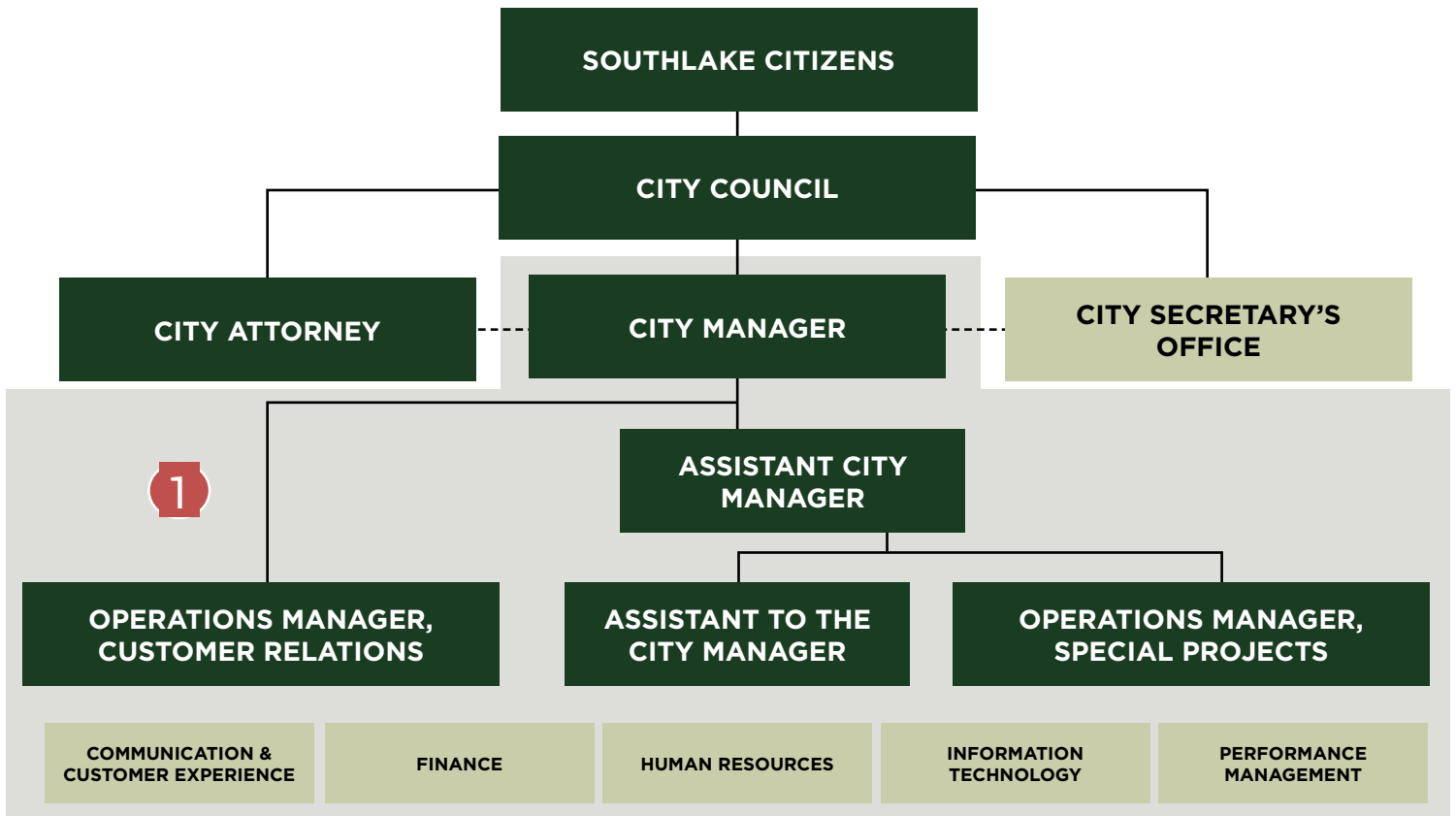
SERVE OUR CUSTOMERS

MANAGE THE BUSINESS

PROVIDE FINANCIAL STEWARDSHIP

PROMOTE LEARNING & GROWTH

# Organizational Structure



**1** CORPORATE TEAM

**2** CITY DEPARTMENTS

**3** CORPORATE FUNCTIONAL AREAS

**FOCUS AREAS**

The focus areas were established by City Council as thematic goals to set the direction for our organization and to provide clarity for implementation plans. These are key areas in which we must excel in order to achieve our mission and vision, and deliver value to customers. Currently, there are six strategic focus areas and each is described below.

	<b>SAFETY &amp; SECURITY</b>	The establishment and maintenance of protective measures and policies that reduce danger, risk or injury to individuals who live, work or visit the City of Southlake and their property.
	<b>MOBILITY</b>	The efficient movement of pedestrians and vehicles from place to place within Southlake through means such as roads, sidewalks, and trails.
	<b>INFRASTRUCTURE</b>	Capital assets that provide City services within Southlake such as parks, buildings, water, sewer, drainage systems, sidewalks and roadway systems.
	<b>QUALITY DEVELOPMENT</b>	The skillful preparation and thoughtful execution of plans and policies ensuring an attractive, safe, financially viable and sustainable community for Southlake residents and businesses.
	<b>PARTNERSHIPS &amp; VOLUNTEERISM</b>	The active promotion of alliances through community involvement focused on giving time, energies, or talents to individuals and groups for the enrichment of the Southlake community and its strategic affiliations.
	<b>PERFORMANCE MANAGEMENT &amp; SERVICE DELIVERY</b>	The formalized, results-oriented method used to apply best management practices and fact-based decision making to measure, monitor, and improve performance toward meeting strategic objectives, providing services, and enhancing accountability.

**CORPORATE OBJECTIVES AND CRITICAL BUSINESS OUTCOMES**

Objectives are strategy components; continuous improvement activities that must be done to be successful. Objectives are the building blocks of strategy and define the organization’s strategic intent. Good objectives are action-oriented statements, are easy to understand, represent continuous improvement potential and are usually not ‘one-off’ projects or activities. The City has identified twenty Corporate Objectives (pictured on the previous page) across the four perspectives.

The City has also identified six Critical Business Outcomes which are short-term, one to three year priorities. In contrast to Corporate Objectives, these outcomes are less strategic and more action-oriented.

**LEADERSHIP STRUCTURE**

Some may notice that our organizational structure (shown on the previous page) looks quite different than other organizations. Traditionally each city department reports directly to the City Manager or an Assistant City Manager—and this was the practice in Southlake for many years. As part of the City’s ongoing strategic evolution to get the best possible results for our citizens, we restructured our organizational framework in 2016 to provide a more focused leadership approach.



Under our revised framework, the City Manager, Assistant City Manager, Assistant to the City Manager, Chief Financial Officer, Human Resources Director, Deputy Director of Public Relations, Operations Manager - Customer Service, and Operations Manager - Special Projects serve as the Corporate Team. Each team member is responsible for a set of corporate functional areas. The Corporate Team continually scans the horizon and provides strategic direction and oversight to departments, primarily identifying and planning for high-risk initiatives and helping the organization become ready for the future. Under this framework, Department Directors are responsible for the high-quality management of operating their departments on a day-to-day basis. The Corporate Team works with departments to advance their corporate functional areas of responsibility, and Departments work with the Corporate Team as needed on city-wide high-risk initiatives. This two-way flow of information enhances collaboration between departments, emphasizes the focus on risk, and optimizes the value of the City's Executive Team for our residents, businesses, and visitors.

## STRATEGY MAP

In order to set the course for the work we do each year, we utilize a document called a Strategy Map. The Strategy Map captures the City's strategy in a single diagram and identifies those things that are necessary to achieve the mission. The City's adopted Strategy Map (pictured opposite) includes the Mission, Values, and Focus Areas, and it incorporates four Perspectives, five Critical Business Outcomes, and twenty-two Corporate Objectives.

Our Strategy Map tells the story of not only what our strategic focus is but also how we intend to meet those goals. For example, if you look at the "Provide Financial Stewardship" Perspective, you will see that the City intends to do this by adhering to financial management principles and budget, investing to provide and maintain high-quality public assets, achieving fiscal wellness standards and establishing and maintaining effective internal controls. You'll note that each of these objectives is referenced by a letter and number. These references can be found throughout this document, demonstrating the continued focus on connecting the City's strategy to its operations.

One additional step the City has taken to further connect its strategy with its operations is to work with each Department to create a departmental strategy map. These maps demonstrate each Department's core services which are organized by the same perspectives as the City's Strategy Map. Furthermore, each core service is connected to a Corporate Objective and all departments have their own Critical Business Outcomes that support those shown on the City's map. See the City Department Overview section to view these departmental maps.

## PERFORMANCE MEASURES

Performance measures hold departments accountable. By updating and maintaining performance measures, citizens receive information about City services annually. Because performance measures are determined according to the Strategy Map, it becomes evident how each department aligns with City goals, and how well departments are meeting the expectations set by the Strategy Map.

The City uses "Key Accountability Indicators," (KAIs) to measure performance. These performance measures help determine the quantity and quality of our work, as identified in our plans. We consistently evaluate our work and review our performance quarterly because we firmly believe that what gets measured, gets done.

The City primarily monitors performance through city-wide and individual department scorecards. These are developed using the perspectives from the City's strategy. The city-wide scorecard is shown later in this section and department scorecards are shown in the City Department Overview section. The measures shown include the current reporting period and two previous periods, as well as a target. The targets established on the scorecards are typically "stretch" goals, or targets that the city is working to achieve. In FY 2022 and continuing into FY 2023, staff is working to revise the city-wide and department scorecards to improve measures so that they can be used to make better business decisions.



### Engagement Index

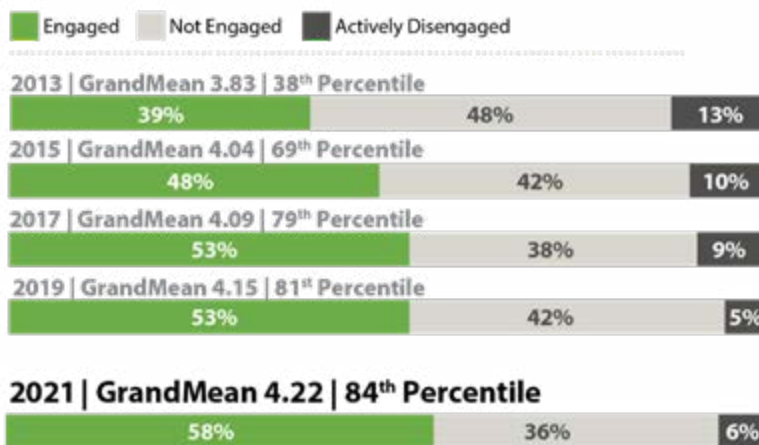


Figure 1: Employee engagement survey results 2013 - 2021.

In addition to monitoring these performance measures, the City of Southlake also desires the opinion of its citizens. Every two years Southlake undertakes a broad citizen survey designed to measure government performance and gauge the current and future needs of residents. This survey is an incredibly useful tool within the strategic management system, and it allows City services to be tailored based upon citizen attitudes.

The City of Southlake not only surveys its citizens, but also its employees. We believe strong employee engagement is a critical component of high-performance management and service delivery. Every two years, Southlake conducts an employee engagement survey, which is created and administered by research and consulting firm Gallup. The Gallup Organization defines engaged employees as those who are involved in and enthusiastic about his or her work. Engaged employees are 100% committed to their roles and contribute to the organization in a positive manner. Since our first survey in 2013, the City’s engaged workforce has increased from 39% to 53%, moving us from the 38th percentile to the 81st percentile in comparison to other organizations who have taken the survey.

Southlake’s performance measures are continually evolving. As we have improved our ability to gather and mine data about our work, we have been able to add performance measures to the departmental business plans as a gauge of success. These departmental measures are reported on each department’s scorecard, then feed into the city-wide scorecard to give an overall picture of the City’s performance. As the City continues to develop these scorecards, measurement units, data sources, and targets will be refined. Through quarterly performance reviews, departmental performance is documented. Trends are also tracked over time through department dashboards which are currently under development. The city-wide scorecard is presented later in this section and departmental scorecards are provided in the City Department Overview section of this budget document.

In 2021, the International City/County Management Association recognized the City’s performance measurement work, awarding Southlake with a Certificate of Achievement in Performance Management for the fifth consecutive year. As one of the 56 jurisdictions recognized nationwide, this certificate is awarded to organizations who foster a performance culture by utilizing data to manage performance and make decisions.



### IMPLEMENTATION PLANS

The next elements of the SMS are implementation plans. These plans are developed by departments and divisions to identify clear actions, timing, and resources needed to demonstrate that the strategy is being successfully implemented.

The first level of implementation plans includes our long range comprehensive plan, such as Southlake 2035. Southlake 2035 is the comprehensive master plan that includes all elements (master plans) of the City’s planning efforts, such as land use, parks, trails, thoroughfares, community facilities, etc.



INTERNATIONAL CITY/COUNTY  
MANAGEMENT ASSOCIATION

This  
Certificate of Distinction  
is presented to

*Southlake, Texas*

for exemplifying the standards established by the International City/County Management Association in the application of performance data to local government management, including training, verification, public reporting, planning and decision making, networking and accountability.

Presented in conjunction with the  
107th ICMA Annual Conference

October 4, 2021

Marc A. Ott  
ICMA Executive Director

James Malloy  
ICMA President



*Note: As of the publishing of this document, ICMA had not opened applications for the 2022 Certificate in Performance Management.*

Staff has set up a real-time data tracking and visualization system to ensure proper implementation of each plan’s priorities.

Operationally, each department maintains the status information on items for which they are assigned responsibility. Accountability is established through regular reporting to the City Council as well as Boards and Commissions who oversee projects related to plan elements. The second level of implementation plans includes our departmental business plans. Departments prepare their business plans following an analysis of their department’s strengths, weaknesses, opportunities and threats and with the goal of implementing best practices associated with the services they provide. These plans are prepared biennially each spring and are the basis for budget submittal. Additionally, departments prepare annual work plans which articulate both the connection to the business plan as well as clearly outlining what the department is planning to do, how they are planning to do it and when they project the work will be complete.

**SOUTHLAKE’S STRATEGIC DEVELOPMENT / BUDGET CYCLE**

Establishing a link between a City’s strategy and budget is fundamental to effective public budgeting. Southlake works hard to connect the SMS to the budget process. Incorporating the Strategy Map into resource allocation decisions ensures the City budget reflects the priorities of City Council. The illustration below depicts the annual process of developing the City’s budget in conjunction with the Strategic Management System.

The budget process, like the Strategy Map, connects each department to the organization as a whole. At the micro level, City departments work to provide quality services to the citizens of Southlake. At the macro level, departments use the Strategy Map to make budgetary requests so that these services can be performed. As the Budget Cycle illustration indicates (below), the process never ceases. At the beginning of each fiscal year, in October, we conduct or review the results from the most recent citizen survey, this aids staff in focusing its work for the coming year. Then a meeting with City Council in January provides an opportunity to review the strategic direction, followed by the creation of departmental business plans in April and budget development in August. In order for funding to be allocated, departments must follow the Strategy Map to align requests with the goals, mission, and vision of Southlake.

Strategic planning plays an integral role in the development of each year’s budget and ensures the City’s ability to meet the needs of a growing community. To be effective, the City must direct resources to those areas most essential to the community’s priorities. The aim of the City’s Strategic Management System, with its many integrated parts, does just that.



CITY OF SOUTHLAKE CITY-WIDE SCORECARD

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
1	1.1	Achieve the highest standards of safety & security (C1) <span style="float: right;">2</span>								
	1.1.1	Percent citizens rating the City's performance in achieving the highest standards in safety and security ("Excellent" or "Very Good")	79%	79%	84%	>	95%	%	Citizen Survey	Biennial
	1.1.2	UCR Part 1 Nonviolent Crimes per 1,000 residents	2.7	2.6	2.4	<	TBD	#/1000	Police Department	Quarterly
	1.1.3	UCR Part 1 Violent Crimes per 1,000 residents	0.5	0.9	0.6	<	TBD	#/1000	Police Department	Quarterly
	1.1.4	Dollar value to dollar loss (fire)	92.96%	93.42%	93.42%	>	80%	%	Fire Dept Scorecard	Monthly
	1.1.5	Response Time (Fire - Travel Time)	357	348	329	<	390	sec	Fire Dept Scorecard	Monthly
	1.1.6	Percent citizens who are satisfied with the City's performance in preparing the city for emergencies ("Very Satisfied" or "Somewhat Satisfied")	76%	83%	79%	>	95%	%	Citizen Survey	Biennial
	1.1.7	Q12 Survey: Q02 - I have the materials and equipment I need to do my work right	4.55	4.41	4.48	> or =	4.50	#	Employee Engagement Survey (City-wide)	Biennial
	1.1.8	Q12 Survey: Q10 - I have a best friend at work	3.47	3.70	3.73	> or =	4.50	#	Employee Engagement Survey (City-wide)	Biennial

Serve Our Customers

1 BALANCED SCORECARD PERSPECTIVES      2 CORPORATE OBJECTIVES      3 PERFORMANCE MEASURES

CITY OF SOUTHLAKE CITY-WIDE SCORECARD										
		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
Serve Our Customers	1.2	Provide travel convenience within City and region (C2)								
	1.2.1	Percent of citizens rating the City's performance in providing travel convenience within the City ("Excellent" or "Very Good")	23%	33%	43%	>	95%	%	Citizen Survey	Biennial
	1.2.2	Percent of citizens who are satisfied with the provision of pedestrian pathways ("Very Satisfied" or "Somewhat Satisfied")	60%	60%	67%	>	90%	%	Citizen Survey	Biennial
	1.3	Provide attractive & unique spaces for enjoyment of personal interests (C3)								
	1.3.1	Percent of citizens rating the City's performance in providing attractive and unique spaces for the enjoyment of personal interests ("Excellent" or "Very Good")	70%	66%	70%	>	95%	%	Citizen Survey	Biennial
	1.3.2	Percent of citizens who associate beautiful parks and open spaces with their image of Southlake (rating of 5 or better)	91%	81%	84%	>	75%	%	Citizen Survey	Biennial
	1.4	Attract & keep top-tier businesses to drive a dynamic & sustainable economic environment (C4)								
	1.4.1	% change in commercial square footage from prior year	1.52%	1.31%	1.55%	=	↻	Positive trend	Planning Master Indicator Data File	Annual

**CITY OF SOUTHLAKE CITY-WIDE SCORECARD**

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
Serve Our Customers	1.4.2	% change in total permitted dollar value related to new commercial from prior year	3.37%	3.20%	6.12%	=	📈	Positive trend	Planning Master Indicator Data File	Annual
	1.4.3	% growth in Total Sales Tax Revenue (General Fund, SPDC, CCPD, & CEDC)	-2%	4%	1%	=	📈	Positive trend	Master Indicator File	Annual
	1.4.4	Southlake retail occupancy rate	94.3%	93.6%	93.2%	>	92%	%	COSTAR	Quarterly
	1.4.5	Southlake office occupancy rate	82.0%	79.7%	82.2%	>	85%	%	COSTAR	Quarterly
	1.5	<b>Promote opportunities for partnerships &amp; volunteer involvement (C5)</b>								
	1.5.1	Percent of citizens rating the City's performance in promoting opportunities for partnerships and volunteer involvement ("Excellent" or "Very Good")	65%	61%	65%	> or =	95%	%	Citizen Survey	Biennial
	1.5.2	Estimated dollar value of total volunteer activity	\$752,821	\$258,229	\$457,113	📈	Positive trend	\$	Volgistics / HR	Annual (April)
	1.5.3	NEW TBD: Volunteer Satisfaction Measures	TBD	TBD	TBD	TBD	TBD	%	Volunteer Satisfaction Survey (new)	Annual
	1.5.4	Percent of citizens rating Republic Services' performance in collecting residential solid waste ("Excellent" or "Very Good")	86%	83%	89%	>	85%	%	Citizen Survey	Biennial

CITY OF SOUTHLAKE CITY-WIDE SCORECARD

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
Serve Our Customers	1.5.5	Percent of citizens rating Republic Services' performance in collecting residential recycling ("Excellent" or "Very Good")	87%	84%	88%	>	85%	%	Citizen Survey	Biennial
	1.6	Enhance sense of community by providing excellent customer service and citizen engagement opportunities (C6)								
	1.6.1	Percent of citizens agreeing completely or somewhat that employee represented City in a positive manner	83%	83%	89%	>	90%	%	Citizen Survey	Biennial
	1.6.2	Percent of citizens agreeing completely or somewhat that employee listened and was warm and sincere	83%	83%	84%	>	90%	%	Citizen Survey	Biennial
	1.6.3	Percent of citizens agreeing completely or somewhat that employees returned calls within a reasonable amount of time	74%	69%	72%	>	90%	%	Citizen Survey	Biennial
	1.6.4	Percent of citizens agreeing completely or somewhat that employee showed pride and concern for the quality of work	76%	79%	81%	>	90%	%	Citizen Survey	Biennial

**CITY OF SOUTHLAKE CITY-WIDE SCORECARD**

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
<b>Serve Our Customers</b>	1.6.5	<i>Percent average reduction in gap between importance and satisfaction for identified Citizen Survey gap issues</i>	-3%	-5%	-11%	>	-6%	%	Citizen Survey	Biennial
	1.6.6	<i>During their time living in Southlake, percent of citizens believing that, as a community in which to live, Southlake has improved</i>	59%	59%	43%	>	75%	%	Citizen Survey	Biennial
	1.6.7	<i>Vote participation in last municipal election as a percentage of eligible voters</i>	87%	43%	42%	>	20%	%	Elections Administrator	Annual (May)
	1.6.8	<i>Implement comprehensive customer request management program</i>	TBD	TBD	TBD	=	Successful implementation	n/a	n/a	Annual
	1.6.9	<i>Q12 Survey: Q09 - My coworkers are committed to doing quality work</i>	4.25	4.24	4.29	≥	4.50	#	Employee Engagement Survey (City-wide)	Biennial
	2.1	<b>Achieve best-in-class status in all City disciplines (B1)</b>								



CITY OF SOUTHLAKE CITY-WIDE SCORECARD

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
Manage the Business	2.1.1	Obtain Balanced Scorecard Hall of Fame designation	TBD	TBD	TBD	=	Successful implementation	n/a	n/a	Annual
	2.1.2	Pavement Quality Index (PQI) Street Rating	81.0	82.6	80.6	≥	7.8	#	Annual Paving Assessment	Annual (August)
	2.1.3	Q12 Survey: Q06 - There is someone at work who encourages my development	4.06%	4.18	4.24	≥	4.50	#	Employee Engagement Survey (City-wide)	Biennial
	2.2	Collaborate with select partners to implement service solutions (B2)								
	2.2.1	TBD - measure for collaborative service delivery	TBD	TBD	TBD	TBD	TBD	TBD	ICMA	Annual
	2.3	Enhance resident quality of life & business vitality through tourism (B3)								
	2.3.1	% change in hotel occupancy tax revenue	-46%	74.1%	76.9%	>	3%	%	EDT Master Indicator File	Annual
	2.4	Provide high quality services through sustainable business practices (B4)								
	2.4.1	Bond Rating	AAA	AAA	AAA	=	AAA	Rating	Rating Agencies: Fitch / S&P	Annual (April)
	2.4.2	Financial Management Assessment	Strong	Strong	Strong	=	Strong	Rating	S&P	Annual (April)
2.5	Enhance service delivery through continual process improvement (B5)									

**CITY OF SOUTHLAKE CITY-WIDE SCORECARD**

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
<b>Manage the Business</b>	2.5.1	NEW TBD: Six Sigma outcomes (meeting project goal(s))	TBD	TBD	TBD	TBD	TBD	TBD	TBD	
	<b>3.1</b>	<b>Adhere to financial management principles &amp; budget (F1)</b>								
<b>Provide Financial Stewardship</b>	3.1.1	Operating expenditures, budget vs actual	96%	94%	96%	=	98-100%	%	ACFR	Annual (March)
	3.1.2	% invoices paid within 30 days in accordance with Prompt Payment Act	100.0%	100.0%	100.0%	>	94%	%	Finance	Quarterly
	3.1.3	Unreserved General Fund balance as a % of Operating Expenditures	32.79%	36.51%	39.95%	>	24%	%	ACFR	Annual (March)
	3.1.4	Debt as a % of total assessed valuation	0.58%	0.44%	0.34%	<	2.00%	%	Annual Budget	Annual (August)
	<b>3.2</b>	<b>Invest to provide &amp; maintain high quality public assets (F2)</b>								
	3.2.1	NEW TBD: Maintenance expenditures per unit of asset	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
	<b>3.3</b>	<b>Achieve fiscal wellness standards (F3)</b>								
	3.3.2	NEW TBD: Program prioritization	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
	<b>3.4</b>	<b>Establish &amp; maintain effective internal controls (F4)</b>								
	3.4.1	# audit findings	0	0	0	=	0	#	Audit	Annual (March)
3.4.2	# verified fraud incidents	0	0	0	=	0	#	Finance	Annual (TBD)	
3.4.3	Webb Analysis - TBD (Pcard, Findings)	TBD	TBD	TBD	TBD	TBD	TBD	CMO / Finance	TBD	

**CITY OF SOUTHLAKE CITY-WIDE SCORECARD**

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
<b>Promote Learning &amp; Growth</b>	<b>4.1</b>	<b>Ensure our people understand the strategy &amp; how they contribute to it (L1)</b>								
	4.1.1	Q12 Survey: Q08 - The mission or purpose of my organization makes me feel my job is significant	4.50	4.23	4.27	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	<b>4.2</b>	<b>Enhance leadership capabilities to deliver results (L2)</b>								
	4.2.1	Q12 Survey: Q11 - In the last six months, someone at work has talked to me about my progress.	3.73	3.94	3.94	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	4.2.2	Leadership training program evaluation overall satisfaction score	100%	97%	97%	>	90%	%	Human Resources	Annual
	4.2.3	Average City-wide Performance Evaluation Score	4.24	4.26	4.27	> or =	4.5	#	NEOGOV	Annual (TBD)
	<b>4.3</b>	<b>Attract, develop &amp; retain a skilled workforce (L3)</b>								
	4.3.1	Voluntary turnover rate	10.8%	13.2%	12.1%	<	8.0%	%	Human Resources	Annual (October for Prior Fiscal Year)
	4.3.2	Benefits as % of total compensation	30.70%	29.70%	29.10%	<	30%	%	Human Resources / Finance	Annual (after audit completion)
	4.3.3	Desired market position	60th Percentile	60th Percentile	70th Percentile	=	70th Percentile	%	Human Resources	Biennial
	4.3.4	Q12 Survey: Q03 - At work, I have the opportunity to do what I do best every day.	4.27	4.29	4.35	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial

**CITY OF SOUTHLAKE CITY-WIDE SCORECARD**

		Previous Measurement Period	Previous Measurement Period	Current	Measurement	Target	Unit	Data Source	Timing	
Promote Learning & Growth	4.3.5	Q12 Survey: Q12 - This last year, I have had opportunities at work to learn and grow.	4.20	4.33	4.29	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	4.4	<b>Recognize &amp; reward high performers (L4)</b>								
	4.4.1	Q12 Survey: Q04 - In the last seven days, I have received recognition or praise for doing good work	3.67	3.70	3.87	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	4.4.2	Promotion Rate	37%	18%	27%	> or =	20.0%	%	Human Resources	Annual (September)
	4.4.3	NEW TBD: Pay for Performance	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
	4.5	<b>Empower informed decision-making at all levels in the organization (L5)</b>								
	4.5.1	Q12 Survey: Q07 - At work, my opinions seem to count.	3.87	3.89	4.07	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	4.6	<b>Foster positive Employee Engagement(L6)</b>								
	4.6.1	Q12 Survey: Q00 - How satisfied are you with the City of Southlake as a place to work?	4.19	4.24	4.18	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	4.6.2	Q12 Survey: Q01 - I know what is expected of me at work	4.55	4.52	4.58	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	4.6.3	Q12 Survey: Q05 - My supervisor, or someone at work, seems to care about me as a person	4.32	4.40	4.47	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial
	4.6.4	Q12 Survey City-wide Grand Mean	4.09	4.15	4.22	> or =	4.5	#	Employee Engagement Survey (City-wide)	Biennial

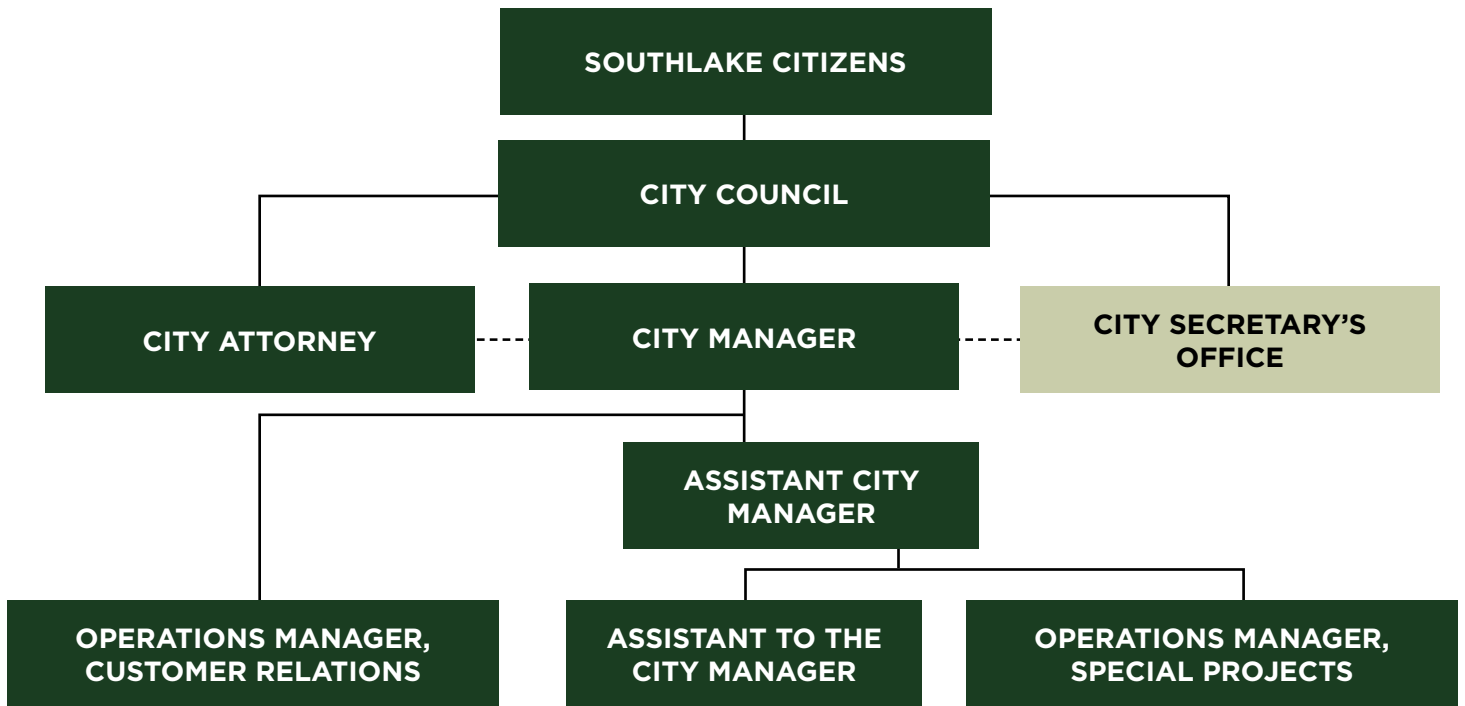




# CITY DEPARTMENT OVERVIEW

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023

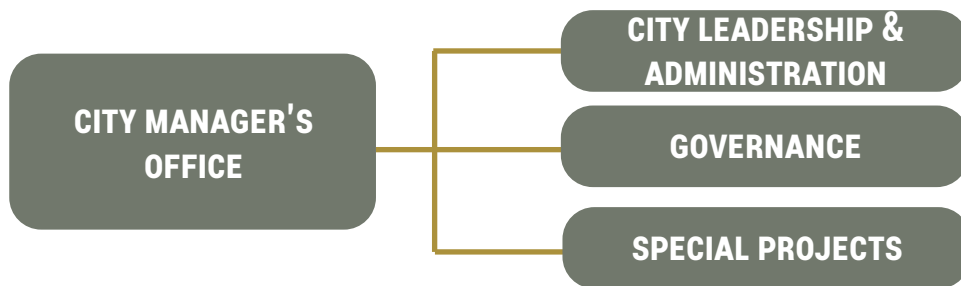
# Organizational Structure



COMMUNITY SERVICES	GOVERNING	LEGISLATIVE AFFAIRS	INTERGOVERNMENTAL RELATIONS	LEGAL	STRATEGIC MANAGEMENT & PROCESS IMPROVEMENT	FINANCIAL MANAGEMENT	RISK	CAPITAL ASSET MANAGEMENT	SAFETY & SECURITY	COMPREHENSIVE PLANNING	ECONOMIC DEVELOPMENT	TECHNOLOGY	ORGANIZATIONAL CULTURE & ENGAGEMENT	CUSTOMER EXPERIENCE & CUSTOMER RELATIONS	CITIZEN ENGAGEMENT	COMMUNICATIONS	MARKETING	TRANSPARENCY	INCLUSION & DIVERSITY	PROCESS IMPROVEMENT & INNOVATION
ECONOMIC DEVELOPMENT & TOURISM																				
FIRE																				
POLICE																				
PLANNING & DEVELOPMENT SERVICES																				
PUBLIC WORKS																				

# CITY MANAGER'S OFFICE

The City Manager's Office pledges to provide our residents exceptional municipal services by promoting a progressive, efficient, responsive, and community-focused organization.



**7.0**  
FTE

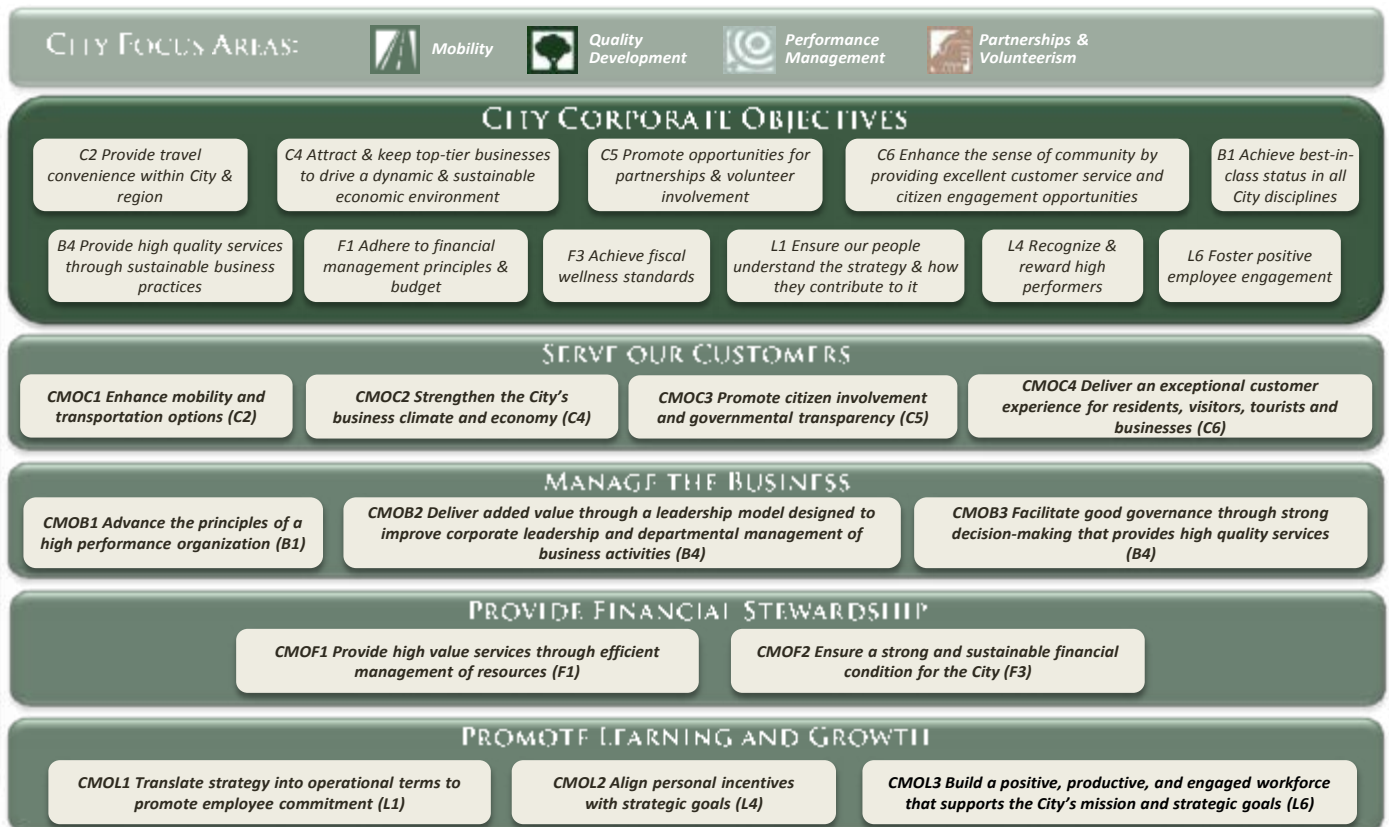


**\$1,106,236**  
GENERAL FUND  
BUDGET



**2.3%**  
OF THE TOTAL  
GENERAL FUND

## CITY MANAGER'S OFFICE STRATEGY MAP





## DEPARTMENT GOALS

**City-wide goal: Strengthen strategic planning and management efforts as a means of determining resource allocation priorities and to ensure performance targets are adequately defined.**

**Department goal:** Establish accountability for focused and results oriented performances that are balanced with a tolerance for innovative experimentation.

**Implementation Strategy:**

- Ensure strategic management planning efforts reflect the community's desired outcomes provided through the biennial Citizen Satisfaction Survey, and update our Balanced Scorecard to better measure outcomes and successes so they may be communicated clearly.
- Strengthen the strategic culture by actively associating business unit groups and individual employees to the critical role they play in implementing the Strategic Management System. This is accomplished through various means including Corporate Matrix Teams initiatives, Tuesday Tidbits, and other internal communication channels.

**City-wide goal: Ensure that organizational norms and traditions reflect the community's profile.**

**Department goal:** Promote ethical and value driven decision making, guide day-to-day work, and ensure an outstanding work environment.

**Implementation Strategy:**

- Cultivate and define organizational culture that aligns with the City's aspirational culture, as a fundamental management tool through quarterly accountability meetings and periodic reviews of scorecard results.
- Establish cultural attributes throughout all City departments and divisions by defining and training on our desired organizational culture, we will achieve this by using tools such as roundtable discussions and everyday interactions.

**City-wide goal: Maintain strong financial management through established methods to continue achieving operational and financial goals while focusing future plans on expanding organizational capacity.**

**Department goal:** Provide high-value municipal services that balance conservative financial management goals with strong customer experience considerations.

**Implementation Strategy:**

- Use financial trend data to proactively understand customer environmental, management, and financial factors that may affect city finances, and to transparently report financial information to the public.
- Apply financial guiding principles to the budget process by ensuring structural balance, strong reserves, conservative debt management, and other key budgetary policy directives are met.
- Recognize the potential for a changing financial landscape by developing new revenue sources as needed.

**City-wide goal: Integrate a formal risk management program that accounts for corporate and business unit risk factors throughout all levels of the organization.**

**Department goal:** Actively pursue necessary process changes and improvements to establish a learning culture and encourage continuous risk evaluation.

**Implementation Strategy:**

- Facilitate the ongoing examination of risk environments at the corporate and department levels and work with the Corporate and Executive Leadership Team to proactively address high priorities.
- Communicate the City's risk management framework and reward employees for their work in reducing risk to the city and its operations.
- Pursue "Best in Class" recognition for organizational risk mitigation by implementing industry best practices, policies and procedures.

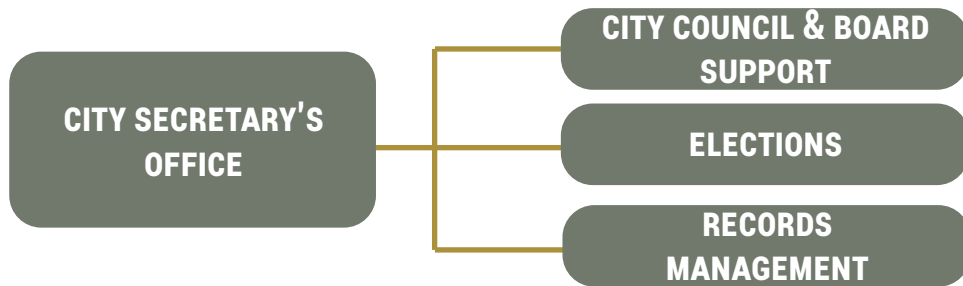
----- **PERFORMANCE MEASURES** -----

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Bond Rating - Fitch / S&P / Moody's	AAA	AAA	AAA	AAA
Overall Employee Engagement Mean (Gallup Q12)	4.15	4.22	4.22	4.5
Percent of citizens opinion on the overall quality of life in Southlake - (Citizen Satisfaction Survey)	99%	96%	96%	97%
Internal Financial Risk Mitigation - overall number of fraud incidents	0	0	0	0



# CITY SECRETARY'S OFFICE

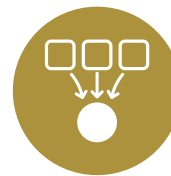
The City Secretary's Office is committed to uphold the legislative process, encourage and facilitate civic involvement, promote confidence through governmental transparency, and provide enthusiastic service to the public.



**4.0**  
FTE

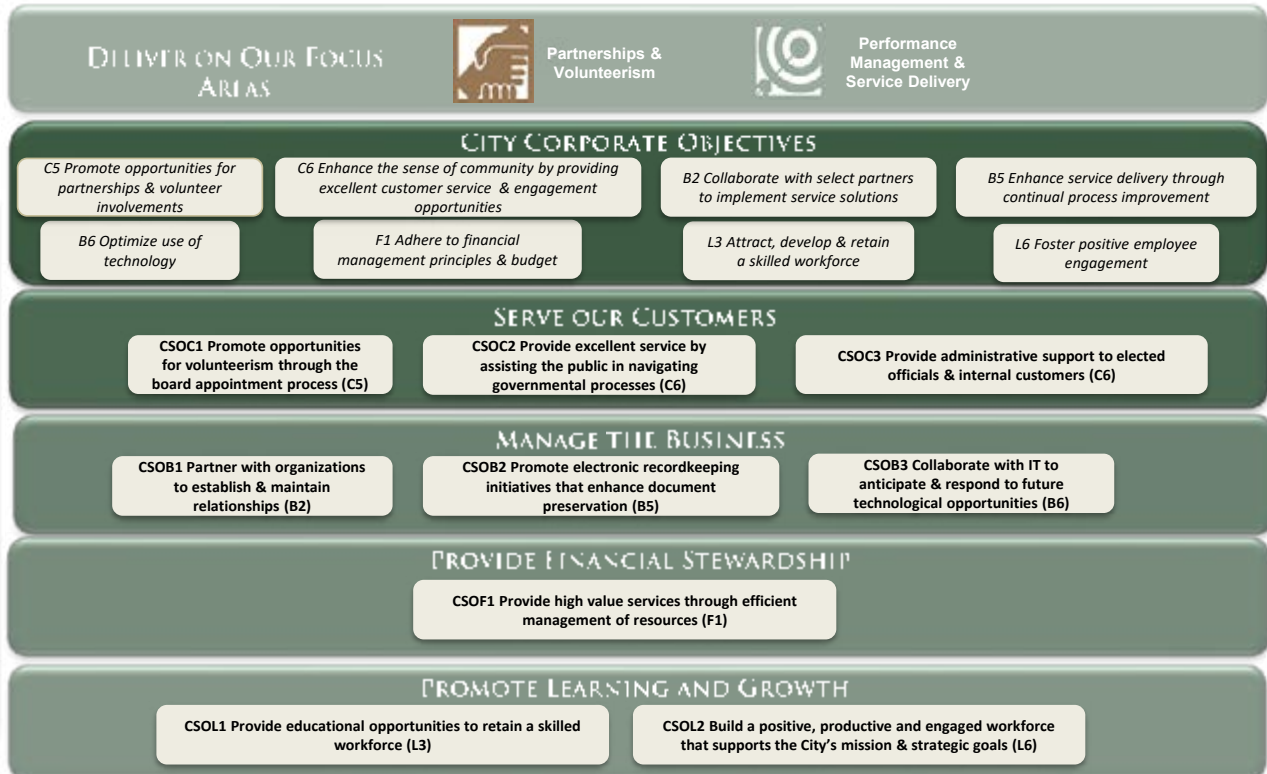


**\$626,040**  
GENERAL FUND  
BUDGET



**1.3%**  
OF THE TOTAL  
GENERAL FUND

## CITY SECRETARY'S OFFICE STRATEGY MAP



**DEPARTMENT GOALS**

**City-wide goal: Establish customer service standards.**

**Department goal:** Increase records accessibility for governmental transparency.

**Implementation Strategy:**

- Identify areas of improvement on records management practices
- Provide guidance to departments to capture accountable, effective, and efficient practices and tools

**Department goal:** Advance Laserfiche Initiatives

**Implementation Strategy:**

- Develop and publish electronic forms to leverage goals to a digital transformation
- Evaluate electronic forms to ensure departments are well equipped to respond to customer’s needs

**City-wide goal: Actively pursue necessary process changes and improvements to establish a learning culture and encourage continuous risk evaluation.**

**Department goal:** Seek training and development opportunities

**Implementation Strategy:**

- Acquire feedback to analyze different perspectives of each employee to identify the risks they incur while performing their jobs
- Seek training opportunities for all staff members, not just certification efforts

**City-wide goal: Continue to connect employees to the role they play in implementing the city’s goals, recognize their contributions to this effort, and continue to align employee strengths with identified priorities.**

**Department goal:** Develop strategies based on employee feedback to improve the engagement elements

**Implementation Strategy:**

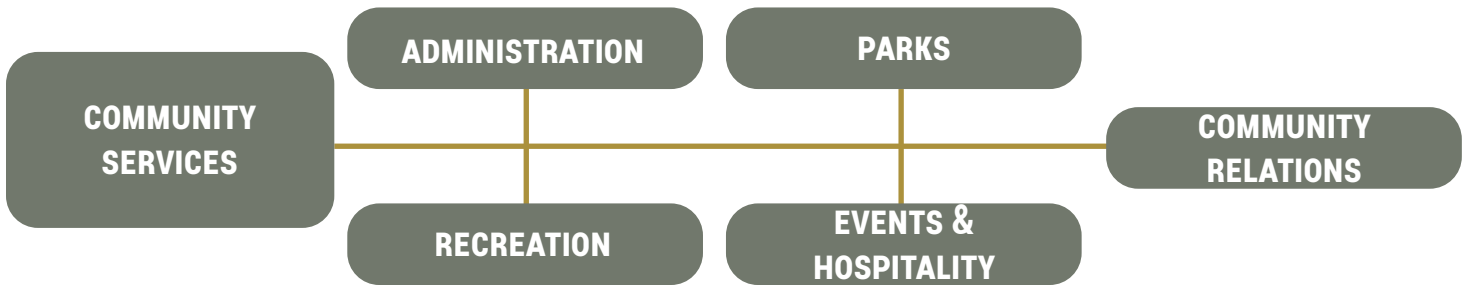
- Empower employees and recognize special skills and talent
- Create a sense of connection and the belonging philosophy to obtain engagement, improved performance, and positive impact/results

**PERFORMANCE MEASURES**

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Public Information Act requests processed within five business days of receipt	978	605	394	400
Records stored digitally in the document repository - Laserfiche	2.6 million	2.8 million	2.9 million	3.1 million
Training hours for CSO staff	101.5	143.2	105	144
City-wide Records Management Training (Hours)	0	17	11	15

# COMMUNITY SERVICES

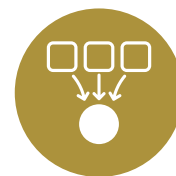
The Community Services Department pledges to create world class experiences and be the premier destination for lifelong memories.



**114.93**  
FTE



**\$5,719,475**  
GENERAL FUND  
BUDGET



**11.8%**  
OF THE TOTAL  
GENERAL FUND

## COMMUNITY SERVICES STRATEGY MAP



Partnerships & Volunteerism



Performance Management & Service Delivery



Infrastructure



Quality Development



Mobility



Safety & Security

### Serve our Customers

C1 Achieve the highest standards of safety & security

C2 Provide travel convenience within City & region

C3 Provide attractive & unique spaces for enjoyment of personal interests

C4 Attract & keep top-tier businesses to drive a dynamic & sustainable economic environment

C5 Promote opportunities for partnerships & volunteer involvement

C6 Enhance the sense of community by providing excellent customer service and citizen engagement opportunities

### Manage the Business

B1 Achieve best-in-class status in all City disciplines

B2 Collaborate with select partners to implement service solutions

B3 Enhance resident quality of life & business vitality through tourism

B4 Provide high quality services through sustainable business practices

B5 Enhance service delivery through continual process improvement

B6 Optimize use of technology

### Provide Financial Stewardship

F1 Adhere to financial management principles & budget

F2 Invest to provide & maintain high quality public assets

F3 Achieve fiscal wellness standards

F4 Establish & maintain effective internal controls

### Promote Learning and Growth

L1 Ensure our people understand the strategy & how they contribute to it

L2 Enhance leadership capabilities to deliver results

L3 Attract, develop & retain a skilled workforce

L4 Recognize & reward high performers

L5 Empower informed decision-making at all levels in the organization

L6 Foster positive employee engagement

DEPARTMENT GOALS

**City-wide goal: Provide high-value municipal services, balancing conservative financial management goals with strong customer experience considerations.**

**Department goal:** Maintain cost recovery for The Marq operations at 71% annually

**Implementation Strategy:**

- Focus on member acquisition and retention through implementation of the membership acquisition and retention plan, which includes multiple membership campaigns
- Strong sales strategy for Legends Hall bookings and events
- Manage facility expenses through the implementation of a facility asset replacement plan

**City-wide goal: Improve accountability structures for stronger efficacy by streamlining systems and reinforcing strategic alignment throughout all levels of the organization, through implementation tools such as departmental business/work plans, business unity scorecards, comprehensive planning, and other accountability mechanisms.**

**Department goal:** Implement Comprehensive Plan recommendations from the Southlake 2035 Parks, Recreation & Open Space Master Plan, and the Public Arts Master Plan.

**Implementation Strategy:**

- Finalize design and complete construction and opening of the Southlake Pickleball Complex at Bicentennial Park
- Complete enhancements to the Aria Amphitheater audio/visual capacity at Legends Hall
- Install new art at Liberty Gardens and plan for new art at the Municipal Service Center

**City-wide goal: Develop a highly qualified, motivated, well-trained, and innovative work force to serve the needs of an evolving community by solidifying a learning culture and implementing recommendations from the City of Southlake’s Organizational Learning and Development Strategic Operations Plan.**

**Department goal:** Through the Safety and Training Matrix Team, develop the Onboarding Subcommittee to create a comprehensive departmental onboarding strategy

**Implementation Strategy:**

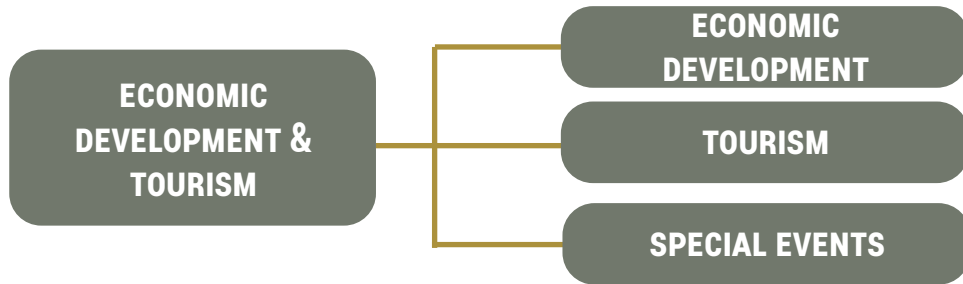
- Develop Onboarding Subcommittee
- Analyze current onboarding processes across Community Services Divisions
- Provide Recommendations for process improvement
- Implement onboarding recommendations

PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Marq Cost Recovery	61.00%	65.84%	71.00%	72.00%
The Marq Net Promoter Score	58	82	75	60
Community Services Net Promoter Score	64	81	73	60

# ECONOMIC DEVELOPMENT & TOURISM

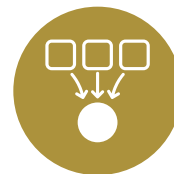
The Southlake Economic Development and Tourism Department's mission is to sustain and grow Southlake's vibrant economy and outstanding quality of life by providing leadership and resources for the creation, expansion and retention of businesses and visitors.



**4.0**  
FTE



**\$387,748**  
GENERAL FUND  
BUDGET



**0.8%**  
OF THE TOTAL  
GENERAL FUND

## ECONOMIC DEVELOPMENT & TOURISM STRATEGY MAP

DELIVER ON OUR FOCUS AREAS

Safety & Security

Infrastructure

Mobility

Quality Development

Partnerships & Volunteerism

Performance Management & Service Delivery

SERVE OUR CUSTOMERS

C1 Achieve the highest standards of safety & security

C2 Provide travel convenience within City & region

C3 Provide attractive & unique spaces for enjoyment of personal interests

C4 Attract & keep top-tier businesses to drive a dynamic & sustainable economic environment

C5 Promote opportunities for partnerships & volunteer involvement

C6 Enhance the sense of community by providing excellent customer service and citizen engagement opportunities

MANAGE THE BUSINESS

B1 Achieve best-in-class status in all City disciplines

B2 Collaborate with select partners to implement service solutions

B3 Enhance resident quality of life & business vitality through tourism

B4 Provide high quality services through sustainable business practices

B5 Enhance service delivery through continual process improvement

B6 Optimize use of technology

PROVIDE FINANCIAL STEWARDSHIP

F1 Adhere to financial management principles & budget

F2 Invest to provide & maintain high quality public assets

F3 Achieve fiscal wellness standards

F4 Establish & maintain effective internal controls

PROMOTE LEARNING AND GROWTH

L1 Ensure our people understand the strategy & how they contribute to it

L2 Enhance leadership capabilities to deliver results

L3 Attract, develop & retain a skilled workforce

L4 Recognize & reward high performers

L5 Empower informed decision-making at all levels in the organization

L6 Foster positive employee engagement



DEPARTMENT GOALS

**City-wide goal: Proactively pursue stronger community engagement using formal and informal processes.**

**Department goal:** Support partnerships with other businesses and organizations that are mutually beneficial in promoting tourism and the local economy.

**Implementation Strategy:**

- Implement and oversee an enhanced business engagement program, complete with strategic goals and objectives, roles, and responsibilities.
- Work with strategic partners such as the Chamber of Commerce to create and enhance networking programs for the benefit of the entire business community.

**City-wide goal: Develop a highly qualified, motivated, well-trained, and innovative work force to serve the needs of an evolving community by solidifying a learning culture and implementing recommendations from the City of Southlake’s Organizational Learning and Development Strategic Operations Plan.**

**Department goal:** Ensure staff is sufficiently trained and educated on different functions of the department so any staff member can implement the department’s initiatives and achieve the City’s goals.

**Implementation Strategy:**

- Cross-train employees by creating collaboration opportunities with other department divisions.
- Communicate project details, provide updates and ensure the team is informed on division initiatives and activities.

**City-wide goal: Strengthen the community and perceptions of Southlake around the City’s brand.**

**Department goal:** Promote the City both nationally and regionally as a great place to live, work, visit, shop and recreate.

**Implementation Strategy:** Implement an annual public communication plan that identifies goals, strategic key messages, delivery mechanisms, and audience through Select Southlake and Visit Southlake platforms.

**City-wide goal: Develop strategic management program measures to ensure leaders are properly managing and fully aware of expected outcomes, monitoring progress, and aligning work efforts to meet expectations.**

**Department goal:** Achieve the City’s goals by implementing the adopted Southlake 2035: Economic Development, Economic Development Addendum, and Tourism Master Plans.

**Implementation Strategy:**

- Develop an annual work plan for each department division that implements master plan recommendations, establishes outcomes, defines timelines, and demonstrates success in implementation.

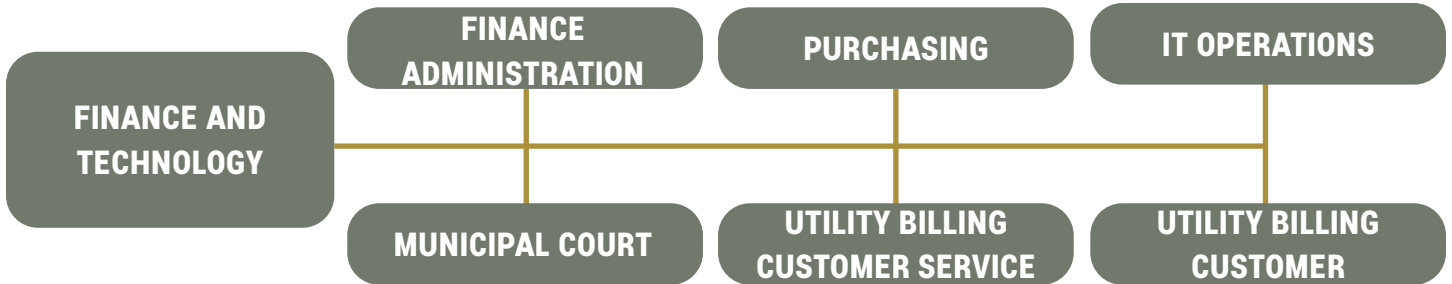
PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Local Unemployment Rate	5%	4.10%	3.30%	5%
Southlake Retail Occupancy Rate	93.60%	93.20%	94%	92%
Southlake Office Occupancy Rate	79.70%	82.20%	83.60%	82%
Consumer Sales - Sales Tax (One Cent) Percentage Increase (year-over-year)	2.64%	16.96%	5.26%	2%

# FINANCE & TECHNOLOGY

The Finance Department will provide sound management of the City’s financial assets and timely, accurate information to ensure financial sustainability.

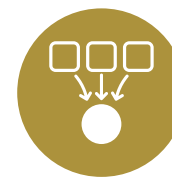
Information Technology’s mission is to provide technology services to the City of Southlake that are secure, scalable, reliable, financially viable, and aligned with the City’s Strategic Management System.



**47.39**  
FTE

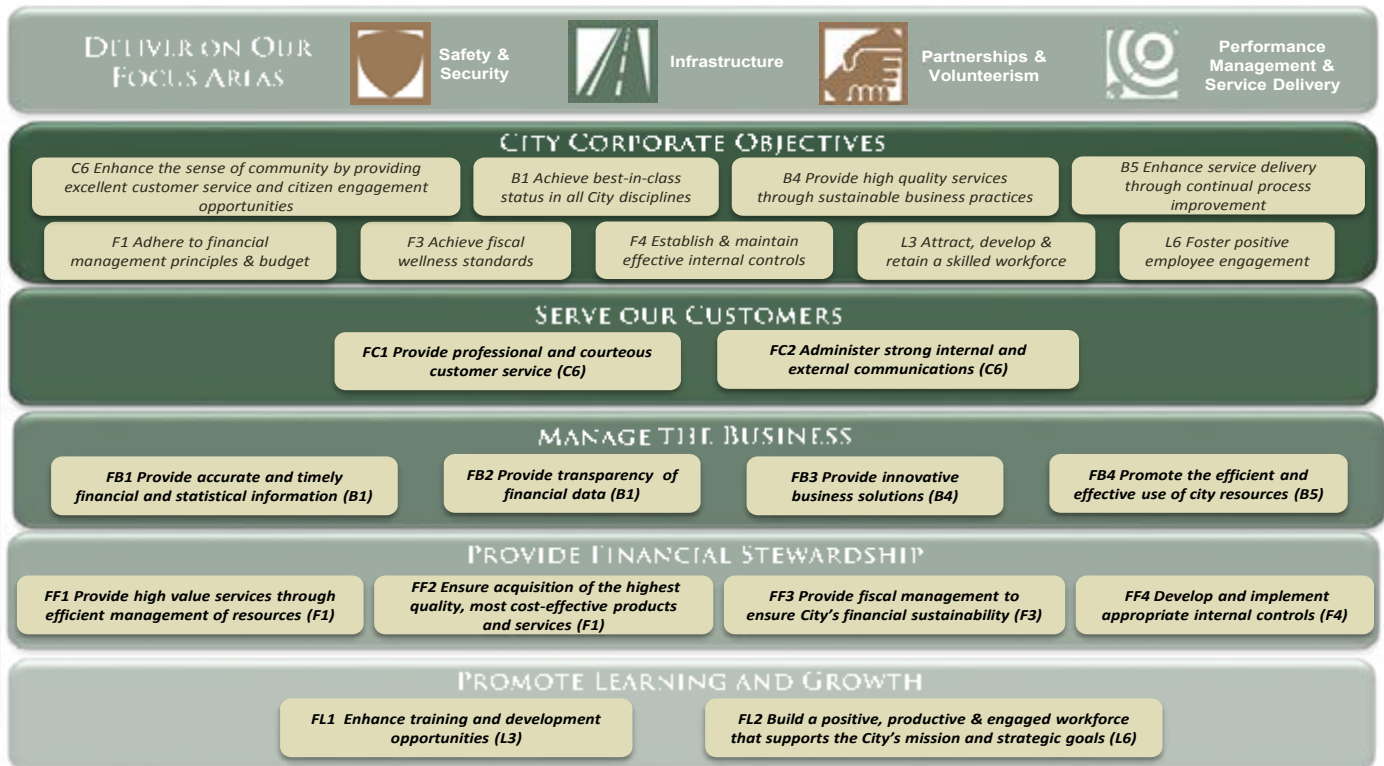


**\$6,408,010**  
GENERAL FUND BUDGET



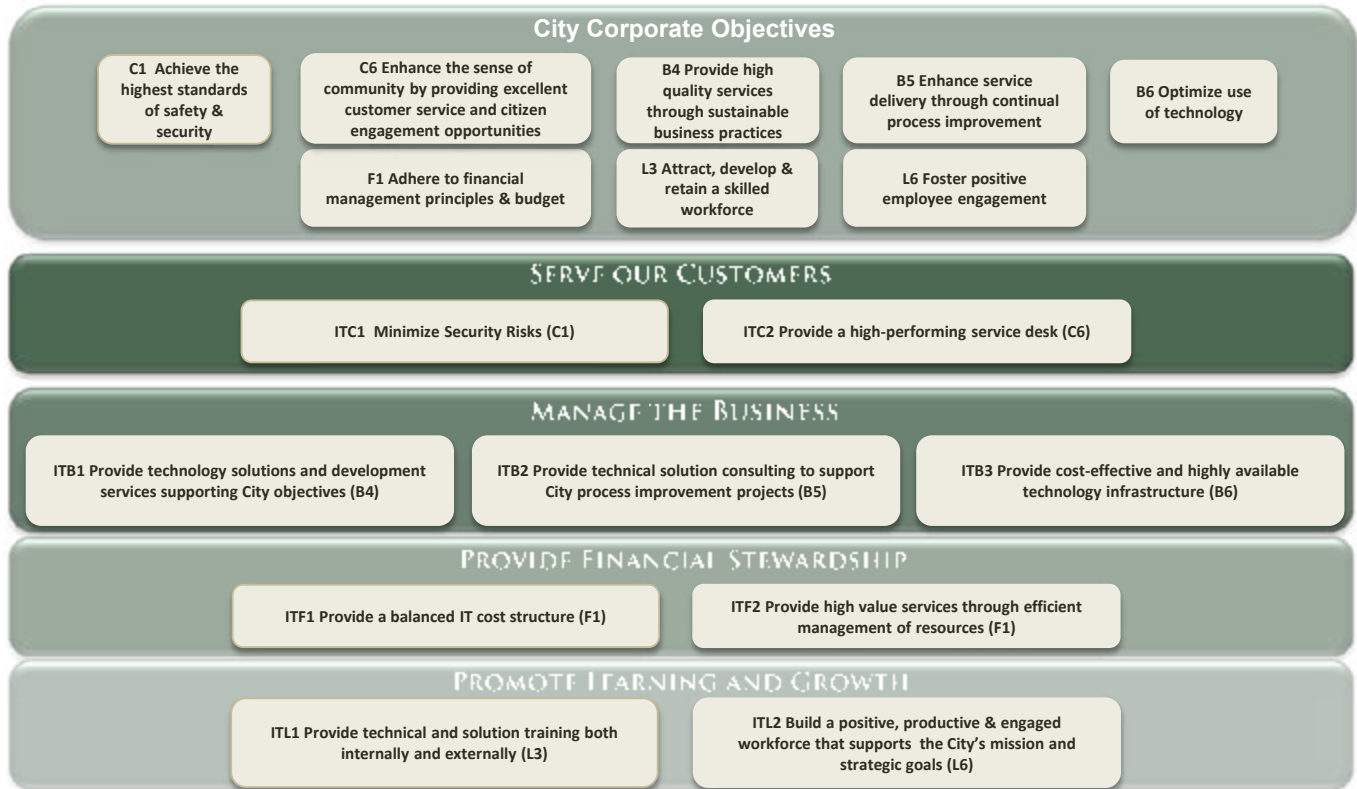
**13.3%**  
OF THE TOTAL GENERAL FUND

## FINANCE STRATEGY MAP



### INFORMATION TECHNOLOGY STRATEGY MAP

City Focus Areas:  Safety & Security  Performance Management



### DEPARTMENT GOALS

**City-wide goal: Establish customer service standards.**

**Department goal:** Enhance the Customer Service experience throughout all divisions.

**Implementation Strategy:**

- Implement formal customer service standards that are aligned with the City's Guiding Principles.
- Assist departments with maximizing existing technology.
- Establish work groups to analyze and recommend improvements to division processes.

**City-wide goal: Streamline systems, and reinforce strategic alignment throughout all levels of the organization through implementation tools such as departmental business/work plans, business unity scorecards, comprehensive planning, and other accountability mechanisms. Improve accountability structures for stronger efficacy.**

**Department goal:** Increase excellence throughout the divisions.

**Implementation Strategy:**

- Create a framework for an internal risk and compliance team.
- Improve asset management.
- Analyze KAIs and revisit scorecard to align with current goals.

**City-wide goal:** Achieve “best in class” recognition for the development and implementation of a strategic management system that fosters and demonstrates values of excellence, innovation, integrity, teamwork, and accountability.

**Department goal:** Optimize resources to achieve department goals.

**Implementation Strategy:**

- Create a multi-department cross-training program.
- Meet with individual employees to create personalized growth and development plans.
- Create an internal work group that would actively participate in the business plan and work plan.

**City-wide goal:** Develop a highly qualified, motivated, well-trained, and innovative work force to serve the needs of an evolving community by solidifying a learning culture and implementing recommendations from the City of Southlake’s Organizational Learning and Development Strategic Operations Plan.

**Department goal:** Foster a work environment that strives to meet employee needs.

**Implementation Strategy:**

- Create a multi-department cross-training program.
- Meet with individual employees to create personalized growth and development plans.
- Create an internal work group to actively participate in the business plan and work plan.

**City-wide goal:** Develop a technology strategic plan for city, to include recommendations addressing identified technology risks (technology infrastructure, data security/security breach).

**Department goal:** Improve IT security to prevent unauthorized access to organizational assets (computers, networks, and databases)

**Implementation Strategy:**

- Improve IT infrastructure.
- Begin technology master plan.
- Ensure 100% of employees complete cybersecurity training.

**City-wide goal:** Utilizing the ITGC, monitor the organization’s technology environment with focus to eliminate gaps between IT and Business Units.

**Department goal:** Improve software release management processes, deployments, and quality assurance.

### PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Purchasing Survey Customer Service Satisfaction	New Measure	New Measure	95%	95%
Water Utilities Collection Rate	98.00%	98.47%	98.00%	98.00%
% of city employees that have completed Cyber Security Training	100%	100%	100%	100%



# FIRE DEPARTMENT

*The Southlake Fire Department is dedicated to providing world-class service.*

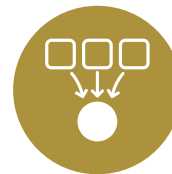


**74.0**  
FTE



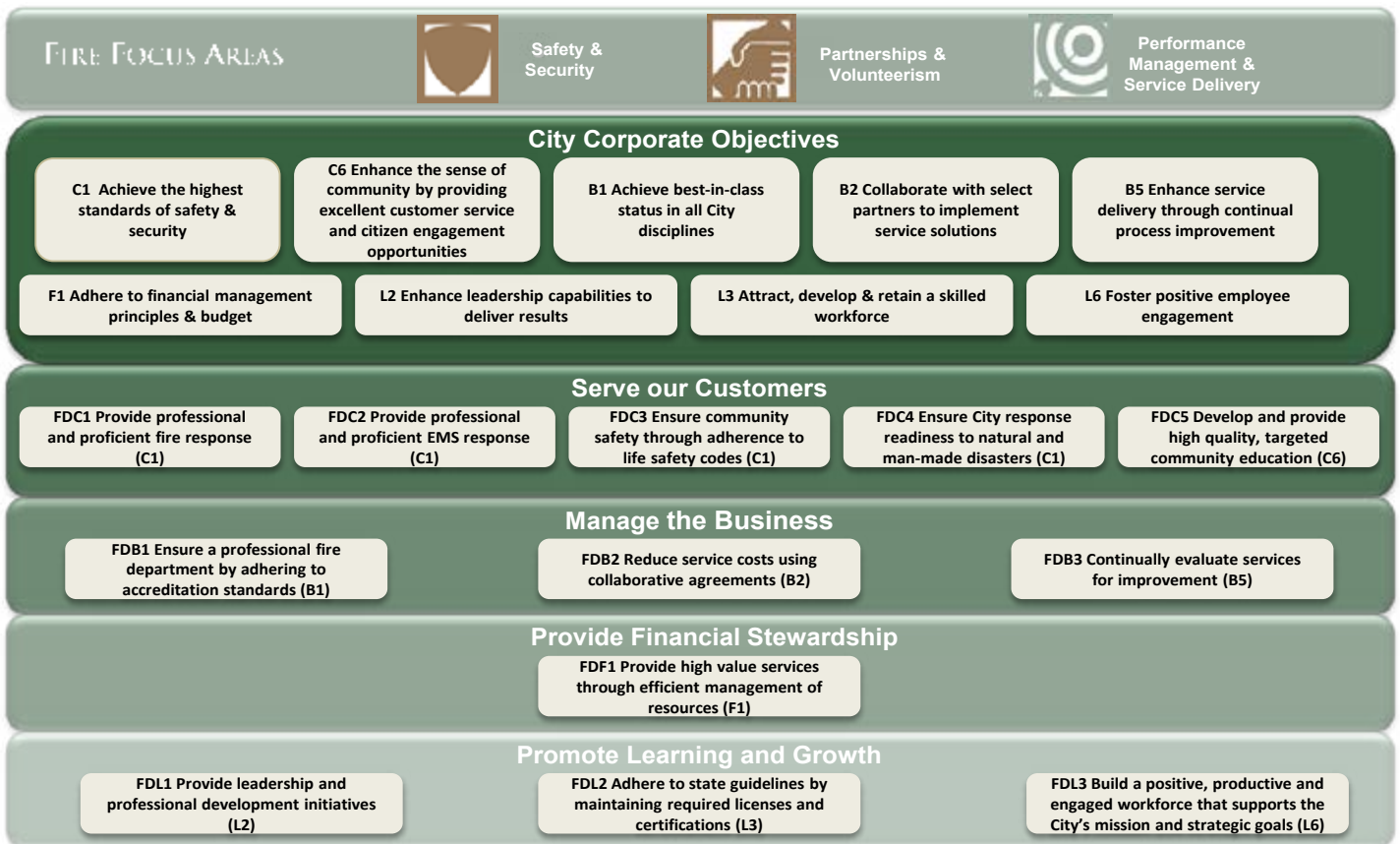
**\$12,662,254**

GENERAL FUND  
BUDGET



**26.2%**  
OF THE TOTAL  
GENERAL FUND

## DEPARTMENT STRATEGY MAP



### DEPARTMENT GOALS

**City-wide goal:** Ensure that strategic management planning efforts reflect the community’s desired outcomes, anticipate trends and risks, and so that system elements produce measurable outcomes and successes can be clearly communicated.

**Department goal:** Increase Effectiveness of fire personnel on EMS scenes.

**Implementation Strategy:**

- Evaluate and revise emergency medical training to ensure service provision is meeting or exceeding standard of care.
- Evaluate and revise medical protocols to ensure they are meeting or exceeding the standard of care.
- Evaluate medical equipment to ensure technology relevance and budget for replacement equipment where necessary.

**City-wide goal:** Emphasize “future readiness” tech initiatives through business unit and Corporate Leadership Team collaboration.

**Department goal:** Complete “Future- Ready” Emergency Operations Center (EOC) upgrade and relocation project.

**Implementation Strategy:**

- Oversee EOC needs assessment and project design, utilizing the Emergency Preparedness Matrix Team.
- Oversee EOC project management, relocation and construction.
- Implement new processes and procedures utilizing new technological advances.

**City-wide goal:** Attract, develop, and retain highly qualified employees through the creation and implementation of an innovative and strategic recruitment and retention plan which ensures a diverse applicant pool, promotes personal growth, fosters employee engagement, and includes a dynamic and inclusive training environment throughout an employee’s career.

**Department goal:** Implement driver/engineer fire inspector program

**Implementation Strategy:**

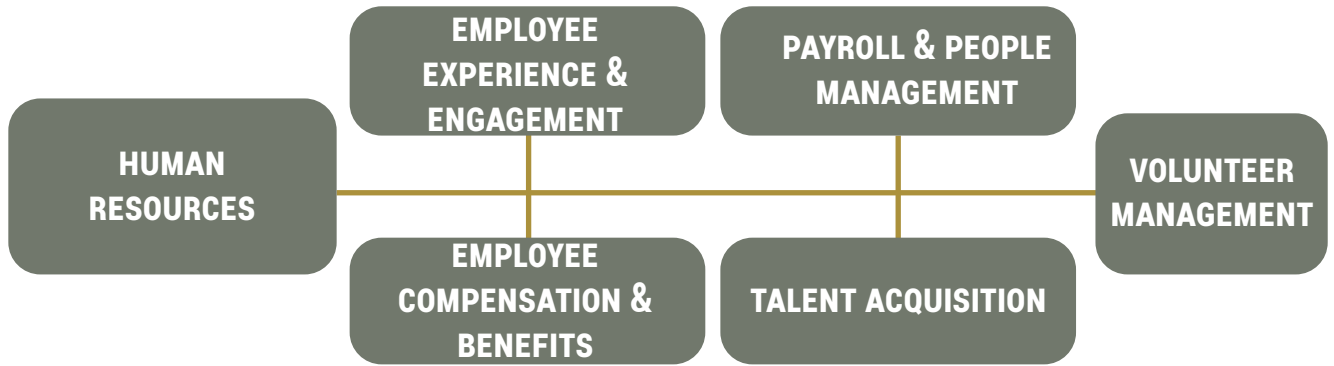
- Implement current Driver/Engineer Fire Inspector training and certification.
- Add Texas Commission on Fire Protection Fire Inspector Certification to the Driver/Engineer job description

### PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Achieve a high percentage of citizen satisfaction in fire services provided	90%	90%	90%	93%
Fire Total Response Time (seconds)	408	414	416	445
EMS Total Response Time (seconds)	394	387	371	405
CPR Success Rate	32%	35.70%	46%	15%

# HUMAN RESOURCES

Human Resources provides professional, engaging and strategic human resource and volunteer services. We do this by implementing the City's strategic plans and embracing the core values.



**6.75**  
FTE



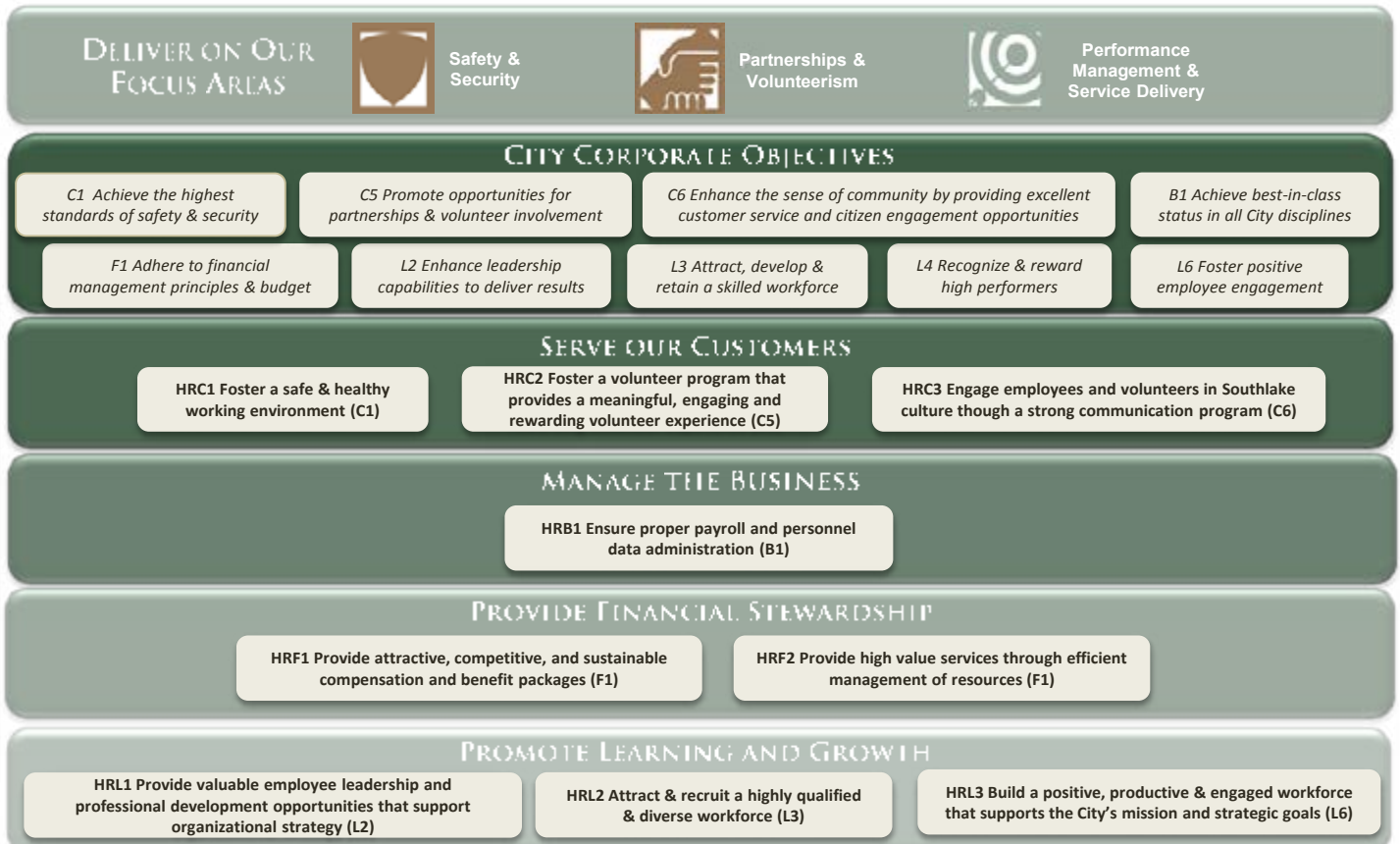
**\$1,005,686**

GENERAL FUND  
BUDGET



**2.1%**  
OF THE TOTAL  
GENERAL FUND

## DEPARTMENT STRATEGY MAP





DEPARTMENT GOALS

**City-wide goal: Develop a highly qualified, motivated, well-trained, and innovative work force to serve the needs of an evolving community by solidifying a learning culture and implementing recommendations from the City of Southlake’s Organizational Learning and Development Strategic Operations Plan.**

**Department goal:** Develop and implement effective employee engagement, employee inclusion, and employee wellbeing strategies that foster a positive workplace culture and employee experience resulting in a fully engaged workforce that exerts discretionary effort to move the organization towards its defined mission and goals.

**Implementation Strategy:**

- Administer the biennial 2022 Employee Wellbeing and Inclusion Survey to evaluate employee wellbeing and inclusion and partner with the Employee Value Proposition matrix team to obtain additional feedback and publish the post-survey report and action plan.
- Implement elements of the Learning and Development Strategic Operations plan to promote employee development and learning.
- Develop and implement a roll-out strategy for the Employee Value Proposition statement.

**City-wide goal: Attract, develop, and retain highly qualified employees through the creation and implementation of an innovative and strategic recruitment and retention plan which ensures a diverse applicant pool, promotes personal growth, fosters employee engagement, and includes a dynamic and inclusive training environment throughout an employee’s career.**

**Department goal:** Develop talent acquisition and retention programs that result in a positive employee experience through all stages of the employee lifecycle: recruitment, onboarding, development, retention, and exit.

**Implementation Strategy:**

- Implement the FY 2023 people initiatives including identified compensation and benefits programs in support of the City’s employer of choice strategy.
- Administer the 2023 employee benefits survey to understand employee needs and sentiments regarding the City’s comprehensive benefits program.

**City-wide goal: Improve accountability structures for stronger efficacy by streamlining systems and reinforcing strategic alignment throughout all levels of the organization, through implementation tools such as departmental business/work plans, business unity scorecards, comprehensive planning, and other accountability mechanisms.**

**Department goal:** Identify, evaluate, and implement process improvements to gain efficiencies that utilize technology solutions, integrate new and emerging trends, and improve customer service.

**Implementation Strategy:**

- Evaluate existing technology solutions and operational procedures for process improvements and software enhancements including Laserfiche, Munis, NeoGov and Smartsheet, specifically regarding payroll and talent acquisition.

PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Full-time Voluntary Turnover Rate	13.20%	12.10%	16.50%	8%
Time-to-Fill Vacant Positions	117 Days	141 Days	150 Days	90 Days
Value of Volunteer Time	\$752,821	\$258,229 *impacted by pandemic	\$457,113	\$600,000

# LIBRARY SERVICES

The Southlake Public Library provide a world-class library with access to high demand materials, programs and services to support the educational, professional and personal interests of the community.

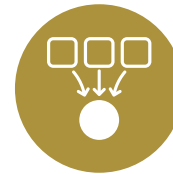


**10.5**  
FTE



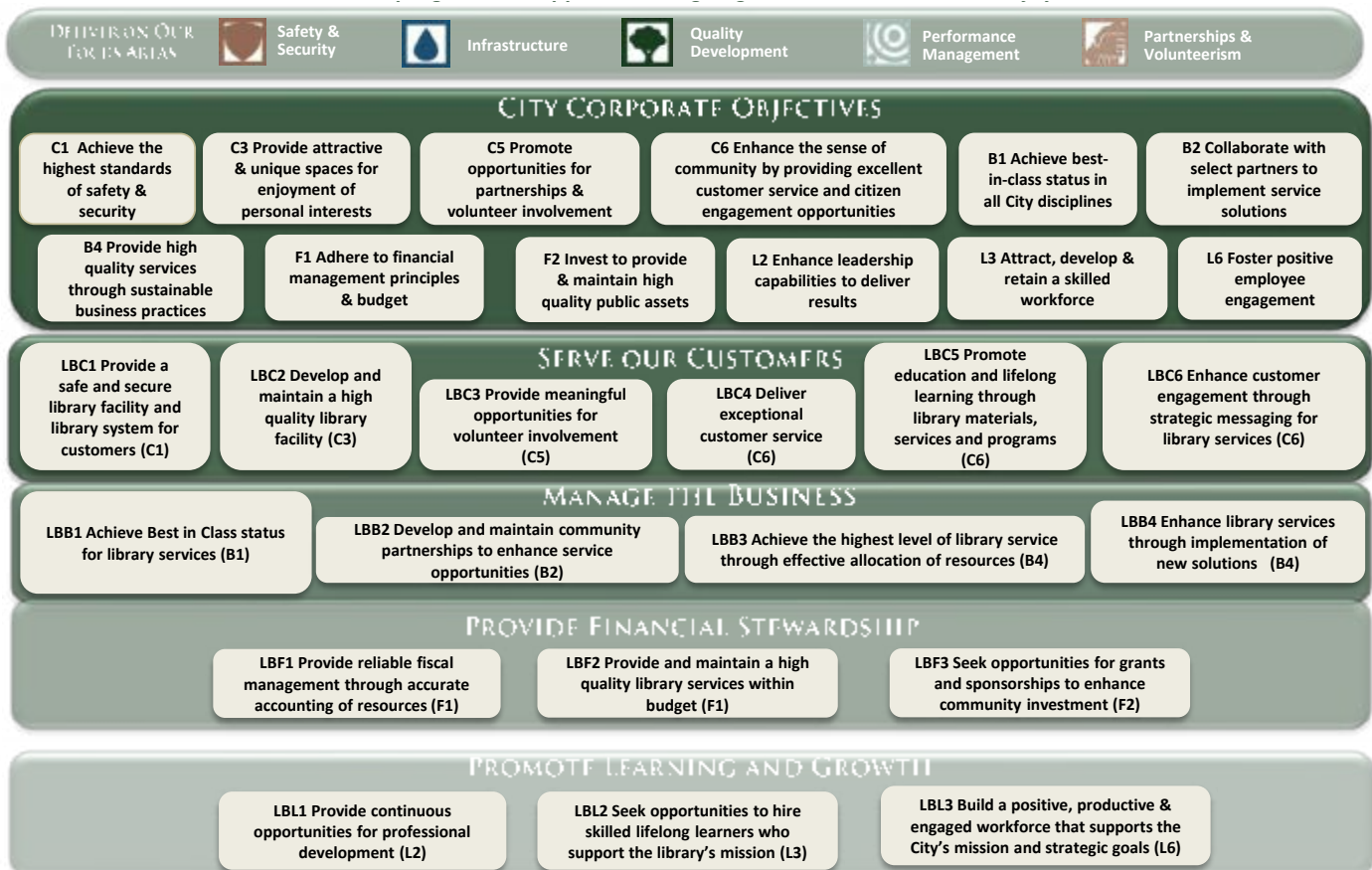
**\$1,092,763**

GENERAL FUND  
BUDGET



**2.3%**  
OF THE TOTAL  
GENERAL FUND

## DEPARTMENT STRATEGY MAP



### DEPARTMENT GOALS

**City-wide goal:** Achieve “best in class” recognition for the development and implementation of a strategic management system that fosters and demonstrates values of excellence, innovation, integrity, teamwork, and accountability.

**Department goal:** Provide world-class library service.

**Implementation Strategy:**

- Provide an in-demand physical and digital library collection through data-driven selection and curation.
- Expand and enhance quality programming for all ages to support education, engagement, and involvement in the community.
- Provide a superior customer experience through streamlined processes, public space enhancements, and attentive, responsive service to library patrons.

**City-wide goal:** Develop a highly qualified, motivated, well-trained, and innovative work force to serve the needs of an evolving community by solidifying a learning culture and implementing recommendations from the City of Southlake’s Organizational Learning and Development Strategic Operations Plan.

**Department goal:** Provide advanced training and collaboration opportunities to ensure the library staff remains innovative leaders in public service.

**Implementation Strategy:**

- Provide advanced training opportunities to full-time staff to introduce new ideas and grow skill development.
- Organize internal teams to provide innovation in team building, outreach, and customer experience projects.
- Provide training on topics requested by staff.

**City-wide goal:** Provide high-value municipal services, balancing conservative financial management goals with strong customer experience considerations.

**Department goal:** Review library processes and services to identify possible improvements to minimize cost and staff time while enhancing the ease of use for customers.

**Implementation Strategy:**

- Review new options for e-services that can replace and enhance access to materials for customers.
- Review the library’s financial processes to identify cost and time-saving improvements.

**City-wide goal:** Using the model identified in the plan, proactively pursue stronger community engagement using formal and informal processes

**Department goal:** Promote strong partnerships and volunteerism through the library.

**Implementation Strategy:**

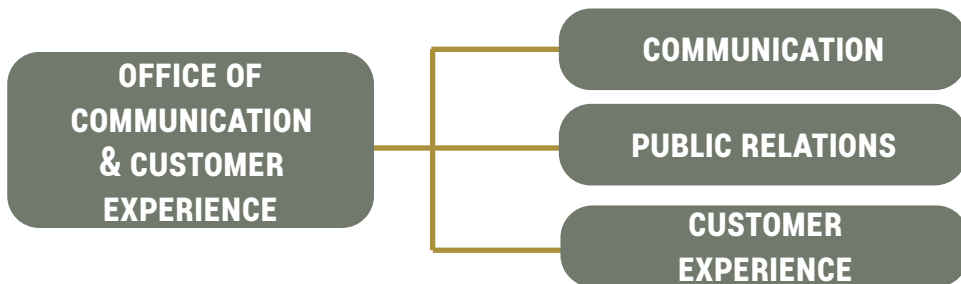
- Provide a highly desirable volunteer program for teens and adults.
- Coordinate with key community partners to offer joint programming which supports the missions of each organization.

### PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Library Materials Circulation	375,081	418,364	403,000	420,000
Library Program Attendance	10,628	17,337	32,000	38,000
Library Visitors and Online Users	139,168	117,801	110,000	120,000

# OFFICE OF COMMUNICATION & CUSTOMER EXPERIENCE

The Office of Communication and Customer Experience is responsible for managing the City's corporate brands, culture, communication, and transparency strategies.

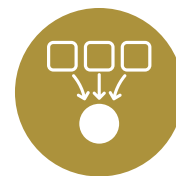


**6.0**  
FTE



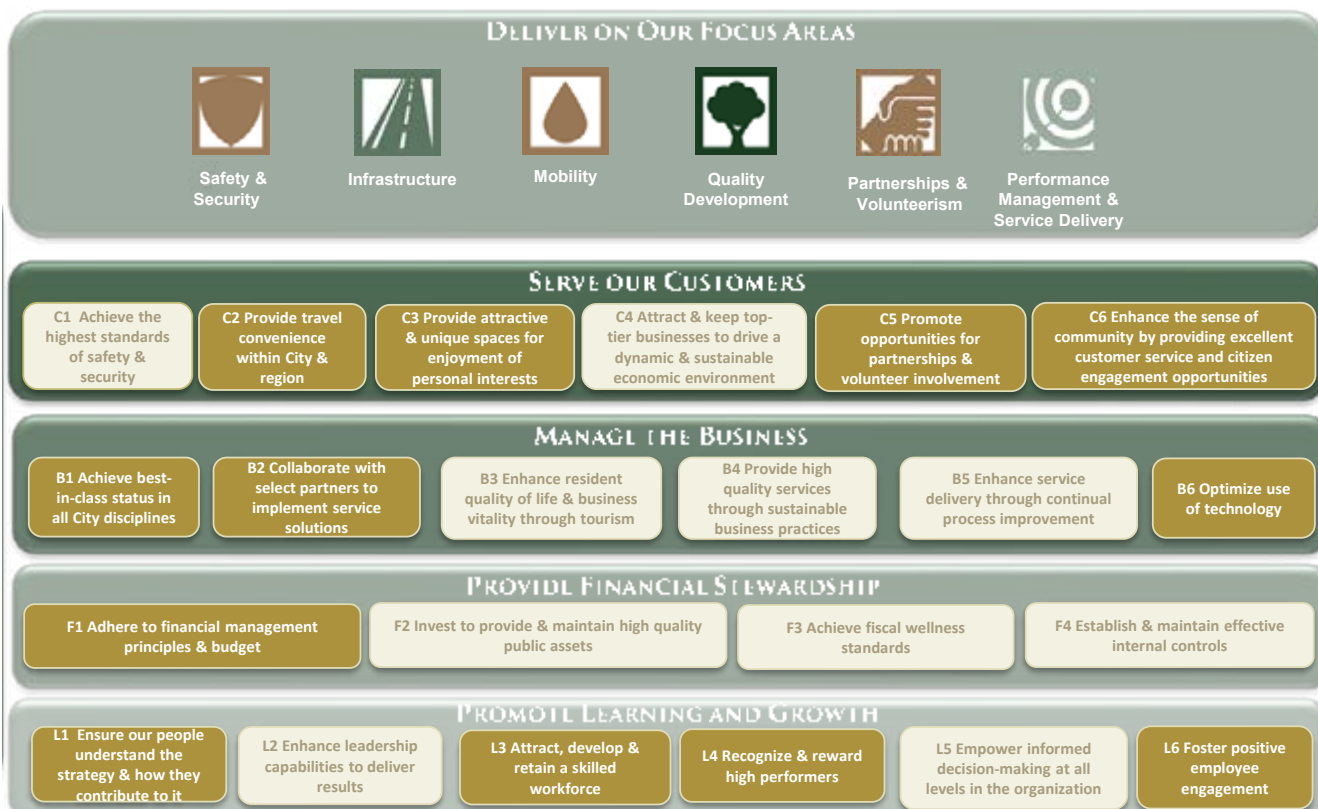
**\$680,225**

GENERAL FUND  
BUDGET



**1.4%**  
OF THE TOTAL  
GENERAL FUND

## DEPARTMENT STRATEGY MAP



DEPARTMENT GOALS

**City-wide goal: Continuously grow and adapt to meet the informational and transparency expectations of the community.**

**Department goal:** Adjust to changing audiences and technological advances by focusing on straightforward messaging and effective communication methods.

**Implementation Strategy:**

- Leverage City communication platforms (social media, websites, etc.) to maximize City marketing communication and public relations opportunities.
- Continue yearly evaluations of the communication landscape against current and available options to ensure Southlake has the tools to meet or exceed residents’ communication needs

**City-wide goal: Adapt practices to reflect an understanding of universal customer experiences and expectations compared against other service sector organizations.**

**Department goal:** Implement new customer experience approaches that promote community ownership and involvement.

**Implementation Strategy:**

- Create a process for customer service quality assurance and accountability through implementation of a CRM.
- Target customer service improvements by focusing on comments and opportunities found within Citizen Satisfaction Survey results.

**City-wide goal: Advance positive employee engagement through creative, flexible and inclusive engagement initiatives.**

**Department goal:** Connect employees to their role in implementing the City’s values, goals, and culture, by recognizing their contributions to these efforts.

**Implementation Strategy:**

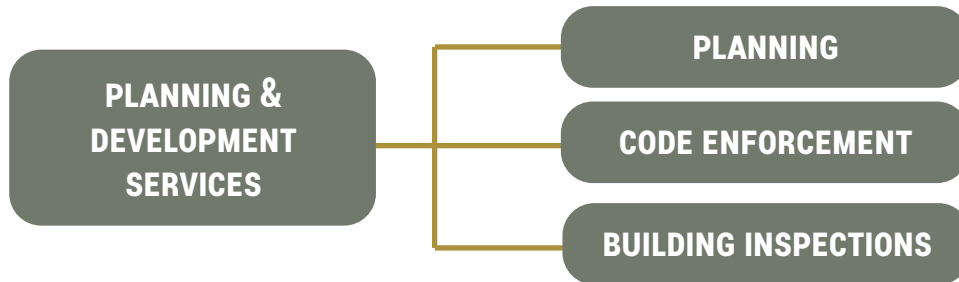
- Support the CMO, the ELT, and the Employee Matrix Team with communication and marketing collateral that reinforces the City brand and culture.

PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Siteimprove, DCI	New Measurement	New Measurement	75%	80% +
Citizen Satisfaction Survey – The Employee Exceeded my Expectations (Agree Completely/Somewhat)	71%	73%	73%	90%

# PLANNING & DEVELOPMENT SERVICES

The Planning and Development Services (PDS) Department provides the community with exceptional guidance and quality service through strategic planning, development review, building & structure inspection, and code enforcement

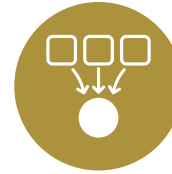


**22.5**  
FTE



**\$2,535,129**

GENERAL FUND  
BUDGET

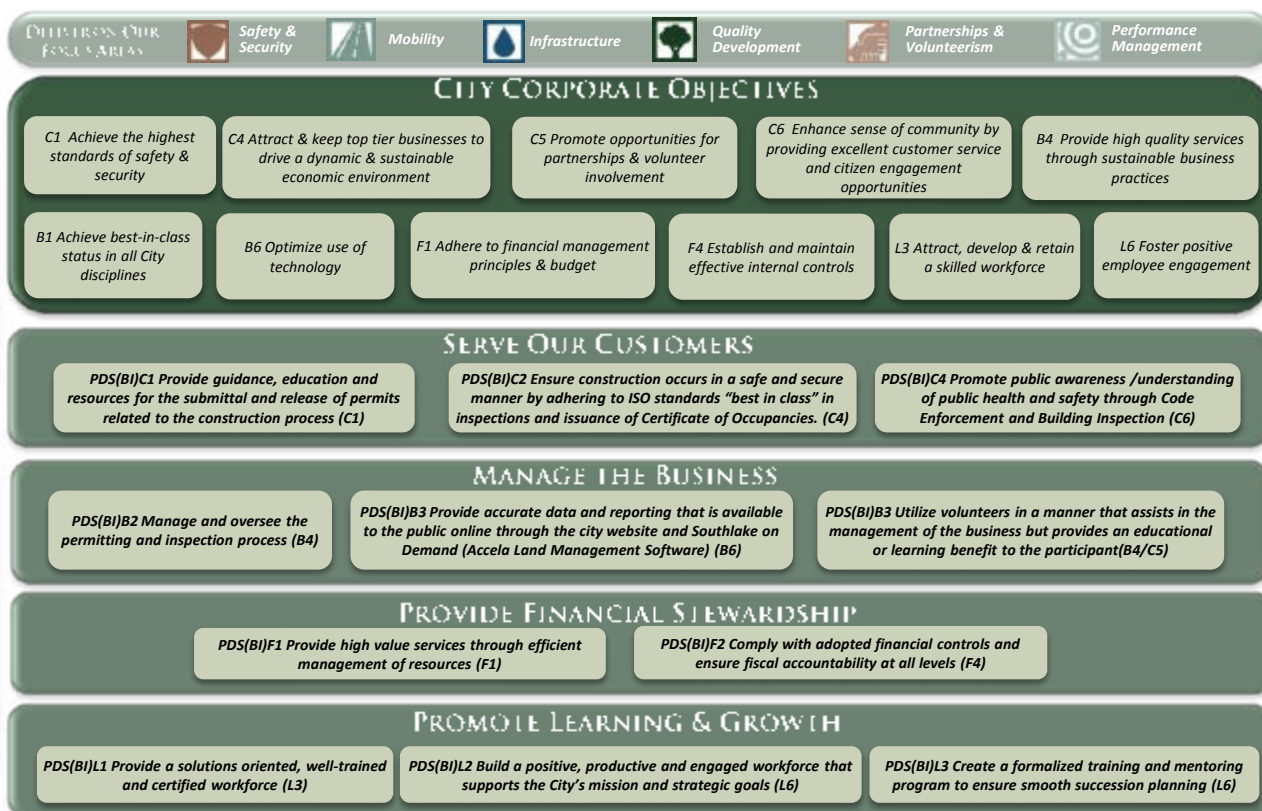


**5.3%**  
OF THE TOTAL  
GENERAL FUND

## PLANNING STRATEGY MAP



### BUILDING INSPECTIONS & CODE STRATEGY MAP



### DEPARTMENT GOALS

**City-wide goal:** Ensure that strategic management planning efforts reflect the community’s desired outcomes, anticipate trends and risks, and so that system elements produce measurable outcomes and successes can be clearly communicated.

**Department goal:** Through the development of the Southlake 2035 Comprehensive Plan elements, identify necessary capital projects and programs required to meet the needs and service level demands of the community

**Implementation Strategy:**

- Conduct a review for possible amendments to the Land Use Master Plan, an element of the 2035 Comprehensive Plan. This review will analyze trends in retail, office, and transportation to determine if any updates to the plan are required.
- Update the Water/Wastewater/Stormwater Master Plan, an element of the 2035 Comprehensive. This update will address water, sewer and drainage needs for the community and prioritize infrastructure and utility related projects based on the identified need.
- Implement recommendations in the various Southlake 2035 Comprehensive Plan elements. Ensure capital projects and programs meet all design standards and requirements outlined in the plan.

**City-wide Goal:** Increase awareness of City programs, services, activities, and events.

**Department Goal:** Continue improving departmental processes for building inspections, code enforcement, and planning services that result in user-friendly, transparent, and timely information.

**Implementation Strategy:**

- Provide information to the public on the roles and services offered by building inspections, code enforcement, and planning services
- Continue communicating solutions to common and recurring building inspections and code enforcement questions

- Educate the public about the City’s online permitting and inspections services (EnerGov)
- Focus communication efforts for online permitting service towards first-time users and submission requirements (EnerGov Customer Self-Service)
- Focus communication on obtaining information on development cases and how to participate in the development process (i.e., Active Planning Cases web page)

**City-wide Goal: Create a process for customer service quality assurance and accountability (CRM).**

**Department Goal:** Enhance the ability for customers to provide meaningful feedback regarding departmental processes and services.

**Implementation Strategy:**

- Identify and merge Planning, Building, and Code Enforcement forms with the City’s new 311 system/program (CRM)
- Merge the department’s Customer Satisfaction Survey with the City’s new 311 system/program (CRM)

**City-wide Goal: Emphasize “future readiness” tech initiatives through business unit and Corporate Leadership Team collaboration.**

**Department Goal:** Utilize technology to provide timely and accurate information to City boards, commissions, and the public throughout the development process.

**Implementation Strategy:**

- Utilize technology, such as a drone, to obtain video for special projects (i.e., roads, sidewalks, water tank inspections, etc.), and specialty building inspections (i.e., roofs, signs, and HVAC equipment), and evaluate drainage issues.”

## PERFORMANCE MEASURES

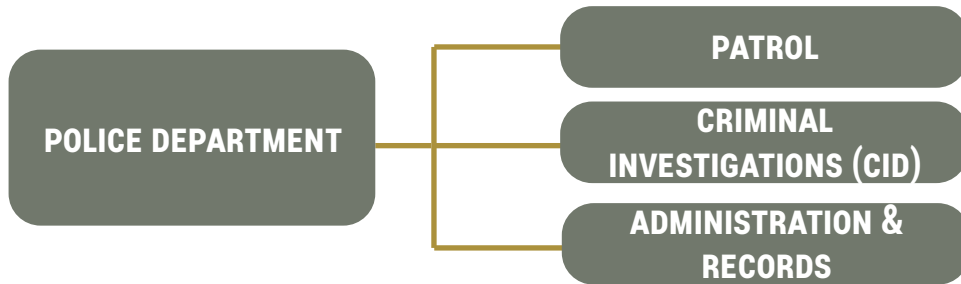
PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Percentage of building inspections completed on the same day as scheduled by the customer	95%	99.95%	95%	95%
Percentage of commercial building permit reviews completed within 10 or 15 business days (depending on the project)	80% (10-day review) 80% (15-day review)	95% (10-day review) 95% (15-day review)	95% (10-day review) 95% (15-day review)	90% (5-day review) 90% (10-day review) 90% (15-day review)
Percentage of residential building permit reviews completed within 5 or 10 business days (depending on project)	80% (5-day review) 90% (10-day review)	95% (5-day review) 95% (10-day review)	95% (5-day review) 95% (10-day review)	90% (5-day review) 90% (10-day review)
Implementation of Comprehensive Plan Initiatives	New Target	New Target	New Target	85%
Average number of days for code enforcement officers to resolve a code-related case	New Target	14 days	17.5 days	16 days





# POLICE DEPARTMENT

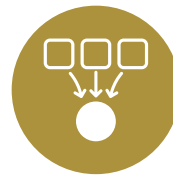
The Southlake Police Department is a professional law enforcement organization committed to the tenets of community policing. We achieve our mission to reduce crime, reduce the fear of crime, and enhance public safety through a strong collaborative partnership with members of the Southlake community.



**75.7**  
FTE

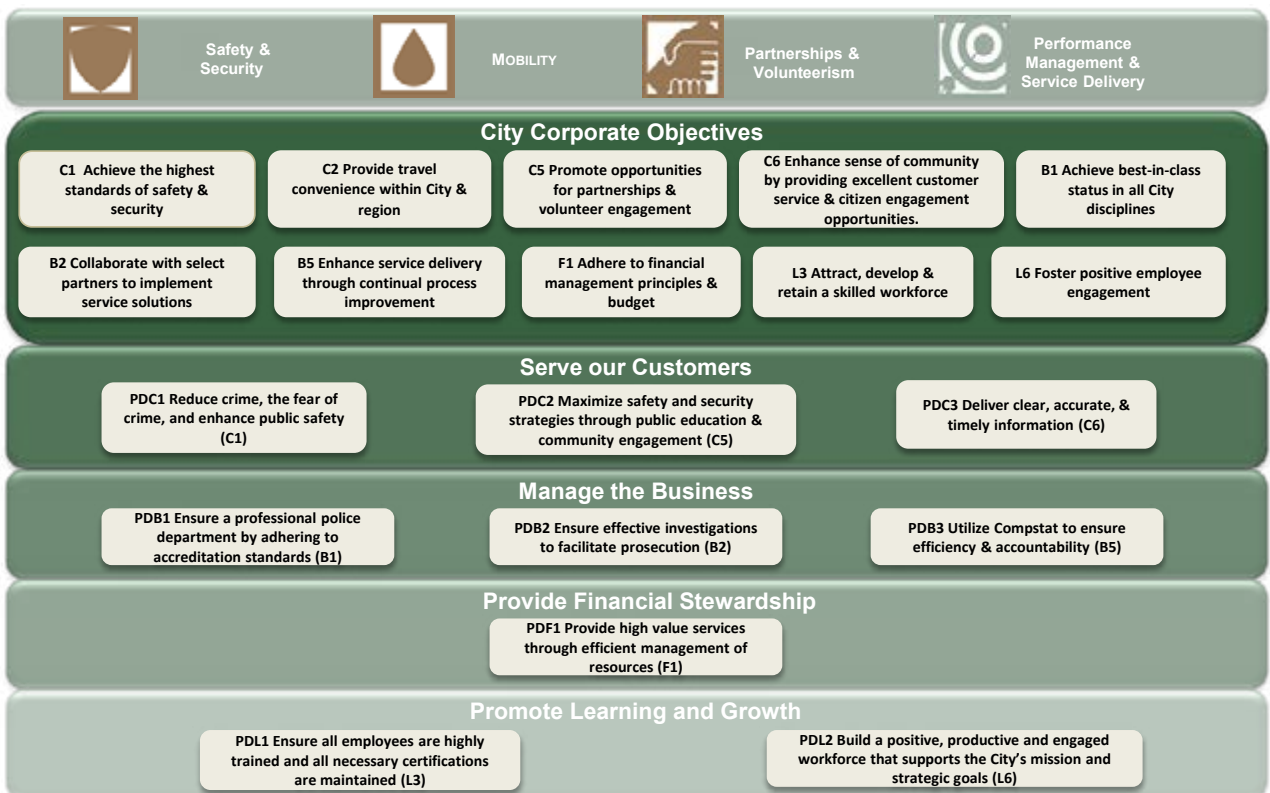


**\$8,613,352**  
GENERAL FUND  
BUDGET



**17.8%**  
OF THE TOTAL  
GENERAL FUND

## DEPARTMENT STRATEGY MAP



DEPARTMENT GOALS

**City-wide goal:** Develop a highly qualified, motivated, well-trained, and innovative work force to serve the needs of an evolving community by solidifying a learning culture and implementing recommendations from the City of Southlake’s Organizational Learning and Development Strategic Operations Plan.

**Department goal:** Continue to provide timely, high-quality training that is relevant to the current and future threat environment.

**Implementation Strategy:**

- Ensure all TCOLE certifications and contract training provider requirements are met and maintained.
- Fully implement the training simulator into department quarterly trainings and expand its use to surrounding law enforcement partners.
- Ensure quarterly training addresses current threats and crime trends and incorporates deescalation and force options based on industry best practices.

**City-wide goal:** Attract, develop, and retain highly qualified employees through the creation and implementation of an innovative and strategic recruitment and retention plan which ensures a diverse applicant pool, promotes personal growth, fosters employee engagement, and includes a dynamic and inclusive training environment throughout an employee’s career.

**Department goal:** Continue to explore and identify creative methods to recruit, hire, and retain highly qualified and talented individuals to serve and protect the community.

**Implementation Strategy:**

- Engage department employees to assist with updating the existing recruitment plan and identify new strategies to maximize the qualified applicant pool.
- Update and refresh the current department recruitment video to expand its reach.
- Develop an effective satellite testing process to expand the qualified applicant pool.

**City-wide goal:** Optimize technology resources based on their purpose (Operations vs. Support).

**Department goal:** Capitalize on technology to enhance the Police Department’s ability to reduce or mitigate crime and the fear of crime.

**Implementation Strategy:**

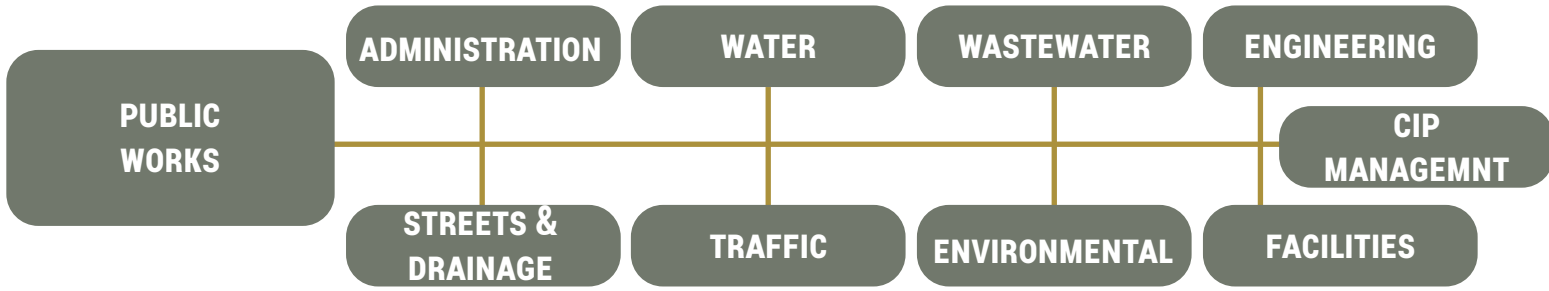
- Utilize the new CAD/RMS system to analyze data and identify trends to prevent and address crime through strategic and effective resource deployment.
- Reevaluate and update the CompStat process based on the expanded capabilities of the new CAD/RMS system.
- Provide timely, accurate, and relevant crime data to inform the community.

PERFORMANCE MEASURES

PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
Police Response Times for Priority 1 Calls	3:19	2:58	2:45	< 4 Min
Average Criminal Case Clearance Rate for Detectives	64%	63%	52%	> 45%
Full-time Voluntary Turnover Rate	6.9%	9.7%	5.5%	< 8%

# PUBLIC WORKS

The Public Works Department will improve the quality of life for residents by providing excellent public service through planning, engineering, constructing, inspecting, operating, and maintaining Southlake’s public infrastructure.

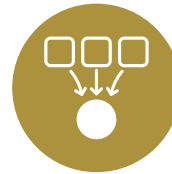


**67.0**  
FTE



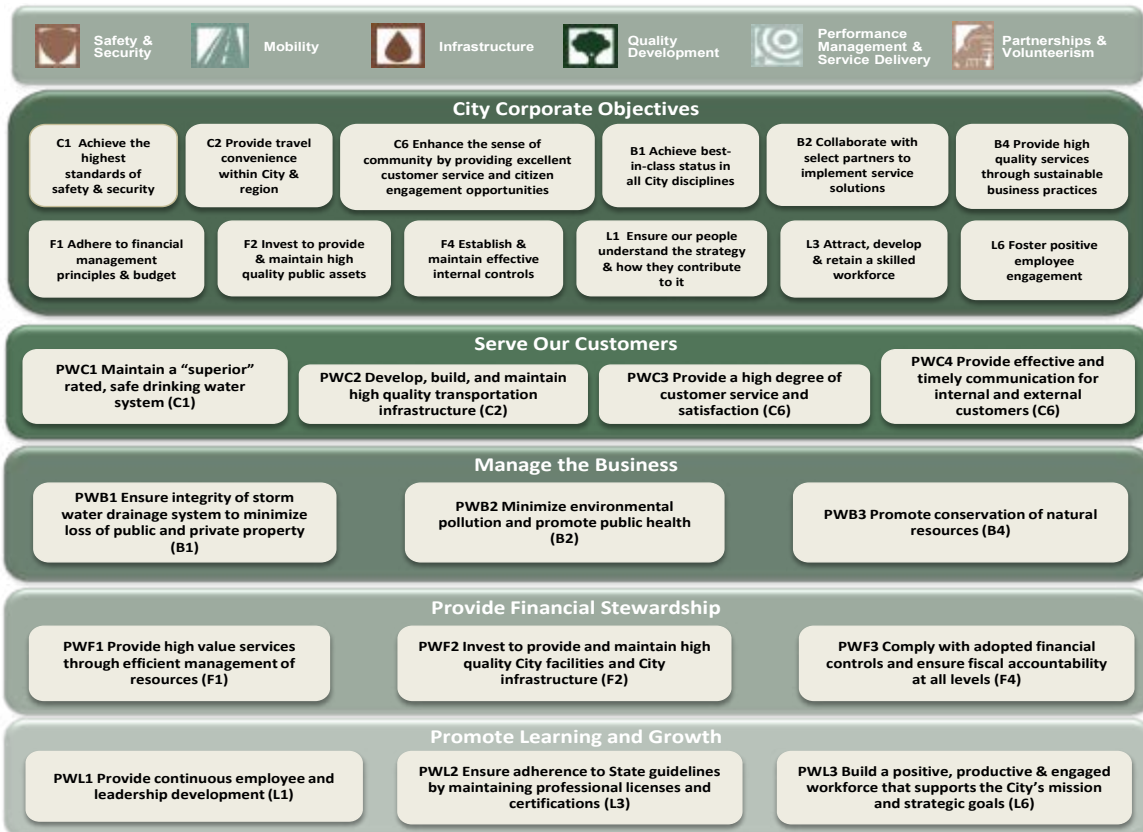
**\$5,301,148**

GENERAL FUND  
BUDGET



**11%**  
OF THE TOTAL  
GENERAL FUND

## DEPARTMENT STRATEGY MAP



### DEPARTMENT GOALS

**City-wide goal:** Achieve “best in class” recognition for the development and implementation of a strategic management system that fosters and demonstrates values of excellence, innovation, integrity, teamwork, and accountability.

**Department goal:** Provide world-class services to residents, businesses, and visitors.

**Implementation Strategy:**

- Provide services for the safe and effective movement of vehicles throughout town.
- Continue the implementation of the Citywide Pathways Program to meet Mobility Master Plan recommendations.
- Maintain Superior Water Rating.
- Ensure all divisions are meeting the needs of customers.

**City-wide goal:** Emphasize “future readiness” tech initiatives through business unit and Corporate Leadership Team collaboration.

**Department goal:** Utilize and integrate technology to advance operational processes, department performance, and customer service.

**Implementation Strategy:**

- Continue implementation of the enterprise asset management system (EAM).
- Develop customer-facing Capital Improvements Program (CIP) dashboard to report progress and status of CIP projects.
- Evaluate internal processes that can be improved utilizing existing technology.

**City-wide goal:** Develop a highly qualified, motivated, well-trained, and innovative work force to serve the needs of an evolving community by solidifying a learning culture and implementing recommendations from the City of Southlake’s Organizational Learning and Development Strategic Operations Plan.

**Department goal:** Seek training, development, and growth opportunities to enhance department readiness and resiliency.

**Implementation Strategy:**

- Develop plan to attract, retain, and grow employees through volatile job market with high turnover.
- Cross-train employees across divisions to deepen core services knowledge.
- Implement internal matrix teams to address on-boarding, employee engagement, and other high-risk initiatives.

### PERFORMANCE MEASURES

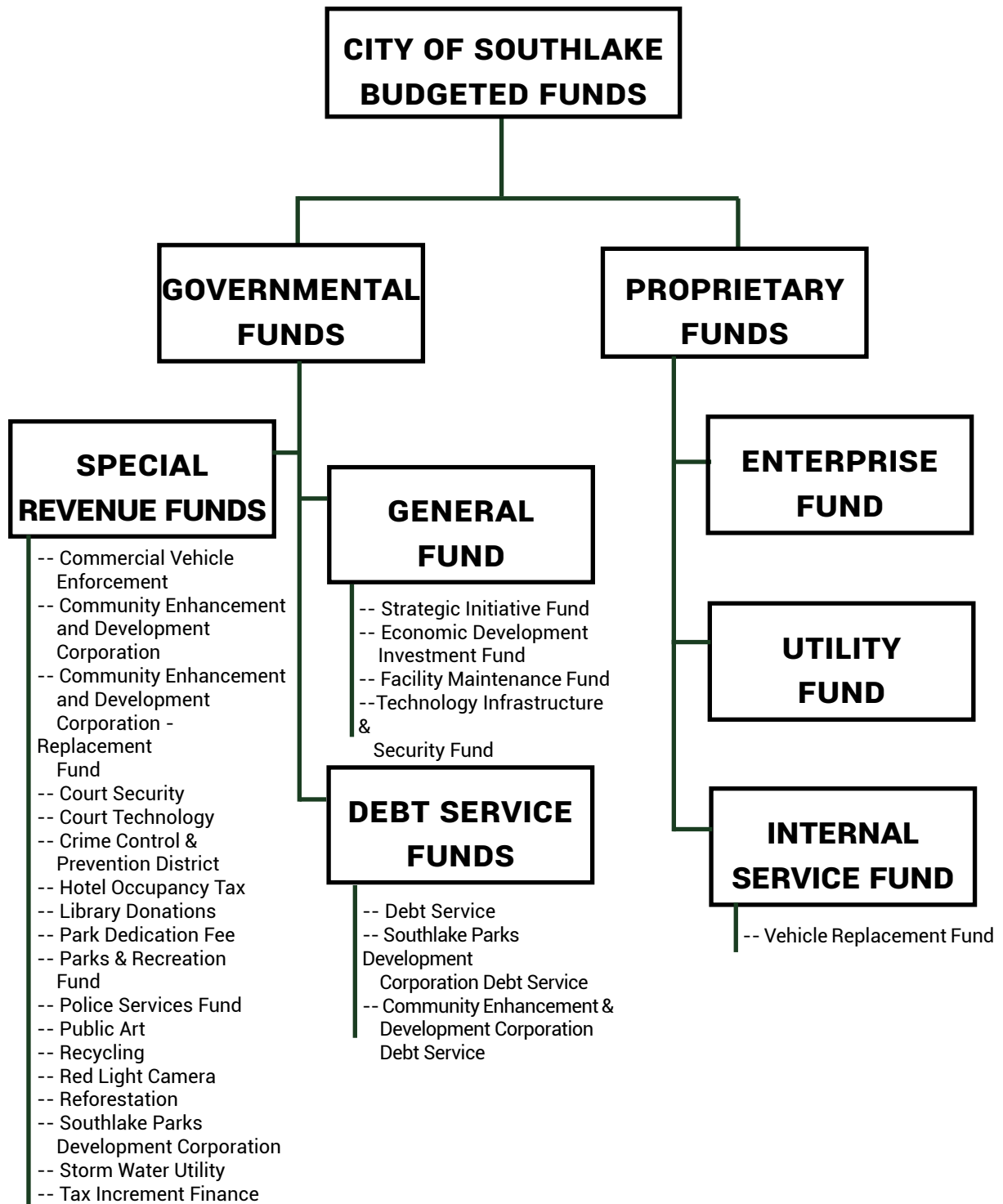
PERFORMANCE MEASURE	FY 2020 ACTUALS	FY 2021 ACTUALS	FY 2022 PROJECTION	FY 2023 TARGET
% TCEQ compliance with all water quality measures	100%	100%	100%	100%
Average Pavement Quality Index (PQI) Score for roadways	82.0	81.0	82.6	80.0
% Complete of Pavement Management Assessment (PMA) of projects scheduled	100%	100%	100%	100%
% of investigations of reported illicit discharges initiated according to City’s Stormwater Management Plan within 2 business days	100%	100%	73%	100%



# FUND SUMMARIES

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023

# CITY OF SOUTHLAKE FUND STRUCTURE CHART



**ALL FUNDS SUMMARY - REVENUES & EXPENDITURES**

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase / (Decrease) Adopted	% Increase/-Decrease	2023 Adopted	\$ Increase / (Decrease)	% Increase/-Decrease
<b>REVENUES</b>								
Ad Valorem Taxes	\$31,857,324	\$32,057,651	\$32,057,651	\$0	0.0%	\$32,934,796	\$877,145	2.7%
Sales Tax	37,514,447	32,551,555	39,265,165	6,713,610	20.6%	39,653,500	7,101,945	21.8%
Hotel Tax	919,120	963,855	1,600,300	636,445	66.0%	1,705,300	741,445	76.9%
Franchise Fees	2,672,026	2,825,446	2,957,795	132,349	4.7%	2,969,000	143,554	5.1%
Fines	866,797	925,625	931,625	6,000	0.6%	984,600	58,975	6.4%
Charges for Services	3,550,321	4,078,191	4,563,943	485,752	11.9%	5,232,817	1,154,626	28.3%
Rental Income	153,824	153,824	153,824	0	0.0%	153,824	0	0.0%
Permits/Fees	2,115,634	1,297,100	2,729,000	1,431,900	110.4%	1,607,100	310,000	23.9%
Miscellaneous	1,692,689	966,000	1,440,003	474,003	49.1%	1,090,900	124,900	12.9%
Water Sales-residential	15,637,778	16,378,300	17,087,900	709,600	4.3%	16,923,900	545,600	3.3%
Water Sales-commercial	4,508,776	4,804,100	4,874,050	69,950	1.5%	4,827,200	23,100	0.5%
Stormwater-residential	912,316	913,000	915,000	2,000	0.2%	918,200	5,200	0.6%
Stormwater-commercial	666,148	657,500	670,000	12,500	1.9%	673,300	15,800	2.4%
Wastewater Sales	8,970,659	8,410,000	9,090,300	680,300	8.1%	9,240,000	830,000	9.9%
Sanitation Sales	2,495,739	2,483,000	2,556,500	73,500	3.0%	2,663,800	180,800	7.3%
Other Utility Charges	323,851	400,800	324,000	(76,800)	-19.2%	400,800	0	0.0%
TIF District	9,818,337	10,080,279	9,228,696	(851,583)	-8.4%	9,468,834	(611,445)	-6.1%
Interest Income	153,432	303,690	141,625	(162,065)	-53.4%	140,685	(163,005)	-53.7%
<b>Total Revenues</b>	<b>\$124,829,218</b>	<b>\$120,249,916</b>	<b>\$130,587,377</b>	<b>\$10,337,461</b>	<b>8.6%</b>	<b>\$131,588,556</b>	<b>\$11,338,640</b>	<b>9.4%</b>



# FUND SUMMARIES

## ALL FUNDS

### ALL FUNDS SUMMARY - REVENUES & EXPENDITURES

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase / (Decrease) Adopted	% Increase/-Decrease	2023 Adopted	\$ Increase / (Decrease)	% Increase/-Decrease
EXPENDITURES								
City Secretary	\$541,041	\$579,151	\$593,383	\$14,232	2.5%	\$626,040	\$46,889	8.1%
Human Resources	820,080	898,627	912,815	14,188	1.6%	1,005,686	107,059	11.9%
City Manager	912,197	1,039,414	1,081,377	41,963	4.0%	1,106,236	66,822	6.4%
Information Technology	3,562,007	4,586,530	4,602,623	16,093	0.4%	6,238,800	1,652,270	36.0%
Communications	467,033	556,057	543,716	(12,341)	-2.2%	680,225	124,168	22.3%
Support Services	2,049,743	2,044,091	1,889,598	(154,493)	-7.6%	2,128,906	84,815	4.1%
<b>General Gov Total</b>	<b>\$8,352,101</b>	<b>\$9,703,870</b>	<b>\$9,623,512</b>	<b>(\$80,358)</b>	<b>-0.8%</b>	<b>\$11,785,893</b>	<b>\$2,082,023</b>	<b>21.5%</b>
Finance	1,502,076	1,578,154	1,685,224	107,070	6.8%	2,008,960	430,806	27.3%
Municipal Court	735,207	797,220	799,259	2,039	0.3%	855,747	58,527	7.3%
Teen Court	145,481	169,326	176,930	7,604	4.5%	163,886	(5,440)	-3.2%
<b>Finance Total</b>	<b>\$2,382,764</b>	<b>\$2,544,700</b>	<b>\$2,661,413</b>	<b>\$116,713</b>	<b>4.6%</b>	<b>\$3,028,593</b>	<b>\$483,893</b>	<b>19.0%</b>
Fire	10,040,839	9,901,234	7,515,252	(2,385,982)	-24.1%	11,054,904	1,153,670	11.7%
Police	6,996,828	7,621,868	5,220,426	(2,401,442)	-31.5%	8,699,413	1,077,545	14.1%
Public Safety Support	1,492,907	1,529,464	1,602,114	72,650	4.8%	1,607,350	77,886	5.1%
<b>Public Safety Total</b>	<b>\$18,530,574</b>	<b>\$19,052,566</b>	<b>\$14,337,792</b>	<b>(\$4,714,774)</b>	<b>-24.7%</b>	<b>\$21,361,667</b>	<b>\$2,309,101</b>	<b>12.1%</b>
Streets/ Drainage	1,009,634	1,128,593	1,137,844	9,251	0.8%	1,305,334	176,741	15.7%
Public Works Admin	1,683,496	2,041,100	2,041,572	472	0.0%	2,211,559	170,459	8.4%
Facility Maintenance	1,649,728	1,769,222	1,744,653	(24,569)	-1.4%	1,784,255	15,033	0.8%
Utility Billing	512,340	646,818	680,158	33,340	5.2%	707,998	61,180	9.5%
Water	11,453,195	14,335,272	14,502,261	166,989	1.2%	15,139,616	804,344	5.6%
Wastewater	5,615,256	6,251,541	6,221,485	(30,056)	-0.5%	6,190,399	(61,142)	-1.0%

**ALL FUNDS SUMMARY - REVENUES & EXPENDITURES**

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase / (Decrease) Adopted	% Increase/-Decrease	2023 Adopted	\$ Increase / (Decrease)	% Increase/-Decrease
Sanitation	1,916,443	1,977,600	1,981,000	3,400	0.2%	2,082,000	104,400	5.3%
<b>Public Works Total</b>	<b>\$23,840,092</b>	<b>\$28,150,146</b>	<b>\$28,308,973</b>	<b>\$158,827</b>	<b>0.6%</b>	<b>\$29,421,161</b>	<b>\$1,271,015</b>	<b>4.5%</b>
Building Inspections	1,118,452	1,170,606	1,172,042	1,436	0.1%	1,244,880	74,274	6.3%
Planning	1,084,651	1,175,810	1,223,348	47,538	4.0%	1,290,249	114,439	9.7%
<b>Planning and Dev Total</b>	<b>\$2,203,103</b>	<b>\$2,346,416</b>	<b>\$2,395,390</b>	<b>\$48,974</b>	<b>2.1%</b>	<b>\$2,535,129</b>	<b>\$188,713</b>	<b>8.0%</b>
Economic Development	161,419	257,995	310,693	52,698	20.4%	387,748	129,753	50.3%
<b>Economic Dev. Total</b>	<b>\$161,419</b>	<b>\$257,995</b>	<b>\$310,693</b>	<b>\$52,698</b>	<b>20.4%</b>	<b>\$387,748</b>	<b>\$129,753</b>	<b>50.3%</b>
Community Services	1,060,036	1,361,831	1,359,642	(2,189)	-0.2%	1,453,072	91,241	6.7%
Parks and Recreation	4,931,312	5,994,159	6,042,891	48,732	0.8%	6,268,254	274,095	4.6%
Library Services	846,269	913,449	934,733	21,284	2.3%	1,100,763	187,314	20.5%
<b>Community Svcs. Total</b>	<b>\$6,837,617</b>	<b>\$8,269,439</b>	<b>\$8,337,266</b>	<b>\$67,827</b>	<b>0.8%</b>	<b>\$8,822,089</b>	<b>552,650</b>	<b>6.7%</b>
TIF District	9,179,919	9,054,055	8,365,553	(688,502)	100.0%	7,082,393	(1,971,662)	-21.8%
Crime Control District	1,347,687	1,813,505	1,813,505	0	0.0%	2,566,884	753,379	41.5%
Vehicle Replacement	1,511,828	2,077,000	850,000	(1,227,000)	-59.1%	4,957,000	2,880,000	138.7%
Court Security	27,376	72,435	65,715	(6,720)	-9.3%	78,580	6,145	8.5%
Court Technology	28,796	8,830	8,830	0	0.0%	59,500	50,670	573.8%
Stormwater Utility District	624,501	681,008	686,026	5,018	0.7%	732,373	51,365	7.5%
Strategic Initiative	92,766	643,462	268,462	(375,000)	-58.3%	1,468,688	825,226	128.2%
Hotel Occupancy Tax	633,255	890,750	898,955	8,205	0.9%	965,493	74,743	8.4%
Public Art	37,208	68,100	68,100	0	0.0%	70,143	2,043	3.0%
Red Light Camera	145,966	128,705	128,705	0	0.0%	208,705	80,000	62.2%
Facility Maintenance	470,541	308,237	308,237	0	0.0%	345,000	36,763	11.9%

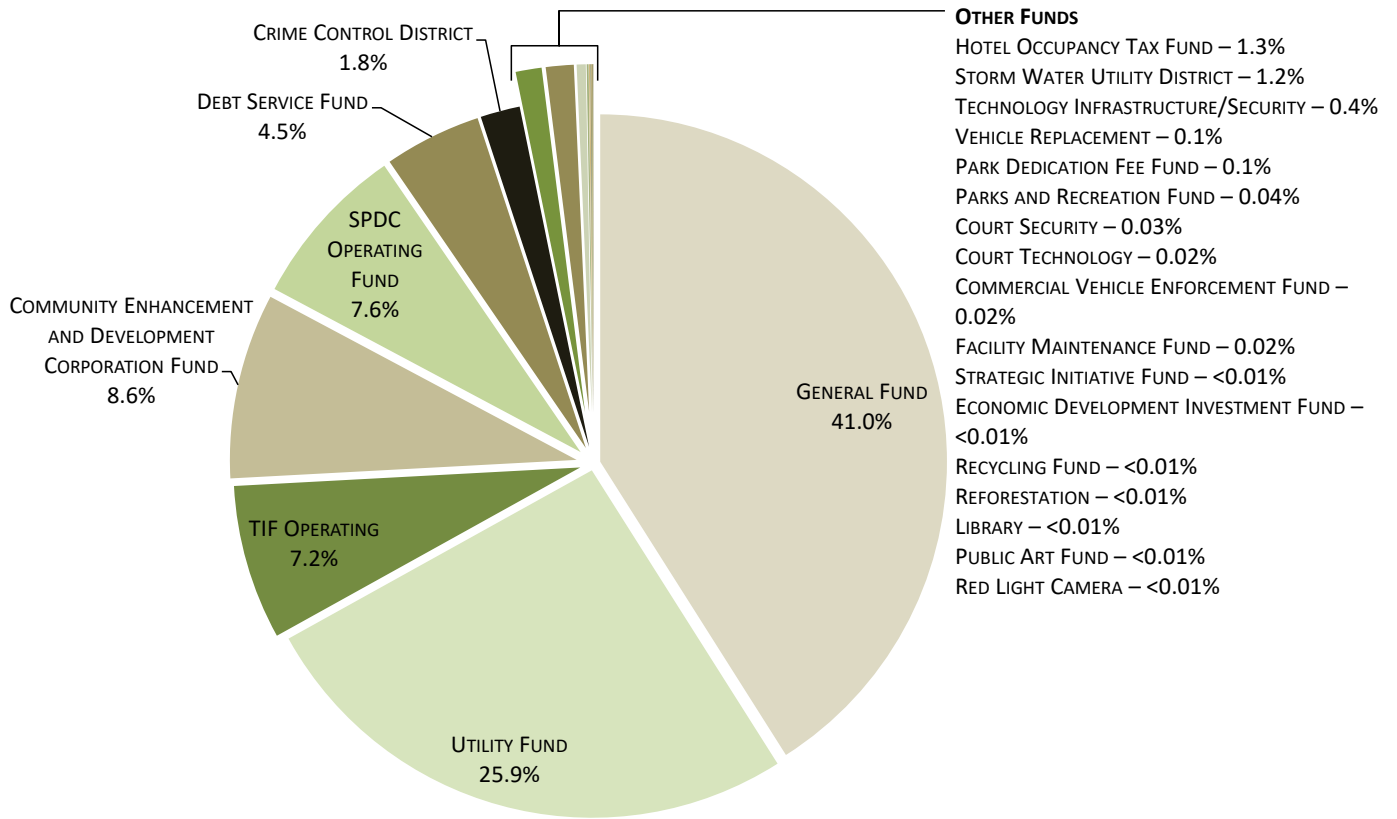
# FUND SUMMARIES

## ALL FUNDS

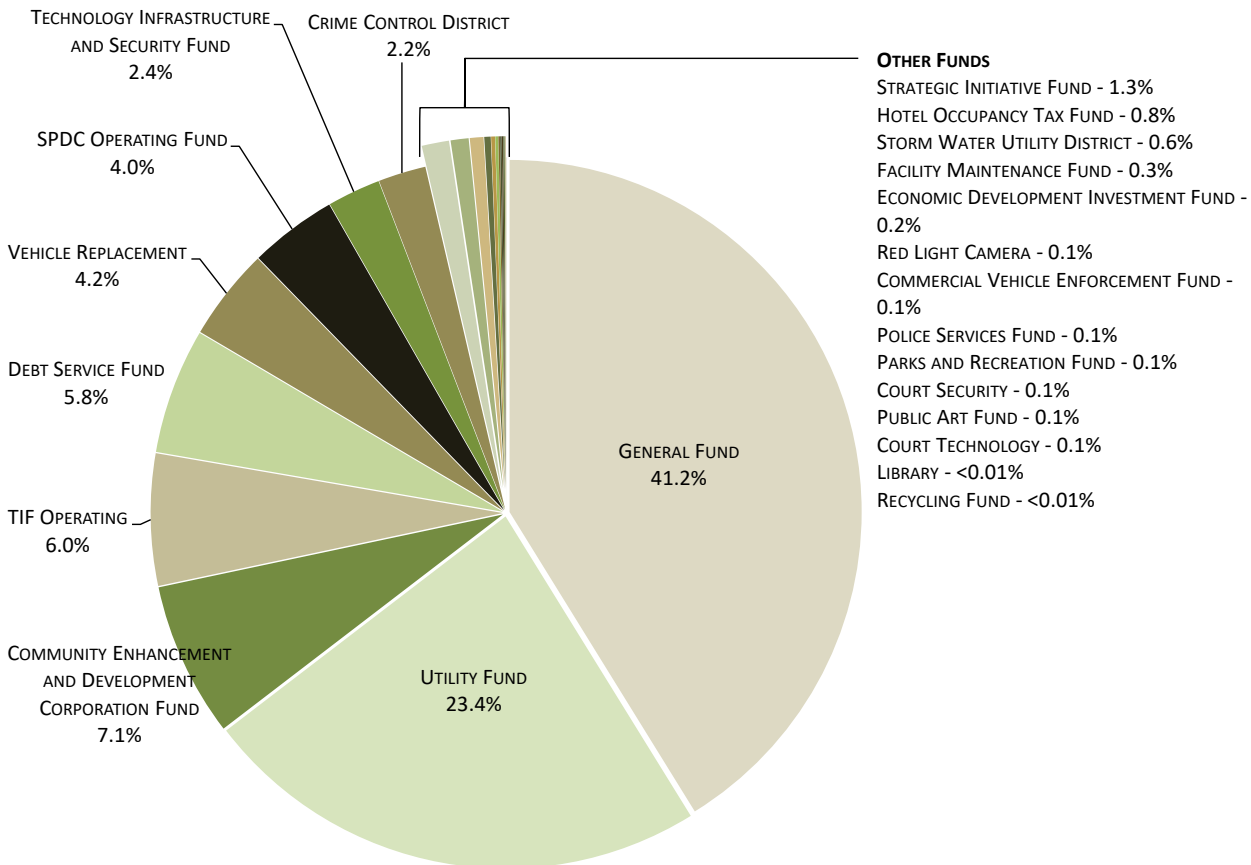
### ALL FUNDS SUMMARY - REVENUES & EXPENDITURES

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase / (Decrease) Adopted	% Increase/-Decrease	2023 Adopted	\$ Increase / (Decrease)	% Increase/-Decrease
Commercial Vehicle Enforcement	124,889	157,095	157,095	0	0.0%	157,095	0	0.0%
Economic Investment	807,500	232,500	232,500	0	0.0%	0	(232,500)	-100.0%
Community Enhancement Dev Corp	3,671,873	4,504,910	4,867,822	362,912	8.1%	5,856,887	1,351,977	30.0%
Debt Service	17,049,895	13,929,131	13,929,131	0	0.0%	15,310,899	1,381,768	9.9%
<b>Total Expenditures</b>	<b>\$98,061,670</b>	<b>\$104,894,856</b>	<b>\$98,623,675</b>	<b>(\$6,634,092)</b>	<b>-6.3%</b>	<b>\$117,201,920</b>	<b>\$12,307,064</b>	<b>11.7%</b>
<b>Net Revenues</b>	<b>\$26,767,548</b>	<b>\$15,355,061</b>	<b>\$31,963,702</b>	<b>\$16,608,641</b>		<b>\$14,386,636</b>		
Bond/ Insurance Proceeds	\$0	\$0	\$0	\$0		\$0	\$0	
Transfers In	\$21,246,081	\$17,001,372.25	\$36,751,900.04	\$19,750,528		\$17,716,552.51	\$715,180	
Transfers Out	(\$27,721,081)	(\$37,309,372)	(\$73,248,071)	(\$35,938,699)		(\$46,021,553)	(\$8,712,181)	
<b>Total Other Sources (Uses)</b>	<b>(\$6,475,000)</b>	<b>(\$20,308,000)</b>	<b>(\$36,496,171)</b>	<b>(\$16,188,171)</b>		<b>(\$28,305,000)</b>	<b>(\$7,997,001)</b>	
Net change in w/c components	\$0	\$0	\$0	\$0		\$0		
Beginning Fund Balance	\$105,175,157	\$125,467,705	\$125,467,705			\$120,935,236		
Prior Period Adjustment	\$0	\$0	\$0	\$0		\$0		
Residual Equity Transfer	\$0	\$0	\$0	\$0		\$0		
<b>Ending Fund Balance</b>	<b>\$125,467,705</b>	<b>\$120,514,766</b>	<b>\$120,935,236</b>			<b>\$107,016,871</b>		

WHERE THE MONEY COMES FROM (ALL SOURCES)



WHERE THE MONEY GOES (ALL FUNDS)



# FUND SUMMARIES

## ALL FUNDS

### TOTAL FY 2023 PROJECTED REVENUES & EXPENDITURES BY FUND

	General Fund	Utility Fund	Debt Service Fund	Special Revenue - Reforestation	Special Revenue - Park Dedication	Special Revenue - Parks / Recreation	Special Revenue - Library
Projected Revenues	\$53,954,094	\$34,145,200	\$5,950,169	\$5,050	\$90,500	\$47,100	\$4,070
Projected Expenditures	\$48,266,972	\$27,437,191	\$6,750,432	\$0	\$0	\$82,500	\$8,000
Net Revenues	\$5,687,122	\$6,708,009	(\$800,263)	\$5,050	\$90,500	(\$35,400)	(\$3,930)
Total Other Sources (Uses)	(\$3,298,760)	(\$11,120,808)	\$402,554	\$0	\$0	\$0	\$0
Estimated Fund Balance/ Working Capital 9/30/22	\$9,868,885	\$16,353,227	\$3,339,541	\$84,898	\$1,158,712	\$148,489	\$14,075
Estimated Fund Balance/ Working Capital 9/30/23	\$12,257,247	\$11,940,428	\$2,941,832	\$89,948	\$1,249,212	\$113,089	\$10,145

**TOTAL FY 2023 PROJECTED REVENUES & EXPENDITURES BY FUND**

	TIF Operating Fund	Crime Control District Fund	Vehicle Replacement Fund	Storm Water District Fund	Strategic Initiative Fund	Facility Maintenance Fund
Projected Revenues	\$9,472,824	\$2,426,225	\$118,000	\$1,592,000	\$2,000	\$5,000
Projected Expenditures	\$7,082,393	\$2,566,884	\$4,957,000	\$732,373	\$1,468,688	\$345,000
Net Revenues	\$2,390,431	(\$140,659)	(\$4,839,000)	\$859,627	(\$1,466,688)	(\$340,000)
Total Other Sources (Uses)	\$0	(\$1,227,049)	\$3,000,000	(\$911,234)	(\$8,500,000)	\$1,500,000
Estimated Fund Balance/ Working Capital 9/30/22	\$6,507,537	\$5,354,572	\$8,183,763	\$1,918,067	\$12,628,648	\$10,048,204
Estimated Fund Balance/ Working Capital 9/30/23	\$8,897,968	\$3,986,864	\$6,344,763	\$1,866,460	\$2,661,960	\$11,208,204

# FUND SUMMARIES

## ALL FUNDS

### TOTAL FY 2023 PROJECTED REVENUES & EXPENDITURES BY FUND

	Technology Infrastructure/ Security Fund	Economic Investment Fund	Commercial Vehicle Enforcement Fund	Hotel Occupancy Tax Fund	Court Security Fund	Court Technology Fund	Red Light Camera Fund
Projected Revenues	\$556,000	\$2,500	\$25,200	\$1,707,800	\$34,900	\$28,000	\$500
Projected Expenditures	\$2,859,383	\$0	\$157,095	\$965,493	\$78,580	\$59,500	\$208,705
Net Revenues	(\$2,303,383)	\$2,500	(\$131,895)	\$742,307	(\$43,680)	(\$31,500)	(\$208,205)
Total Other Sources (Uses)	\$1,000,000	\$150,000	\$100,000	(\$824,482)	\$0	\$0	\$0
Estimated Fund Balance/ Working Capital 9/30/22	\$7,072,263	\$2,790,637	\$128,137	\$2,487,924	\$404,090	\$308,562	\$332,108
Estimated Fund Balance/ Working Capital 9/30/23	\$5,768,880	\$2,943,137	\$96,242	\$2,405,749	\$360,410	\$277,062	\$123,903

**TOTAL FY 2023 PROJECTED REVENUES & EXPENDITURES BY FUND**

	Public Art Fund	Police Services Fund	Recycling Fund	CEDC Fund	SPDC Fund	Total
Projected Revenues	\$2,000	\$100	\$6,100	\$11,355,300	\$10,057,924	<b>\$131,588,556</b>
Projected Expenditures	\$70,143	\$86,061	\$5,700	\$8,304,093	\$4,709,734	<b>\$117,201,920</b>
Net Revenues	(\$68,143)	(\$85,961)	\$400	\$3,051,207	\$5,348,190	<b>\$14,386,636</b>
Total Other Sources (Uses)	\$156,170	\$0	\$0	(\$1,829,150)	(\$6,902,241)	<b>(\$28,305,000)</b>
Estimated Fund Balance/ Working Capital 9/30/22	\$438,215	\$122,456	\$76,958	\$16,152,730	\$15,012,538	<b>\$120,935,236</b>
Estimated Fund Balance/ Working Capital 9/30/23	\$526,242	\$36,495	\$77,358	\$17,374,787	\$13,458,487	<b>\$107,016,871</b>



# FUND SUMMARIES

## ALL FUNDS

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>City Secretary/Mayor/Council</b>						
Personnel	409,007	428,534	442,766	475,423	46,889	10.9%
Operations	132,034	150,617	150,617	150,617	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>541,041</b>	<b>579,151</b>	<b>593,383</b>	<b>626,040</b>	<b>46,889</b>	<b>8.1%</b>
<b>Human Resources</b>						
Personnel	624,847	671,946	687,084	768,643	96,697	14.4%
Operations	195,233	226,681	225,731	237,043	10,362	4.6%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>820,080</b>	<b>898,627</b>	<b>912,815</b>	<b>1,005,686</b>	<b>107,059</b>	<b>11.9%</b>
<b>City Manager's Office</b>						
Personnel	871,126	994,011	1,038,120	1,057,903	63,892	6.4%
Operations	41,071	45,403	43,257	48,333	2,930	6.5%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>912,197</b>	<b>1,039,414</b>	<b>1,081,377</b>	<b>1,106,236</b>	<b>66,822</b>	<b>6.4%</b>
<b>Support Services</b>						
Personnel	728,823	784,032	628,339	753,665	(30,367)	-3.9%
Operations	1,320,920	1,260,059	1,261,259	1,375,241	115,182	9.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>2,049,743</b>	<b>2,044,091</b>	<b>1,889,598</b>	<b>2,128,906</b>	<b>84,815</b>	<b>4.1%</b>
<b>Communications</b>						
Personnel	386,697	431,806	434,419	547,723	115,917	26.8%
Operations	80,336	124,251	109,297	132,502	8,251	6.6%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>467,033</b>	<b>556,057</b>	<b>543,716</b>	<b>680,225</b>	<b>124,168</b>	<b>22.3%</b>

**GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY**

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Information Technology</b>						
Personnel	990,367	1,112,928	1,051,271	1,203,864	90,936	8.2%
Operations	1,830,634	2,065,352	2,065,102	2,175,553	110,201	5.3%
Capital Outlay	24,580	0	0	0	0	0.0%
<b>Total</b>	<b>2,845,581</b>	<b>3,178,280</b>	<b>3,116,373</b>	<b>3,379,417</b>	<b>201,137</b>	<b>6.3%</b>
<b>Finance</b>						
Personnel	1,096,914	1,138,239	1,245,559	1,551,172	412,933	36.3%
Operations	405,162	439,915	439,665	457,788	17,873	4.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,502,076</b>	<b>1,578,154</b>	<b>1,685,224</b>	<b>2,008,960</b>	<b>430,806</b>	<b>27.3%</b>
<b>Municipal Court</b>						
Personnel	652,854	694,130	696,169	746,537	52,407	7.6%
Operations	82,353	103,090	103,090	109,210	6,120	5.9%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>735,207</b>	<b>797,220</b>	<b>799,259</b>	<b>855,747</b>	<b>58,527</b>	<b>7.3%</b>
<b>Teen Court</b>						
Personnel	136,803	154,595	162,199	149,155	(5,440)	-3.5%
Operations	8,678	14,731	14,731	14,731	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>145,481</b>	<b>169,326</b>	<b>176,930</b>	<b>163,886</b>	<b>(5,440)</b>	<b>-3.2%</b>
<b>Fire Services</b>						
Personnel	9,362,108	9,128,150	6,656,212	10,218,671	1,090,521	11.9%
Operations	678,731	773,084	859,040	836,233	63,149	8.2%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>10,040,839</b>	<b>9,901,234</b>	<b>7,515,252</b>	<b>11,054,904</b>	<b>1,153,670</b>	<b>11.7%</b>

# FUND SUMMARIES

## ALL FUNDS

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Police Services</b>						
Personnel	6,240,800	6,898,437	4,409,916	7,636,010	737,573	10.7%
Operations	756,028	723,431	789,911	977,342	253,911	35.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>6,996,828</b>	<b>7,621,868</b>	<b>5,199,827</b>	<b>8,613,352</b>	<b>991,484</b>	<b>13.0%</b>
<b>Public Safety Support</b>						
Personnel	0	0	0	0	0	0.0%
Operations	1,492,907	1,529,464	1,602,114	1,607,350	77,886	5.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,492,907</b>	<b>1,529,464</b>	<b>1,602,114</b>	<b>1,607,350</b>	<b>77,886</b>	<b>5.1%</b>
<b>Building Inspection</b>						
Personnel	1,066,286	1,049,865	1,050,627	1,117,040	67,175	6.4%
Operations	52,166	120,741	121,415	127,840	7,099	5.9%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,118,452</b>	<b>1,170,606</b>	<b>1,172,042</b>	<b>1,244,880</b>	<b>74,274</b>	<b>6.3%</b>
<b>Streets/Drainage</b>						
Personnel	534,525	617,188	577,664	757,357	140,169	22.7%
Operations	475,109	511,405	560,180	547,977	36,572	7.2%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,009,634</b>	<b>1,128,593</b>	<b>1,137,844</b>	<b>1,305,334</b>	<b>176,741</b>	<b>15.7%</b>
<b>Facility Maintenance</b>						
Personnel	489,465	517,811	520,015	554,295	36,484	7.0%
Operations	1,160,263	1,251,411	1,224,638	1,229,960	(21,451)	-1.7%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,649,728</b>	<b>1,769,222</b>	<b>1,744,653</b>	<b>1,784,255</b>	<b>15,033</b>	<b>0.8%</b>

**GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY**

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Public Works Administration</b>						
Personnel	1,083,062	1,418,681	1,396,917	1,545,387	126,706	8.9%
Operations	600,434	622,419	644,655	666,172	43,753	7.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,683,496</b>	<b>2,041,100</b>	<b>2,041,572</b>	<b>2,211,559</b>	<b>170,459</b>	<b>8.4%</b>
<b>Planning</b>						
Personnel	1,042,418	1,120,040	1,169,498	1,234,369	114,329	10.2%
Operations	42,233	55,770	53,850	55,880	110	0.2%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,084,651</b>	<b>1,175,810</b>	<b>1,223,348</b>	<b>1,290,249</b>	<b>114,439</b>	<b>9.7%</b>
<b>Economic Development</b>						
Personnel	120,728	190,068	242,766	287,656	97,588	51.3%
Operations	40,691	67,927	67,927	100,092	32,165	47.4%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>161,419</b>	<b>257,995</b>	<b>310,693</b>	<b>387,748</b>	<b>129,753</b>	<b>50.3%</b>
<b>Community Services</b>						
Personnel	801,494	995,512	986,477	999,947	4,435	0.4%
Operations	258,542	366,319	373,165	453,125	86,806	23.7%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,060,036</b>	<b>1,361,831</b>	<b>1,359,642</b>	<b>1,453,072</b>	<b>91,241</b>	<b>6.7%</b>
<b>Parks and Recreation</b>						
Personnel	2,147,302	2,504,766	2,534,023	2,610,312	105,546	4.2%
Operations	1,252,074	1,581,470	1,598,320	1,656,091	74,621	4.7%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>3,399,376</b>	<b>4,086,236</b>	<b>4,132,343</b>	<b>4,266,403</b>	<b>180,167</b>	<b>4.4%</b>

# FUND SUMMARIES

## ALL FUNDS

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
Library Services						
Personnel	629,338	665,649	686,933	816,799	151,150	22.7%
Operations	214,009	239,800	239,800	275,964	36,164	15.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>843,347</b>	<b>905,449</b>	<b>926,733</b>	<b>1,092,763</b>	<b>187,314</b>	<b>20.7%</b>
<b>TOTAL GENERAL FUND</b>	<b>40,559,152</b>	<b>43,789,728</b>	<b>39,164,738</b>	<b>48,266,972</b>	<b>4,477,244</b>	<b>10.2%</b>



# FUND SUMMARIES

## ALL FUNDS

### ALL FUNDS SUMMARY (OTHER FUNDS) - EXPENDITURES BY FUND / DIVISION / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>UTILITY FUND</b>						
Utility Billing						
Personnel	457,181	482,342	499,193	538,602	56,260	11.7%
Operations	55,159	158,876	158,876	163,696	4,820	3.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>512,340</b>	<b>641,218</b>	<b>658,069</b>	<b>702,298</b>	<b>61,080</b>	<b>9.5%</b>
<b>Water Utilities</b>						
Personnel	1,504,389	1,593,559	1,725,694	1,961,825	368,266	23.1%
Operations	9,818,647	12,741,713	12,776,567	13,177,791	436,078	3.4%
Capital Outlay	130,159	0	0	0	0	0.0%
<b>Total</b>	<b>11,453,195</b>	<b>14,335,272</b>	<b>14,502,261</b>	<b>15,139,616</b>	<b>804,344</b>	<b>5.6%</b>
<b>Wastewater Utilities</b>						
Personnel	534,268	583,075	543,519	585,756	2,681	0.5%
Operations	5,070,110	5,668,466	5,677,966	5,494,643	(173,823)	-3.1%
Capital Outlay	10,878	0	0	110,000	110,000	1099999900.0%
<b>Total</b>	<b>5,615,256</b>	<b>6,251,541</b>	<b>6,221,485</b>	<b>6,190,399</b>	<b>(61,142)</b>	<b>-1.0%</b>
<b>Sanitation</b>						
Operations	1,916,443	1,977,600	1,981,000	2,082,000	104,400	5.3%
<b>Total</b>	<b>1,916,443</b>	<b>1,977,600</b>	<b>1,981,000</b>	<b>2,082,000</b>	<b>104,400</b>	<b>5.3%</b>
<b>Non-Departmentalized</b>						
Debt Service	4,186,761	3,329,147	3,329,147	3,322,878	(6,269)	-0.2%
<b>Total</b>	<b>4,186,761</b>	<b>3,329,147</b>	<b>3,329,147</b>	<b>3,322,878</b>	<b>(6,269)</b>	<b>-0.2%</b>
<b>TOTAL UTILITY FUND</b>	<b>23,683,995</b>	<b>26,534,778</b>	<b>26,691,962</b>	<b>27,437,191</b>	<b>902,413</b>	<b>3.4%</b>

**ALL FUNDS SUMMARY (OTHER FUNDS) - EXPENDITURES BY FUND / DIVISION / CATEGORY**

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>STORM WATER DISTRICT</b>						
Personnel	341,719	355,882	363,139	398,067	42,185	11.9%
Operations	282,782	325,126	322,887	334,306	9,180	2.8%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>624,501</b>	<b>681,008</b>	<b>686,026</b>	<b>732,373</b>	<b>51,365</b>	<b>7.5%</b>
<b>DEBT SERVICE FUND</b>						
Principal	6,766,201	4,675,306	4,675,306	5,795,832	1,120,526	24.0%
Interest	853,720	651,326	651,326	935,100	283,774	43.6%
Administrative Expenses	7,605	19,500	19,500	19,500	0	0.0%
<b>Total</b>	<b>7,627,526</b>	<b>5,346,132</b>	<b>5,346,132</b>	<b>6,750,432</b>	<b>1,404,300</b>	<b>26.3%</b>
<b>SPECIAL REVENUE - REFORESTATION FUND</b>						
Operations	25,035	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>25,035</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>FACILITY MAINTENANCE</b>						
Operations	39,223	0	0	0	(0)	-100.0%
Capital Outlay	431,318	308,237	308,237	345,000	36,763	11.9%
<b>Total</b>	<b>470,541</b>	<b>308,237</b>	<b>308,237</b>	<b>345,000</b>	<b>36,763</b>	<b>11.9%</b>
<b>SPECIAL REVENUE - PARK DEDICATION FUND</b>						
Operations	0	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>



# FUND SUMMARIES

## ALL FUNDS

### ALL FUNDS SUMMARY (OTHER FUNDS) - EXPENDITURES BY FUND / DIVISION / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>SPECIAL REVENUE - PARK AND RECREATION</b>						
Operations	21,163	72,500	72,500	82,500	10,000	13.8%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>21,163</b>	<b>72,500</b>	<b>72,500</b>	<b>82,500</b>	<b>10,000</b>	<b>13.8%</b>
<b>SPECIAL REVENUE - LIBRARY DONATION FUND</b>						
Operations	2,922	8,000	8,000	8,000	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>2,922</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>0.0%</b>
<b>TIF FUND</b>						
Personnel	238,631	275,632	350,865	366,754	91,122	33.1%
Operations	6,854,846	7,363,423	6,599,688	6,715,639	(647,784)	-8.8%
Capital Outlay	2,086,442	1,415,000	1,415,000	-	(1,415,000)	-100.0%
<b>Total</b>	<b>9,179,919</b>	<b>9,054,055</b>	<b>8,365,553</b>	<b>7,082,393</b>	<b>(1,971,662)</b>	<b>-21.8%</b>
<b>CRIME CONTROL DISTRICT FUND</b>						
Personnel	1,090,612	1,171,691	1,171,691	1,695,219	523,528	44.7%
Operations	113,766	576,814	576,814	557,291	(19,523)	-3.4%
Capital Outlay	143,309	65,000	65,000	314,374	249,374	383.7%
<b>Total</b>	<b>1,347,687</b>	<b>1,813,505</b>	<b>1,813,505</b>	<b>2,566,884</b>	<b>753,379</b>	<b>41.5%</b>

ALL FUNDS SUMMARY (OTHER FUNDS) - EXPENDITURES BY FUND / DIVISION / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>SPDC FUND</b>						
Personnel	245,758	278,743	278,743	262,726	(16,017)	-5.7%
Operations & Maintenance	1,217,241	1,366,480	1,369,305	1,428,425	61,945	4.5%
Capital Outlay	22,739	190,200	190,000	228,200	38,000	20.0%
Debt Service	2,786,952	2,802,796	2,802,796	2,790,383	(12,413)	-0.4%
<b>Total</b>	<b>4,272,690</b>	<b>4,638,219</b>	<b>4,640,844</b>	<b>4,709,734</b>	<b>71,515</b>	<b>1.5%</b>
<b>STRATEGIC INITIATIVE FUND</b>						
Capital Outlay	92,766	643,462	268,462	1,468,688	825,226	128.2%
<b>Total</b>	<b>92,766</b>	<b>643,462</b>	<b>268,462</b>	<b>1,468,688</b>	<b>825,226</b>	<b>128.2%</b>
<b>VEHICLE REPLACEMENT</b>						
Capital	1,511,828	2,077,000	850,000	4,957,000	2,880,000	138.7%
<b>Total</b>	<b>1,511,828</b>	<b>2,077,000</b>	<b>850,000</b>	<b>4,957,000</b>	<b>2,880,000</b>	<b>138.7%</b>
<b>HOTEL OCCUPANCY FUND</b>						
Personnel	211,788	230,811	239,016	291,151	60,340	26.1%
Operations	421,467	629,939	629,939	674,342	44,403	7.0%
Capital	0	30,000	30,000	0	(30,000)	-100.0%
<b>Total</b>	<b>633,255</b>	<b>890,750</b>	<b>898,955</b>	<b>965,493</b>	<b>74,743</b>	<b>8.4%</b>
<b>COURT SECURITY FUND</b>						
Personnel	20,916	58,145	54,145	59,810	1,665	2.9%
Operations	6,460	14,290	11,570	18,770	4,480	31.4%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>27,376</b>	<b>72,435</b>	<b>65,715</b>	<b>78,580</b>	<b>6,145</b>	<b>8.5%</b>

# FUND SUMMARIES

## ALL FUNDS

### ALL FUNDS SUMMARY (OTHER FUNDS) - EXPENDITURES BY FUND / DIVISION / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>COURT TECHNOLOGY FUND</b>						
Operations	28,796	8,830	8,830	10,000	1,170	13.3%
Capital Outlay	0	0	0	49,500	49,500	494999900.0%
<b>Total</b>	<b>28,796</b>	<b>8,830</b>	<b>8,830</b>	<b>59,500</b>	<b>50,670</b>	<b>573.8%</b>
<b>RECYCLING FUND</b>						
Operations	0	5,600	22,089	5,700	100	1.8%
<b>Total</b>	<b>0</b>	<b>5,600</b>	<b>22,089</b>	<b>5,700</b>	<b>100</b>	<b>1.8%</b>
<b>RED LIGHT CAMERA FUND</b>						
Personnel	0	0	0	0	0	0.0%
Operations	145,966	128,705	128,705	208,705	80,000	62.2%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>145,966</b>	<b>128,705</b>	<b>128,705</b>	<b>208,705</b>	<b>80,000</b>	<b>62.2%</b>
<b>PUBLIC ART FUND</b>						
Operations	37,208	68,100	68,100	70,143	2,043	3.0%
Capital	0	0	0	0	0	0.0%
<b>Total</b>	<b>37,208</b>	<b>68,100</b>	<b>68,100</b>	<b>70,143</b>	<b>2,043</b>	<b>3.0%</b>
<b>COMMERCIAL VEHICLE ENFORCEMENT</b>						
Personnel	119,759	148,944	148,944	143,767	(5,177)	-3.5%
Operations	5,130	8,151	8,151	13,328	5,177	63.5%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>124,889</b>	<b>157,095</b>	<b>157,095</b>	<b>157,095</b>	<b>0</b>	<b>0.0%</b>

**ALL FUNDS SUMMARY (OTHER FUNDS) - EXPENDITURES BY FUND / DIVISION / CATEGORY**

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>CEDC FUND</b>						
Personnel	2,137,278	2,729,159	2,729,159	3,156,239	427,080	15.6%
Operations & Maintenance	1,534,595	1,640,580	2,003,492	2,285,935	645,355	39.3%
Capital Outlay	0	0	0	0	0	0.0%
Debt Service	2,448,656	2,451,056	2,451,056	2,447,206	(3,850)	-0.2%
<b>Total</b>	<b>6,120,529</b>	<b>6,820,795</b>	<b>7,183,707</b>	<b>7,889,380</b>	<b>1,068,585</b>	<b>15.7%</b>
<b>CEDC REPLACEMENT</b>						
Capital	0	135,171	135,171	414,713	279,542	206.8%
<b>Total</b>	<b>0</b>	<b>135,171</b>	<b>135,171</b>	<b>414,713</b>	<b>279,542</b>	<b>206.8%</b>
<b>ECONOMIC INVESTMENT FUND</b>						
Operations	807,500	232,500	232,500	0	(232,500)	-100.0%
Capital	0	0	0	0	0	0.0%
<b>Total</b>	<b>807,500</b>	<b>232,500</b>	<b>232,500</b>	<b>0</b>	<b>(232,500)</b>	<b>-100.0%</b>
<b>SPECIAL REVENUE - POLICE SERVICES</b>						
OPERATIONS	0	0	20,599	86,061	86,061	860609900.0%
CAPITAL	0	0	0	0	0	0.0%
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>20,599</b>	<b>86,061</b>	<b>86,061</b>	<b>430304950.0%</b>
<b>TECHNOLOGY INFRASTRUCTURE AND SECURITY FUND</b>						
Operations	484,799	1,025,000	1,025,000	1,997,383	972,383	94.9%
Capital	231,627	383,250	461,250	862,000	478,750	124.9%
<b>Total</b>	<b>716,426</b>	<b>1,408,250</b>	<b>1,486,250</b>	<b>2,859,383</b>	<b>1,451,133</b>	<b>103.0%</b>
<b>GRAND TOTAL - ALL FUNDS</b>	<b>98,061,670</b>	<b>104,894,855</b>	<b>98,623,675</b>	<b>117,201,920</b>	<b>12,307,064</b>	<b>11.7%</b>

# FUND SUMMARIES

## ALL FUNDS

### ALL FUNDS SUMMARY - EXPENDITURES BY FUND / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>General Fund</b>						
Personnel	29,414,964	31,516,388	26,616,974	35,031,928	3,515,540	11.2%
Operations	11,119,608	12,273,340	12,547,764	13,235,044	961,704	7.8%
Capital Outlay	24,580	0	0	0	0	0.0%
<b>Total</b>	<b>40,559,152</b>	<b>43,789,728</b>	<b>39,164,738</b>	<b>48,266,972</b>	<b>4,477,244</b>	<b>10.2%</b>
<b>Utility Fund</b>						
Personnel	2,495,838	2,658,976	2,768,406	3,086,183	427,207	16.1%
Operations	16,860,359	20,546,655	20,594,409	20,918,130	371,475	1.8%
Capital Outlay	141,037	0	0	110,000	110,000	366666633.3%
Debt Service	4,186,761	3,329,147	3,329,147	3,322,878	(6,269)	-0.2%
<b>Total</b>	<b>23,683,995</b>	<b>26,534,778</b>	<b>26,691,962</b>	<b>27,437,191</b>	<b>902,413</b>	<b>3.4%</b>
<b>Stormwater District</b>						
Personnel	341,719	355,882	363,139	398,067	42,185	11.9%
Operations	282,782	325,126	322,887	334,306	9,180	2.8%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>624,501</b>	<b>681,008</b>	<b>686,026</b>	<b>732,373</b>	<b>51,365</b>	<b>7.5%</b>
<b>Debt Service Fund</b>						
Debt Service	7,627,526	5,346,132	5,346,132	6,750,432	1,404,300	26.3%
<b>Total</b>	<b>7,627,526</b>	<b>5,346,132</b>	<b>5,346,132</b>	<b>6,750,432</b>	<b>1,404,300</b>	<b>26.3%</b>

ALL FUNDS SUMMARY - EXPENDITURES BY FUND / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Special Revenue - Reforestation Fund</b>						
Operations	25,035	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>25,035</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Facility Maintenance</b>						
Operations	39,223	0	0	0	(0)	-100.0%
Capital Outlay	431,318	308,237	308,237	345,000	36,763	11.9%
<b>Total</b>	<b>470,541</b>	<b>308,237</b>	<b>308,237</b>	<b>345,000</b>	<b>36,763</b>	<b>11.9%</b>
<b>Special Revenue - Park Dedication</b>						
Operations	0	0	0	0	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Special Revenue - Parks and Recreation</b>						
Operations	21,163	72,500	72,500	82,500	10,000	13.8%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>21,163</b>	<b>72,500</b>	<b>72,500</b>	<b>82,500</b>	<b>10,000</b>	<b>13.8%</b>
<b>Special Revenue - Library Donation Fund</b>						
Operations	2,922	8,000	8,000	8,000	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>2,922</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>0.0%</b>

# FUND SUMMARIES

## ALL FUNDS

### ALL FUNDS SUMMARY - EXPENDITURES BY FUND / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>TIF Fund</b>						
Personnel	238,631	275,632	350,865	366,754	91,122	33.1%
Operations	6,854,846	7,363,423	6,599,688	6,715,639	(647,784)	-8.8%
Capital Outlay	<u>2,086,442</u>	<u>1,415,000</u>	<u>1,415,000</u>	<u>0</u>	<u>(1,415,000)</u>	-100.0%
<b>Total</b>	<b>9,179,919</b>	<b>9,054,055</b>	<b>8,365,553</b>	<b>7,082,393</b>	<b>(1,971,662)</b>	<b>-21.8%</b>
<b>Crime Control District Fund</b>						
Personnel	1,090,612	1,171,691	1,171,691	1,695,219	523,528	44.7%
Operations	113,766	576,814	576,814	557,291	(19,523)	-3.4%
Capital Outlay	<u>143,309</u>	<u>65,000</u>	<u>65,000</u>	<u>314,374</u>	<u>249,374</u>	100.0%
<b>Total</b>	<b>1,347,687</b>	<b>1,813,505</b>	<b>1,813,505</b>	<b>2,566,884</b>	<b>753,379</b>	<b>41.5%</b>
<b>SPDC Fund</b>						
Personnel	245,758	278,743	278,743	262,726	(16,017)	-5.7%
Operations	1,217,241	1,366,480	1,369,305	1,428,425	61,945	4.5%
Capital Outlay	22,739	190,200	190,000	228,200	38,000	20.0%
Debt Service	<u>2,786,952</u>	<u>2,802,796</u>	<u>2,802,796</u>	<u>2,790,383</u>	<u>(12,413)</u>	-0.4%
<b>Total</b>	<b>4,272,690</b>	<b>4,638,219</b>	<b>4,640,844</b>	<b>4,709,734</b>	<b>71,515</b>	<b>1.5%</b>
<b>Strategic Initiative Fund</b>						
Capital Outlay	<u>92,766</u>	<u>643,462</u>	<u>268,462</u>	<u>1,468,688</u>	<u>825,226</u>	128.2%
<b>Total</b>	<b>92,766</b>	<b>643,462</b>	<b>268,462</b>	<b>1,468,688</b>	<b>825,226</b>	<b>128.2%</b>

ALL FUNDS SUMMARY - EXPENDITURES BY FUND / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Vehicle Replacement</b>						
Capital Outlay	1,511,828	2,077,000	850,000	4,957,000	2,880,000	138.7%
<b>Total</b>	<b>1,511,828</b>	<b>2,077,000</b>	<b>850,000</b>	<b>4,957,000</b>	<b>2,880,000</b>	<b>138.7%</b>
<b>Hotel Occupancy Fund</b>						
Personnel	211,788	230,811	239,016	291,151	60,340	26.1%
Operations	421,467	629,939	629,939	674,342	44,403	7.0%
Capital Outlay	0	30,000	30,000	0	(30,000)	-100.0%
<b>Total</b>	<b>633,255</b>	<b>890,750</b>	<b>898,955</b>	<b>965,493</b>	<b>74,743</b>	<b>8.4%</b>
<b>Court Security Fund</b>						
Personnel	20,916	58,145	54,145	59,810	1,665	2.9%
Operations	6,460	14,290	11,570	18,770	4,480	31.4%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>27,376</b>	<b>72,435</b>	<b>65,715</b>	<b>78,580</b>	<b>6,145</b>	<b>8.5%</b>
<b>Court Technology Fund</b>						
Operations	28,796	8,830	8,830	10,000	1,170	13.3%
Capital Outlay	0	0	0	49,500	49,500	494999900.0%
<b>Total</b>	<b>28,796</b>	<b>8,830</b>	<b>8,830</b>	<b>59,500</b>	<b>50,670</b>	<b>573.8%</b>
<b>Recycling Fund</b>						
Operations	0	5,600	22,089	5,700	100	1.8%
<b>Total</b>	<b>0</b>	<b>5,600</b>	<b>22,089</b>	<b>5,700</b>	<b>100</b>	<b>1.8%</b>



# FUND SUMMARIES

## ALL FUNDS

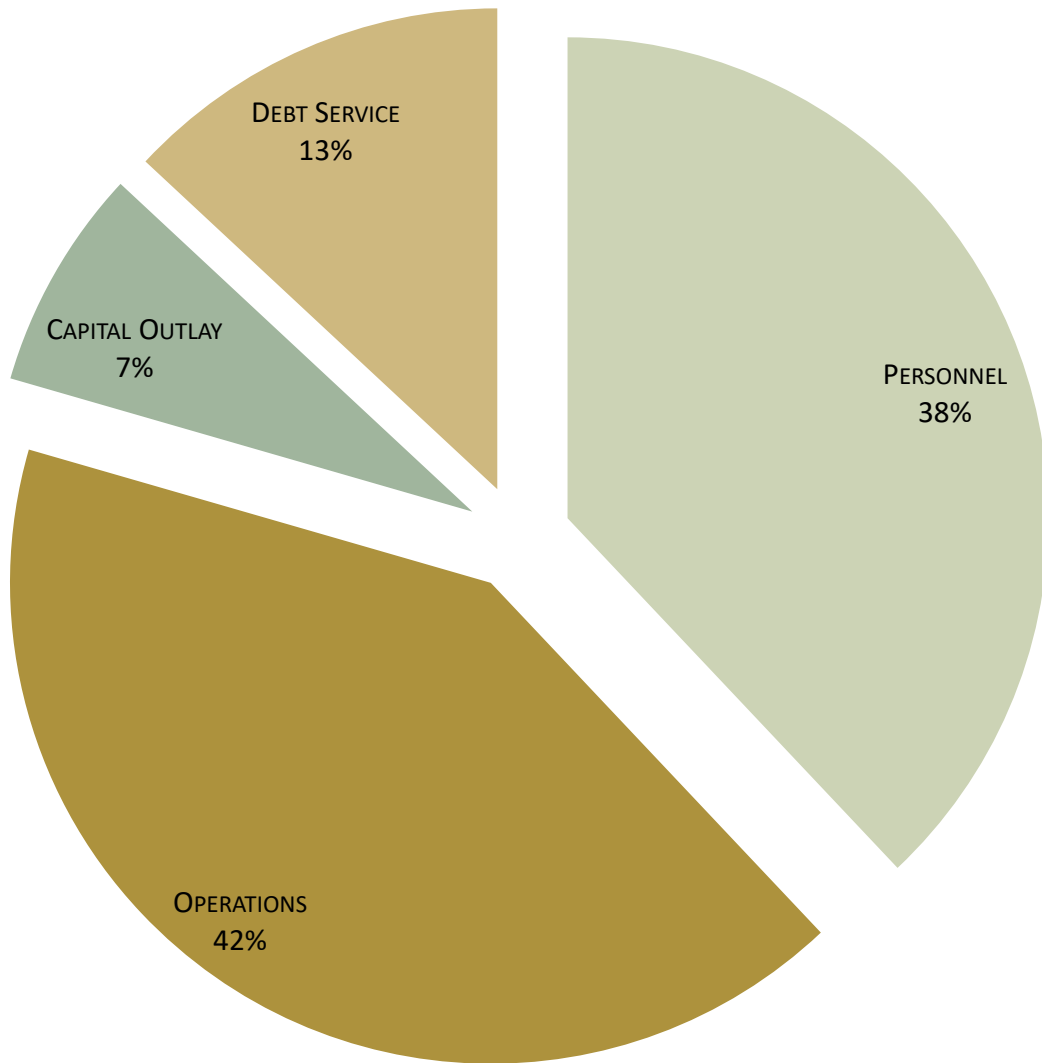
### ALL FUNDS SUMMARY - EXPENDITURES BY FUND / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Red Light Camera Fund</b>						
Personnel	0	0	0	0	0	0.0%
Operations	60,264	157,705	157,705	128,705	(29,000)	-18.4%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>60,264</b>	<b>157,705</b>	<b>157,705</b>	<b>128,705</b>	<b>(29,000)</b>	<b>-18.4%</b>
<b>Public Art Fund</b>						
Operations	52,788	68,100	68,100	68,100	0	0.0%
Capital	0	0	0	0	0	0.0%
<b>Total</b>	<b>52,788</b>	<b>68,100</b>	<b>68,100</b>	<b>68,100</b>	<b>0</b>	<b>0.0%</b>
<b>Commercial Vehicle Enforcement Fund</b>						
Personnel	136,578	145,226	145,226	148,944	3,718	2.6%
Operations	12,098	8,148	8,148	8,151	3	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>148,676</b>	<b>153,374</b>	<b>153,374</b>	<b>157,095</b>	<b>3,721</b>	<b>2.4%</b>
<b>Community Enhancement and Development Corporation (CEDC)</b>						
Personnel	2,137,278	2,729,159	2,729,159	3,156,239	427,080	15.6%
Operations	1,534,595	1,640,580	2,003,492	2,285,935	645,355	39.3%
Capital Outlay	0	0	0	0	0	0.0%
Debt Service	2,448,656	2,451,056	2,451,056	2,447,206	(3,850)	-0.2%
<b>Total</b>	<b>6,120,529</b>	<b>6,820,795</b>	<b>7,183,707</b>	<b>7,889,380</b>	<b>1,068,585</b>	<b>15.7%</b>

ALL FUNDS SUMMARY - EXPENDITURES BY FUND / CATEGORY

	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>CEDC Replacement</b>						
Capital	0	135,171	135,171	414,713	279,542	206.8%
<b>Total</b>	<b>0</b>	<b>135,171</b>	<b>135,171</b>	<b>414,713</b>	<b>279,542</b>	<b>206.8%</b>
<b>Economic Investment Fund</b>						
Operations	807,500	232,500	232,500	0	(232,500)	-100.0%
Capital	0	0	0	0	0	0.0%
<b>Total</b>	<b>807,500</b>	<b>232,500</b>	<b>232,500</b>	<b>0</b>	<b>(232,500)</b>	<b>-100.0%</b>
<b>Special Revenue - Police Services</b>						
Operations	0	0	20,599	86,061	86,061	860610000.0%
Capital	0	0	0	0	0	0.0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>20,599</b>	<b>86,061</b>	<b>86,061</b>	<b>860610000.0%</b>
<b>Technology Infrastructure and Security Fund</b>						
Operations	484,799	1,025,000	1,025,000	1,997,383	972,383	94.9%
Capital	231,627	383,250	461,250	862,000	478,750	124.9%
<b>Total</b>	<b>716,426</b>	<b>1,408,250</b>	<b>1,486,250</b>	<b>2,859,383</b>	<b>1,451,133</b>	<b>103.0%</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>98,061,670</b>	<b>104,894,855</b>	<b>98,623,675</b>	<b>117,201,920</b>	<b>12,307,064</b>	<b>11.7%</b>
<b>EXPENDITURE CATEGORY</b>						
Personnel	36,317,263	39,424,371	34,721,082	44,491,844	5,067,473	12.9%
Operations	40,008,866	46,294,033	46,250,342	48,649,702	2,355,669	5.1%
Capital Outlay	4,685,646	5,247,320	3,723,120	8,749,475	3,502,155	66.7%
Debt Service	17,049,895	13,929,131	13,929,131	15,310,899	1,381,768	9.9%
<b>GRAND TOTAL ALL FUNDS</b>	<b>98,061,670</b>	<b>104,894,855</b>	<b>98,623,675</b>	<b>117,201,920</b>	<b>12,307,064</b>	<b>11.7%</b>

ALL FUNDS - FY 2023 ADOPTED TOTAL EXPENDITURES BY CATEGORY

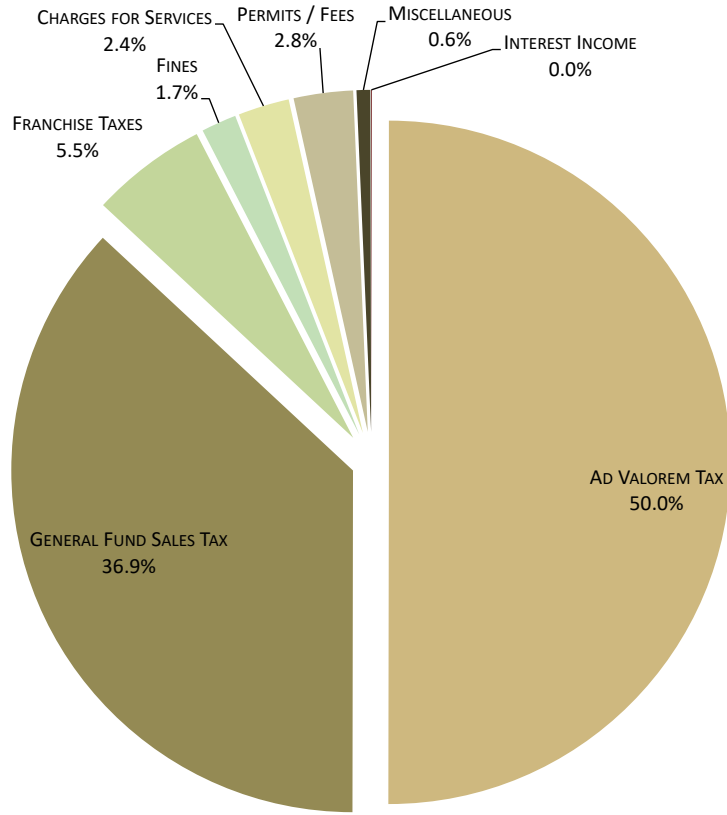




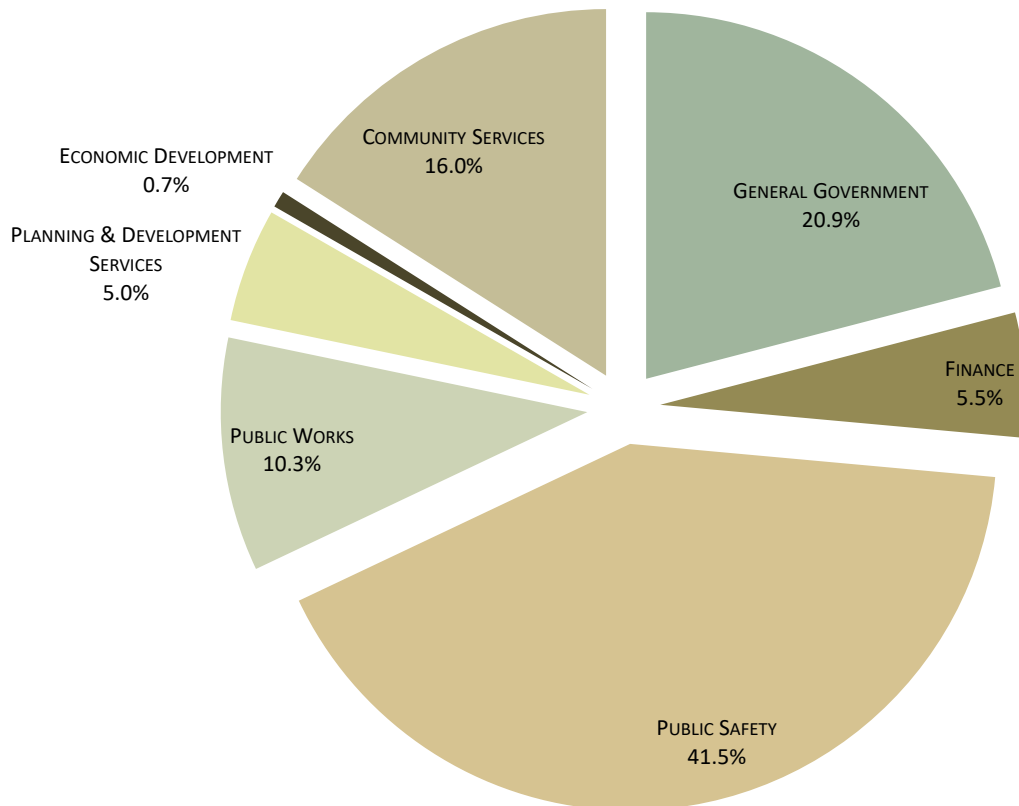
# GENERAL FUND EXPENDITURES

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023

### WHERE THE MONEY COMES FROM (GENERAL FUND)



### WHERE THE MONEY GOES (GENERAL FUND)



# GENERAL FUND EXPENDITURES

## GENERAL FUND SUMMARY

### GENERAL FUND

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase / (Decrease) Adopted	% Increase/- Decrease	2023 Adopted	\$ Increase / (Decrease)	% Increase/- Decrease
Ad Valorem Taxes	\$25,926,682	\$26,662,376	\$26,662,376	\$0	0.0%	\$26,990,927	\$328,551	1.2%
Sales Tax	18,598,638	16,405,450	19,715,165	3,309,715	20.2%	19,908,000	3,502,550	21.3%
Franchise Taxes	2,672,026	2,825,446	2,957,795	132,349	4.7%	2,969,000	143,554	5.1%
Fines	786,877	853,500	853,000	(500)	-0.1%	897,700	44,200	5.2%
Charges for Services	1,041,198	1,192,337	1,214,466	22,129	1.9%	1,307,567	115,230	9.7%
Permits/Fees	1,736,430	1,202,100	2,499,000	1,296,900	107.9%	1,512,100	310,000	25.8%
Miscellaneous	885,603	345,000	653,653	308,653	89.5%	349,900	4,900	1.4%
Interest Income	6,276	77,700	18,000	(59,700)	-76.8%	18,900	(58,800)	-75.7%
<b>Total Revenues</b>	<b>\$51,653,730</b>	<b>\$49,563,909</b>	<b>\$54,573,455</b>	<b>\$5,009,546</b>	<b>10.1%</b>	<b>\$53,954,094</b>	<b>\$4,390,185</b>	<b>8.9%</b>
<b>EXPENDITURES</b>								
City Secretary	\$541,041	\$579,151	\$593,383	\$14,232	2.5%	\$626,040	\$46,889	8.1%
Human Resources	820,080	898,627	\$912,815	14,188	1.6%	1,005,686	107,059	11.9%
City Manager	912,197	1,039,414	1,081,377	41,963	4.0%	1,106,236	66,822	6.4%
Information Technology	2,845,581	3,178,280	3,116,373	(61,907)	-1.9%	3,379,417	201,137	6.3%
Communications	467,033	556,057	543,716	(12,341)	-2.2%	680,225	124,168	22.3%
Support Services	2,049,743	2,044,091	1,889,598	(154,493)	-7.6%	2,128,906	84,815	4.1%
<b>General Gov. Total</b>	<b>\$7,635,675</b>	<b>\$8,295,620</b>	<b>\$8,137,262</b>	<b>(\$158,358)</b>	<b>-1.9%</b>	<b>\$8,926,510</b>	<b>\$630,890</b>	<b>7.6%</b>

# GENERAL FUND EXPENDITURES

## GENERAL FUND SUMMARY

### GENERAL FUND

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase / (Decrease) Adopted	% Increase/- Decrease	2023 Adopted	\$ Increase / (Decrease)	% Increase/- Decrease
Finance	1,502,076	1,578,154	1,685,224	107,070	6.8%	2,008,960	430,806	27.3%
Municipal Court	735,207	797,220	799,259	2,039	0.3%	855,747	58,527	7.3%
Teen Court	145,481	169,326	176,930	7,604	4.5%	163,886	(5,440)	-3.2%
<b>Finance Total</b>	<b>\$2,382,764</b>	<b>\$2,544,700</b>	<b>\$2,661,413</b>	<b>\$116,713</b>	<b>4.6%</b>	<b>\$3,028,593</b>	<b>\$483,893</b>	<b>19.0%</b>
Fire	10,040,839	9,901,234	7,515,252	(2,385,982)	-24.1%	11,054,904	1,153,670	11.7%
Police	6,996,828	7,621,868	5,199,827	(2,422,041)	-31.8%	8,613,352	991,484	13.0%
Public Safety Support	1,492,907	1,529,464	1,602,114	72,650	4.8%	1,607,350	77,886	5.1%
<b>Public Safety Total</b>	<b>\$18,530,574</b>	<b>\$19,052,566</b>	<b>\$14,317,193</b>	<b>(\$4,735,373)</b>	<b>-24.9%</b>	<b>\$21,275,606</b>	<b>\$2,223,040</b>	<b>11.7%</b>
Streets/Drainage	1,009,634	1,128,593	1,137,844	9,251	0.8%	1,305,334	176,741	15.7%
Facility Maintenance	1,649,728	1,769,222	1,744,653	(24,569)	-1.4%	1,784,255	15,033	0.8%
Public Works Admin	1,683,496	2,041,100	2,041,572	472	0.0%	2,211,559	170,459	8.4%
<b>Public Works Total</b>	<b>\$4,342,858</b>	<b>\$4,938,915</b>	<b>\$4,924,069</b>	<b>(\$14,846)</b>	<b>-0.3%</b>	<b>\$5,301,148</b>	<b>\$362,233</b>	<b>7.3%</b>
Building Inspections	1,118,452	1,170,606	1,172,042	1,436	0.1%	1,244,880	74,274	6.3%
Planning	1,084,651	1,175,810	1,223,348	47,538	4.0%	1,290,249	114,439	9.7%
<b>Planning and Dev Total</b>	<b>\$2,203,103</b>	<b>\$2,346,416</b>	<b>\$2,395,390</b>	<b>\$48,974</b>	<b>2.1%</b>	<b>\$2,535,129</b>	<b>\$188,713</b>	<b>8.0%</b>
Economic Development	161,419	257,995	310,693	52,698	20.4%	387,748	129,753	50.3%
<b>Economic Dev. Total</b>	<b>\$161,419</b>	<b>\$257,995</b>	<b>\$310,693</b>	<b>\$52,698</b>	<b>20.4%</b>	<b>\$387,748</b>	<b>\$129,753</b>	<b>50.3%</b>

# GENERAL FUND EXPENDITURES

## GENERAL FUND SUMMARY

### GENERAL FUND

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase / (Decrease) Adopted	% Increase/- Decrease	2023 Adopted	\$ Increase / (Decrease)	% Increase/- Decrease
Community Services	1,060,036	1,361,831	1,359,642	(2,189)	-0.2%	1,453,072	91,241	6.7%
Parks and Recreation	3,399,376	4,086,236	4,132,343	46,107	1.1%	4,266,403	180,167	4.4%
Library Services	843,347	905,449	926,733	21,284	2.4%	1,092,763	187,314	20.7%
<b>Community Svcs. Total</b>	<b>\$5,302,759</b>	<b>\$6,353,516</b>	<b>\$6,418,718</b>	<b>\$65,202</b>	<b>1.0%</b>	<b>\$6,812,238</b>	<b>\$458,722</b>	<b>7.2%</b>
<b>Total Expenditures</b>	<b>\$40,559,152</b>	<b>\$43,789,728</b>	<b>\$39,164,738</b>	<b>(\$4,624,990)</b>	<b>-10.6%</b>	<b>\$48,266,972</b>	<b>\$4,477,244</b>	<b>10.2%</b>
<b>Net Revenues</b>	<b>\$11,094,578</b>	<b>\$5,774,181</b>	<b>\$15,408,717</b>	<b>\$9,634,536</b>		<b>\$5,687,122</b>	<b>(\$87,059)</b>	
Lease Proceeds	\$0	\$0	\$0	\$0		\$0		
Transfers In	2,109,442	2,174,423	2,394,949	220,526		2,451,240		
Transfers Out	(\$11,050,000)	(\$7,600,000)	(\$24,138,170)	(16,538,170)		(\$5,750,000)		
<b>Total Other Sources (Uses)</b>	<b>(\$8,940,558)</b>	<b>(\$5,425,577)</b>	<b>(\$21,743,221)</b>	<b>(\$16,317,644)</b>		<b>(\$3,298,760)</b>		
Beginning Fund Balance	\$14,049,369	\$16,203,389	\$16,203,389			\$9,868,885		
Residual Equity Transfer		\$0	\$0			\$0		
<b>Ending Fund Balance</b>	<b>\$16,203,389</b>	<b>\$16,551,993</b>	<b>\$9,868,885</b>			<b>\$12,257,247</b>		
Fund balance percentage	39.95%	37.80%	25.20%			25.39%		



# GENERAL FUND EXPENDITURES

## GENERAL FUND SUMMARY

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>City Secretary/Mayor/Council</b>						
Personnel	409,007	428,534	442,766	475,423	46,889	10.9%
Operations	132,034	150,617	150,617	150,617	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>541,041</b>	<b>579,151</b>	<b>593,383</b>	<b>626,040</b>	<b>46,889</b>	<b>8.1%</b>
<b>Human Resources</b>						
Personnel	624,847	671,946	687,084	768,643	96,697	14.4%
Operations	195,233	226,681	225,731	237,043	10,362	4.6%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>820,080</b>	<b>898,627</b>	<b>912,815</b>	<b>1,005,686</b>	<b>107,059</b>	<b>11.9%</b>
<b>City Manager's Office</b>						
Personnel	871,126	994,011	1,038,120	1,057,903	63,892	6.4%
Operations	41,071	45,403	43,257	48,333	2,930	6.5%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>912,197</b>	<b>1,039,414</b>	<b>1,081,377</b>	<b>1,106,236</b>	<b>66,822</b>	<b>6.4%</b>
<b>Support Services</b>						
Personnel	728,823	784,032	628,339	753,665	(30,367)	-3.9%
Operations	1,320,920	1,260,059	1,261,259	1,375,241	115,182	9.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>2,049,743</b>	<b>2,044,091</b>	<b>1,889,598</b>	<b>2,128,906</b>	<b>84,815</b>	<b>4.1%</b>
<b>Communications</b>						
Personnel	386,697	431,806	434,419	547,723	115,917	26.8%
Operations	80,336	124,251	109,297	132,502	8,251	6.6%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>467,033</b>	<b>556,057</b>	<b>543,716</b>	<b>680,225</b>	<b>124,168</b>	<b>22.3%</b>

# GENERAL FUND EXPENDITURES

## GENERAL FUND SUMMARY

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Information Technology</b>						
Personnel	990,367	1,112,928	1,051,271	1,203,864	90,936	8.2%
Operations	1,830,634	2,065,352	2,065,102	2,175,553	110,201	5.3%
Capital Outlay	24,580	0	0	0	0	0.0%
<b>Total</b>	<b>2,845,581</b>	<b>3,178,280</b>	<b>3,116,373</b>	<b>3,379,417</b>	<b>201,137</b>	<b>6.3%</b>
<b>Finance</b>						
Personnel	1,096,914	1,138,239	1,245,559	1,551,172	412,933	36.3%
Operations	405,162	439,915	439,665	457,788	17,873	4.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,502,076</b>	<b>1,578,154</b>	<b>1,685,224</b>	<b>2,008,960</b>	<b>430,806</b>	<b>27.3%</b>
<b>Municipal Court</b>						
Personnel	652,854	694,130	696,169	746,537	52,407	7.6%
Operations	82,353	103,090	103,090	109,210	6,120	5.9%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>735,207</b>	<b>797,220</b>	<b>799,259</b>	<b>855,747</b>	<b>58,527</b>	<b>7.3%</b>
<b>Teen Court</b>						
Personnel	136,803	154,595	162,199	149,155	(5,440)	-3.5%
Operations	8,678	14,731	14,731	14,731	0	0.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>145,481</b>	<b>169,326</b>	<b>176,930</b>	<b>163,886</b>	<b>(5,440)</b>	<b>-3.2%</b>
<b>Fire Services</b>						
Personnel	9,362,108	9,128,150	6,656,212	10,218,671	1,090,521	11.9%
Operations	678,731	773,084	859,040	836,233	63,149	8.2%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>10,040,839</b>	<b>9,901,234</b>	<b>7,515,252</b>	<b>11,054,904</b>	<b>1,153,670</b>	<b>11.7%</b>

# GENERAL FUND EXPENDITURES

## GENERAL FUND SUMMARY

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Police Services</b>						
Personnel	6,240,800	6,898,437	4,409,916	7,636,010	737,573	10.7%
Operations	756,028	723,431	789,911	977,342	253,911	35.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>6,996,828</b>	<b>7,621,868</b>	<b>5,199,827</b>	<b>8,613,352</b>	<b>991,484</b>	<b>13.0%</b>
<b>Public Safety Support</b>						
Personnel	0	0	0	0	0	0.0%
Operations	1,492,907	1,529,464	1,602,114	1,607,350	77,886	5.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,492,907</b>	<b>1,529,464</b>	<b>1,602,114</b>	<b>1,607,350</b>	<b>77,886</b>	<b>5.1%</b>
<b>Building Inspection</b>						
Personnel	1,066,286	1,049,865	1,050,627	1,117,040	67,175	6.4%
Operations	52,166	120,741	121,415	127,840	7,099	5.9%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,118,452</b>	<b>1,170,606</b>	<b>1,172,042</b>	<b>1,244,880</b>	<b>74,274</b>	<b>6.3%</b>
<b>Streets/Drainage</b>						
Personnel	534,525	617,188	577,664	757,357	140,169	22.7%
Operations	475,109	511,405	560,180	547,977	36,572	7.2%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,009,634</b>	<b>1,128,593</b>	<b>1,137,844</b>	<b>1,305,334</b>	<b>176,741</b>	<b>15.7%</b>
<b>Facility Maintenance</b>						
Personnel	489,465	517,811	520,015	554,295	36,484	7.0%
Operations	1,160,263	1,251,411	1,224,638	1,229,960	(21,451)	-1.7%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,649,728</b>	<b>1,769,222</b>	<b>1,744,653</b>	<b>1,784,255</b>	<b>15,033</b>	<b>0.8%</b>

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
<b>Public Works Administration</b>						
Personnel	1,083,062	1,418,681	1,396,917	1,545,387	126,706	8.9%
Operations	600,434	622,419	644,655	666,172	43,753	7.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,683,496</b>	<b>2,041,100</b>	<b>2,041,572</b>	<b>2,211,559</b>	<b>170,459</b>	<b>8.4%</b>
<b>Planning</b>						
Personnel	1,042,418	1,120,040	1,169,498	1,234,369	114,329	10.2%
Operations	42,233	55,770	53,850	55,880	110	0.2%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,084,651</b>	<b>1,175,810</b>	<b>1,223,348</b>	<b>1,290,249</b>	<b>114,439</b>	<b>9.7%</b>
<b>Economic Development</b>						
Personnel	120,728	190,068	242,766	287,656	97,588	51.3%
Operations	40,691	67,927	67,927	100,092	32,165	47.4%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>161,419</b>	<b>257,995</b>	<b>310,693</b>	<b>387,748</b>	<b>129,753</b>	<b>50.3%</b>
<b>Community Services</b>						
Personnel	801,494	995,512	986,477	999,947	4,435	0.4%
Operations	258,542	366,319	373,165	453,125	86,806	23.7%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>1,060,036</b>	<b>1,361,831</b>	<b>1,359,642</b>	<b>1,453,072</b>	<b>91,241</b>	<b>6.7%</b>
<b>Parks and Recreation</b>						
Personnel	2,147,302	2,504,766	2,534,023	2,610,312	105,546	4.2%
Operations	1,252,074	1,581,470	1,598,320	1,656,091	74,621	4.7%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>3,399,376</b>	<b>4,086,236</b>	<b>4,132,343</b>	<b>4,266,403</b>	<b>180,167</b>	<b>4.4%</b>

# GENERAL FUND EXPENDITURES

## GENERAL FUND SUMMARY

### GENERAL FUND SUMMARY - EXPENDITURES BY DIVISION / CATEGORY

GENERAL FUND	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2023 Adopted Budget	\$ Increase / (Decrease) Adopted	% Increase / -Decrease Adopted
Library Services						
Personnel	629,338	665,649	686,933	816,799	151,150	22.7%
Operations	214,009	239,800	239,800	275,964	36,164	15.1%
Capital Outlay	0	0	0	0	0	0.0%
<b>Total</b>	<b>843,347</b>	<b>905,449</b>	<b>926,733</b>	<b>1,092,763</b>	<b>187,314</b>	<b>20.7%</b>
<b>TOTAL GENERAL FUND</b>	<b>40,559,152</b>	<b>43,789,728</b>	<b>39,164,738</b>	<b>48,266,972</b>	<b>4,477,244</b>	<b>10.2%</b>



# STRATEGIC INITIATIVE FUND

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023

The Strategic Initiative Fund (SIF) was created in FY 2006 for the purpose of taking General Fund balance reserves in excess of the City identified optimal fund balance level and using them for one-time expenditures for high-impact projects such as infrastructure maintenance, community enhancement, technology and capital acquisition.

The City of Southlake is recognized for its strong financial management as evidenced by the assignment of 'AAA' ratings by both Standard and Poor's and Fitch Rating Services and a Aaa from Moody's. Three 'AAA' ratings put the City into a small and elite group of municipalities that enjoy the highest possible credit ratings assigned from all rating agencies.

In the most recent credit report issued, S&P noted "Very strong management with strong financial policies and practices," stating "When drafting the budget, management uses historical trends and statistical information to forecast revenue and expenditures, and works closely with department heads during the budget process to identify departmental needs. Officials monitor the budget monthly and adjustments are typically made at midyear, although management has the flexibility to make amendments throughout the fiscal year. The city has a comprehensive formal long-term financial plan and a formal long-term capital improvement plan (CIP), with identified funding sources. It also has a written, in-depth, and conservative investment policy, and gives monthly updates regarding holdings and earnings to the governing body. It also has a formal debt management policy that it has historically adhered to, identifying targets for refunding parameters and the types of debt that are acceptable for issuance. Finally, the city has a formal reserve policy that targets reserves of at least 25% of operating expenditures for emergencies, which it has historically maintained above this target."

The Fitch Rating report notes, "Robust planning and prudent cost management support maintenance of a strong financial position... Fitch expects Southlake to demonstrate exceptionally strong financial resilience during an economic downturn, consistent with past performance. The 'aaa' resilience assessment is informed by the city's revenue raising capabilities, solid expenditure flexibility and ample financial cushion."

The Moody's report details why the City's credit rating was upgraded to Aaa, and states " The upgrade to the Aaa Issuer Rating reflects...a steady history of robust reserves supported by multiple years of strong operating performance. The Aaa rating incorporates the city's modest debt and pension burden that will remain affordable supported by a stable local economy, and prudent financial practices. One of the innovative tools that the City uses to help manage our strong financial performance is the Strategic Initiative Fund, also referred to as the SIF.

### **SIF HISTORY**

The SIF concept was first used with the FY 2006 budget. The concept was simple: the City would strive to maintain its optimal General Fund undesignated fund balance of 25% of operating expenses, and sweep any excess funds that had accumulated in the fund balance over time into the SIF to be used for one-time, high impact projects.

The following sections describe Southlake's budgeting goals, helping to provide context for the development and use of the SIF.

Structural Balance. Good budgeting practices require a city to achieve structural balance; that is, to have enough annual revenue to cover planned expenses for any given year. Balancing a city's operating budget by dipping into reserves is considered a poor budgeting practice for a city, in the same way that borrowing money from a personal retirement account to pay for monthly household expenses would be considered unwise. Using reserves to balance the annual budget can mean that the revenue base is not strong enough to support current service levels and could result in an unsustainable budget over time.

The City of Southlake is committed to maintaining a budget with structural balance, not only with its current year budget, but also for future years. Staff uses multi-year budgeting to determine if revenues are strong enough to support the services of the City for future years.

**Fund Balance.** City policy originally adopted in August 1993 and amended in 2011 sets a fund balance range of 15-25% of operating expenses for the General Fund. Fifteen percent is considered the minimum fund balance to achieve. The policy defines 25% as the optimal reserve level for the General Fund. Council and staff are committed to having a structurally balanced budget while maintaining the optimum fund balance of 25%.

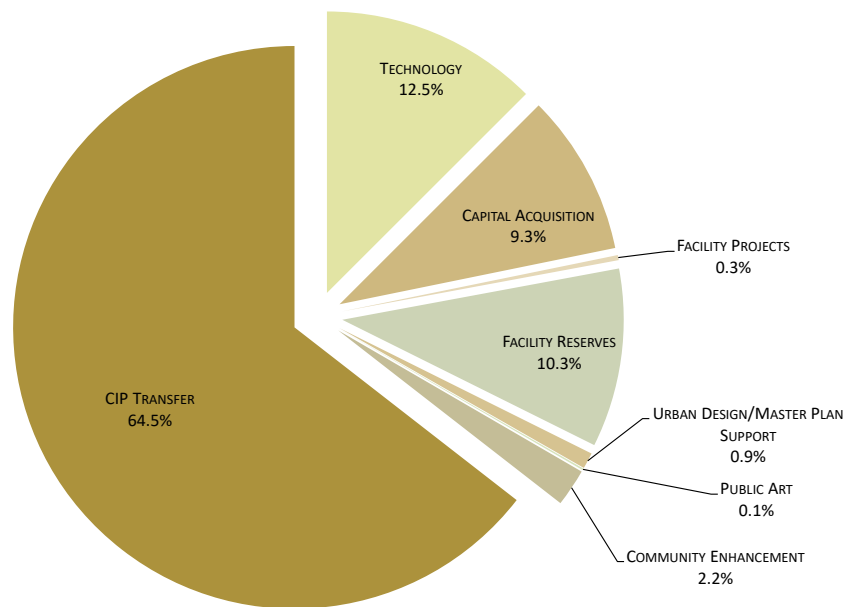
**Budget Performance.** In any given year, the City’s revenue can perform better than expected. This is especially true when revenue estimates are conservative. Likewise, City departments sometimes do not spend their entire budget allocation. Adjustments are made throughout the year, but when year-end numbers show excess revenues and unspent appropriation, this operating surplus “rolls” into the fund balance for the subsequent fiscal year.

Assuming that the fund balance is maintained at its optimal level, this creates options for the use of the excess reserve funds above the optimum level.

One option is to put these funds to work as one-time revenue to fund needed projects that are non-recurring expenses. In this way, the City uses the one-time funding for one-time costs, and can avoid borrowing money for these projects. This is the basic idea of the Strategic Initiative Fund.

Another option the City Council has exercised has been the granting of a homestead exemption. The City implemented a one-time general homestead exemption in FY 2009 and again in FY 2013 to complement the ongoing over-65 exemption (\$75,000), disabled exemption (\$75,000), and the over-65 tax freeze. This reduced the taxes levied against Southlake taxpayers for tax years 2008 and 2012, years that the City could afford the reduced revenue, and the City applied the exemption to its revenue projections for the budget year. For FY 2014, a 3% exemption was adopted on a permanent basis, and for FY 2015, a 10% exemption was adopted. For FY 2016, a 12% exemption was included, for FY 2017, the exemption was increased to 16%, and in FY 2018, City Council approved increasing the exemption to 20% which is the maximum allowed by State law. For FY 2019, City Council approved the 20% homestead exemption and reduced the tax rate by \$0.015. For FY 2020, City Council approved the 20% homestead exemption and reduced the tax rate by \$0.037, bringing the adopted tax rate below the no new revenue tax rate. For FY 2021, City Council approved the 20% homestead exemption and reduce the tax debt rate by \$0.005, continuing to keep the adopted tax rate below the no new revenue tax rate. For FY 2022, City Council continued the 20% homestead exemption and reduced the tax operating rate by \$0.005 and the tax debt rate by \$0.01, continuing to keep the adopted tax rate below the no new revenue tax rate. For FY 2023, we are proposing to continue the 20% homestead exemption and reduce the tax operating rate by \$0.03, continuing to keep the proposed tax rate below the no new revenue tax rate.

**Capital Improvement Program (CIP).** In 2006, the City had identified over \$22 million in General Fund capital projects that needed to be addressed, but were unfunded for the five-year planning period. Given that the City’s annual General Fund bond program was \$3 million, it was difficult to see how the City would be able address the critical infrastructure projects in a timely manner. The SIF presented a way for the City to infuse cash into its CIP. For FY 2006, almost \$750,000 was transferred from the SIF to the CIP, allowing the City to address more projects than initially thought possible.



**STRATEGIC INITIATIVE FUND EXPENDITURES BY TYPE, FY 2006 - 2023**



Since that time, the City has been able to increase its cash funding for the CIP, lessening the debt the City has to take on to make appropriate investments into needed street, sidewalk, drainage, facility, and other improvements. About sixty-five percent of the SIF allocations since 2006 have been used as cash funding for CIP projects, which ultimately means the City avoids borrowing costs for addressing those projects.

The City has also used the SIF to purchase expensive, but necessary equipment, such as fire apparatus and ambulances, make improvements to City facilities such as the Senior Activity Center, improve the City's technology infrastructure, and establish a much needed facility maintenance reserve fund.

The chart on the previous page details SIF projects funded since 2006.

Like many other municipalities, the City was impacted by the recent economic recession and had to make decisions during those years to freeze pay, leave certain positions unfilled, and defer the purchase of needed equipment in order to achieve structural balance with its budget. But the impact of the recession was minimized by the SIF. The SIF has been an important tool for the City of Southlake to use to weather economic events like the recession by allowing the City to move forward with capital projects without compromising the City's fund balance, raising taxes, or increasing the City's debt load.

The City's budget is sustainable and healthy, and able to withstand the effects of unforeseeable economic impacts. This is due, in part, to the City's use of innovative financial practices, such as the SIF.

### **RATING AGENCY ASSESSMENT AND PERSPECTIVES**

Bond rating agencies review financial information to inform investors of key metrics associated with debt issuances. Ratings are assigned based on the investment risk. Three rating agencies have reviewed the City's financials, including its debt profile and economic prospects, management decision-making, and governance. All three have assigned their highest credit rating to the City of Southlake's property-tax-supported debt. Recent reports from the City's rating agencies complimented the City's financial management.

S&P's rating report notes:

*"The rating reflects our view of the city's:*

- *Very robust and strong economy, with access to the Dallas-Fort Worth MSA;*
- *Very strong management, with strong financial policies and practices under our Financial Management Assessment (FMA) methodology and a strong institutional framework score;*
- *Historical trend of operating surpluses in the general fund and maintenance of reserves over 65% during the past three fiscals; and*
- *Manageable debt profile, despite the potential for additional debt plans"*

Fitch reported:

*"Fitch expects the city's pace of spending to remain generally in line with revenue growth. Fitch does not anticipate pressure on service levels given anticipated modest population growth.*

*The city of Southlake exercises full control over work force spending providing a sound level of expenditure flexibility. Fiscal 2018 carrying costs were moderately elevated at about 20% and reflect a front-loaded principal payment schedule.*

*Robust planning and prudent cost management support maintenance of a strong financial position, evidenced by high reserves in excess of policy targets."*

Moody's reported:

*"The Aaa rating incorporates the city's modest debt and pension burden that will remain affordable supported by a stable local economy, and prudent financial practices."*

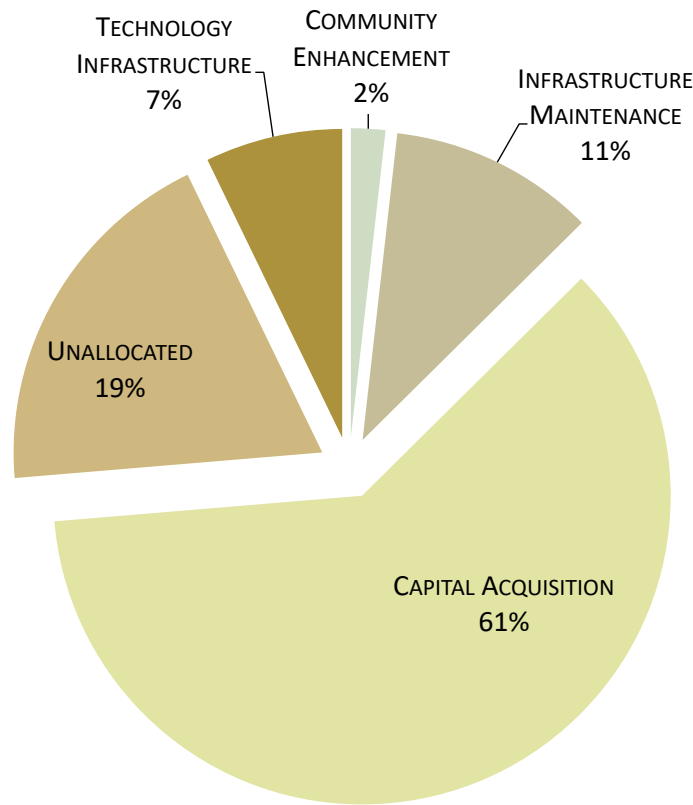
**CURRENT CONSIDERATIONS**

The use of the SIF as a budget technique for future years depends on several factors:

- The City’s ability to meet its operational expenses with a structurally balanced budget for the current budget year and in a multi-year context;
- The City’s ability to maintain a fund balance within policy parameters;
- The City’s capital needs and its ability to fund those in a timely manner to ensure infrastructure needs are addressed appropriately; and,
- Tax rate management.

**SUMMARY**

The SIF is an innovative budgeting technique that provides funding for one-time, high impact projects. Since the City began using the concept in 2006, more than 64.5% of the funds have been directed to the CIP for cash funding of infrastructure needs. The fund has also been used for equipment purchases and to build a facility maintenance reserve fund, among other things.



**STRATEGIC INITIATIVE FUND EXPENDITURES BY TYPE, FY 2023**

# STRATEGIC INITIATIVE FUND

*The City of Southlake's Fund Balance Policy states, "The City of Southlake's goal shall be to maintain a fund balance in the General Fund equal to a minimum of 15% of General Fund budgeted operating expenditures, with the optimum goal of 25%." Since 2006, any dollars beyond the optimal goal of 25% have been transferred to the Strategic Initiative Fund with uses limited to one-time, non-recurring expenses.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Interest	3,803	9,500	2,000	(7,500)	-78.9%	2,000	(7,500)	-78.9%
<b>Total Revenues</b>	<b>\$3,803</b>	<b>\$9,500</b>	<b>\$2,000</b>	<b>(\$7,500)</b>	<b>0.0%</b>	<b>\$2,000</b>	<b>(\$7,500)</b>	<b>-78.9%</b>
<b>EXPENDITURES</b>								
Infrastructure Maintenance	\$0	\$0	\$0	\$0	0.0%	\$0	0	0.0%
Community Enhancement	92,766	200,000	200,000	0	0.0%	250,000	50,000	25.0%
Technology Infrastructure	0	0	0	0	0.0%	0	0	0.0%
Capital Acquisition	0	443,462	68,462	(375,000)	-84.6%	1,218,688	775,226	174.8%
<b>Total Expenditures</b>	<b>\$92,766</b>	<b>\$643,462</b>	<b>\$268,462</b>	<b>(\$375,000)</b>	<b>-58.3%</b>	<b>\$1,468,688</b>	<b>\$825,226</b>	<b>128.2%</b>
<b>Net Revenues</b>	<b>(\$88,963)</b>	<b>(\$633,962)</b>	<b>(\$266,462)</b>	<b>\$367,500</b>		<b>(\$1,466,688)</b>	<b>(\$832,726)</b>	
Transfer from other funds	\$8,750,000	\$5,800,000	\$21,338,170			\$2,500,000		
Transfer to other funds	(5,625,000)	(8,000,000)	(16,038,170)			(11,000,000)		
<b>Total Other Sources/(Uses)</b>	<b>\$3,125,000</b>	<b>(\$2,200,000)</b>	<b>\$5,300,000</b>			<b>(\$8,500,000)</b>		
Beginning Fund Balance	\$4,559,073	\$7,595,110	\$7,595,110			\$12,628,648		
<b>Ending Fund Balance</b>	<b>\$7,595,110</b>	<b>\$4,761,148</b>	<b>\$12,628,648</b>			<b>\$2,661,960</b>		

## FY 2023 HIGHLIGHTS:

**Infrastructure Maintenance Funding:** We are proposing that \$1,500,000 be transferred from the SIF to the Facility Maintenance Fund. The purpose of this fund is to build capacity for future maintenance projects as we will have many needs to address as our facilities age.

**Community Enhancement Funding:** This category of funding is set aside as a way to provide pay-as-you-go funding for initiatives which will enhance the quality of life or aesthetics of Southlake. For FY 2023 community enhancement projects include: \$150,000 for 2035 Master Plan updates and \$100,000 for an engineering record archive program.

**Capital Acquisition Funding:** We are proposing to transfer \$8,500,000 from the SIF to the Capital Improvements Program for the purpose of building infrastructure. This cash funding will reduce the amount of bonds the City will need to issue for General Fund CIP projects in FY 2023. Additionally, this budget includes: new fire department radios for \$750,386, a tanker truck for \$375,000, 75,000 for an automated flagger assistance device (AFAD), and a UniMac extractor for \$18,302 to clean firefighting gear after structure fires.

**Technology:** We are proposing to transfer \$1,000,000 from the SIF to the IT Infrastructure & Security Fund to cover certain technology expenses.



# FACILITY MAINTENANCE FUND

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023



# FACILITY MAINTENANCE FUND

The purpose of this fund is to build capacity for future maintenance projects as we will have many needs to address as our facilities age. The Strategic Initiative Fund (SIF) has provided seed money for this fund, an important element of our budget given the size and complexity of the City’s facility infrastructure. For FY 2023 we will continue our practice of transferring SIF money into this fund, but we are also budgeting expenses in the operating budget for facility projects.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Interest	8,186	23,000	5,000	(18,000)	-78.3%	5,000	(18,000)	-78.3%
<b>Total Revenues</b>	<b>\$8,186</b>	<b>\$23,000</b>	<b>\$5,000</b>	<b>(\$18,000)</b>	<b>0.0%</b>	<b>\$5,000</b>	<b>(\$18,000)</b>	<b>-78.3%</b>
<b>EXPENDITURES</b>								
Operations	\$39,223	\$0	\$0	\$0	0.0%	\$0	(0)	-100.0%
Capital	431,318	308,237	308,237	0	0.0%	345,000	36,763	11.9%
<b>Total Expenditures</b>	<b>\$470,541</b>	<b>\$308,237</b>	<b>\$308,237</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$345,000</b>	<b>\$36,763</b>	<b>11.9%</b>
<b>Net Revenues</b>	<b>(\$462,355)</b>	<b>(\$285,237)</b>	<b>(\$303,237)</b>	<b>(\$18,000)</b>		<b>(\$340,000)</b>	<b>(\$54,763)</b>	
Transfer from other funds	\$1,000,000	\$1,000,000	\$1,000,000			\$1,500,000		
Transfer to other funds	(\$0)	(\$0)	(\$0)			(\$0)		
<b>Total Other Sources/ (Uses)</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>			<b>\$1,500,000</b>		
Beginning Fund Balance	\$8,813,796	\$9,351,441	\$9,351,441			\$10,048,204		
<b>Ending Fund Balance</b>	<b>\$9,351,441</b>	<b>\$10,066,204</b>	<b>\$10,048,204</b>			<b>\$11,208,204</b>		

## FY 2023 HIGHLIGHTS:

We will continue our practice of transferring SIF money into this fund, working to meet the goal of holding a minimum of 10% of the total value of the City’s physical plant in reserve and are proposing a transfer of \$1,500,000 from the SIF.

- Total planned expenditures for this fund for FY 2023 are \$345,000 for Southlake Town Hall elevator modernization (215,000), DPS West Generator (\$90,000), replacement roofs for the two pump stations (\$28,000), and water bottle filling stations for Southlake Town Hall (12,000).
- The projected ending fund balance is \$11,208,204, which provides adequate reserves for the program.





# TECHNOLOGY INFRASTRUCTURE & SECURITY FUND

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023





# TECHNOLOGY INFRASTRUCTURE & SECURITY FUND

The Technology Infrastructure and Security Fund was created in FY 2017 to build capacity for current and future technology needs. Expenditures in this fund are used to maintain, enhance and replace technology infrastructure and enterprise software to ensure the City receives the most reliable and best value with technology investments. In order to keep up with the increasing number and complexity of security threats, this fund also supports technology security projects and programs.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Miscellaneous	666,809	420,000	550,000	130,000	31.0%	550,000	130,000	31.0%
Interest	<u>5,990</u>	<u>16,000</u>	<u>7,500</u>	<u>(8,500)</u>	-53.1%	<u>6,000</u>	<u>(10,000)</u>	-62.5%
<b>Total Revenues</b>	<b>\$672,799</b>	<b>\$436,000</b>	<b>\$557,500</b>	<b>\$121,500</b>	<b>0.0%</b>	<b>\$556,000</b>	<b>\$120,000</b>	<b>27.5%</b>
<b>EXPENDITURES</b>								
Customer Enhancements	0	0	0	0	0.0%	25,000	25,000	249999900.0%
Information Security	0	100,000	100,000	0	0.0%	100,000	0	0.0%
Business Continuity	484,799	925,000	925,000	0	0.0%	1,872,383	947,383	102.4%
Security Equipment and Infrastructure	0	383,250	461,250	78,000	20.4%	470,000	86,750	22.6%
Technology Infrastructure	<u>231,627</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>392,000</u>	392,000	3919999900.0%
<b>Total Expenditures</b>	<b>\$716,426</b>	<b>\$1,408,250</b>	<b>\$1,486,250</b>	<b>\$78,000</b>	<b>5.5%</b>	<b>2,859,383</b>	<b>\$1,426,133</b>	<b>101.3%</b>
<b>Net Revenues</b>	<b><u>(\$43,627)</u></b>	<b><u>(\$972,250)</u></b>	<b><u>(\$928,750)</u></b>	<b><u>\$43,500</u></b>		<b><u>(\$2,303,383)</u></b>	<b><u>(\$1,331,133)</u></b>	
Transfer from other funds	\$1,500,000	\$500,000	\$500,000			\$1,000,000		
Transfer to other funds	-	-	-			-		
<b>Total Other Sources/(Uses)</b>	<b><u>1,500,000</u></b>	<b><u>\$500,000</u></b>	<b><u>\$500,000</u></b>			<b><u>\$1,000,000</u></b>		
Beginning Fund Balance	\$6,044,640	\$7,501,013	\$7,501,013			\$7,072,263		
<b>Ending Fund Balance</b>	<b><u>\$7,501,013</u></b>	<b><u>\$7,028,763</u></b>	<b><u>\$7,072,263</u></b>			<b><u>\$5,768,880</u></b>		

## FY 2023 HIGHLIGHTS:

- The Technology Infrastructure & Security Fund was created in FY 2017 to build capacity for current and future technology needs. Expenditures in this fund are used to maintain, enhance and replace technology infrastructure and enterprise software to ensure the City receives the most reliable and best value with technology investments. In order to keep up with the increasing number and complexity of security threats, this fund also supports technology security projects and programs.
- We are proposing a transfer of \$1,000,000 from the Strategic Initiative Fund to maintain adequate funding.
- Total planned expenditures for this fund are \$2,859,383, which includes items to ensure information security, business continuity and maintain security and equipment infrastructure.
- The ending fund balance is projected at \$5,768,880.



# **ECONOMIC DEVELOPMENT INVESTMENT FUND**

**CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023**



## ECONOMIC DEVELOPMENT INVESTMENT FUND

The Southlake 2035 Economic Development & Tourism Strategic Plan includes the following as recommendation 4.3: "Southlake should establish a fund to use to attract and retain employers, as well as to help retain and expand existing businesses." This fund was created in 2013 for that purpose.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Interest	2,858	10,000	2,500	(7,500)	-75.0%	2,500	(7,500)	-75.0%
<b>Total Revenues</b>	<b>\$2,858</b>	<b>\$10,000</b>	<b>\$2,500</b>	<b>(\$7,500)</b>	<b>0.0%</b>	<b>\$2,500</b>	<b>(\$7,500)</b>	<b>-75.0%</b>
<b>EXPENDITURES</b>								
Operations	\$807,500	\$232,500	\$232,500	\$0	0.0%	\$0	(232,500)	-100.0%
Capital	0	0	0	0	0.0%	0	0	0.0%
<b>Total Expenditures</b>	<b>\$807,500</b>	<b>\$232,500</b>	<b>\$232,500</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>(\$232,500)</b>	<b>-100.0%</b>
<b>Net Revenues</b>	<b><u>(\$804,642)</u></b>	<b><u>(\$222,500)</u></b>	<b><u>(\$230,000)</u></b>	<b><u>(\$7,500)</u></b>		<b><u>\$2,500</u></b>	<b><u>\$225,000</u></b>	
Transfer from other funds	\$150,000	\$150,000	\$150,000			\$150,000		
Transfer to other funds	(\$0)	(\$0)	(\$0)			(\$0)		
<b>Total Other Sources/(Uses)</b>	<b><u>\$150,000</u></b>	<b><u>\$150,000</u></b>	<b><u>\$150,000</u></b>			<b><u>\$150,000</u></b>		
Beginning Fund Balance	\$3,525,279	\$2,870,637	\$2,870,637			\$2,790,637		
<b>Ending Fund Balance</b>	<b><u>\$2,870,637</u></b>	<b><u>\$2,798,137</u></b>	<b><u>\$2,790,637</u></b>			<b><u>\$2,943,137</u></b>		

### FY 2023 HIGHLIGHTS:

- The City’s Southlake 2030 Economic Development and Tourism Master Plan included a recommendation to build an economic development investment fund. We are proposing to continue to implement this recommendation for FY 2023.
- We are proposing to transfer \$150,000 to this fund, as we work to build a balance for future use.
- We are proposing no expenditures from this fund for FY 2023.
- The ending fund balance will be \$2,943,137.



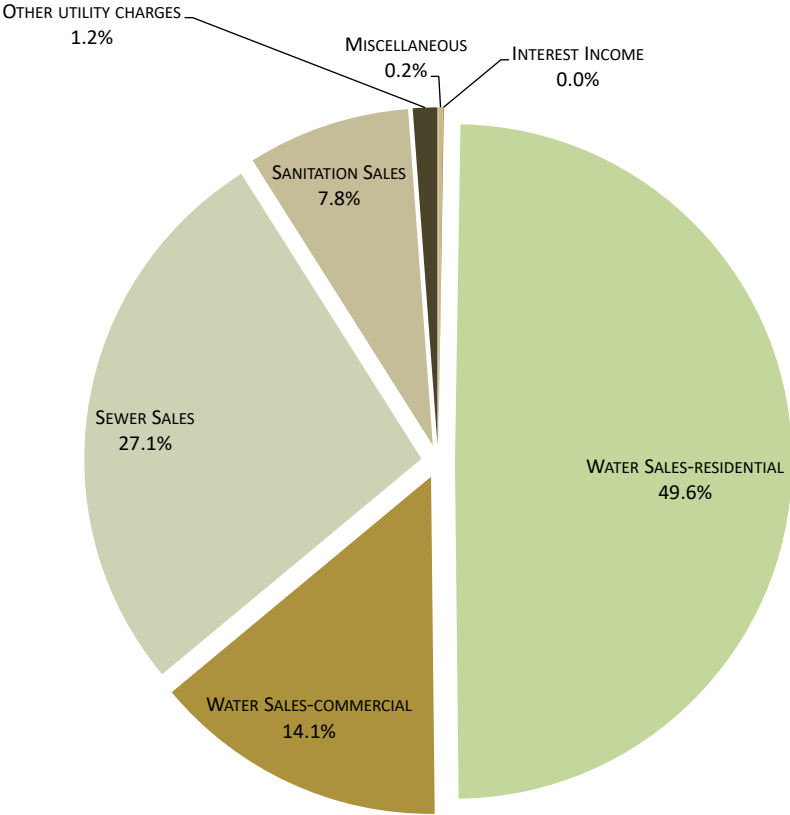


# UTILITY FUND EXPENDITURES

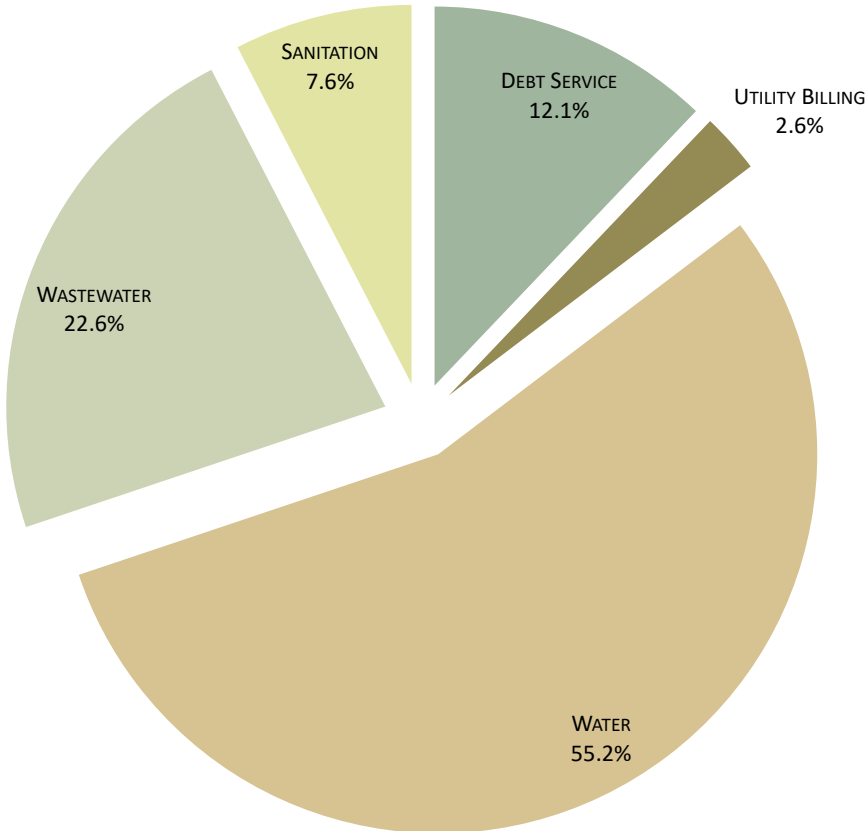
CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023



WHERE THE MONEY COMES FROM (UTILITY FUND)



WHERE THE MONEY GOES (UTILITY FUND)



# UTILITY FUND

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Miscellaneous	\$59,248	\$84,500	\$73,000	(\$11,500)	0.0%	\$74,500	(\$10,000)	0.0%
Interest Income	12,434	47,500	15,000	(32,500)	-68.4%	15,000	(32,500)	-68.4%
Water Sales-residential	15,637,778	16,378,300	17,087,900	709,600	4.3%	16,923,900	545,600	3.3%
Water Sales-commercial	4,508,776	4,804,100	4,874,050	69,950	1.5%	4,827,200	23,100	0.5%
Sewer Sales	8,970,659	8,410,000	9,090,300	680,300	8.1%	9,240,000	830,000	9.9%
Sanitation Sales	2,495,739	2,483,000	2,556,500	73,500	3.0%	2,663,800	180,800	7.3%
Other utility charges	<u>323,851</u>	<u>400,800</u>	<u>324,000</u>	<u>(76,800)</u>	-19.2%	<u>400,800</u>	<u>0</u>	0.0%
<b>Total Revenues</b>	<b>\$32,008,485</b>	<b>\$32,608,200</b>	<b>\$34,020,750</b>	<b>\$1,412,550</b>	<b>4.3%</b>	<b>\$34,145,200</b>	<b>\$1,537,000</b>	<b>4.7%</b>
<b>EXPENSES</b>								
Debt Service	4,186,761	3,329,147	3,329,147	0	0.0%	3,322,878	(6,269)	-0.2%
Utility Billing	512,340	641,218	658,069	16,851	2.6%	702,298	61,080	9.5%
Water	11,453,195	14,335,272	14,502,261	166,989	1.2%	15,139,616	804,344	5.6%
Wastewater	5,615,256	6,251,541	6,221,485	(30,056)	-0.5%	6,190,399	(61,142)	-1.0%
Sanitation	<u>1,916,443</u>	<u>1,977,600</u>	<u>1,981,000</u>	<u>3,400</u>	0.2%	<u>2,082,000</u>	<u>104,400</u>	5.3%
<b>Total Expenses</b>	<b>\$23,683,995</b>	<b>\$26,534,778</b>	<b>\$26,691,962</b>	<b>\$157,184</b>	<b>0.6%</b>	<b>\$27,437,191</b>	<b>\$902,413</b>	<b>3.4%</b>
<b>Net Revenues</b>	<b><u>\$8,324,490</u></b>	<b><u>\$6,073,422</u></b>	<b><u>\$7,328,788</u></b>	<b><u>\$1,255,366</u></b>		<b><u>\$6,708,009</u></b>	<b><u>\$634,587</u></b>	
Transfers In	\$0	\$0	\$0			\$0		
Transfers Out	<u>(1,284,122)</u>	<u>(9,432,328)</u>	<u>(17,488,830)</u>	<u>8,056,502</u>		<u>(11,120,808)</u>		
<b>Total Other Sources (Uses)</b>	<b><u>(\$1,284,122)</u></b>	<b><u>(\$9,432,328)</u></b>	<b><u>(\$17,488,830)</u></b>			<b><u>(\$11,120,808)</u></b>		
Beginning working capital	\$19,472,901	\$26,513,269	\$26,513,269			\$16,353,227		
<b>Ending fund balance</b>	<b><u>\$26,513,269</u></b>	<b><u>\$23,154,363</u></b>	<b><u>\$16,353,227</u></b>			<b><u>\$11,940,428</u></b>		
No. of days working capital	409	319	224			159		

## FY 2023 HIGHLIGHTS:

- The Utility Fund revenues are projected at \$34,145,200 for an increase of \$1,537,000. This is a 4.7% increase when compared with the FY 2022 Adopted Budget.
- Personnel: The Utility Fund includes resources needed to manage and operate the City’s utility system. This fund will cover its portion of employee pay adjustments and the increases in benefit costs as described in the General Fund portion of the Transmittal Letter.
- Other expenditures: Funding has been requested for equipment and facility improvements including the LTE water meter transponder replacement contract services (\$300,500), a replacement wastewater line condition camera (\$110,000), Lead and Copper Rule Revisions (LCRR) Program (\$100,000), enterprise asset management software (\$136,500), which is half funded by the Technology Infrastructure & Security Fund, and funding for commercial driver license training (\$20,000).
- The FY 2023 Proposed Utility Fund budget provides 159 days of working capital. This exceeds the City’s fund balance policy for the Utility Fund, which states that the “...goal shall be to maintain a fund balance of 60 days of working capital in the Utility Fund...with the optimum goal of 90 days of working capital.”





# VEHICLE REPLACEMENT FUND

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023



# VEHICLE REPLACEMENT FUND

*This fund accounts for the resources needed to manage the purchase of vehicles for the City's fleet. The establishment and funding of the vehicle replacement program was designed to even out expenses for the City's fleet from year to year and provide a logical method for purchasing and retiring vehicles.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Miscellaneous	\$3,988	\$60,000	\$0	(\$60,000)	-100.0%	\$60,000	\$0	0.0%
Interest Income	<u>\$87,574</u>	<u>\$58,000</u>	<u>\$64,000</u>	<u>\$6,000</u>	10.3%	<u>\$58,000</u>	<u>\$0</u>	0.0%
<b>Total Revenues</b>	<b>\$91,562</b>	<b>\$118,000</b>	<b>\$64,000</b>	<b>(\$54,000)</b>		<b>\$118,000</b>	<b>\$0</b>	
<b>EXPENDITURES</b>								
Capital	<u>\$1,511,828</u>	<u>\$2,077,000</u>	<u>\$850,000</u>	<u>(1,227,000)</u>	-59.1%	<u>\$4,957,000</u>	<u>2,880,000</u>	138.7%
<b>Total Expenditures</b>	<b>\$1,511,828</b>	<b>\$2,077,000</b>	<b>\$850,000</b>	<b>(\$1,227,000)</b>	-59.1%	<b>\$4,957,000</b>	<b>\$2,880,000</b>	138.7%
<b>Net Revenues</b>	<b><u>(\$1,420,266)</u></b>	<b><u>(\$1,959,000)</u></b>	<b><u>(\$786,000)</u></b>	<b><u>\$1,173,000</u></b>		<b><u>(\$4,839,000)</u></b>	<b><u>(\$2,880,000)</u></b>	
Transfers In-General Fund	\$2,000,000	1,500,000	2,500,000	1,000,000		3,000,000	\$1,500,000	
Transfers Out -Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>\$0</u>	
<b>Total Other Sources (Uses)</b>	<b><u>\$2,000,000</u></b>	<b><u>\$1,500,000</u></b>	<b><u>\$2,500,000</u></b>	<b><u>\$0</u></b>		<b><u>\$3,000,000</u></b>	<b><u>\$0</u></b>	
Beginning Fund Balance	\$5,890,029	\$6,469,763	\$6,469,763			\$8,183,763		
<b>Ending Fund Balance</b>	<b><u>\$6,469,763</u></b>	<b><u>\$6,010,763</u></b>	<b><u>\$8,183,763</u></b>			<b><u>\$6,344,763</u></b>		

## FY 2023 HIGHLIGHTS:

- A five-year purchase plan has been developed to detail future capital investment needs related to vehicles and heavy equipment. For FY 2023, we are planning a transfer from the General Fund to the Vehicle Replacement Fund of \$3,000,000.
- Expenditures are estimated at \$4,957,000 to replace aging vehicles coming off-line.
- The projected ending fund balance is \$6,344,763, which provides adequate reserves for the program.
- In the next five years, more than 114 vehicles and heavy machinery at an estimated cost of more than \$11.9 million are planned to be replaced in accordance with the vehicle replacement schedule. The vehicle replacement schedule may vary due to maintenance or exceeding the useful life. Vehicles included in the vehicle replacement plan include: fire trucks, police cars and motorcycles, and other heavy equipment.





# DEBT SERVICE

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023



The City issues general obligation bonds, certificates of obligation, combination tax and revenue certificates of obligation and tax notes to provide for the acquisition and construction of major capital facilities and infrastructure. Certificates of obligation are used to fund construction of city facilities such as buildings, roads and sidewalks. Revenue bonds are used to fund construction of city infrastructure such as water and sewer system improvements as well as park improvements.

We want to help you understand the City’s use of debt by explaining the types of projects that we fund by borrowing money, and what kind of bonds we use. This section will also help you understand the obligations the City currently has, and how we balance the need to implement the City’s master plans with fiscal responsibility.

It is important to note that our debt management strategies receive a rigorous annual review from bond rating agencies tasked with letting potential borrowers know how credit-worthy the city is. Right now the City has three AAA ratings — a strong external endorsement of the City’s financial management.

### TAX SUPPORTED VS. SELF-SUPPORTING DEBT

As you can see in Figure 1 (below), less than half of the City’s debt service for FY 2023 will be funded through bonds tied to the City’s property taxes. For FY 2023, property tax supported debt service is about \$6.7 million. Property tax supported debt is primarily used for the construction of local roads and sidewalks.

So, what does this mean for Southlake property owners? Figure 2 (next page) shows the total tax bill for an average residential property in Southlake, reflecting a annual cost of \$459 for property tax supported debt. For this, the City is able to provide necessary infrastructure.

Going back to Figure 1, the remainder of the City’s debt service (56%) for FY 2023 will be funded by self-supporting debt. These debt payments will be made from special revenue, such as voter-approved sales tax levies. FY 2023 debt service to be paid as self-supporting debt is \$8,546,467. Why is it important to make the distinction between tax-supported and self-supporting debt? Because self-supporting debt has a specific revenue streams, many of

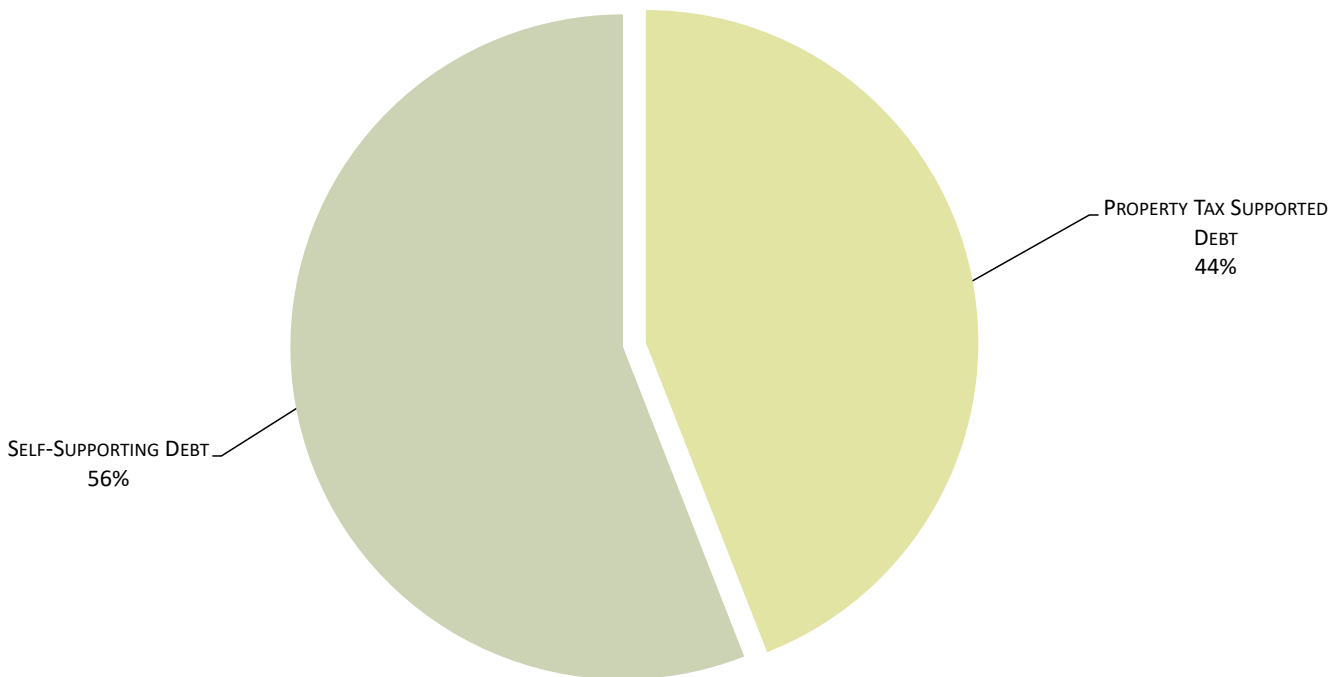


Figure 1: FY 2023 Total Debt Service

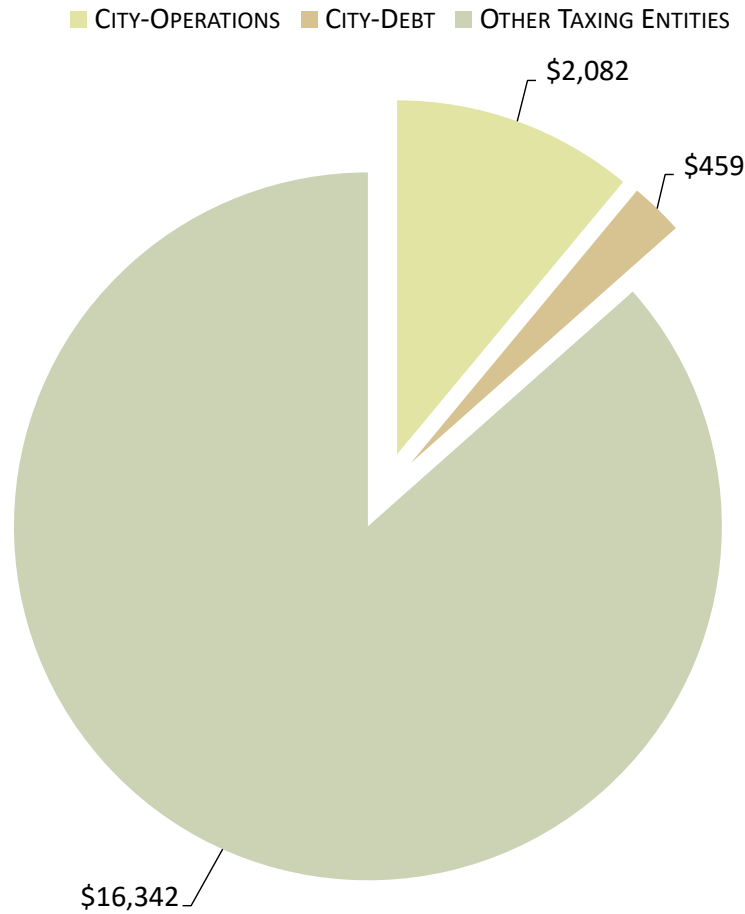


Figure 2: Total Tax Bill for Average Residential Property in Southlake

which are voter approved, for the repayment of the bonds. Also, sales tax-supported debt uses funds collected by shoppers in the City, many of which reside elsewhere.

For example, the construction of The Marq Phase I was funded using cash from the General Fund and Southlake Parks Development Corporation (SPDC). Phase II, known as Champions Club was funded through the voter-approved three-eighths cent sales tax collected by Community Enhancement and Development Corporation (CEDC). Thanks to these sales tax dollars, the corporation funding is used to pay the debt incurred from construction and to supplement the operating expenses for The Marq Southlake not recovered with facility and program fees. Additionally, a portion of the funds are used for economic development initiatives.

Voter-approved special levy sales tax districts also provide a source of funding for park development and crime control initiatives. Projects built implement the Capital Improvements Program and SPDC funds are used almost exclusively for capital, not operations. Town Square developers have estimated that 70% of sales in Town Square are to patrons living outside the city, and these imported taxpayers, if you will, are helping to construct Southlake’s infrastructure development.

**DEBT MANAGEMENT**

The City takes its debt obligation very seriously. Several years ago, the City Council working with City staff set goals to reduce the debt as a percentage of assessed valuation over the total long term. As you can see in Figure 3 (below), we have reduced the percentage from 3.01% in 2003 to 0.24% in 2023, during a time of growth for the city. The line that you see on this chart is a graphic illustration of one of the reasons why three bond agencies have rated Southlake AAA. It should be noted that although the total debt issued has fluctuated based on the timing of important projects, the City has generally reduced its property tax supported obligations since 2003.

The City of Southlake is fortunate to have been rated as a AAA credit by Fitch Ratings, Moody's, and Standard & Poor's. This is the highest possible rating given to a credit. Not only does it reinforce that the City has strong financial management tools, it also allows for favorable borrowing conditions when the time is right.

The City has been able to effectively manage its debt during a period of growth using cash to partially offset borrowing needs. Additionally, managing debt amortization has been a tool used to reduce borrowing costs.

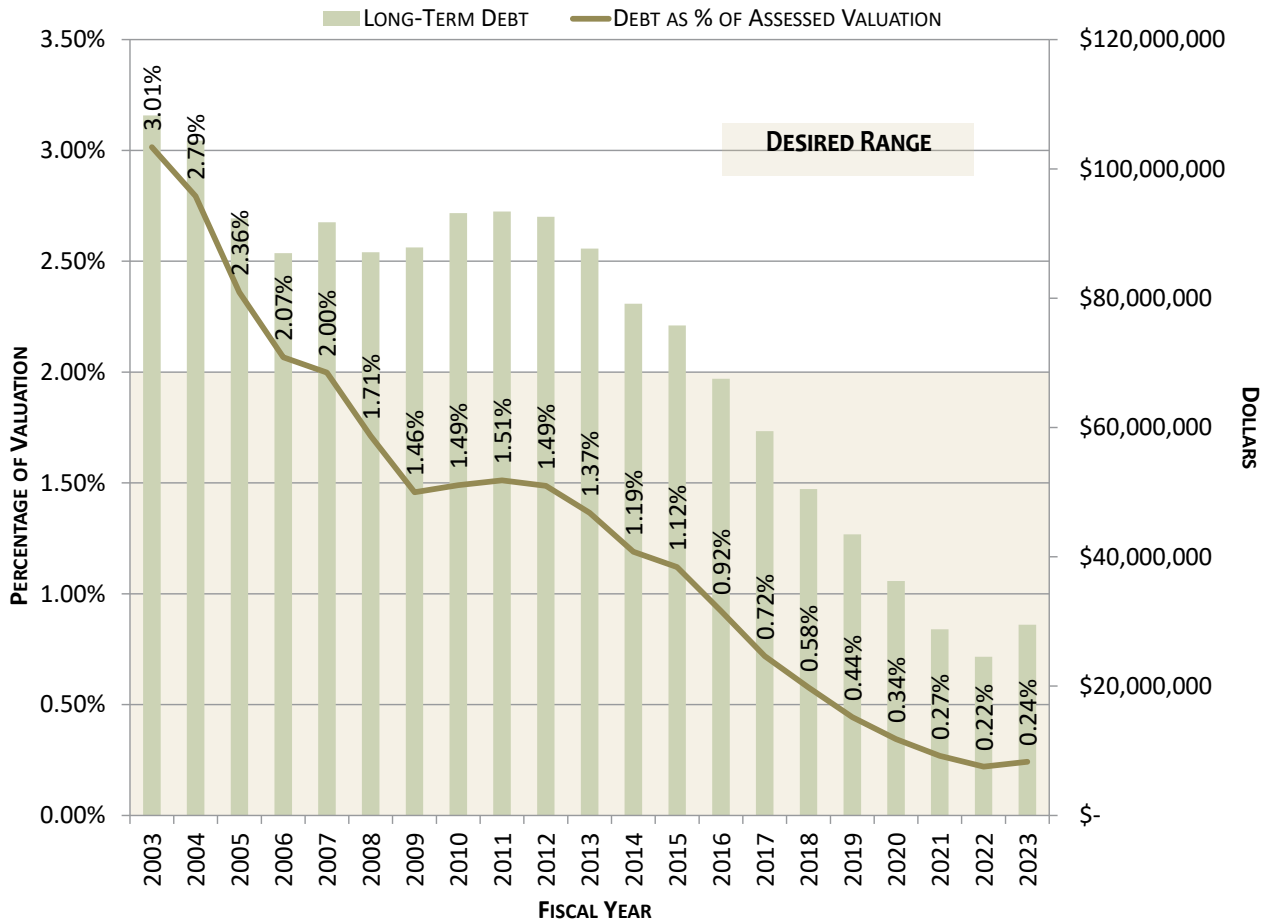


Figure 3: Long-term Debt as a Percentage of Assessed Valuation

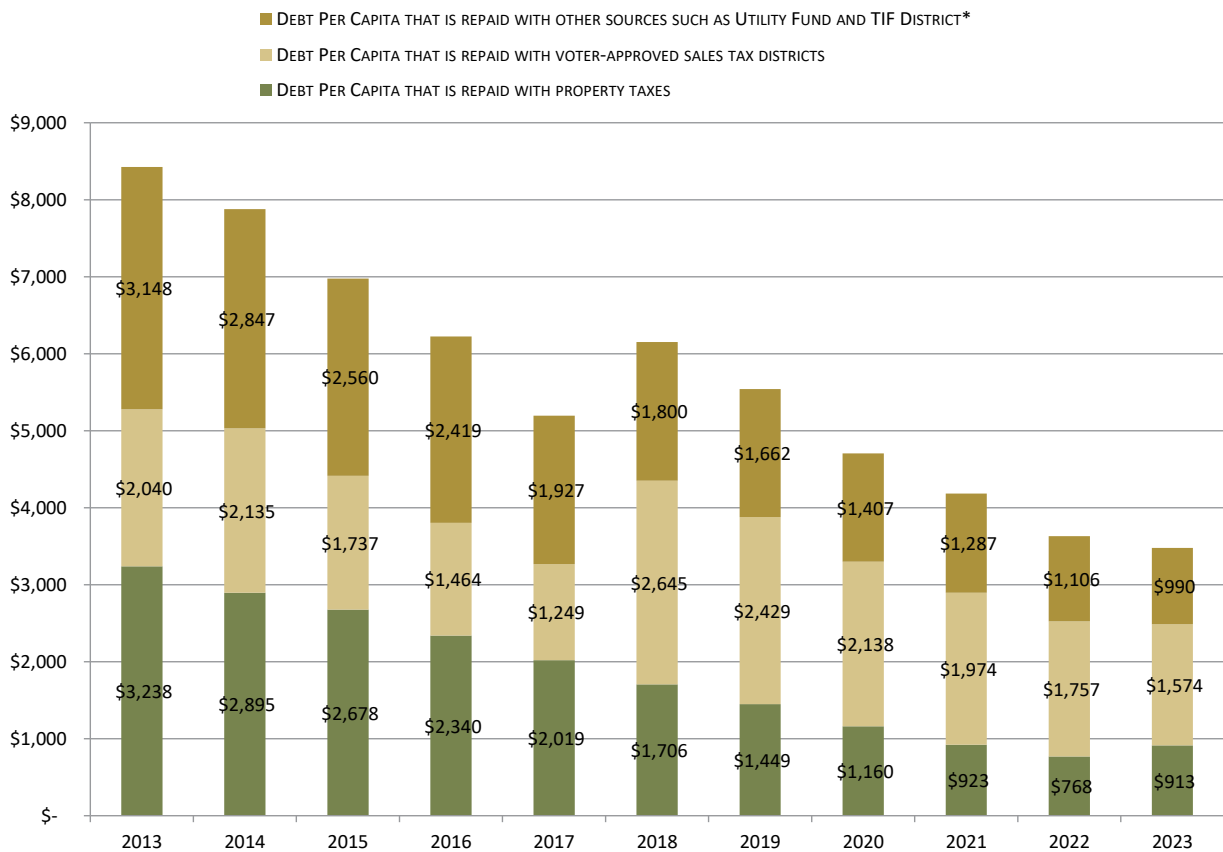
### THE RELATIONSHIP BETWEEN PROPERTY TAXPAYERS AND DEBT REPAYMENT

At 36 cents for every one hundred dollars of valuation, the City of Southlake’s property tax rate supports basic city services such as public safety, street maintenance, library and community services. It also helps pay off the debt that’s been incurred for city infrastructure such as new roadway construction and expansion.

Figure 4 (below) illustrates how the City has worked toward the goals of reducing debt. The green portions show that since 2013, the City has reduced the amount of property taxes which are dedicated to debt repayment while still providing desired services. Taxpayers, specifically homeowners, should be aware of the conscious effort to relieve the amount of property tax monies that are going towards debt. This effort represents one of the City’s most important budget commitments.

Since 1994, the City has put voter-authorized sales tax dollars to work on the upkeep and construction of Southlake’s beautiful parks system. The sales tax monies help with the initial cash payments that jump-start many of our big projects. In 1998, another portion of sales tax, also voter-authorized, was put to work for the construction of our public safety buildings. All of that debt was retired in 2017. Recently, the City incurred more sales tax supported debt to construct Phase 2 of the Marq, known as Champions Club. However, it is important to note that this debt is being repaid through a 3/8 cent allocation of sales tax, a voter-authorized use that was approved in 2015. The tan colored portion of the bar shows how the two current sales tax district monies (SPDC and CEDC) are paying off the balance of projects like Bicentennial Park and Champions Club.

Finally, the portion in bronze illustrates the debt that is being paid off by the City’s specialized funds and Southlake’s tax incremental reinvestment zone (TIRZ). The TIRZ is located primarily in Southlake Town Square and is based on commercial property taxes. This debt was retired in 2018.



\*ALL DEBT TO ATTRIBUTED TO THE TAX INCREMENTAL REINVESTMENT ZONE (TIRZ) WAS RETIRED IN 2018.

Figure 4: Southlake’s Debt per Capita



STRATEGIES



Cash Funding

**\$81M**

Since 2006, the City has used the Strategic Initiative Fund to pay cash for capital projects. Over \$81.5 million has been allocated for this purpose. This means less borrowing. Additionally, this use of cash funding when combined with aggressive amortization schedules has allowed the City to reduce its total outstanding property tax supported debt by 74% since 2010.



Aggressive Amortization

**100%**

The City uses aggressive amortization schedules. As such, initial debt payments may be higher, but borrowing costs are lower and debt is paid off more quickly. All of the existing property tax supported debt will be paid off in less than 10 years.



**2.43%**

If all taxing entities hold their tax rates steady for FY 2023, 2.43% of the total tax bill for an average residential property will go to support the City's annual debt payments. This is equivalent to \$459 annually or about \$38 per month.

# DEBT

WHAT YOU SHOULD KNOW ABOUT THE CITY'S DEBT MANAGEMENT



Some debt is necessary and appropriate to ensure intergenerational equity. In other words, paying cash for 100% of capital projects would front-load the cost of 20-year assets on today's taxpayer.

**AAA**

Our debt management strategies receive a rigorous annual review from bond rating agencies tasked with letting potential borrowers know how credit-worthy the city is. Right now the City has three AAA ratings — a strong external endorsement of the City's financial management.



Voter-approved special tax levies have been pledged to pay for bonds used to construct facilities identified in the City's parks and trails master plans, as well as public safety facilities.

Three highlights about FY 2023 debt

**1. Continued cash funding of capital projects**

To continue our debt strategy to reduce our long-term debt as a percent of assessed valuation, the City pays for a portion of capital projects in cash. In FY 2023, the City will pay for 70% of the capital budget in cash, for a total of \$30,973,000.

**2. Property tax supported debt per capita reduced**

Through the City's use of cash and aggressive amortization schedules when debt is issued, the City has reduced the property tax supported debt per capita from \$3,506 in 2010 to \$913 in 2023.

**3. Ongoing Southlake 2030/2035 Master Plan implementation**

Through the City's use of cash and aggressive amortization schedules when debt is issued, the City has built capacity for future needs that may require the issuance of new debt to implement the Southlake 2030/2035 Master Plan recommendations. In FY 2023, nearly 90% of the projects in the Capital Improvements Program are linked to a master plan.

## GENERAL OBLIGATION DEBT OVERVIEW

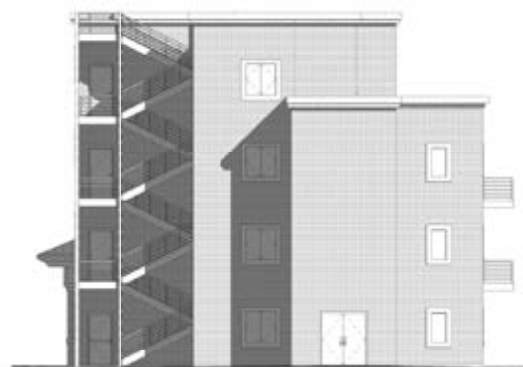
General obligation and certificates of obligation bonds are primarily used to fund the construction of roads, sidewalks and other types of facilities. Some projects currently under construction that are funded through these types of bonds are:

- FM 1938 at West Continental Boulevard Intersection Improvements** - This project includes right of way acquisition, a new traffic signal, a new right turn lane, and other paving improvements to improve the alignment of this intersection based on recommendations of an engineering study of this intersection. Drainage improvements will also be included with this project, specifically the improvement of Critical Drainage Structure #18. These improvements will help alleviate current traffic backups during peak hours on west-bound West Continental Boulevard at FM 1938. In addition, the project will also include landscape and irrigation improvements. This project also includes 1,312 linear feet of new sidewalk installation.
- Public Safety Training Tower** - The FY 2023 Capital Budget includes funding for the architectural and engineering design of a Public Safety Training Tower that is being designed and constructed with the Municipal Service Center, which is funded through other sources. In 2020, the City Council approved the purchase of 12.9 acres located on Brumlow Avenue for this combined project. Both facilities are currently under design, and the four-story Public Safety Training Tower includes various simulation rooms and a classroom to provide local training space. The Police and Fire Departments will use the facility for training and programs, including single and multi-company live-fire training, force decision making, building searches/clearing, SWAT (tactical entry, building search/clearing, chemical munitions, etc.), and the DPS Youth and DPS Leadership academies. The facility would also provide the space for additional uses for other City departments, including Public Works.
- City-wide Pathway Improvements** - Sidewalks in Southlake are guided by a master plan that includes recommendations for sidewalk and trail segments across the City. Using the master plan as a guide, sidewalks ultimately get built one of four ways: 1. As an element of City road or park project, 2. As part of private construction projects; 3. Through neighborhood retrofits; and, 4. Through the citywide pathway program which identifies infill sidewalk construction opportunities based on a prioritized project list that considers available right of way, construction feasibility, proximity to schools and parks and potential connections between neighborhoods and other uses.

The schedule at right shows the City’s outstanding general obligation debt, including principal and interest amounts as well as the bond maturity date.



3 TRAINING TOWER EAST ELEVATION  
SCALE: 1/8" = 1'-0"



4 TRAINING TOWER SOUTH ELEVATION  
SCALE: 1/8" = 1'-0"

SUMMARY OF GENERAL OBLIGATION BONDS  
PRINCIPAL AND INTEREST REQUIREMENTS

**2023 REQUIREMENTS**

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>MATURITY DATE</u>
2012 GO Refunding	815,000	135,675	950,675	February 2026
2013 GO Refunding	2,505,000	242,475	2,747,475	February 2026
2014 GO Refunding	55,000	6,375	61,375	February 2026
2017 GO Refunding	372,832	87,083	459,915	February 2028
2021 Tax Notes	663,000	19,542	682,542	February 2026
2022 Series Certificates of Obligation	<u>1,385,000</u>	<u>443,950</u>	<u>1,828,950</u>	February 2037
<b><i>Net General Obligation Debt Service Requirements</i></b>	5,795,832	935,100	6,730,932	

**TOTAL REQUIREMENTS**

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	
2012 GO Refunding	3,285,000	298,425	3,583,425	February 2026
2013 GO Refunding	9,335,000	537,375	9,872,375	February 2026
2014 GO Refunding	240,000	14,850	254,850	February 2026
2017 GO Refunding	2,476,667	283,679	2,760,346	February 2028
2021 Tax Notes	2,686,000	44,819	2,730,819	February 2026
2022 Series Certificates of Obligation	<u>8,595,000</u>	<u>1,701,125</u>	<u>10,296,125</u>	February 2037
<b><i>Net General Obligation Debt Service Requirements</i></b>	26,617,667	2,880,273	29,497,940	

INTEREST SHOWN IS THE TOTAL OF EACH ANNUAL REQUIREMENT FOR THE REMAINING LIFE OF THE SERIES



## REVENUE BOND OVERVIEW

Revenue bonds are used to fund construction of city infrastructure such as water and sewer system improvements. Debt service on these bonds is covered by utility ratepayers. Some projects currently under construction that are funded through these types of bonds are:

### Water Quality Improvements - Install Residual Control Systems in the City's Ground Storage Reservoirs

The City of Southlake receives its water from the City of Fort Worth's Water Department. Fort Worth treats the water then pumps the water through several large transmission lines that travel several miles before arriving at Southlake's point of entry. The treated water is required by law to maintain a specific disinfectant level due to keep the water safe for public consumption.

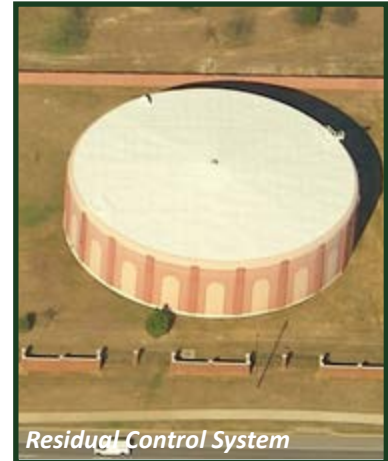
Daily consumption impacts how long the water remains in the transmission lines. Higher consumptions will move the water faster and the disinfectant levels remain fairly constant from treatment to the consumer. Lower consumption results in water traveling through the system much slower. The longer the water remains idle in the system the faster the disinfectant residual will decrease allowing bacteria to grow in the water system. This bacteria, if left uncontrolled, will render the water undrinkable. The City flushes water during times of lower demand, such as during the cooler months, to keep the disinfectant products at optimum levels. The flushing efforts are effective but cost money and waste a precious resource. Maintaining water quality directly impacts resident health and ensures the City maintains its "Superior" water rating by the Texas Commission on Environmental Quality (TCEQ).

The proposed residual control system will give the City of Southlake the ability to add disinfecting chemicals to Southlake's water distribution system. This will help us maintain our water quality by being able to manage and dose disinfectant into the water system to reduce our flushing efforts. This project was the result of consultant's recommendation from the City's water quality evaluation.

### Shady Oaks 12-inch Water and 8-inch Sewer Lines (Phase I)

This project will add a 12-inch water line along Shady Oaks from Highland Street to West Dove Road, and an 8-inch sewer line from Highland Street to Fox Glen. This project will improve water quality, service and fire protection in the region. Additionally, the completed sewer line will convert this area from a sanitary lift station to a gravity sanitary sewer system, eliminating the need for the maintenance and upkeep of the existing lift station.

The schedule at right shows the City's outstanding revenue bond debt, including principal and interest amounts as well as the bond maturity date.



SUMMARY OF REVENUE BONDS  
PRINCIPAL AND INTEREST REQUIREMENTS

2023 REQUIREMENTS

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>MATURITY DATE</u>
2012 Series Certificates of Obligation	140,000	45,674	185,674	February 2032
2012 GO Refunding	30,000	2,250	32,250	February 2026
2013 Series Certificates of Obligation	120,000	45,556	165,556	February 2033
2013 GO Refunding	155,000	7,125	162,125	February 2024
2014 Series Certificates of Obligation	205,000	90,775	295,775	February 2034
2014 GO Refunding	105,000	11,925	116,925	February 2026
2015 Series Certificates of Obligation	155,000	70,553	225,553	February 2035
2017 GO Refunding	397,168	92,767	489,935	February 2028
2017 Series Certificates of Obligation	225,000	152,301	377,301	February 2037
2018 Series Certificates of Obligation	170,000	120,000	290,000	February 2038
2019 GO Refunding	595,000	222,725	817,725	February 2030
2021 GO Refunding	<u>142,000</u>	<u>22,059</u>	<u>164,059</u>	February 2031
<b>Net Revenue Bond Debt Service Requirements</b>	2,439,168	883,710	3,322,878	

TOTAL REQUIREMENTS

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>MATURITY DATE</u>
2012 Series Certificates of Obligation	1,585,000	251,063	1,836,063	February 2032
2012 GO Refunding	60,000	3,000	63,000	February 2026
2013 Series Certificates of Obligation	1,565,000	276,538	1,841,538	February 2033
2013 GO Refunding	315,000	9,525	324,525	February 2024
2014 Series Certificates of Obligation	2,935,000	617,437	3,552,437	February 2034
2014 GO Refunding	450,000	27,750	477,750	February 2026
2015 Series Certificates of Obligation	2,400,000	505,219	2,905,219	February 2035
2017 GO Refunding	2,638,333	302,195	2,940,528	February 2028
2017 Series Certificates of Obligation	4,465,000	1,161,225	5,626,225	February 2037
2018 Series Certificates of Obligation	3,600,000	1,034,138	4,634,138	February 2038
2019 GO Refunding	4,870,000	905,500	5,775,500	February 2030
2021 GO Refunding	<u>1,894,000</u>	<u>111,333</u>	<u>2,005,333</u>	February 2031
<b>Net Revenue Bond Debt Service Requirements</b>	26,777,333	5,204,923	31,982,256	

INTEREST SHOWN IS THE TOTAL OF EACH ANNUAL REQUIREMENT FOR THE REMAINING LIFE OF THE SERIES

# DEBT SERVICE FUND

*This fund accumulates ad valorem tax dollars to pay for the annual portion of tax supported debt outstanding.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Ad Valorem Taxes	\$5,930,642	\$5,395,275	\$5,395,275	\$0	0.0%	\$5,943,869	\$548,594	10.2%
Miscellaneous Income	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
Interest Income	<u>(2,750)</u>	<u>6,300</u>	<u>6,000</u>	<u>(300)</u>	-4.8%	<u>6,300</u>	<u>0</u>	0.0%
<b>Total Revenues</b>	<b>\$5,927,892</b>	<b>\$5,401,575</b>	<b>\$5,401,275</b>	<b>(\$300)</b>	<b>0.0%</b>	<b>\$5,950,169</b>	<b>\$548,594</b>	<b>10.2%</b>
<b>EXPENDITURES</b>								
Principal	\$6,766,201	\$4,675,306	\$4,675,306	\$0	0.0%	\$5,795,832	\$1,120,526	24.0%
Interest	\$853,720	\$651,326	\$651,326	0	0.0%	\$935,100	283,774	43.6%
Admin. Expenses	<u>\$7,605</u>	<u>\$19,500</u>	<u>\$19,500</u>	<u>0</u>	0.0%	<u>\$19,500</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$7,627,526</b>	<b>\$5,346,132</b>	<b>\$5,346,132</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$6,750,432</b>	<b>\$1,404,300</b>	<b>26.3%</b>
<b>Net Revenues</b>	<b><u>(\$1,699,634)</u></b>	<b><u>\$55,443</u></b>	<b><u>\$55,143</u></b>	<b><u>(\$300)</u></b>		<b><u>(\$800,263)</u></b>	<b><u>(\$855,706)</u></b>	
Transfers In	174,609	173,859	173,859	0		402,554		
Transfer Out	<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>		
<b>Total other Sources/(Uses)</b>	<b><u>\$174,609</u></b>	<b><u>\$173,859</u></b>	<b><u>\$173,859</u></b>			<b><u>\$402,554</u></b>		
Beginning Fund Balance	\$4,635,564	\$3,110,539	\$3,110,539			\$3,339,541		
<b>Ending Fund Balance</b>	<b><u>\$3,110,539</u></b>	<b><u>\$3,339,841</u></b>	<b><u>\$3,339,541</u></b>			<b><u>\$2,941,832</u></b>		

## FY 2023 HIGHLIGHTS:

For FY 2023, revenues are estimated at \$5,950,169 with \$5,943,869 coming from ad valorem taxes and \$6,300 from interest income. Transfers into the fund are budgeted at \$402,554 from the Storm Water Utility District to pay the debt service for the bonds issued on the District’s behalf. Total expenditures are \$6,750,432 for annual principal and interest payments, as well as related administrative costs.

The Debt Service Fund will end the current fiscal year with undesignated reserves of \$3,339,541. The fund balance allows us to meet our fund balance policy which states that the City of Southlake “...shall also maintain Reserve Funds for all statutorily required reserve funds to guarantee debt service.”

## SOUTHLAKE PARKS DEVELOPMENT CORPORATION

The Southlake Park Development Corporation (SPDC) was formed when Southlake voters approved the special levy of a half-cent sales tax in the mid-1990s. The half-cent, which generates over \$9 million per year, is dedicated toward the acquisition and development of Southlake's park land. The specific projects are identified in the City's Capital Improvements Program. State law permits these funds to be used for operational costs, as well as capital costs.

Many park projects are funded through SPDC-supported bonds. Most recently, bonds were sold to fund the expansion of Bicentennial Park, which includes the new Tennis Center. The new Tennis Center replaced the existing facility, and opened in April 2018. The new center is 6,100 square feet (approximately 2,000 square feet more than the original building) with approximately 2,000 square feet of patio area and five tennis court shade structures.

An addendum to the Tennis Center project authorized the enclosing of two outdoor tennis courts. The state of the art facility will include features such as high volume fans and HVAC climate control. The two indoor courts are separated by partition netting and provide additional netting around the courts to catch loose tennis balls. The lighting within the facility gives players the option to light the entire space or just their individual court. The high-end facility will support recreational play.

These enhancements are a part of the Southlake 2030 Parks, Recreation and Open Space/ Community Facilities Master Plan, which is divided into in three phases. The newly enclosed facility is part of the Bicentennial Park Phase 3 project, which was completed in 2019.

The schedule at on the next page shows the City's outstanding SPDC bond debt, including principal and interest amounts as well as the bond maturity date.



## SUMMARY OF SOUTHLAKE PARKS AND DEVELOPMENT BONDS PRINCIPAL AND INTEREST REQUIREMENTS

	<u>2023 REQUIREMENTS</u>			<u>MATURITY DATE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	
2012 Certificates of Obligation	295,000	97,007	392,007	February 2031
2014 Sales Tax Revenue Refunding Bonds	1,415,000	159,675	1,574,675	February 2032
2019 General Obligation Refunding Bonds	440,000	172,950	612,950	February 2027
2021 General Obligation Refunding Bonds	<u>184,000</u>	<u>20,751</u>	<u>204,751</u>	February 2031
<b>Net SPDC Debt Service Requirements</b>	2,334,000	450,383	2,784,383	

	<u>TOTAL REQUIREMENTS</u>			<u>MATURITY DATE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	
2012 Certificates of Obligation	3,365,000	534,600	3,899,600	February 2031
2014 Sales Tax Revenue Refunding Bonds	6,030,000	402,450	6,432,450	February 2032
2019 General Obligation Refunding Bonds	3,745,000	699,625	4,444,625	February 2027
2021 General Obligation Refunding Bonds	<u>1,807,000</u>	<u>102,458</u>	<u>1,909,458</u>	February 2031
<b>Net SPDC Debt Service Requirements</b>	14,947,000	1,739,133	16,686,133	

INTEREST SHOWN IS THE TOTAL OF EACH ANNUAL REQUIREMENT FOR THE REMAINING LIFE OF THE SERIES



# SOUTHLAKE PARKS DEVELOPMENT CORPORATION (SPDC)

## DEBT SERVICE FUND

*This fund is used to account for the accumulation of financial resources for payment of long-term principle and interest costs for SPDC-approved park improvements.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Interest Income	\$824	\$1,900	\$900	(\$1,000)	-52.6%	\$1,900	\$0	0.0%
<b>Total Revenues</b>	<b>\$824</b>	<b>\$1,900</b>	<b>\$900</b>	<b>(\$1,000)</b>	<b>-52.6%</b>	<b>\$1,900</b>	<b>\$0</b>	<b>0.0%</b>
<b>EXPENDITURES</b>								
Principal	\$2,165,000	\$2,272,000	\$2,272,000	\$0	0.0%	\$2,334,000	\$62,000	2.7%
Interest	617,229	524,796	524,796	0	0.0%	450,383	(74,413)	-14.2%
Admin. Expenses	4,723	6,000	6,000	0	0.0%	6,000	0	0.0%
<b>Total Expenditures</b>	<b>\$2,786,952</b>	<b>\$2,802,796</b>	<b>\$2,802,796</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$2,790,383</b>	<b>(\$12,413)</b>	<b>-0.4%</b>
<b>Net Revenues</b>	<b><u>(\$2,786,128)</u></b>	<b><u>(\$2,800,896)</u></b>	<b><u>(\$2,801,896)</u></b>	<b><u>\$0</u></b>		<b><u>(\$2,788,483)</u></b>	<b><u>(\$12,413)</u></b>	
Bond Proceeds	\$0	\$0	\$0			\$0		
Transfers In	\$2,815,224	\$2,796,796	\$2,796,796	0		\$2,784,383		
<b>Total Other Sources (Uses)</b>	<b><u>\$2,815,224</u></b>	<b><u>\$2,796,796</u></b>	<b><u>\$2,796,796</u></b>			<b><u>\$2,784,383</u></b>		
Beginning Fund Balance	\$1,900,333	\$1,929,429	\$1,929,429			\$1,924,329		
<b>Ending Fund Balance</b>	<b><u>\$1,929,429</u></b>	<b><u>\$1,925,329</u></b>	<b><u>\$1,924,329</u></b>			<b><u>\$1,920,229</u></b>		

### FY 2023 HIGHLIGHTS:

- The Southlake Parks Development Corporation is responsible for paying principal and interest on outstanding debt. For FY 2023, the SPDC Debt Service Fund will cover total expenditures of \$2,790,383 for this purpose.



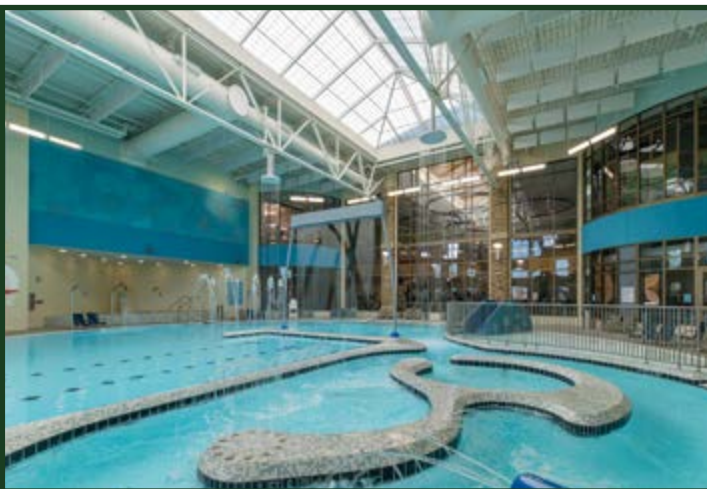
## COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION

The Community Enhancement and Development Corporation (CEDC) was formed when Southlake voters approved the special levy of a 3/8 cent sales tax in 2015. The funds are dedicated toward the construction of Phase II of The Marq Southlake, known as Champions Club. Funds will also be used to support operational expenses related to The Marq as well as special economic development projects.

In December 2015, the City opened Phase I of The Marq Southlake, Legends Hall. Legends Hall includes amenities such as a ballroom, multipurpose conference and meeting space, club lounge, full catering kitchen, and an outdoor amphitheater. The Senior Center is also included in Legends Hall. Phase I was paid for with cash, primarily from the General Fund.

Champions Club held its grand opening in April 2019, and is funded through the CEDC sales tax revenue bonds. The 84,000 square foot, state-of-the-art facility includes amenities such as an indoor pool, outdoor turf training field, spaces for fitness, performance training, gymnasium, indoor jog/walk track, indoor aquatics, indoor playground, party rooms, early learning classroom, child watch and multipurpose classrooms for programs.

The schedule at on the next page shows the City's outstanding CEDC bond debt, including principal and interest amounts as well as the bond maturity date.





## SUMMARY OF SOUTHLAKE COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION PRINCIPAL AND INTEREST REQUIREMENTS

	<u>2023 REQUIREMENTS</u>			<u>MATURITY DATE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	
2016 Sales Tax Revenue Bonds	1,090,000	645,700	1,735,700	February 2036
2017 Sales Tax Revenue Bonds	<u>450,000</u>	<u>253,506</u>	<u>703,506</u>	February 2036
<b>Net CEDC Debt Service Requirements</b>	1,540,000	899,206	2,439,206	

	<u>TOTAL REQUIREMENTS</u>			<u>MATURITY DATE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>	
2016 Sales Tax Revenue Bonds	\$19,715,000	\$4,604,225	\$24,319,225	February 2036
2017 Sales Tax Revenue Bonds	<u>7,985,000</u>	<u>1,858,922</u>	<u>9,843,922</u>	February 2036
<b>Net CEDC Debt Service Requirements</b>	27,700,000	6,463,147	34,163,147	

INTEREST SHOWN IS THE TOTAL OF EACH ANNUAL REQUIREMENT FOR THE REMAINING LIFE OF THE SERIES



## COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION (CEDC) DEBT SERVICE FUND

The Community Enhancement and Development Corporation Debt Service Fund is used to account for the accumulation of financial resources for payment of long-term principle and interest costs for debt incurred to construct Champions Club at The Marq Southlake.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Interest Income	\$215	\$5,000	\$1,000	(\$4,000)	-80.0%	\$1,050	(\$3,950)	-79.0%
<b>Total Revenues</b>	<b>\$215</b>	<b>\$5,000</b>	<b>\$1,000</b>	<b>(\$4,000)</b>	<b>-80.0%</b>	<b>\$1,050</b>	<b>(\$3,950)</b>	<b>-79.0%</b>
<b>EXPENDITURES</b>								
Principal	\$1,410,000	1,475,000	\$1,475,000	\$0	0.0%	\$1,540,000	\$65,000	4.4%
Interest	1,033,656	968,056	968,056	0	0.0%	899,206	(68,850)	-7.1%
Admin. Expenses	5,000	8,000	8,000	0	0.0%	8,000	0	0.0%
<b>Total Expenditures</b>	<b>\$2,448,656</b>	<b>\$2,451,056</b>	<b>\$2,451,056</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$2,447,206</b>	<b>(\$3,850)</b>	<b>-0.2%</b>
<b>Net Revenues</b>	<b>(\$2,448,441)</b>	<b>(\$2,446,056)</b>	<b>(\$2,450,056)</b>	<b>\$0</b>		<b>(\$2,446,156)</b>	<b>(\$3,850)</b>	
Bond Proceeds	\$0	\$0	\$0			\$0		
Transfers In	\$2,436,806	\$2,451,056	\$2,451,056	0		\$2,447,206		
<b>Total Other Sources (Uses)</b>	<b>\$2,436,806</b>	<b>\$2,451,056</b>	<b>\$2,451,056</b>			<b>\$2,447,206</b>		
Beginning Fund Balance	\$566,249	\$554,614	\$554,614			\$555,614		
<b>Ending Fund Balance</b>	<b>\$554,614</b>	<b>\$559,614</b>	<b>\$555,614</b>			<b>\$556,664</b>		

### FY 2023 HIGHLIGHTS:

- The Community Enhancement and Development Corporation (CEDC) is responsible for paying principal and interest on outstanding debt. For FY 2023, the CEDC Debt Service Fund will cover total expenditures of \$2,447,206 for this purpose.

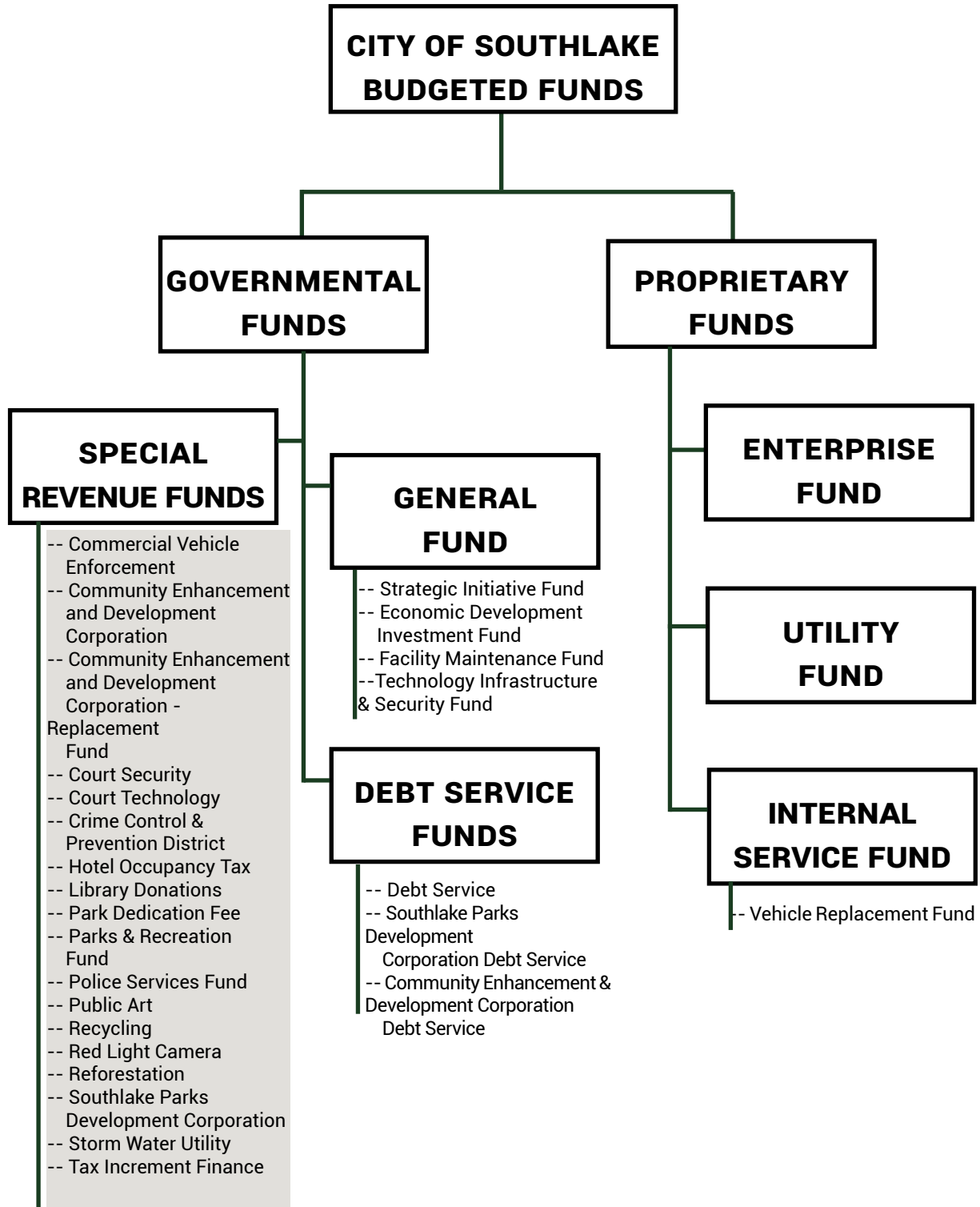




# **SPECIAL REVENUE FUNDS**

**CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023**

# CITY OF SOUTHLAKE FUND STRUCTURE CHART



## INTRODUCTION

The City of Southlake has 54 funds with specific purposes which are defined by federal, state, or local laws. They include the General Fund which is used for general city operations, the Utility Fund which is used to support the City's water, sewer, drainage, and solid waste service, and a multitude of Special Revenue and Capital Project Funds. Simply stated, funds are set up like separate companies which must operate under specific parameters.

For example, the City receives \$0.02 of sales tax for every dollar spent in our city limits. One of those pennies goes to the General Fund and can be spent on general operating costs, like supplies, salaries, and general maintenance. The other penny is split between our Crime Control and Prevention District, the Southlake Parks Development Corporation and the Community Enhancement and Development Corporation. These three units of the City of Southlake were voted on by the residents, but state law determines how that money is spent. We can only use it for the purposes outlined in the original referendum presented to the voters, so we set up separate funds to account for the revenues and expenditures of each unit.

In another example the City receives proceeds from bonds issued for various projects. The Official Statement for a bond issue outlines how much money the City will receive, how that money will be repaid, and on what the money can be spent. This document is legally binding on City officials and is enforced by federal, state, and local laws. If the Official Statement says we received \$12,000,000 for roadway improvements, City Council and management may not opt to spend it on equipment or supplies. The money is recorded in a Capital Project Fund for roadway improvements and can only be spent on roadway improvements.

Although these examples are for three very specific funds, the same concept of expense restrictions applies to all special revenue funds. As a result, reporting revenues and expenses for the City of Southlake includes 54 miniature financial statements in addition to a Citywide financial statement. It may appear that money is available to spend when in fact the majority of the money is restricted by law. The chart at left shows the structure of all of the City of Southlake's funds. This section of the budget document will focus on those special revenue funds that are highlighted.

## WHAT ARE SPECIAL REVENUE FUNDS?

Special revenue funds are general government funds where the source of revenue is dedicated to a specific purpose as described below:

- **Commercial Vehicle Enforcement**  
This fund accounts for fines collected from commercial vehicle violations. Use of these funds is restricted for commercial vehicle enforcement, per State law.
- **Community Enhancement and Development Corporation (CEDC)**  
The Community Enhancement and Development Corporation was formed when Southlake voters approved the special levy of a 3/8 cent sales tax in 2015. The funds are dedicated toward the construction of Champions Club at The Marq Southlake, a community events and recreation facility. Funds are used to support operational expenses related to The Marq as well as special economic development projects.
- **Community Enhancement and Development Corporation - Replacement Fund**  
The Community Enhancement and Development Corporation - Replacement Fund accounts for the resources needed to manage the purchase of replacement equipment and capital outlay at The Marq Southlake. The establishment and funding of the Community Enhancement and Development Corporation - Replacement Fund was designed to even out expenses for the Community Enhancement and Development Corporation from year to year and provide a logical method for purchasing and retiring needed equipment and capital outlay.

- **Court Security**  
This fund accounts for a percentage of the monies collected from the payment of fines and forfeitures. Use of these funds is restricted for the purchase of court security items, per State law.
- **Court Technology**  
This fund accounts for a percentage of the monies collected from the payment of fines and forfeitures. Use of these funds is restricted for purchase of court technology, per State law.
- **Crime Control and Prevention District (CCPD)**  
The half-cent sales tax collection to fund the Crime Control and Prevention District began in April 1998, with the first sales tax check received in June 1998. State law provides that a district's initial life is limited to five years. Voters may continue the district by approval of a referendum. In February 2002, Southlake voters approved the continuation of the CCPD for 15 years and in May 2015, voters approved the reduction of the sales tax to 1/8 cent, and in May 2017 voters reauthorized the CCPD through 2038. This fund has been used to build facilities for and to support the Southlake Police Department. This fund also supports the City's School Resource Officer Program.
- **Hotel Occupancy Tax**  
The Hotel Occupancy Tax is authorized under the Texas Tax Code, Chapter 351. The City of Southlake adopted Ordinance No. 769 in February 2000, levying a 7% tax on room receipts. The tax on rooms is providing the revenues to the City in this category. The first expenditures from this fund were made in FY 2008. Use of these funds is restricted. Expenses must be authorized uses under the Texas Tax Code, Chapter 351.
- **Library Donations**  
This fund accounts for library donations collected. Use of these funds is restricted for library purposes.
- **Park Dedication**  
This fund accounts for dedication fees on new development. Use of park dedication fees is restricted to park improvements and primarily used for capital expenses.
- **Parks and Recreation Fund**  
This fund accounts for resources restricted for event and other sponsorship funds collected through the City's sponsorship program.
- **Police Services Fund**  
The Police Services Fund was formed to account for the revenues allowed under Chapter 59 of the Code of Criminal Procedure, in addition to other special revenues associated with policing. Expenses from this fund may be used for officer training, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties.
- **Public Art**  
The Public Art Fund was established to account for funding that is available for public art promotion, creation, and/or installation throughout the City of Southlake.
- **Recycling**  
This fund accounts for an annual payment to the City made by the City's solid waste services provider, per the terms of the service contract.

- Red Light Camera**

This fund accounts for funds collected from violations issued from the City’s red light enforcement camera system. Funds collected by the City of Southlake as a result of violations/citations issued, must be used for traffic safety programs, per State law. Governor Greg Abbott signed a bill into law banning the use of red light cameras on June 1, 2019. Under the new law, the City’s red light camera program immediately ceased operation.
- Reforestation**

This fund accounts for monies derived from assessments related to the tree preservation ordinance and policies.
- Southlake Parks Development Corporation (SPDC)**

The Southlake Parks Development Corporation was formed when Southlake voters approved the special levy of a half-cent sales tax in the mid-1990s. The half-cent, which generates about \$5 million per year, is dedicated toward the acquisition and development of Southlake’s park land. The specific projects are identified in the City’s Capital Improvements Program. State law permits these funds to be used for operational costs, as well as capital costs.
- Storm Water Utility**

This fund accumulates dollars collected by the storm water utility fee paid monthly by the owners of all of Southlake’s developed properties. These fees provide a funding source for maintenance, repair, and construction of storm water facilities, and can only be spent for these purposes. The monthly storm water fee is the same for all residential dwelling units. Residential properties are charged \$8 per month for each dwelling unit that is on the property. Fees for non-residential properties are calculated individually in proportion to each property’s storm water runoff potential.
- Tax Increment Finance District**

Tax Increment Reinvestment Zone (TIRZ) Number One or the Tax Increment Finance (TIF) District was created in 1997, with an effective beginning date of January 1, 1998. It was designed to encourage quality commercial development in the City. Incremental values subsequent to January 1997 are taxed at the City’s tax rate; however, 100% of the “captured” ad valorem revenues are utilized within the zone, rather than being allocated to the City’s overall budget. Overlapping taxing entities, including Tarrant County, Tarrant County College District, Tarrant County Hospital District, and the Carroll Independent School District have participated at varying levels as investors in TIRZ #1 by assigning their ad valorem tax dollars as well. These funds pay for public projects in Town Square, such as water, sewer and roads within the District. In 2018, TIRZ #1 was extended for an additional 20 years. This means that funds will continue to be collected on the incremental tax value and invested in the zone for an additional twenty years. The City of Southlake and Carroll ISD are the only participating entities with the 20 year extension.

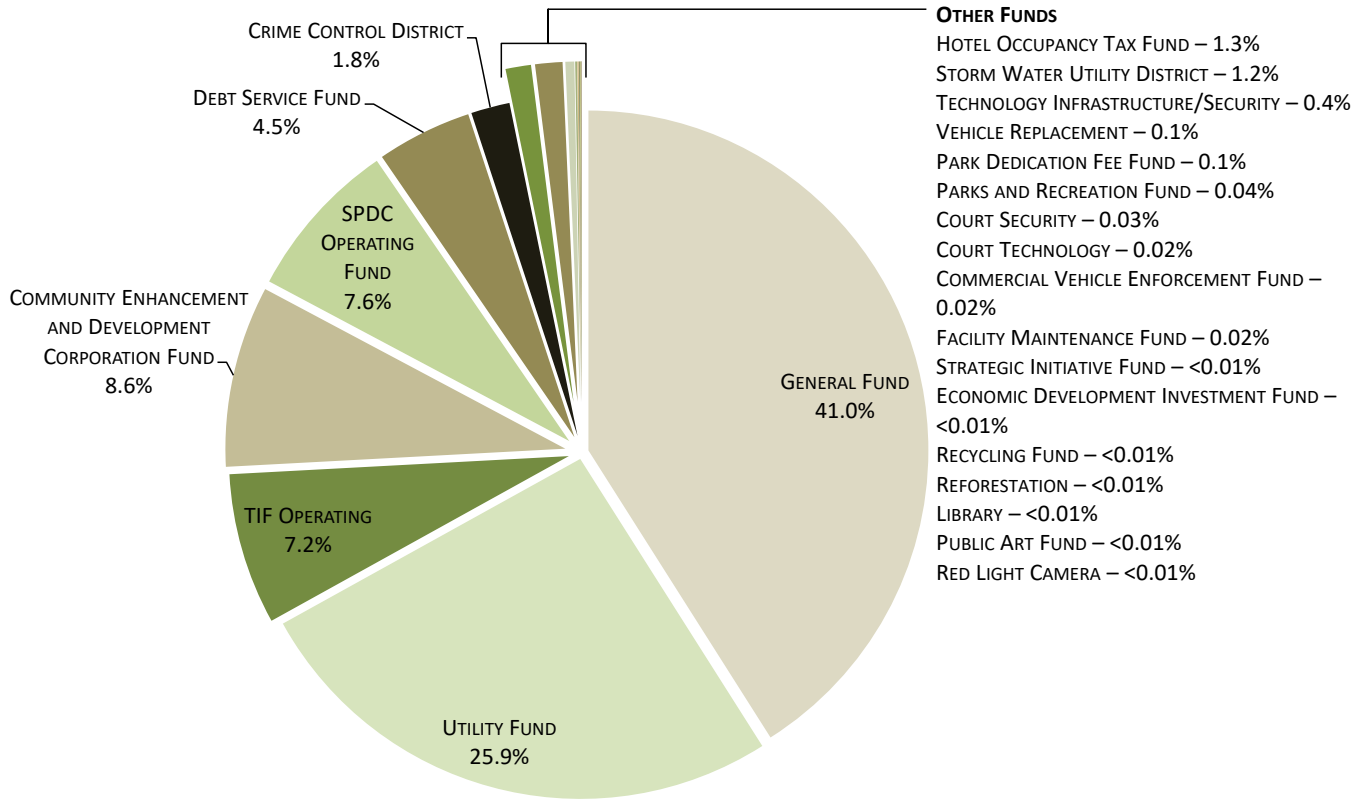
## HOW ARE SPECIAL REVENUE FUNDS USED?

The charts on the following pages illustrate all City revenues and expenditures and show that the General Fund and Utility Fund account for about 65% of revenues and expenditures (to read more about these funds see the General Fund and Utility Fund sections). These charts also show that aside from debt service, special revenue funds account for the remainder.

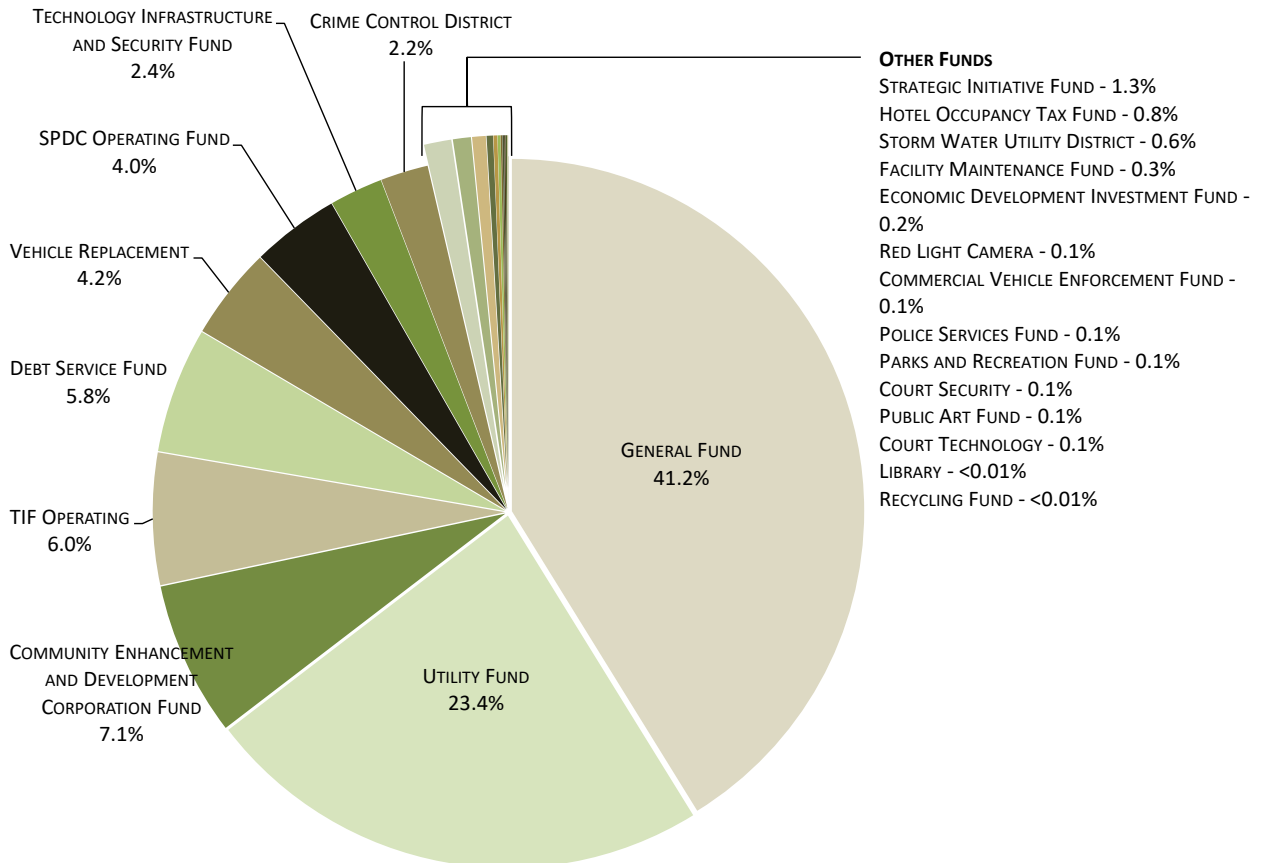
So what does this mean for Southlake? By utilizing special revenue funds, the City is able to strategically invest dollars in projects that can be funded through dedicated revenue streams rather than spreading these costs to the property taxpayers by spending General Fund property tax revenues.



# WHERE THE MONEY COMES FROM (ALL FUNDS)



# WHERE THE MONEY GOES (ALL FUNDS)



**SALES TAX DISTRICT  
FUND SUMMARIES &  
FY 2023 HIGHLIGHTS**



## SALES TAX DISTRICTS

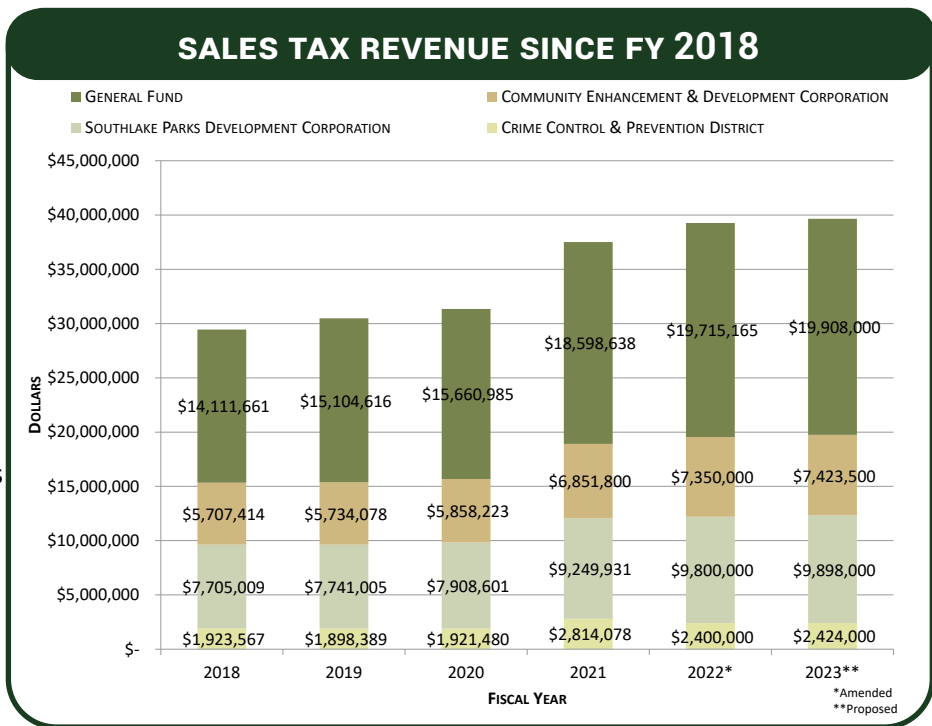
As with all other special revenue funds, sales tax districts revenues are designated for specific purposes. State law regulates both the types of sales tax districts cities may utilize and the use of their funds, and the final approval of all sales tax districts is up to the voters. In Southlake, the total sales tax rate is 8.25%. Of that, the City receives a \$0.02 of sales tax for every dollar spent in our city limits (the remainder goes to the State).

One of those pennies goes to the General Fund and can be spent on general operating costs, like supplies, salaries, and general maintenance. The other penny is split between our Crime Control and Prevention District (CCPD), the Southlake Parks Development Corporation (SPDC), and the Community Enhancement and Development Corporation (CEDC). The money collected in these districts can only be used for the purposes outlined in the original referendum presented to the voters, so we set up separate funds to account for the revenues and expenditures of each unit.



## HOW DOES SALES TAX BENEFIT SOUTHLAKE RESIDENTS?

We estimate that non-residents that shop and dine in Southlake generate up to 70% of the sales tax revenue. Why is this important? This means that “imported tax payers” visiting the City are footing a large portion of the bill for important infrastructure and services that these funds provide. These monies are used to fund parks development, crime prevention and safety initiatives, construction and operations of The Marq Southlake, and economic development, as well as pay off the debt for these funds. Utilizing special sales tax districts has allowed the City of Southlake to maintain an excellent financial condition and reduce the property tax burden. In FY 2023, about 34% of the total debt service will be repaid using sales tax collected for these districts.



Southlake’s strong shopping and dining economy has helped maintain steady sales tax growth since the economy began recovering from the recession in 2011. For FY 2023, we anticipate total sales tax revenue to be \$39,653,500. This is a 21.8% increase over the Adopted FY 2022 Budget. The chart above shows the sales tax collection since 2018.

The remainder of this section will provide more detail about each of the special sales tax districts and their uses.

## CRIME CONTROL PREVENTION DISTRICT (CCPD)

In 1997, Southlake led the area in growth as the population jumped from 7,080 to 16,750 residents. Along with the rapid growth, resources became thin and providing a safe environment was deemed critical to the continued economic and social vitality of the City. As a result, the Crime Control and Prevention District (CCPD) was created as a means of funding necessary public safety facilities and equipment in an effort to enhance community safety while sharing the tax burden with non-residents who spend money in Southlake.

The half-cent sales tax collection to fund the CCPD began in April 1998, with the first sales tax check received in June 1998. State law provides that a district's life is limited to five years, unless voters continue the district by approval of a referendum. In February 2002, Southlake voters approved the continuation of the CCPD for 15 years, and the District was set to sunset in 2018 unless reauthorized by the voters.

In May 2015, Southlake voters, chose to reallocate a three-eighths cent portion from the CCPD to the formation of a new sales tax district to fund recreational and economic development projects. Approval of the new district provided the funding needed to construct and support operations of the new community center, The Marq Southlake. This left a one-eighth cent allocation remaining for CCPD activities through the new sunset period, 2038, as authorized by the voters in May 2017.

### Fund Utilization

Allowable CCPD expenses include: CCPD program administration, treatment and preventative programs, court and prosecution services, community related crime prevention, and police and law enforcement related programs.

Today, the primary use of the fund is to pay for School Resource Officers at Carroll ISD schools, as well as for needed materials and equipment for the Police Department. The use of the CCPD allowed the City of Southlake to fund major initiatives to improve the safety and security in Southlake, including:

- **DPS West Facility:** The DPS West facility opened in March 2002 and was funded with \$4 million of CCPD monies. In 2018, the district funded another \$2.2 million for the reconfiguration of the facility. This facility provides quick access to home and businesses on the west side of Southlake.
- **DPS Headquarters:** DPS Headquarters was dedicated on January 8, 2010, after nearly two years of construction, and was funded with \$30 million of CCPD funding. The 80,000 plus square-foot structure was customized to accommodate both the current and future needs of the community.
- **DPS North Station:** The DPS North station is strategically positioned to serve the northern parts of the city faster, which results in saving lives and property. Additionally, the state-of-the-art facility includes an indoor gun range, 112 seat auditorium for training, and fire station. The CCPD revenue allowed the City to pay for the \$16.7 million facility in 50% cash and pay the remainder with four-year bonds.
- Other safety programs and initiatives, including the enhanced School Resource Officer program, continuation of the K-9 program, and the implementation of body-worn cameras.

## CCPD GOALS

With the reauthorization of the CCPD in May 2017, the Board outlined the following strategies to guide future CCPD investments:



**Achieve the highest standards of school safety and security through the School Resource Officer program.**



**Achieve the highest standards of safety and security through:**

- public education, community engagement, and specialized programs that support a low crime rate and effective emergency response;
- modern technology and equipment; and,
- a well-trained, well-equipped and professional police department.



**Invest to provide high quality public safety facilities.**

# CRIME CONTROL & PREVENTION DISTRICT (CCPD) FUND

The half-cent sales tax collection to fund the Crime Control and Prevention District began in April 1998, with the first sales tax check received in June 1998. State law provides that a district's initial life is limited to five years. Voters may continue the district by approval of a referendum. In February 2002, Southlake voters approved the continuation of the CCPD for 15 years, in May 2015 voters approved the reduction of the sales tax to 1/8 cent, and in May 2017 voters reauthorized the CCPD through 2038. This fund has been used to build facilities for and support the Departments of Public Safety. This fund also supports the City's School Resource Officer Program.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Sales Tax	\$2,814,078	\$1,999,550	\$2,400,000	\$400,450	20.0%	\$2,424,000	\$424,450	21.2%
Miscellaneous Income	\$0	\$0	\$0	\$0	0.0%	\$0	(\$0)	0.0%
Interest Income	\$4,267	\$4,725	\$2,225	(\$2,500)	-52.9%	\$2,225	(\$2,500)	-52.9%
<b>Total Revenues</b>	<b>\$2,818,345</b>	<b>\$2,004,275</b>	<b>\$2,402,225</b>	<b>\$397,950</b>	<b>19.9%</b>	<b>\$2,426,225</b>	<b>\$421,950</b>	<b>21.1%</b>
<b>EXPENDITURES</b>								
Personnel	\$1,090,612	\$1,171,691	\$1,171,691	\$0	0.0%	\$1,695,219	\$523,528	44.7%
Operations	\$113,766	\$576,814	\$576,814	0	0.0%	\$557,291	(19,523)	-3.4%
Capital	\$143,309	\$65,000	\$65,000	0	0.0%	\$314,374	249,374	383.7%
<b>Total Expenditures</b>	<b>\$1,347,687</b>	<b>\$1,813,505</b>	<b>\$1,813,505</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$2,566,884</b>	<b>\$753,379</b>	<b>41.5%</b>
<b>Net Revenues</b>	<b><u>\$1,470,658</u></b>	<b><u>\$190,770</u></b>	<b><u>\$588,720</u></b>	<b><u>\$397,950</u></b>		<b><u>(\$140,659)</u></b>	<b><u>(\$331,429)</u></b>	
Transfers In-SPDC	\$0	\$0	\$0			\$0		
Transfer out-Crime Control CIP	\$0	(\$1,000,000)	(\$1,000,000)			(\$1,130,000)		
Transfers Out-General Fund	(71,493)	(80,171)	(80,171)			(97,049)		
<b>Total Other Sources (Uses)</b>	<b><u>(\$71,493)</u></b>	<b><u>(\$1,080,171)</u></b>	<b><u>(\$1,080,171)</u></b>			<b><u>(\$1,227,049)</u></b>		
Beginning Fund Balance	\$4,446,858	\$5,846,023	\$5,846,023			\$5,354,572		
<b>Ending Fund Balance</b>	<b><u>\$5,846,023</u></b>	<b><u>\$4,956,622</u></b>	<b><u>\$5,354,572</u></b>			<b><u>\$3,986,864</u></b>		

## FY 2023 HIGHLIGHTS:

- For FY 2023, \$2,424,000 is anticipated in sales tax collections for the District, along with \$2,225 in interest income for total revenues of \$2,426,225.
- Total operating expenditures are \$2,566,884 for FY 2023. In FY 2023, \$550,216 is included for school safety initiatives as a recommendation from the School Safety Task Force. The additional school safety initiatives include expanding the voter-approved School Resource Officer (SRO) Program with three additional officers (2.55 FTE) and 1 SRO Captain (1 FTE), as well as needed equipment, vehicles, and uniforms for these positions. Other items funded from CCPD in FY 2023 include: police radio upgrades (\$249,373), K-9 replacement, training, and equipment (\$102,100), upgraded cradlepoints and antennas for patrol vehicles (\$77,059), cloud storage for camera footage (\$65,880), data transfer to the cloud storage (\$12,000), and SRO training materials (\$3,975).
- A transfer of \$97,049 to the General Fund is planned for an indirect charge.
- The ending fund balance for the CCPD Operating Fund is projected at \$3,986,864.

## SOUTHLAKE PARKS DEVELOPMENT CORPORATION (SPDC)

In the mid-1990s, the City Council called for a special election to petition the voters of Southlake to approve the adoption of a half cent sales tax for the benefit of the Southlake Parks Development Corporation (SPDC). The SPDC has allowed the City to accelerate the development of the City’s park system, as defined by the park master plan. It is a critical funding source for the ongoing improvement of the City’s quality of life through parks and open space.

The SPDC is a Type B corporation that can expend funds for a wide variety of projects. Type B projects consist of land, buildings, equipment, facilities or expenditures for industrial or commercial ventures that create primary jobs; funding or constructing infrastructure for commercial areas; and projects related to recreation and community facilities.

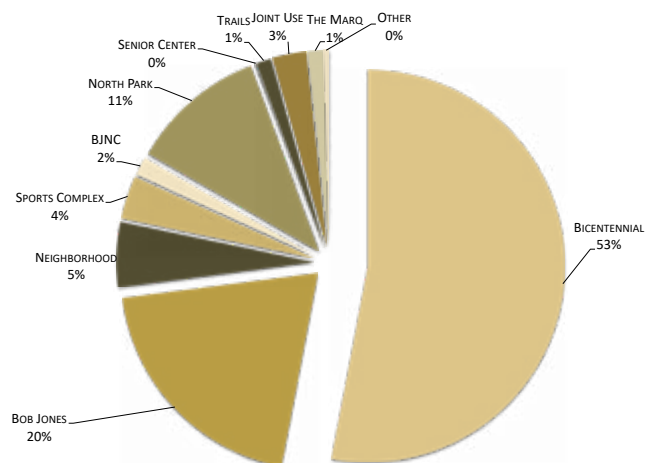
Tax revenues may also be used to fund administrative and other expenses that place the project into operation. The expenses may include administrative expenses for the acquisition, construction, improvement, expansion and financing.

### Fund Utilization

Known as Southlake 2030 Parks, Recreation, Open Space and Community Facilities Master Plan, the City of Southlake uses a comprehensive plan that includes major elements to guide and prioritize Southlake’s growth and development. This plan guides both elected and appointed officials in selection and prioritization of projects. It also helps with forecasting planned funding for the following four budget years.

Funding for SPDC projects since 1993 totals more than \$78 million, allowing developed park acreage to almost double since 2008. This includes investments for land acquisition and development of: Bicentennial Park (\$41.4 million), Bob Jones Park (\$15.9 million), North Park (\$8.8 million), neighborhood parks throughout Southlake (\$4.2 million), and Southlake Sports Complex (\$2.7 million). See the chart below for SPDC project funding since 1993.

When the City Council adopted the Southlake 2030 Parks, Recreation, Open Space and Community Facilities Master Plan, this plan showed an 85% increase in total park acreage over that identified in the 2025 plan. This growth has prompted the City Council to work with the SPDC Board of Directors and Parks and Recreation Board to transition certain park operating costs out of the General Fund and into the SPDC operating fund. While the SPDC budget can and should be used to support operational costs associated with the improvements funded, these funds may not be used to support the general operations of the City.



SPDC PROJECT FUNDING SINCE 1993

# SOUTHLAKE PARKS DEVELOPMENT CORPORATION (SPDC) FUND

The Southlake Parks Development Corporation, a citizen-approved, development corporation established to develop and operate park and recreational facilities, uses a half-cent sales tax for all uses permitted by State law. The operating fund is used to finance, develop and operate park and recreation facilities, while the debt service fund is used to account for the accumulation of financial resources for payment of long-term principle and interest costs for SPDC improvements. The uses of this fund are restricted to those allowed by law and approved by the Board of Directors.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Sales Tax	\$9,249,931	\$8,140,300	\$9,800,000	\$1,659,700	20.4%	\$9,898,000	\$1,757,700	21.6%
Rental Income	153,824	153,824	153,824	0	0.0%	153,824	0	0.0%
Interest	<u>6,910</u>	<u>8,400</u>	<u>4,100</u>	<u>(4,300)</u>	-51.2%	<u>4,200</u>	<u>(4,200)</u>	-50.0%
<b>Total Revenues</b>	<b>\$9,410,665</b>	<b>\$8,302,524</b>	<b>\$9,957,924</b>	<b>\$1,655,400</b>	<b>19.9%</b>	<b>\$10,056,024</b>	<b>\$1,753,500</b>	<b>21.1%</b>
<b>EXPENDITURES</b>								
Personnel	\$245,758	\$278,743	\$278,743	\$0	0.0%	\$262,726	(\$16,017)	-5.7%
Operations	\$1,217,241	\$1,366,480	\$1,369,305	2,825	0.2%	\$1,428,425	61,945	4.5%
Capital	<u>\$22,739</u>	<u>\$190,200</u>	<u>\$190,000</u>	<u>(200)</u>	-0.1%	<u>\$228,200</u>	<u>\$38,000</u>	20.0%
<b>Total Expenditures</b>	<b>\$1,485,738</b>	<b>\$1,835,423</b>	<b>\$1,838,048</b>	<b>\$2,625</b>	<b>0.1%</b>	<b>\$1,919,351</b>	<b>\$83,928</b>	<b>4.6%</b>
<b>Net Revenues</b>	<b><u>\$7,924,927</u></b>	<b><u>\$6,467,101</u></b>	<b><u>\$8,119,876</u></b>	<b><u>\$1,652,775</u></b>		<b><u>\$8,136,673</u></b>	<b><u>\$1,669,572</u></b>	
Transfers Out	(5,142,497)	(7,128,897)	(7,195,113)	\$66,216		(9,686,624)	2,557,727	
Proceeds from C.O. Sale	<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>		
<b>Total Other Sources (Uses)</b>	<b><u>(\$5,142,497)</u></b>	<b><u>(\$7,128,897)</u></b>	<b><u>(\$7,195,113)</u></b>			<b><u>(\$9,686,624)</u></b>		
Beginning Fund Balance	\$9,381,016	\$12,163,446	\$12,163,446			\$13,088,209		
<b>Ending Fund Balance</b>	<b><u>\$12,163,446</u></b>	<b><u>\$11,501,650</u></b>	<b><u>\$13,088,209</u></b>			<b><u>\$11,538,258</u></b>		

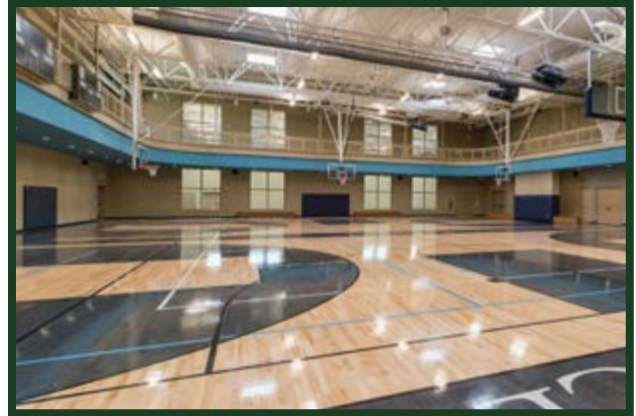
## FY 2023 HIGHLIGHTS:

- The SPDC Operating Fund is projected to receive \$9,898,000 in sales tax revenue, \$153,824 in rental income, and \$4,200 in interest earnings for total projected FY 2023 revenue of \$10,056,024. This represents a projected 21.1% increase over the FY 2022 Adopted Budget.
- Total expenditures for the Operating Fund are \$1,919,351. This is a 4.6% increase from the FY 2022 Adopted Budget.
- The adopted FY 2023 Budget includes \$1,428,425 for operations, \$228,200 for capital expenses, and \$262,726 for personnel. SPDC park maintenance costs represent about 37% of the current total park maintenance costs. The proposal to fund certain maintenance costs in SPDC is balanced with master plan implementation, capital costs, and fund balance needs.
- The ending fund balance for the SPDC Operating Fund will be \$11,538,258.



## COMMUNITY ENHANCEMENT DEVELOPMENT CORPORATION (CEDC)

In May 2015, Southlake voters overwhelmingly approved the reallocation of a portion of the CCPD half-cent sales tax for the purpose of constructing and operating a recreation center through a Community Enhancement and Development Corporation (CEDC). The CCPD half-cent sales tax was reduced to a one-eighth cent tax and the remaining three-eighths was reallocated to address recreational and economic development needs for the City, as permitted by State law, through the CEDC.



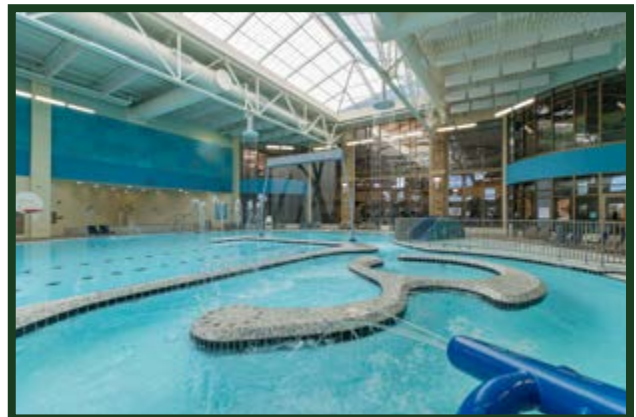
The CEDC is a Type A corporation that can expend funds for a wide variety of projects. Type A tax can be used to fund the provision of land, buildings, equipment, facilities, expenditures, targeted infrastructure and improvements that are for the creation or retention of primary jobs in specific industries. Type A districts are also allowed to cover Type B projects (like The Marq) if voters authorize specific Type B projects in the ballot language for Type A districts. The May 2015 voter-approved ballot stated the funding is *“... to be used for projects authorized by Chapters 504 and 505 of the Texas Local Government Code, including specifically a community entertainment and recreational center and land, buildings, equipment, facilities, or improvements that provide new or expanded business enterprises that create or retain primary jobs as authorized by Section 505.155 of the Texas Local Government Code, including maintenance and operation costs of an authorized project.”*



The CEDC, which is governed by a seven-member Board of Directors, began collecting the sales tax in October 2015.

### Fund Utilization

The three-eighths cent tax collected for this corporation was largely used to construct Phase 2 of The Marq Southlake, known as Champions Club. Phase 1 of The Marq, which includes Legends Hall, Aria amphitheater, and the Southlake Senior Activity Center, was funded using a combination of General Fund and Southlake Parks Development Corporation cash.



The 82,000 square-foot Champions Club held its grand opening in April 2019 and includes: a fitness center, a two court gymnasium, indoor turf fieldhouse, outdoor turf field, indoor pool, jogging track, indoor playground, relaxing outdoor terrace, group fitness classes, personal training, classrooms, and party rooms.

The CEDC pays for the debt associated with the \$37.4 million in construction costs. The corporation also provides funding to supplement the operating expenses for The Marq Southlake not recovered with facility and program fees. Finally, a portion of the funds are for economic development initiatives.

# COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION FUND

The Community Enhancement and Development Corporation was formed when Southlake voters approved the special levy of a 3/8 cent sales tax in 2015. The funds are dedicated toward the construction of Champions Club at The Marq Southlake, a community events and recreation facility. Funds will also be used to support operational expenses related to The Marq as well as special economic development projects.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Sales Tax	\$6,851,800	\$6,006,255	\$7,350,000	\$1,343,745	22.4%	\$7,423,500	\$1,417,245	23.6%
Charges for Services	2,509,123	2,885,854	3,349,477	463,623	16.1%	3,925,250	1,039,396	36.0%
Interest	8,974	12,600	4,000	(8,600)	-68.3%	5,000	(7,600)	-60.3%
<b>Total Revenues</b>	<b>\$9,369,897</b>	<b>\$8,904,709</b>	<b>\$10,703,477</b>	<b>\$1,798,768</b>	<b>20.2%</b>	<b>\$11,353,750</b>	<b>\$2,449,041</b>	<b>27.5%</b>
<b>EXPENDITURES</b>								
Personnel	\$2,137,278	\$2,729,159	\$2,729,159	\$0	0.0%	\$3,156,239	\$427,080	15.6%
Operations	\$1,534,595	\$1,640,580	\$2,003,492	362,912	22.1%	\$2,285,935	645,355	39.3%
Capital	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
<b>Total Expenditures</b>	<b>\$3,671,873</b>	<b>\$4,369,739</b>	<b>\$4,732,651</b>	<b>\$362,912</b>	<b>8.3%</b>	<b>\$5,442,174</b>	<b>\$1,072,435</b>	<b>24.5%</b>
<b>Net Revenues</b>	<b><u>\$5,698,024</u></b>	<b><u>\$4,534,970</u></b>	<b><u>\$5,970,826</u></b>	<b><u>\$1,435,856</u></b>		<b><u>\$5,911,576</u></b>	<b><u>\$1,376,606</u></b>	
Transfers Out	(331,174)	(356,188)	(428,139)	\$71,951		(454,150)	97,962	
Transfer out-Replacement Fund	(160,000)	(160,000)	(3,056,800)	\$2,896,800		(1,125,000)	965,000	
Transfer out-CIP	0	0	0	\$0		(1,375,000)	1,375,000	
Transfer Debt Service	(2,436,806)	(2,451,056)	(2,451,056)	\$0		(2,447,206)	(3,850)	
<b>Total Other Sources (Uses)</b>	<b><u>(\$2,927,980)</u></b>	<b><u>(\$2,967,244)</u></b>	<b><u>(\$5,935,995)</u></b>	<b><u>\$2,968,751</u></b>		<b><u>(\$5,401,356)</u></b>	<b><u>\$2,434,112</u></b>	
Beginning Fund Balance	\$9,548,648	\$12,318,692	\$12,318,692			\$12,353,523		
<b>Ending Fund Balance</b>	<b><u>\$12,318,692</u></b>	<b><u>\$13,886,418</u></b>	<b><u>\$12,353,523</u></b>			<b><u>\$12,863,743</u></b>		

## FY 2023 HIGHLIGHTS:

- For FY 2023, \$7,423,500 is anticipated in sales tax collections for the District, along with \$3,925,250 in charges for services. Staff projects \$5,000 in interest income for total revenues of \$11,353,750.
- Planned expenditures includes funding for 57.58 FTEs needed to operate The Marq Southlake. Personnel expenses for FY 2023 total \$3,156,239.
- FY 2023 operating expenses for The Marq Southlake are \$2,285,935, this includes standard expenses for things like utilities and supplies, as well as marketing and promotions.
- The ending fund balance for the CEDC Operating Fund is projected at \$12,863,743.

# COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION FUND - REPLACEMENT FUND

The Community Enhancement and Development Corporation - Replacement Fund accounts for the resources needed to manage the purchase of replacement equipment and capital outlay at The Marq Southlake. The establishment and funding of the Community Enhancement and Development Corporation - Replacement Fund was designed to even out expenses for the Community Enhancement and Development Corporation from year to year and provide a logical method for purchasing and retiring needed equipment and capital outlay.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Interest	363	500	500	0	0.0%	500	0	0.0%
<b>Total Revenues</b>	<b>\$363</b>	<b>\$500</b>	<b>\$500</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$500</b>	<b>\$0</b>	<b>0.0%</b>
<b>EXPENDITURES</b>								
Operations	\$0	\$0	\$0	\$0	0.0%	\$0	0	0.0%
Capital	0	135,171	135,171	0	0.0%	414,713	279,542	206.8%
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$135,171</b>	<b>\$135,171</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$414,713</b>	<b>\$279,542</b>	<b>206.8%</b>
<b>Net Revenues</b>	<b>\$363</b>	<b>(\$134,671)</b>	<b>(\$134,671)</b>	<b>\$0</b>		<b>(\$414,213)</b>	<b>(\$279,542)</b>	
Transfer from other funds	\$160,000	\$160,000	\$3,056,800			\$1,125,000		
Transfer to other funds	(\$0)	(\$0)	(\$0)			(\$0)		
<b>Total Other Sources/(Uses)</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$3,056,800</b>			<b>\$1,125,000</b>		
Beginning Fund Balance	\$161,101	\$321,464	\$321,464			\$3,243,593		
<b>Ending Fund Balance</b>	<b>\$321,464</b>	<b>\$346,793</b>	<b>\$3,243,593</b>			<b>\$3,954,380</b>		

## FY 2023 HIGHLIGHTS:

- This fund was established in FY 2020 to set aside funds for equipment and furniture replacement at The Marq Southlake.
- FY 2023 includes a projected transfer in from the Community Enhancement and Development Corporation Fund of \$414,713. Equipment replacement is based on the recommendations of The Marq Asset Management Plan, and include aquatics maintenance (\$182,687), fitness equipment replacement (\$121,842), and furniture replacement at Legends Hall (\$88,000).
- The ending fund balance is projected to be \$3,954,380.

**OTHER SPECIAL REVENUE FUND  
SUMMARIES &  
FY 2023 HIGHLIGHTS**

## COMMERCIAL VEHICLE ENFORCEMENT FUND

*This fund accounts for fines collected from commercial vehicle violations. Use of these funds is restricted for commercial vehicle enforcement, per State law.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Fines and forfeitures	\$20,295	\$25,000	\$20,000	(\$5,000)	-20.0%	\$25,000	\$0	0.0%
Interest	<u>143</u>	<u>300</u>	<u>150</u>	<u>(150)</u>	-50.0%	<u>200</u>	<u>(100)</u>	-33.3%
<b>Total Revenues</b>	<b>\$20,438</b>	<b>\$25,300</b>	<b>\$20,150</b>	<b>(\$5,150)</b>	<b>-20.4%</b>	<b>\$25,200</b>	<b>(\$100)</b>	<b>-0.4%</b>
<b>EXPENDITURES</b>								
Personnel	\$119,759	\$148,944	\$148,944	\$0	0.0%	\$143,767	(5,177)	-3.5%
Operations	5,130	8,151	8,151	0	0.0%	13,328	5,177	63.5%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$124,889</b>	<b>\$157,095</b>	<b>\$157,095</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$157,095</b>	<b>\$0</b>	<b>0.0%</b>
<b>Net Revenues</b>	<b><u>(\$104,451)</u></b>	<b><u>(\$131,795)</u></b>	<b><u>(\$136,945)</u></b>	<b><u>(\$5,150)</u></b>		<b><u>(\$131,895)</u></b>	<b><u>(\$100)</u></b>	
Transfer from other funds	<u>\$150,000</u>	<u>\$150,000</u>	<u>\$150,000</u>	0		<u>\$100,000</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$150,000</u></b>	<b><u>\$150,000</u></b>	<b><u>\$150,000</u></b>			<b><u>\$100,000</u></b>		
Beginning Fund Balance	\$69,533	\$115,082	\$115,082			\$128,137		
<b>Ending Fund Balance</b>	<b><u>\$115,082</u></b>	<b><u>\$133,287</u></b>	<b><u>\$128,137</u></b>			<b><u>\$96,242</u></b>		

### FY 2023 HIGHLIGHTS:

- State law requires that fines and forfeitures associated with commercial vehicle enforcement activities be segregated for accounting purposes. Therefore, a new fund was established in FY 2013 as we began implementation of our program.
- For FY 2023 we are proposing total revenues of \$25,200. Expenses total \$157,095. A General Fund transfer of \$100,000 into this fund is projected.
- The ending fund balance is projected to be \$96,242.

# COURT SECURITY FUND

*This fund accounts for a percentage of monies collected from the payment of fines and forfeitures. Use of these funds is restricted for court security items, per State law.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Fines and forfeitures	\$32,454	\$23,000	\$32,500	\$9,500	41.3%	\$34,400	\$11,400	49.6%
Interest	<u>231</u>	<u>1,300</u>	<u>500</u>	<u>(800)</u>	-61.5%	<u>500</u>	<u>(800)</u>	-61.5%
<b>Total Revenues</b>	<b>\$32,685</b>	<b>\$24,300</b>	<b>\$33,000</b>	<b>\$8,700</b>	<b>35.8%</b>	<b>\$34,900</b>	<b>\$10,600</b>	<b>43.6%</b>
<b>EXPENDITURES</b>								
Personnel	\$20,916	\$58,145	\$54,145	(\$4,000)	-6.9%	\$59,810	1,665	2.9%
Operations	6,460	14,290	11,570	(2,720)	-19.0%	18,770	4,480	31.4%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>(0)</u>	-100.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$27,376</b>	<b>\$72,435</b>	<b>\$65,715</b>	<b>(\$6,720)</b>	<b>-9.3%</b>	<b>\$78,580</b>	<b>\$6,145</b>	<b>8.5%</b>
<b>Net Revenues</b>	<b><u>\$5,309</u></b>	<b><u>(\$48,135)</u></b>	<b><u>(\$32,715)</u></b>	<b><u>\$15,420</u></b>		<b><u>(\$43,680)</u></b>	<b><u>\$4,455</u></b>	
Transfer to other funds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$431,496	\$436,805	\$436,805			\$404,090		
<b>Ending Fund Balance</b>	<b><u>\$436,805</u></b>	<b><u>\$388,670</u></b>	<b><u>\$404,090</u></b>			<b><u>\$360,410</u></b>		

## FY 2023 HIGHLIGHTS:

- The adopted budget anticipates revenues of \$34,900. The beginning fund balance is \$404,090.
- Expenditures of \$78,580 are planned to enhance the overall safety of the court with the use of security personnel and operational expenses.
- The projected ending fund balance is \$360,410.

# COURT TECHNOLOGY FUND

*This fund accounts for a percentage of monies collected from the payment of fines and forfeitures. Use of these funds is restricted, per State law.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Fines and forfeitures	\$27,171	\$24,125	\$26,125	\$2,000	8.3%	\$27,500	\$3,375	14.0%
Interest	<u>147</u>	<u>1,300</u>	<u>500</u>	<u>(800)</u>	-61.5%	<u>500</u>	<u>(800)</u>	-61.5%
<b>Total Revenues</b>	<b>\$27,318</b>	<b>\$25,425</b>	<b>\$26,625</b>	<b>\$1,200</b>	<b>4.7%</b>	<b>\$28,000</b>	<b>\$2,575</b>	<b>10.1%</b>
<b>EXPENDITURES</b>								
Personnel	\$0	\$0	\$0	\$0	0.0%	\$0	0	0.0%
Operations	28,796	8,830	8,830	0	0.0%	10,000	1,170	13.3%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>49,500</u>	<u>49,500</u>	494999900.0%
<b>Total Expenditures</b>	<b>\$28,796</b>	<b>\$8,830</b>	<b>\$8,830</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$59,500</b>	<b>\$50,670</b>	<b>573.8%</b>
<b>Net Revenues</b>	<b><u>(\$1,478)</u></b>	<b><u>\$16,595</u></b>	<b><u>\$17,795</u></b>	<b><u>\$1,200</u></b>		<b><u>(\$31,500)</u></b>	<b><u>(\$48,095)</u></b>	
Transfer to other funds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$292,245	\$290,767	\$290,767			\$308,562		
<b>Ending Fund Balance</b>	<b><u>\$290,767</u></b>	<b><u>\$307,362</u></b>	<b><u>\$308,562</u></b>			<b><u>\$277,062</u></b>		

## FY 2023 HIGHLIGHTS:

- The budget anticipates revenues of \$28,000, including interest.
- Expenditures of \$59,500 are planned for replacement of court technology and equipment.
- The projected ending fund balance is \$277,062.

# HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax is authorized under the Texas Tax Code, Chapter 351. The City of Southlake adopted Ordinance No. 769 in February 2000, levying a 7% tax on room receipts. The tax on rooms is providing the revenues to the City in this category. The first expenditures from this fund were made in FY 2008. Use of these funds is restricted. Expenses must be authorized uses under the Texas Tax Code, Chapter 351.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Taxes	\$919,120	\$963,855	\$1,600,300	\$636,445	66.0%	\$1,705,300	\$741,445	76.9%
Interest	<u>1,930</u>	<u>4,400</u>	<u>1,500</u>	<u>(2,900)</u>	-65.9%	<u>2,500</u>	<u>(1,900)</u>	-43.2%
<b>Total Revenues</b>	<b>\$921,050</b>	<b>\$968,255</b>	<b>\$1,601,800</b>	<b>\$633,545</b>	<b>65.4%</b>	<b>\$1,707,800</b>	<b>\$739,545</b>	<b>76.4%</b>
<b>EXPENDITURES</b>								
Personnel	\$211,788	\$230,811	\$239,016	\$8,205	3.6%	\$291,151	60,340	26.1%
Operations	421,467	629,939	629,939	0	0.0%	674,342	44,403	7.0%
Capital	<u>0</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>	0.0%	<u>0</u>	<u>(30,000)</u>	-100.0%
<b>Total Expenditures</b>	<b>\$633,255</b>	<b>\$890,750</b>	<b>\$898,955</b>	<b>\$8,205</b>	<b>0.9%</b>	<b>\$965,493</b>	<b>\$74,743</b>	<b>8.4%</b>
<b>Net Revenues</b>	<b><u>\$287,795</u></b>	<b><u>\$77,505</u></b>	<b><u>\$702,845</u></b>	<b><u>\$625,340</u></b>		<b><u>\$742,307</u></b>	<b><u>\$664,802</u></b>	
Transfer to other funds	<u>(\$32,708)</u>	<u>(183,968)</u>	<u>(\$304,343)</u>			<u>(824,482)</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>(\$32,708)</u></b>	<b><u>(\$183,968)</u></b>	<b><u>(\$304,343)</u></b>			<b><u>(\$824,482)</u></b>		
Beginning Fund Balance	\$1,834,335	\$2,089,422	\$2,089,422			\$2,487,924		
<b>Ending Fund Balance</b>	<b><u>\$2,089,422</u></b>	<b><u>\$1,982,959</u></b>	<b><u>\$2,487,924</u></b>			<b><u>\$2,405,749</u></b>		

## FY 2023 HIGHLIGHTS:

- For FY 2023, total revenues are estimated at \$1,707,800.
- Total planned expenditures for this fund for FY 2023 are \$965,493 and includes funding for marketing, advertising, and Tourism Master Plan implementation. The operating budget also includes funding for the personnel costs directly attributable to tourism.
- The budget proposes an indirect transfer to the General Fund of \$68,312 and a transfer of \$256,170 to the Public Art Fund for implementation of the Public Art Master Plan, and a transfer of \$500,000 to the Capital Improvements Program (CIP) for the performing arts component of the Library and Multi-purpose Project.
- The ending fund balance is projected at \$2,405,749.



# LIBRARY DONATION FUND

*This fund accounts for library donations collected. Use of these funds is restricted for library purposes.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Donations	\$4,314	\$4,000	\$9,300	\$5,300	132.5%	\$4,000	\$0	0.0%
Interest	<u>10</u>	<u>70</u>	<u>50</u>	<u>(20)</u>	-28.6%	<u>70</u>	<u>0</u>	0.0%
<b>Total Revenues</b>	<b>\$4,324</b>	<b>\$4,070</b>	<b>\$9,350</b>	<b>\$5,280</b>	<b>129.7%</b>	<b>\$4,070</b>	<b>\$0</b>	<b>0.0%</b>
<b>EXPENDITURES</b>								
Special Projects	\$2,922	\$8,000	\$8,000	\$0	0.0%	\$8,000	0	0.0%
Library supplies	0	0	0	0	0.0%	0	0	0.0%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$2,922</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$0</b>	<b>0%</b>	<b>\$8,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>Net Revenues</b>	<b><u>\$1,402</u></b>	<b><u>(\$3,930)</u></b>	<b><u>\$1,350</u></b>	<b><u>\$5,280</u></b>		<b><u>(\$3,930)</u></b>	<b><u>\$0</u></b>	
Transfer to other funds	\$0	\$0	\$0			\$0		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$11,323	\$12,725	\$12,725			\$14,075		
<b>Ending Fund Balance</b>	<b><u>\$12,725</u></b>	<b><u>\$8,795</u></b>	<b><u>\$14,075</u></b>			<b><u>\$10,145</u></b>		

## FY 2023 HIGHLIGHTS:

- The budget anticipates a beginning fund balance of \$14,075.
- Staff is anticipating approximately \$4,000 in donations and the expenditures will be for special projects, which are often defined by the donor.
- Ending fund balance is projected at \$10,145.

## PARK DEDICATION FEE FUND

*This fund accounts for dedication fees on new development. Use of park dedication fees is restricted to park improvements and primarily used for capital expenses.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Permits/Fees	\$334,504	\$90,000	\$200,000	\$110,000	122.2%	\$90,000	\$0	0.0%
Miscellaneous	0	0	0	0	0.0%	0	0	0.0%
Interest	<u>1,088</u>	<u>2,100</u>	<u>500</u>	<u>(1,600)</u>	-76.2%	<u>500</u>	<u>(1,600)</u>	-76.2%
<b>Total Revenues</b>	<b>\$335,592</b>	<b>\$92,100</b>	<b>\$200,500</b>	<b>\$108,400</b>	<b>117.7%</b>	<b>\$90,500</b>	<b>(\$1,600)</b>	<b>-1.7%</b>
<b>EXPENDITURES</b>								
Parks and Recreation	\$0	\$0	\$0	\$0	0.0%	\$0	0	0.0%
Park Improvements	0	0	0	0	0.0%	0	0	0.0%
Land	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Net Revenues</b>	<b><u>\$335,592</u></b>	<b><u>\$92,100</u></b>	<b><u>\$200,500</u></b>	<b><u>\$108,400</u></b>		<b><u>\$90,500</u></b>	<b><u>(\$1,600)</u></b>	
Transfer from other funds	\$0	\$0	\$0	\$0		\$0		
Transfer to other funds	<u>\$0</u>	<u>(\$480,000)</u>	<u>(\$630,000)</u>			<u>\$0</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>(\$480,000)</u></b>	<b><u>(\$630,000)</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$1,252,620	\$1,588,212	\$1,588,212			\$1,158,712		
<b>Ending Fund Balance</b>	<b><u>\$1,588,212</u></b>	<b><u>\$1,200,312</u></b>	<b><u>\$1,158,712</u></b>			<b><u>\$1,249,212</u></b>		

### FY 2023 HIGHLIGHTS:

- The budget anticipates a beginning fund balance of \$1,158,712.
- The adopted budget reflects revenues of \$90,000 in fees and \$500 in interest earnings for total revenues of \$90,500.
- For FY 2023, no expenditures are budgeted.
- This budget proposes no transfers to the Capital Improvements Program (CIP) in FY 2023.
- The ending fund balance is projected to be \$1,249,212.

## PARKS AND RECREATION FUND

*This fund accounts for resources restricted for use by the Community Services department. Such funds include event and other sponsorship funds collected through the City's sponsorship program.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Donations/Sponsorships	\$66,707	\$46,500	\$15,500	(\$31,000)	-66.7%	\$46,500	\$0	0.0%
Miscellaneous	0	0	0	0	0.0%	0	0	0.0%
Interest	<u>138</u>	<u>600</u>	<u>350</u>	<u>(250)</u>	-41.7%	<u>600</u>	<u>0</u>	0.0%
<b>Total Revenues</b>	<b>\$66,845</b>	<b>\$47,100</b>	<b>\$15,850</b>	<b>(\$31,250)</b>	<b>-66.3%</b>	<b>\$47,100</b>	<b>\$0</b>	<b>0.0%</b>
<b>EXPENDITURES</b>								
Parks and Recreation	\$21,163	\$72,500	\$72,500	\$0	0.0%	\$82,500	10,000	13.8%
Park Improvements	0	0	0	0	0.0%	0	0	0.0%
Land	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$21,163</b>	<b>\$72,500</b>	<b>\$72,500</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$82,500</b>	<b>\$10,000</b>	<b>13.8%</b>
<b>Net Revenues</b>	<b><u>\$45,682</u></b>	<b><u>(\$25,400)</u></b>	<b><u>(\$56,650)</u></b>	<b><u>(\$31,250)</u></b>		<b><u>(\$35,400)</u></b>	<b><u>(\$10,000)</u></b>	
Transfer from other funds	\$0	\$0	\$0			\$0		
Transfer to other funds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$159,457	\$205,139	\$205,139			\$148,489		
<b>Ending Fund Balance</b>	<b><u>\$205,139</u></b>	<b><u>\$179,739</u></b>	<b><u>\$148,489</u></b>			<b><u>\$113,089</u></b>		

### FY 2023 HIGHLIGHTS:

- Planned expenses in this fund are directed toward enhancing City special events, programs, athletic fields, and parks for which sponsorships are granted. The funds received through sponsorships assist with offsetting enhanced services offered to the community.
- The proposed budget reflects revenues of \$46,500 in donations and sponsorships and \$600 in interest earnings for total revenues of \$47,100.
- The adopted budget anticipates a beginning fund balance of \$148,489. Expenses are estimated at \$82,500 leaving the fund with a projected fund balance of \$113,089.

# POLICE SPECIAL REVENUE FUND

The Police Special Revenue Fund was formed to account for the revenues allowed under Chapter 59 of the Code of Criminal Procedure, in addition to other special revenues associated with policing. Expenses from this fund may be used for officer training, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Miscellaneous/Forfeitures	\$0	\$0	\$116,061	\$116,061	1160609900.0%	\$0	(\$0)	-100.0%
Interest	<u>0</u>	<u>0</u>	<u>100</u>	<u>100</u>	999900.0%	<u>100</u>	<u>100</u>	999900.0%
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,161</b>	<b>\$116,161</b>	<b>580804900.0%</b>	<b>\$100</b>	<b>\$100</b>	<b>499900.0%</b>
<b>EXPENDITURES</b>								
Operations	\$0	\$0	\$20,599	\$20,599	205989900.0%	\$86,061	86,061	860609900.0%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,599</b>	<b>\$20,599</b>	<b>102994950.0%</b>	<b>\$86,061</b>	<b>\$86,061</b>	<b>430304950.0%</b>
<b>Net Revenues</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$95,562</u></b>	<b><u>\$95,562</u></b>		<b><u>(\$85,961)</u></b>	<b><u>(\$85,961)</u></b>	
Transfer to other funds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$26,894	\$26,894	\$26,894			\$122,456		
<b>Ending Fund Balance</b>	<b><u>\$26,894</u></b>	<b><u>\$26,894</u></b>	<b><u>\$122,456</u></b>			<b><u>\$36,495</u></b>		

## FY 2023 HIGHLIGHTS:

- The beginning balance for this fund is \$122,456.
- The proposed budget reflects revenues of \$0 in forfeitures and \$100 in interest earnings for total revenues of \$100.
- Expenses are estimated at \$86,061 and includes replacement SWAT equipment (\$49,624), additional AEDs for patrol vehicles (\$7,889), weapons safe (\$6,500), seized electronics storage locker (\$5,500), property room refrigerator replacements (\$6,500), additional lighting for patrol officers (\$6,500), annual narcotics training (\$2,350), and fleet tracking service renewal (\$1,199).
- The ending fund balance is proposed at \$36,495.

# PUBLIC ART FUND

The Public Art Fund was established to account for funding that is available for the promotion, creation, and/or installation of public art throughout the City of Southlake.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Miscellaneous	\$20	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
Interest Income	<u>\$415</u>	<u>\$5,000</u>	<u>\$2,000</u>	<u>(\$3,000)</u>	-60.0%	<u>\$2,000</u>	<u>(\$3,000)</u>	-60.0%
<b>Total Revenues</b>	<b>\$435</b>	<b>\$5,000</b>	<b>\$2,000</b>	<b>(\$3,000)</b>		<b>\$2,000</b>	<b>\$0</b>	
<b>EXPENDITURES</b>								
Operations	\$37,208	\$68,100	\$68,100	\$0	0.0%	\$70,143	\$2,043	3.0%
Capital	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0</u>	0.0%	<u>\$0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$37,208</b>	<b>\$68,100</b>	<b>\$68,100</b>	<b>\$0</b>	0.0%	<b>\$70,143</b>	<b>\$2,043</b>	3.0%
<b>Net Revenues</b>	<b><u>(\$36,773)</u></b>	<b><u>(\$63,100)</u></b>	<b><u>(\$66,100)</u></b>	<b><u>(\$3,000)</u></b>		<b><u>(\$68,143)</u></b>	<b><u>(\$5,043)</u></b>	
Transfers In-Hotel	\$0	145,238	240,270	95,032		256,170	\$110,932	
Transfers Out -	<u>(100,000)</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>0</u>		<u>(100,000)</u>	\$0	
<b>Total Other Sources (Uses)</b>	<b><u>(\$100,000)</u></b>	<b><u>\$45,238</u></b>	<b><u>\$140,270</u></b>	<b><u>\$0</u></b>		<b><u>\$156,170</u></b>		
Beginning Fund Balance	\$500,818	\$364,045	\$364,045			\$438,215		
	<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>		
<b>Ending Fund Balance</b>	<b><u>\$364,045</u></b>	<b><u>\$346,183</u></b>	<b><u>\$438,215</u></b>			<b><u>\$526,242</u></b>		

## FY 2023 HIGHLIGHTS:

- The adopted budget shows \$2,000 in interest income based on a beginning fund balance of \$526,242.
- The law providing for the Hotel Occupancy Tax allows up to 15% of the revenues to be used for public art purposes. Because this source of funding comes in the form of a transfer, it is shown “below the line.” For FY 2023, this transfer of \$256,170 is budgeted.
- For FY 2023, expenditures are estimated at \$70,143. The Public Art Fund will provide the source of support for the City’s ongoing relationship with the APEX Arts League, Arts Council – Northeast, and the Southlake Arts Council by providing funding for various projects such as public art displays and event support. The budget also includes a transfer of \$100,000 to the CIP for implementation of the Southlake 2035 Public Art Master Plan.
- The ending fund balance for the Public Art Fund is estimated at \$526,242.

# RECYCLING FUND

*This fund accounts for an annual payment to the City made by the City’s solid waste services provider, per the terms of the service contract.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Recycling Recovery	\$6,000	\$6,000	\$22,489	\$16,489	274.8%	\$6,000	\$0	0.0%
Interest	<u>63</u>	<u>125</u>	<u>100</u>	<u>(25)</u>	-20.0%	<u>100</u>	<u>(25)</u>	-20.0%
<b>Total Revenues</b>	<b>\$6,063</b>	<b>\$6,125</b>	<b>\$22,589</b>	<b>\$16,464</b>	<b>268.8%</b>	<b>\$6,100</b>	<b>(\$25)</b>	<b>-0.4%</b>
<b>EXPENDITURES</b>								
Special Projects	\$0	\$5,600	\$22,089	\$16,489	294.4%	\$5,700	100	1.8%
Recycling Supplies	0	0	0	0	0.0%	0	0	0.0%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$5,600</b>	<b>\$22,089</b>	<b>\$16,489</b>	<b>294.4%</b>	<b>\$5,700</b>	<b>\$100</b>	<b>1.8%</b>
<b>Net Revenues</b>	<b><u>\$6,063</u></b>	<b><u>\$525</u></b>	<b><u>\$500</u></b>	<b><u>(\$25)</u></b>		<b><u>\$400</u></b>	<b><u>(\$125)</u></b>	
Transfer to other funds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$70,395	\$76,458	\$76,458			\$76,958		
<b>Ending Fund Balance</b>	<b><u>\$76,458</u></b>	<b><u>\$76,983</u></b>	<b><u>\$76,958</u></b>			<b><u>\$77,358</u></b>		

## FY 2023 HIGHLIGHTS:

- The City’s contract for solid waste services provides for an annual payment to the City of \$6,000 for a total projected revenue of \$6,100, including interest.
- Note that the beginning fund balance is \$76,958. The adopted budget includes \$5,700 for recycling education.
- The projected ending fund balance is \$77,358.

# RED LIGHT CAMERA FUND

*This fund accounts for funds collected from violations issued from the City's red light enforcement camera system. Funds collected by the City of Southlake as a result of violations/citations issued, must be used for traffic safety programs, per State law. Governor Greg Abbott signed a bill into law banning the use of red light cameras on June 1, 2019. Under the new law, the City's red light camera program immediately ceased operation.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Fines and forfeitures	\$0	\$0	\$0	\$0	0%	\$0	\$0	0.0%
Interest Income	152	1,200	100	(\$1,100)	-92%	500	(\$700)	-58.3%
<b>Total Revenues</b>	<b>\$152</b>	<b>\$1,200</b>	<b>\$100</b>	<b>(\$1,100)</b>		<b>\$500</b>	<b>\$0</b>	
<b>EXPENDITURES</b>								
Personnel	\$0	\$0	\$0	0	0%	\$0	0	0.0%
Operations	145,966	128,705	128,705	0	0%	208,705	80,000	62.2%
Capital	-	0	0	0	0%	0	0	0.0%
<b>Total Expenditures</b>	<b>\$145,966</b>	<b>\$128,705</b>	<b>\$128,705</b>	<b>\$0</b>	0%	<b>\$208,705</b>	<b>\$80,000</b>	62.2%
<b>Net Revenues</b>	<b>(\$145,814)</b>	<b>(\$127,505)</b>	<b>(\$128,605)</b>	<b>(\$1,100)</b>		<b>(\$208,205)</b>	<b>(\$80,700)</b>	
Transfers In-	\$0	0	0			0	\$0	
Transfers Out -	0	(100,000)	(100,000)	0		0	\$100,000	
<b>Total Other Sources (Uses)</b>	<b>\$0</b>	<b>(\$100,000)</b>	<b>(\$100,000)</b>	<b>\$0</b>		<b>\$0</b>		
Beginning Fund Balance	\$706,527	\$560,713	\$560,713			\$332,108		
	0	0	0			0		
<b>Ending Fund Balance</b>	<b>\$560,713</b>	<b>\$333,208</b>	<b>\$332,108</b>			<b>\$123,903</b>		

## FY 2023 HIGHLIGHTS:

- Projected revenue for FY 2023 includes \$500 in interest income. Due to the red light cameras no longer being operational, no revenue will be collected in fines. Operating expenses will largely be paid using fund balance.
- For FY 2023, we are proposing \$208,705 in expenses for traffic signal remote monitoring equipment installation (\$150,000), intersection striping (\$20,000), and traffic safety enhancements (\$38,705).
- The beginning fund balance for the Red Light Camera Fund is \$332,108. Ending fund balance for FY 2023 is projected at \$123,903.

## REFORESTATION FUND

*This fund accounts for monies derived from assessments related to the tree preservation ordinance and policies.*

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Permits/Fees	\$44,700	\$5,000	\$30,000	\$25,000	500.0%	\$5,000	\$0	0.0%
Miscellaneous	0	0	0	(0)	-100.0%	0	0	0.0%
Interest	<u>31</u>	<u>80</u>	<u>50</u>	<u>(30)</u>	-37.5%	<u>50</u>	<u>(30)</u>	-37.5%
<b>Total Revenues</b>	<b>\$44,731</b>	<b>\$5,080</b>	<b>\$30,050</b>	<b>\$24,970</b>	<b>491.5%</b>	<b>\$5,050</b>	<b>(\$30)</b>	<b>-0.6%</b>
<b>EXPENDITURES</b>								
Parks and Recreation	\$0	\$0	\$0	\$0	0.0%	\$0	0	0.0%
Reforestation	25,035	0	0	0	0.0%	0	0	0.0%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0%	<u>0</u>	<u>0</u>	0.0%
<b>Total Expenditures</b>	<b>\$25,035</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Net Revenues</b>	<b><u>\$19,696</u></b>	<b><u>\$5,080</u></b>	<b><u>\$30,050</u></b>	<b><u>\$24,970</u></b>		<b><u>\$5,050</u></b>	<b><u>(\$30)</u></b>	
Transfer to other funds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		
<b>Total Other Sources/(Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$35,152	\$54,848	\$54,848			\$84,898		
<b>Ending Fund Balance</b>	<b><u>\$54,848</u></b>	<b><u>\$59,928</u></b>	<b><u>\$84,898</u></b>			<b><u>\$89,948</u></b>		

### FY 2023 HIGHLIGHTS:

- The activities supported by the Reforestation Fund support the City Council's desire for quality development by ensuring that the natural environment is protected and preserved, where possible, or at a minimum replaced.
- The adopted budget reflects permits/fees of \$5,000 and interest income of \$50 for total revenue of \$5,050. It anticipates a beginning fund balance of \$84,898.
- No expenditures are budgeted for FY 2023.
- The ending fund balance is projected at \$89,948.



# STORM WATER UTILITY FUND

On October 17, 2006, the City Council established a Storm Water Utility System. This utility requires a monthly fee for all of Southlake’s developed properties. These fees provide a funding source for maintenance, repair, and construction of storm water facilities, and can only be spent for these purposes. The monthly storm water fee is the same for all residential dwelling units. Residential properties are charged \$8 per month for each dwelling unit that is on the property. Fees for non-residential properties are calculated individually in proportion to each property’s storm water runoff potential. For project details, see the CIP section of this document.

	2021 Actual	2022 Adopted	2022 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2023 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Stormwater-residential	\$912,316	\$913,000	\$915,000	\$2,000	0.2%	\$918,200	\$5,200	0.6%
Stormwater-commercial	666,148	657,500	670,000	12,500	1.9%	673,300	15,800	2.4%
Interest	(419)	2,100	500	(1,600)	-76.2%	500	(1,600)	-76.2%
<b>Total Revenues</b>	<b>\$1,578,045</b>	<b>\$1,572,600</b>	<b>\$1,585,500</b>	<b>\$12,900</b>	<b>0.8%</b>	<b>\$1,592,000</b>	<b>\$19,400</b>	<b>1.2%</b>
<b>EXPENDITURES</b>								
Personnel	\$341,719	\$355,882	\$363,139	\$7,257	2.0%	\$398,067	\$42,185	11.9%
Operations	\$282,782	\$325,126	\$322,887	(2,239)	-0.7%	\$334,306	9,180	2.8%
Capital	\$0	\$0	\$0	0	0	\$0	0	0.0%
<b>Total Expenditures</b>	<b>\$624,501</b>	<b>\$681,008</b>	<b>\$686,026</b>	<b>\$5,018</b>	<b>0.7%</b>	<b>\$732,373</b>	<b>\$51,365</b>	<b>7.5%</b>
<b>Net Revenues</b>	<b><u>\$953,544</u></b>	<b><u>\$891,592</u></b>	<b><u>\$899,474</u></b>	<b><u>\$7,882</u></b>		<b><u>\$859,627</u></b>	<b><u>(\$31,965)</u></b>	
Transfers Out	(1,487,281)	(236,763)	(237,279)	\$516		(911,234)	674,471	
Proceeds from C.O. Sale	0	0	0			0		
<b>Total Other Sources (Uses)</b>	<b><u>(\$1,487,281)</u></b>	<b><u>(\$236,763)</u></b>	<b><u>(\$237,279)</u></b>			<b><u>(\$911,234)</u></b>		
Beginning Fund Balance	\$1,789,609	\$1,255,872	\$1,255,872			\$1,918,067		
<b>Ending Fund Balance</b>	<b><u>\$1,255,872</u></b>	<b><u>\$1,910,701</u></b>	<b><u>\$1,918,067</u></b>			<b><u>\$1,866,460</u></b>		

## FY 2023 HIGHLIGHTS:

- For FY 2023, total revenues for this fund are projected at \$1,592,000 including \$500 in interest earnings. This is an increase of 1.2% when compared to the FY 2022 Adopted Budget.
- Planned expenditures for FY 2023 total \$732,373, including \$398,067 in personnel expenses and \$334,306 in operational costs. These costs include a portion of drainage staff costs, contract engineering services (surveying, etc.), contract labor for drainage projects, and materials – all budgeted to ensure that we are able to adequately manage and respond to identified public drainage issues.
- A transfer to the Debt Service Fund of \$847,554 is planned and \$63,680 to the General Fund for indirect charges for total transfers of \$911,234. No transfer to the Capital Improvements Program is planned for FY 2023.
- The ending fund balance is projected at \$1,866,450. The expenses are necessary to improve and maintain public drainage ways throughout the City.

## TAX INCREMENT FINANCE (TIF) DISTRICT FUND

Tax Increment Reinvestment Zone (TIRZ) Number One or the Tax Increment Finance (TIF) District was created in 1997, with an effective beginning date of January 1, 1998. It was designed to encourage quality commercial development in the City. Incremental values subsequent to January 1997 are taxed at the City's tax rate; however, 100% of the "captured" ad valorem revenues are utilized within the zone, rather than being allocated to the City's overall budget. Overlapping taxing entities, including Tarrant County, Tarrant County College District, Tarrant County Hospital District, and the Carroll Independent School District have participated at varying levels as investors in TIRZ #1 by assigning their ad valorem tax dollars as well. These funds pay for public projects in Town Square, such as water, sewer and roads within the District. In 2018, TIRZ #1 was extended for an additional 20 years. This means that funds will continue to be collected on the incremental tax value and invested in the zone for an additional twenty years. The City of Southlake and Carroll ISD are the only participating entities with the 20 year extension.

	2020 Actual	2021 Adopted	2021 Amended	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease	2022 Proposed	\$ Increase/ (Decrease) Adopted	% Increase/ -Decrease
<b>REVENUES</b>								
Ad Valorem	\$10,753,022	\$9,955,195	\$9,818,337	(\$136,858)	-1.4%	\$10,080,279	\$125,084	1.3%
Interest Income	<u>\$38,551</u>	<u>\$9,000</u>	<u>\$3,800</u>	<u>(\$5,200)</u>	-57.8%	<u>\$3,990</u>	<u>(\$5,010)</u>	-55.7%
<b>Total Revenues</b>	<b>\$10,791,573</b>	<b>\$9,964,195</b>	<b>\$9,822,137</b>	<b>(\$142,058)</b>	<b>-1.4%</b>	<b>\$10,084,269</b>	<b>\$120,074</b>	<b>1.2%</b>
<b>EXPENDITURES</b>								
Personnel	\$201,311	\$265,953	\$265,953	\$0	0.0%	\$275,632	\$9,679	3.6%
Operations	\$7,920,352	\$7,694,900	\$7,008,044	(686,856)	-8.9%	\$7,363,423	(331,477)	-4.3%
Capital	<u>\$595,991</u>	<u>\$2,486,530</u>	<u>\$2,486,530</u>	<u>0</u>	0.0%	<u>\$1,415,000</u>	<u>(1,071,530)</u>	-43.1%
<b>Total Expenditures</b>	<b>\$8,717,654</b>	<b>\$10,447,383</b>	<b>\$9,760,527</b>	<b>(\$686,856)</b>	<b>-6.6%</b>	<b>\$9,054,055</b>	<b>(\$1,393,328)</b>	<b>-13.3%</b>
<b>Net Revenues</b>	<b><u>\$2,073,919</u></b>	<b><u>(\$483,188)</u></b>	<b><u>\$61,610</u></b>	<b><u>\$544,798</u></b>		<b><u>\$1,030,214</u></b>	<b><u>\$1,513,402</u></b>	
Transfers Out-General Fund	0	0	0			0		
Transfers Out -Debt Service	<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>		
<b>Total Other Sources (Uses)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>			<b><u>\$0</u></b>		
Beginning Fund Balance	\$2,925,978	\$4,999,897	\$4,999,897			\$5,061,507		
Prior period adjustment								
<b>Ending Fund Balance</b>	<b><u>\$4,999,897</u></b>	<b><u>\$4,516,709</u></b>	<b><u>\$5,061,507</u></b>			<b><u>\$6,091,721</u></b>		

### FY 2023 HIGHLIGHTS:

- The incremental taxable value assigned to TIRZ #1 for the 2022 tax year is \$534,104,216 which is a 5.1% increase from the valuation for the 2021 tax year. This translates into anticipated revenues for the TIF District Fund of \$10,084,269, including interest income. Revenue projections include estimated CISD payments based on a three year average.
- Total expenditures for FY 2023 are \$9,054,055. These expenditures are attributable to projects identified in the project and financing plan.
- The ending balance for this fund is projected at \$6,091,721.



The background of the cover is a photograph of a park. In the center, there is a large, multi-tiered stone fountain with water cascading down. Behind the fountain is a pavilion with a dark roof and white columns. The scene is surrounded by trees and a paved walkway. The image is overlaid with several large, semi-transparent geometric shapes in shades of green and brown. A large, faint watermark of the City of Southlake logo is visible in the center.

# **CAPITAL IMPROVEMENTS PROGRAM (CIP)**

**CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023**

## INTRODUCTION

In accordance with the Texas Local Government Code and the Charter of the City of Southlake, the FY 2023 to FY 2027 Capital Improvements Program (CIP) is submitted for City Council consideration.

The challenges to retain and/or expand City services in the midst of balancing resources and growing costs has put pressure on City government to make its limited capital resources work more efficiently. City administration, elected and appointed officials, and staff have taken several steps to make its capital expenditures more closely reflect its long-range objectives.

One such step is the connection between the City's capital planning efforts with its budgeting process. The CIP establishes a five year funding schedule for the purchase, construction, or replacement of physical assets of the City. Capital improvements typically have a useful life of more than ten years and value greater than \$10,000. The first year of the Capital Improvements Program is called the Capital Budget and is appropriated in the same manner as the annual Operating Budget. Funds for projects are appropriated on an annual basis. Projects approved for subsequent years are approved for planning purposes only and do not receive expenditure authority until they are part of the Capital Budget.

## FY 2023 CIP CALENDAR

<b>APRIL 2022</b>	<b>CIP PROJECT FORMS DUE</b>
<b>MAY 2022</b>	<b>CIP GOVERNANCE COMMITTEE REVIEW</b>
<b>JUNE 2022</b>	<b>FINAL CIP GOVERNANCE COMMITTEE REVIEW</b>
<b>JULY 2022</b>	<b>CITY MANAGER REVIEW</b>
<b>AUGUST 2022</b>	<b>SPDC / PARKS BOARD RECOMMENDATION</b>
	<b>CITY MANAGER FILES BUDGET</b>
	<b>CITY COUNCIL WORK SESSION</b>
<b>SEPTEMBER 2022</b>	<b>CITY COUNCIL WORK SESSION 1ST READING AND PUBLIC HEARING</b>
	<b>CITY COUNCIL 2ND READING AND PUBLIC HEARING</b>

## CREATING THE CAPITAL IMPROVEMENTS PROGRAM

In May 2022, the CIP Governance Committee, comprised of the Executive Leadership Team, began the process of evaluating CIP project requests. The methodology involved a presentation of each project by a staff member of the requesting department and the use of the CIP project evaluation form.

Following presentations by each requesting department, the projects were ranked in the appropriate funding category (i.e. General Fund, Utility Fund, SPDC). The resulting ranked project list was then reviewed by the Governance Committee to ensure that there were no obvious flaws in the ranking system. The Governance Committee then reviewed the dollar amount available in each fund and recommended the projects to be funded in the upcoming fiscal year (FY 2023) and the other four future years (FY 2024 to FY 2027).

Once the Governance Committee completed its review, the list was presented to the City Manager who then met with the Governance Committee regarding needed changes or additions. The Governance Committee input revisions and held additional meetings with department heads as needed to ensure the proposed plan is comprehensive.

Prior to the City Manager's submission of the Capital Budget, the Southlake Parks Development Corporation (SPDC) and the Parks Board met to review and recommend their respective portions of the budget and five-year plan.

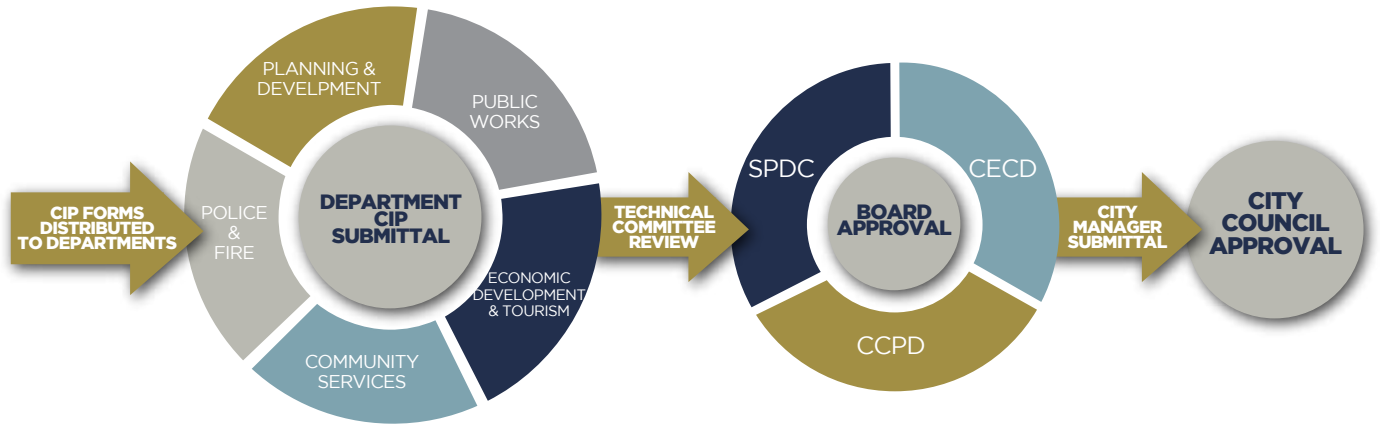


FIGURE 1: CAPITAL IMPROVEMENTS PROGRAM (CIP) DEVELOPMENT AND APPROVAL PROCESS

**RELATIONSHIP BETWEEN THE CAPITAL IMPROVEMENTS PROGRAM AND THE ANNUAL BUDGET**

The City’s annual budget itemizes and appropriates the funds needed for all municipal purposes during the next fiscal year, and is comprised of two separate budgets - the Operating Budget and the Capital Projects Budget. The Operating Budget includes the day-to-day operational expenses of the City, such as salaries, supplies, and expenses for programmatic activities. The Capital Improvements Program includes the anticipated capital project costs for the next five fiscal years. The first year of projects contained in the CIP become the basis for formulating the Capital Projects Budget.

**RELATIONSHIP BETWEEN THE CAPITAL IMPROVEMENTS PROGRAM AND THE CITY’S PLANNING PROCESS**

Comprehensive plans are official public documents adopted by local governments as policy guides to making decisions about the physical development of the community in the next 20 years. The City of Southlake’s current comprehensive plans, the Southlake 2030 Plan and the Southlake 2035 Plan, include a number of citywide plans that prioritize the development of thoroughfares, sidewalks, trails, and parks.

The Southlake 2035 Park, Recreation and Open Space Master Plan, the Southlake 2030 Mobility Master Plan, the Southlake 2030 Water Master Plan, and others, provide recommendations that link the future vision of the community to relatively short-term actions.

Recognizing the importance of the link between the Capital Improvements Program and implementation of the master plan, projects are required to demonstrate linkage to one of the City’s master plans. By using the Capital Improvements Program process to reinforce the desired master plan priorities, the City’s physical future can be better shaped.

Additionally, each project sheet and the project matrix identifies, when appropriate, connection to a project identified in the City’s comprehensive plan.



## HOW WELL IS THE CITY PERFORMING IN MEETING THE NEEDS OF SOUTHLAKE RESIDENTS?

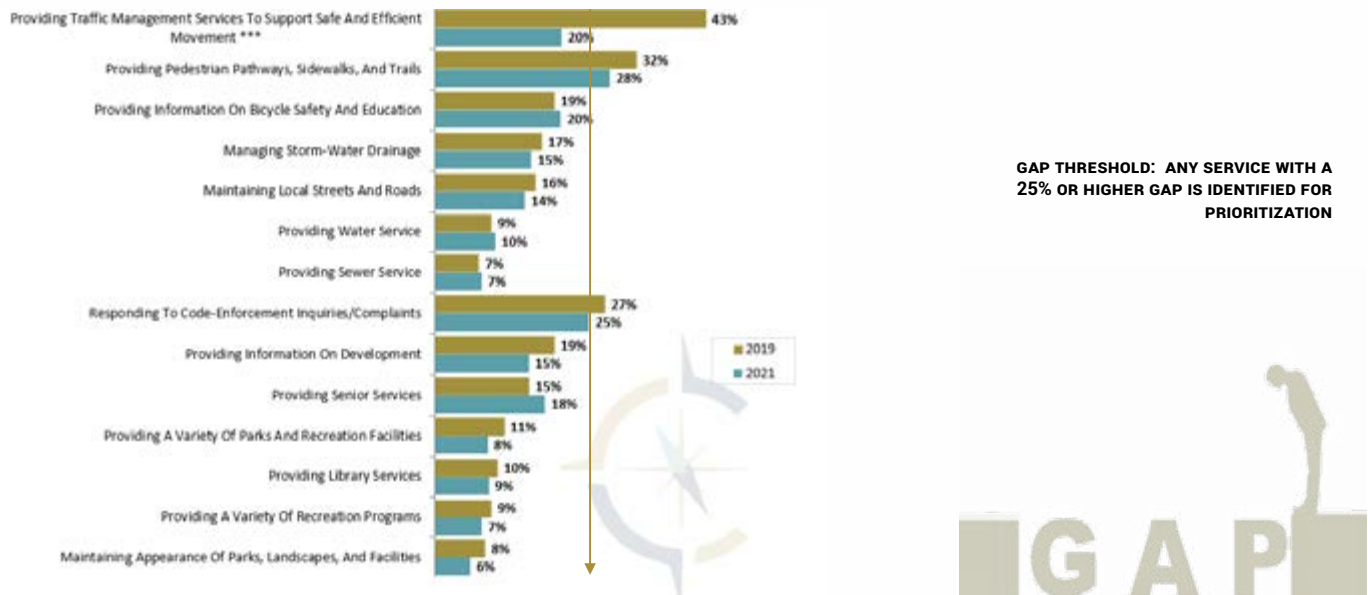


FIGURE 2: GAP ISSUES IDENTIFIED IN THE 2021 CITIZEN SATISFACTION SURVEY

### RELATIONSHIP BETWEEN THE CAPITAL IMPROVEMENTS PROGRAM AND THE BIENNIAL CITIZEN SURVEY

In 2019, the City completed its most recent biennial citizen satisfaction survey. Results of the City’s satisfaction survey are put to use in several ways, including playing key roles in the City’s comprehensive plan update (Southlake 2035 Plan), in the development of each Department’s adopted budget and in the City’s performance measures. Survey results are also critical to the development of this year’s Capital Projects Budget.

Many recurring themes emerged throughout the survey responses, several of which have a direct link with the preparation and execution of the City’s CIP. For example, the City surveyed respondents regarding not only the importance they place on City services but also the satisfaction respondents had with those services. The gap between the importance placed on a service and the satisfaction with that service indicates areas where the City is not meeting our customers’ expectations. The City developed a chart listing the top “gap” issues and has also created a plan to address each issue. Both of the gap issues are related to areas that can be addressed through the City’s capital programming--manage traffic congestion and provide pedestrian pathways and sidewalks.

### THE BENEFITS OF CAPITAL PROGRAMMING

With time, public facilities need major repair, replacement, or expansion. Maintaining and upgrading a community’s capital stock requires significant financial investment. This investment must be weighed against other community needs and analyzed in light of community goals.

The City of Southlake, like many cities, is under pressure to make efficient use of capital resources and must make difficult choices. There are more needs than can be satisfied at once, and the selection of one investment over another may shape the development of the City for years to come.

Capital improvements programming is a valuable tool to ensure that choices are made wisely. The City's development goals are implemented, in part, by the careful provision of capital facilities. The benefits of this systematic approach to planning capital projects include the following:

- **Focuses attention on community goals, needs, and capabilities.**  
Through capital improvements programming, capital projects can be brought into line with the City's long-range plans by balancing identified needs with financial capacities. Considered individually, a new park, water system improvements, and street widening may be great ideas; however, each project may look quite different when, in the course of the Capital Improvements Program process, it is forced to compete directly with other projects for limited funds.
- **Optimizes use of the taxpayer's dollar.**  
The Capital Improvements Program helps the City Council and City Manager make sound annual budget decisions. Careful planning of capital improvements helps prevent costly mistakes. In addition, capital planning allows the City to save money in several other ways. For example, investors in municipal bonds tend to look more favorably on communities that have a Capital Improvements Program; if bond financing is selected for a capital improvement project, the City may realize significant savings on interest.
- **Guides future growth and development.**  
The location and capacity of capital improvements shape the growth and development of the City. City decision makers can use the Capital Improvements Program to develop well thought-out policies to guide future land use and economic development.
- **Encourages efficient government.**  
Interdepartmental coordination of capital improvements programming can reduce scheduling conflicts and ensure that no single function receives more than its fair share of resources. In addition, the CIP can be used to promote innovative management techniques and improve governmental efficiency and effectiveness.
- **Improves the basis for intergovernmental and regional cooperation.**  
Capital improvements programming offers public officials of all governmental units (City of Southlake, Tarrant and Denton Counties, and local school districts) an opportunity to plan the location, timing, and financing of improvements in the interest of the community as a whole.
- **Maintains a sound and stable financial program.**  
Having to make large or frequent unplanned expenditures can endanger the financial well-being of the City. Sharp changes in the tax structure or bonded indebtedness may be avoided when construction projects are planned in advance and scheduled at intervals over a number of years. When there is ample time for planning, the most economical means of financing each project can be selected in advance. Furthermore, a CIP can help the City avoid commitments and debts that would prevent the initiation of other important projects at a later date.
- **Enhances opportunities for participation in federal or state grant programs.**  
Preparing a CIP improves the City's chance of obtaining aid through federal and state programs that provide funds for planning, construction, and financing of capital improvements. The CIP is considered a "public works shelf" that contains projects that can be started quickly by having construction or bid documents ready should any grants become available.



## CAPITAL PROJECT FUNDING SOURCES

The FY 2023 Capital Budget contains 36 projects submitted by various City Departments. The total cost of all projects submitted for FY 2023 represents an expenditure of \$44,273,000. Although the Strategic Initiative Fund provides cash for pay-as-you-go capital projects, the City may still borrow to build needed infrastructure. A portion of the revenue generated by the property tax rate is allocated to support long-term bond projects through the Debt Service Fund (see the “Debt Services Fund Expenditures” section for more information). This budget proposes that 6.5 cents of the current tax rate be allocated to support the City’s General Fund debt. Fees and special revenue are used to support special purpose debt. A Capital Improvements Program details the projects and costs for a five-year period and identifies future unfunded projects. Debt Service Funds as well as cash provide the needed money to build these projects.

The following is a summary of the funding sources for these projects:

### **CASH**

For FY 2023, the Capital Budget includes cash funding in the amount of \$30,973,000. This includes funds transferred from the Strategic Initiative Fund as well as cash from other funding sources such as the Public Art Fund, Impact Fee funds, Storm Water Utility Fund, the Hotel Occupancy Tax Fund, the Park Dedication Fee Fund, Community Enhancement Development Corporation, and the Southlake Parks Development Corporation Fund. For FY 2023, the Capital Budget will be 70% cash funded, reducing the need to issue bonds.

### **BONDS**

When the City sells bonds, purchasers are, in effect, lending the City money. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the City pay for them. The City can issue bonds in these forms:

- **General Obligation (G.O.) Bonds**

Perhaps the most flexible of all capital funding sources, G.O. bonds can be used for the design or construction of any capital project. These bonds are financed through property taxes. In financing through this method, the taxing power of the City is pledged to pay interest and principal to retire the debt. Voter approval is required if the City wants to increase the taxes that it levies and the amount is included in the City’s state-imposed debt limits. To minimize the need for property tax increases, the City makes every effort to coordinate new bond issues with the retirement of previous bonds.

- **Certificates of Obligation (C.O.) Bonds**

Similar to general obligation bonds except the certificates require no voter approval. Combination tax and revenue certificates of obligation are issued for both governmental and business type activities. General obligation bonds, governmental revenue bonds, and tax notes pledge the full faith and credit of the City. Combination tax and revenue certificates of obligation are payable from the net revenues of the water and sewer system and general debt service tax.

- **Revenue Bonds**

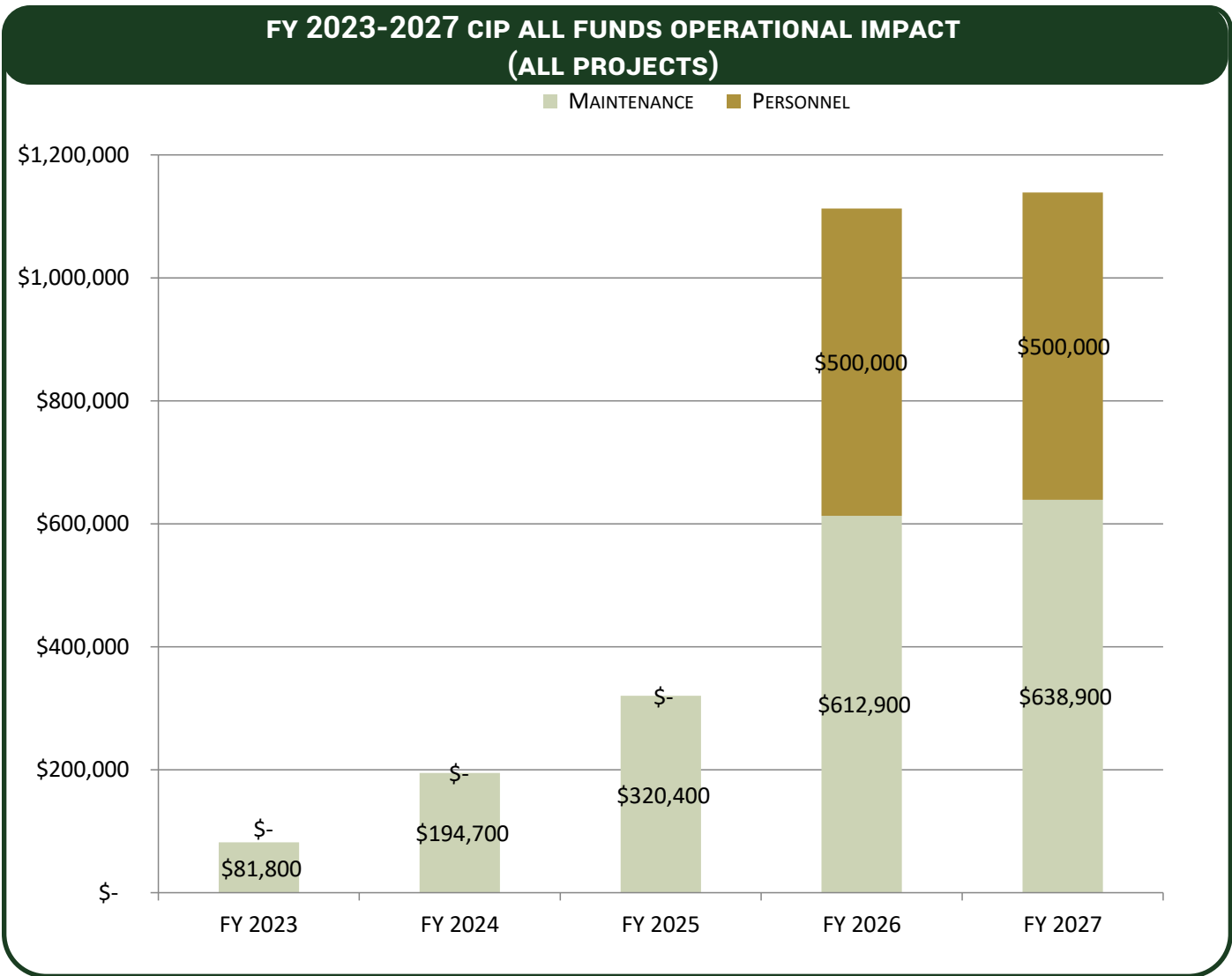
Revenue bonds are sold for projects that produce revenues, such as water and sewer system projects. Revenue bonds depend on user charges and other project-related income to cover their costs.

FY 2023 CAPITAL PROJECT FUNDING SOURCES					
FUND	CASH FUNDING	GENERAL OBLIGATION (G.O.) BONDS	CERTIFICATES OF OBLIGATION (C.O.) BONDS	REVENUE BONDS	TOTAL FUNDING
General Fund	\$10,083,000	\$-	\$13,300,000	\$-	\$23,383,000
Utility Fund	\$9,755,000	\$-	\$-	\$-	\$9,755,000
Roadway Impact Fee Fund	\$435,000	\$-	\$-	\$-	\$435,000
Water Impact Fee	\$180,000	\$-	\$-	\$-	\$180,000
Sanitary Sewer Impact Fee	\$200,000	\$-	\$-	\$-	\$200,000
Storm Water Utility System	\$445,000	\$-	\$-	\$-	\$445,000
Community Enhancement & Development Corporation Fund	\$1,375,000	\$-	\$-	\$-	\$1,375,000
Southlake Parks Development Corporation	\$6,770,000	\$-	\$-	\$-	\$6,770,000
Hotel Occupancy Tax Fund	\$500,000	\$-	\$-	\$-	\$500,000
CCPD Fund	\$1,130,000	\$-	\$-	\$-	\$1,130,000
Public Art Fund	\$100,000	\$-	\$-	\$-	\$100,000
<b>Total</b>	<b>\$30,973,000</b>	<b>\$-</b>	<b>\$13,300,000</b>	<b>\$-</b>	<b>\$44,273,000</b>

## IMPACT ON OPERATING BUDGET

Annual operating costs can include personnel, scheduled repair and maintenance, and utilities in the case of buildings. These operating cost estimates are developed by the project managers during the project development process and estimates are included on each project information sheet. To prepare for the future and avoid shortfalls, the City uses the annual operating cost estimates to plan and develop future budgets.

The full operating impact of the five-year Capital Improvements Program has been factored into the City’s forecasting and multi-year financial plans and will be integrated into future budgets once those projects are completed and in operation. As shown in the table to the right, for the FY 2023 Capital Budget, the bulk of these out-year costs can be attributed to personnel and maintenance related to roadway landscape maintenance and maintenance of an urban enhancement project. The chart below shows the combined personnel and maintenance operating impact for all projects in the FY 2023-2027 CIP. Note that for out years, the operating costs are refined as the project nears completion. In the current Capital Budget, the opening of the new Library as well as the Municipal Service Center and Public Safety Training Tower are driving costs in FY 2026. More information can be found on the project status forms.



FY 2023 CAPITAL BUDGET OPERATIONAL IMPACT											
	Project Name	FY 2023 Maintenance	FY 2023 Personnel	FY 2024 Maintenance	FY 2024 Personnel	FY 2025 Maintenance	FY 2025 Personnel	FY 2026 Maintenance	FY 2026 Personnel	FY 2027 Maintenance	FY 2027 Personnel
Mobility	Central Avenue Improvements	\$-	\$-	\$1,200	\$-	\$1,200	\$-	\$1,200	\$-	\$1,200	\$-
	City Roadway Intersection Capacity Improvements	\$-	\$-	\$-	\$-		\$-	\$-	\$-	\$-	\$-
	Citywide Pathway Improvements	\$10,000	\$-	\$10,000	\$-	\$10,000	\$-	\$10,000	\$-	\$10,000	\$-
	FM 1938 at West Continental Boulevard Intersection Improvements	\$-	\$-	\$20,000	\$-	\$20,000	\$-	\$20,000	\$-	\$20,000	\$-
	Mustang Court Industrial Area Access Improvements	\$-	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-
	Neighborhood Sidewalk Matching Funds Program	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	North Carroll Avenue - Corridor	\$-	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-
	North White Chapel Boulevard - SH 114 to East Kirkwood Boulevard	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	State Highway 114 Ramp Reversal Design	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	State Street & Frontage Road - Intersection	\$-	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-
	Street Rehabilitation Participation Program (Joint Project with Tarrant County)	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Street Rehabilitation Required by Pavement Management Application (PMA)	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
Water	12-inch Water Line along E. Dove from Estes Park to Winfield Estates	\$-	\$-	\$4,000	\$-	\$4,000	\$-	\$4,000	\$-	\$4,000	\$-
	12-inch Water Line along Union Church/ Pearson from FM 1938 to FM 1709	\$-	\$-	\$10,000	\$-	\$10,000	\$-	\$10,000	\$-	\$10,000	\$-
	Alta Vista Line Water Line Replacement	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	Install Residual Control Systems in the City's Pearson Pump Station Ground Storage Reservoirs (2)	\$15,000	\$-	\$15,000	\$-	\$15,000	\$-	\$15,000	\$-	\$15,000	\$-

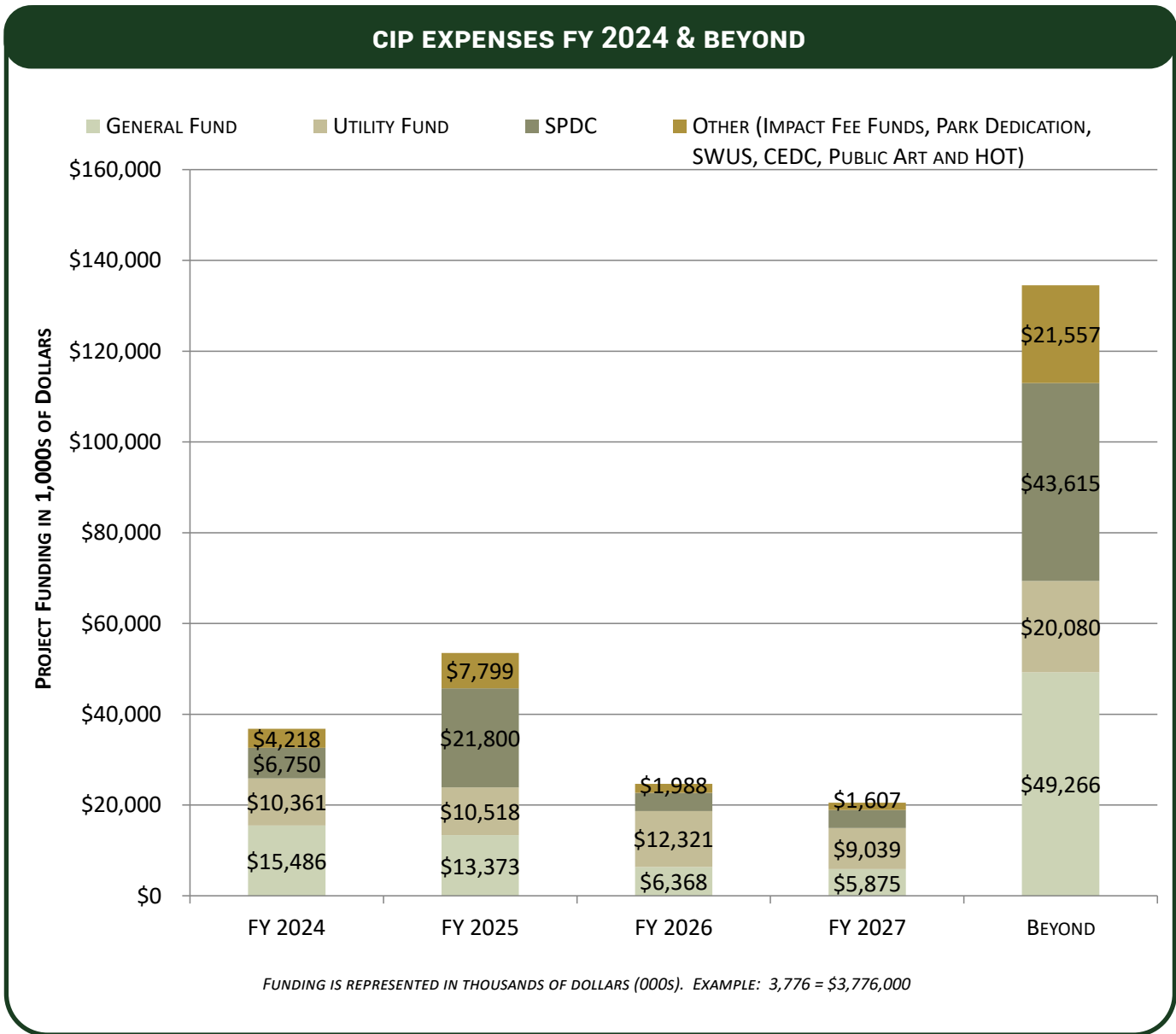
# CAPITAL IMPROVEMENTS PROGRAM (CIP)

FY 2023 CAPITAL BUDGET OPERATIONAL IMPACT											
	Project Name	FY 2023 Maintenance	FY 2023 Personnel	FY 2024 Maintenance	FY 2024 Personnel	FY 2025 Maintenance	FY 2025 Personnel	FY 2026 Maintenance	FY 2026 Personnel	FY 2027 Maintenance	FY 2027 Personnel
Water	Shady Oaks 12-inch Water Lines (Phase I)	\$-	\$-	\$10,000	\$-	\$10,000	\$-	\$10,000	\$-	\$10,000	\$-
	Southlake Park Water System Fire Protection	\$-	\$-	\$2,500	\$-	\$5,000	\$-	\$5,000	\$-	\$5,000	\$-
	System Capacity Improvements (Water) - Future Projects	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	T.W. King Pump Station #2 Buildout Phase III	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	Upsize existing 6-inch to 12-inch Water line along East Highland from Blythe Lane to N. Kimball Avenue  [Previously named 12-inch Water line along East Highland Street from North Carroll Avenue to North Kimball Avenue]	\$-	\$-	\$-	\$-	\$-	\$-	\$17,500	\$-	\$17,500	\$-
Sewer	Eagle Bend & Strathmore Sanitary Sewer Reconstruction	\$-	\$-	\$-	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-
	East Highland/Kimball 8-inch Sewer Line	\$-	\$-	\$-	\$-	\$1,500	\$-	\$1,500	\$-	\$1,500	\$-
	Lift Station Pump Replacement	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	Sanitary Sewer Infrastructure Erosion Protection	\$-	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-
	System Capacity Improvements (Sewer) - Future Projects	\$12,000	\$-	\$12,000	\$-	\$12,000	\$-	\$12,000	\$-	\$12,000	\$-
Storm water	North White Chapel Bridge Replacement at Kirkwood Branch / South Kirkwood Branch	\$-	\$-	\$20,000	\$-	\$20,000	\$-	\$20,000	\$-	\$20,000	\$-
	Simmons Court Drainage Improvements/Erosion Control	\$-	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-	\$1,000	\$-

FY 2023 CAPITAL BUDGET OPERATIONAL IMPACT											
	Project Name	FY 2023 Maintenance	FY 2023 Personnel	FY 2024 Maintenance	FY 2024 Personnel	FY 2025 Maintenance	FY 2025 Personnel	FY 2026 Maintenance	FY 2026 Personnel	FY 2027 Maintenance	FY 2027 Personnel
Parks	Bicentennial Park	\$44,800	\$-	\$75,000	\$-	\$80,000	\$-	\$85,000	\$-	\$85,000	\$-
	Southlake Sports Complex	\$-	\$-	\$-	\$-	\$-	\$-	\$225,000	\$100,000	\$225,000	\$100,000
	SPDC Matching Funds	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Community Enhancements	Public Art Master Plan Implementation	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	Americans with Disabilities Act (ADA) Citywide Improvements	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Facilities	Emergency Operations Center Relocation	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	Library and Multi-Use Facility	\$-	\$-	\$-	\$-	\$40,000	\$-	\$80,000	\$400,000	\$80,000	\$400,000
	Municipal Service Center & Public Safety Training Tower Project	\$-	\$-	\$-	\$-	\$90,000	\$-	\$90,000	\$-	\$90,000	
<b>Total</b>		<b>\$81,800</b>	<b>\$-</b>	<b>\$184,700</b>	<b>\$-</b>	<b>\$324,700</b>	<b>\$-</b>	<b>\$612,200</b>	<b>\$500,000</b>	<b>\$612,200</b>	<b>\$500,000</b>

## PLANNING AND FUNDING FOR FUTURE CAPITAL PROJECTS

As mentioned previously, there is a strong connection between Southlake’s current comprehensive plan, Southlake 2030 and Southlake 2035, and the development of the CIP. Each plan includes recommendations that are structured on a tiered implementation schedule (Tier 1: 1-3 years, Tier 2: 4-6 years and Tier 3: 7+ years). As such, departments have identified all capital projects that are included in Southlake 2030 as recommendations and those projects have been programmed not only into the upcoming Capital Budget but also throughout the remaining years and “beyond” category of the CIP. The chart below shows a large amount of funding in the “beyond” years that can be attributed to both Tier 2 and Tier 3 Southlake 2030 project recommendations related to mobility, storm water, and park projects. As future Capital Budgets and plans are developed, projects shown in the “beyond” category will be moved forward as funds become available.



HOW TO READ THIS SECTION

Program Area Overview Pages


Projects in the CIP are organized into seven program areas: Mobility, Water, Sewer, Storm water, Parks, Community Enhancement, and Facilities. Each program area contains an overview page followed by individual project status forms for each project that falls within that program area. The program area overview sheet contains the following information:

- 1 City Focus area(s) Achieved through this program area (For more information see Strategic direction)
- 2 Description of the types of projects that fall within that program area
- 3 Corporate objectives achieved through this program area (For more information see Strategic direction)
- 4 A table showing the total funded and unfunded amounts by year for the program area


CAPITAL IMPROVEMENTS PROGRAM (CIP)  
MOBILITY

## MOBILITY PROJECTS OVERVIEW


Delivering on our focus areas:




1 Safety & Security



Mobility



Infrastructure



Partnerships & Volunteerism




2 **Description:** Multi-modal transportation projects that serve the mobility needs of residents, businesses, and visitors that address transportation needs for vehicles, bicycles, and pedestrians. These projects include road construction, widening, or improvements, street rehabilitation, and sidewalks. The majority of projects listed in this section of the CIP are implementing recommendations of the [Southlake 2030 Mobility Master Plan](#).

3 **Strategic Alignment:**

- Achieve the highest standards of safety & security (C1)
- Provide travel convenience within City & region (C2)
- Collaborate with select partners to implement service solutions (B2)
- Provide high quality services through sustainable business practices (B4)
- Invest to provide & maintain high quality public assets (F2)

4

MOBILITY CIP TOTAL PROJECT FUNDING	
Total Prior Funding	\$29,813,000
FY 2023	\$12,788,000
FY 2024	\$10,078,000
FY 2025	\$5,555,000
FY 2026	\$5,963,000
FY 2027	\$6,082,250
Beyond	\$37,436,113
<b>Total</b>	<b>\$107,715,363</b>

BUDGET BOOK | FY 2023 City of Southlake  
WWW.CITYOFSOUTHLAKE.COM 319

Individual Project Status Forms

Each project is presented on a separate project status form within each program area. Each project status form contains the following information:

- 1 A photo or map depicting the project or its Location
- 2 Department responsible for overseeing this project
- 3 A brief description of the project
- 4 A brief justification for the project
- 5 Alternative Options and impact if project is not able to be funded
- 6 City Focus area(s) Achieved through this program area (For more information see Strategic direction)
- 7 Project number that corresponds to funding schedule
- 8 Additional project details
- 9 A table showing the timeline of project expenditures by cost category
- 10 A table showing any ongoing operating cost impact by year
- 11 A table showing Both funded and unfunded amounts by year and by funding source

City of Southlake FY 2023 CIP Project Status Form  
Citywide Pathway Improvements

2 **DEPARTMENT:** Public Works

3 **PROJECT LOCATION:** Citywide

**PROJECT TIMELINE:** October 2022 to October 2027

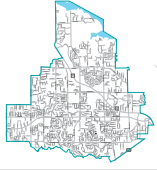
4 **DESCRIPTION:** Sidewalks in Southlake are guided by a master plan that includes recommendations for sidewalk and trail segments across the City. Using the master plan as a guide, sidewalks ultimately get built one of four ways: 1. As an element of City road or park project. 2. As part of private construction projects. 3. Through neighborhood retrofits and, 4. Through the citywide pathway program which identifies in-fill sidewalk construction opportunities based on a prioritized project list that considers available right of way, construction feasibility, proximity to schools and parks and potential connections between neighborhoods and other uses. Funding requested in the capital budget supports the Citywide Pathway program and funds for right of way acquisition, engineering design, and construction of sidewalks at various locations throughout the City.

5 **JUSTIFICATION:** Providing sidewalks for pedestrian safety by keeping foot traffic off City streets has been identified as a Citywide gap issue.

6 **ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:** Failure to fund could result in continued safety hazard for pedestrians in certain areas of the City.

7 **STRATEGIC FOCUS AREA:** Mobility, Infrastructure

8 **PROJECT #:** 2022-02

1 

New Request  Continuation Project  Partnership

Mandated / Public Health / Safety  Replacement / Major Rehab or Protection of Capital Stock  Community Need / Service Enhancement

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:** Mobility Master Plan AT4 - Tier 1

8 **COMPANION PROJECT? If yes, please explain:**

**REVENUE GENERATING? If yes, please explain:**

**PARTNERSHIP FUNDING? If yes, please explain:**

CAPITAL PROJECT COSTS	TOTAL PRIOR	EXPENDITURE SCHEDULE					UNFUNDED	TOTAL
		2023	2024	2025	2026	2027		
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	41,000	66,000	72,000	81,100	89,500	220,000	569,600	
LAND & ROW ACQUISITION		474,000	433,000	332,900	165,500	480,000	1,924,400	
LANDSCAPING, ART, URBAN DESIGN							0	
CONSTRUCTION	4,776,000	660,000	720,000	811,000	895,000	2,200,000	11,442,000	
CONTINGENCY							0	
<b>TOTAL</b>	<b>4,776,000</b>	<b>1,460,000</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>1,150,000</b>	<b>2,900,000</b>	<b>13,936,000</b>
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	OPERATIONAL SCHEDULE					UNFUNDED	TOTAL
		2023	2024	2025	2026	2027		
MAINTENANCE COSTS	10,000	10,000	10,000	10,000	10,000	10,000	10,000	70,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>70,000</b>
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	FUNDING SCHEDULE					UNFUNDED	TOTAL
		2023	2024	2025	2026	2027		
GENERAL FUND	4,776,000	1,460,000	1,200,000	1,225,000	1,225,000	1,150,000	2,900,000	13,936,000
								0
								0
								0
<b>TOTAL</b>	<b>4,776,000</b>	<b>1,460,000</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>1,150,000</b>	<b>2,900,000</b>	<b>13,936,000</b>

CIPIC: CRIME CONTROL & PREVENTION CENTER CIPIC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION CIPIC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION TRF #1: TAX REVENUE REINVESTMENT ZONE #1



## CURRENT CAPITAL PROJECT STATUS

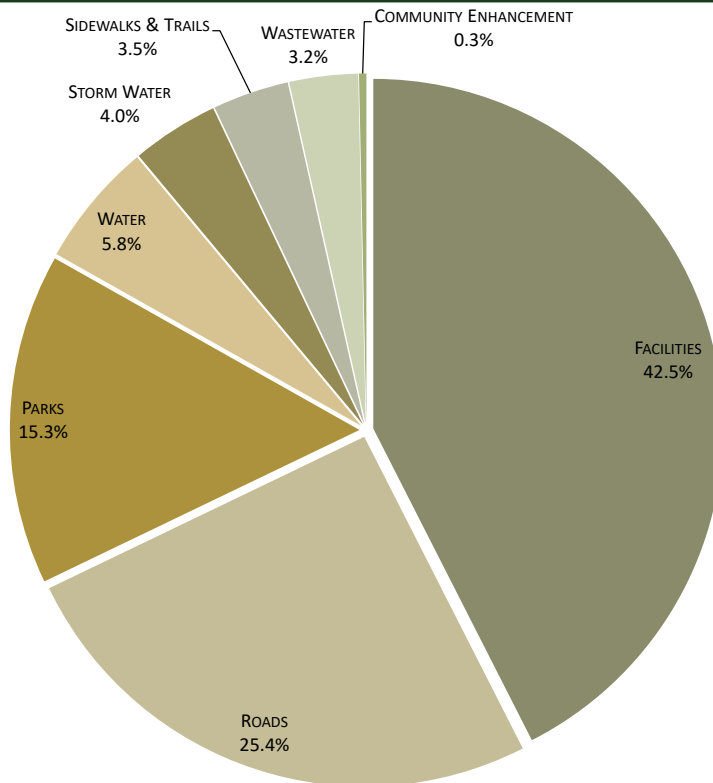
For information about current projects, please visit the City’s website at [www.CityofSouthlake.com/CIP](http://www.CityofSouthlake.com/CIP).

## FY 2023 CAPITAL BUDGET AND CAPITAL IMPROVEMENTS PLAN

The following pages in this section contain a listing of the CIP Governance Committee’s recommended five-year CIP by project category based on the primary purpose of the overall project. The project categories are:

- **Mobility** - Multi-modal transportation projects that serve the mobility needs of residents, businesses, and visitors that address transportation needs for vehicles, bicycles, and pedestrians. These projects include road construction, widening, or improvements, street rehabilitation, and sidewalks. The majority of projects listed in this section of the CIP are implementing recommendations of the [Southlake 2030 Mobility Master Plan](#).
- **Water** - This section of the CIP identifies projects that expand and improve the water system, including new supply lines, storage tanks and towers, distribution mains and lines, and water quality enhancing equipment to lengthen the shelf-life of stored water. The majority of projects listed in this section of the CIP are implementing recommendations of the [Southlake 2030 Water Master Plan](#). Additionally, this section includes projects from the Water Conservation Master Plan, Water Impact Fee capital improvement plans, and other associated technical studies that guide the development of the City’s water system.
- **Wastewater** - The projects identified in this section expand and improve the City’s sanitary sewer infrastructure, including the installation of new sewer lines and the replacement of aging lines. The projects identified in this section of the document are largely implementing recommendations from the [Southlake 2030 Wastewater Master Plan](#).
- **Storm water** - Projects that expand and improve the City’s drainage infrastructure and manage the flow of storm water throughout the City. Projects identified in this section of the CIP are implementing recommendations from the [Southlake 2030 Stormwater Master Plan](#).

## FY 2023 CAPITAL BUDGET - ALLOCATION BY PROJECT TYPE



- **Parks** - Projects that provide infrastructure for parks and recreation opportunities, including active recreation, passive enjoyment, and enhanced open spaces. The projects identified in this section of the CIP implement recommendations of the [Southlake 2035 Parks Master Plan](#).
- **Community Enhancement** - Projects that improve the overall community design, aesthetic, and accessibility of public areas, including public art, ADA improvements, and city entry features. These projects are identified through several master plans, including the [Southlake 2035 Public Arts Master Plan](#) and the [Urban Design Plan](#).
- **Facilities** - Projects for the planning, design, and construction of City facilities. The facilities identified in the CIP are implementing recommendations from several master plans, including the [Southlake 2035 Tourism Master Plan](#) and the [Health and Wellness Master Plan](#).

Project status forms have also been included for all projects in the CIP. These sheets provide more detail about each project by listing not only approved funding but how those funds will be spent.

**FY 2023 CAPITAL BUDGET ONGOING PROJECT FUNDS**

In the FY 2023 Capital Budget, there are four projects that are ongoing project funds. These projects set aside funding for improvements that are identified on an annual basis. These capital improvements are funded to ensure the delivery of high quality services and continued maintenance of critical infrastructure. While ongoing maintenance is included in the City’s annual operating budget, these projects differ due to the useful life of the project. The table below shows the projects identified for the ongoing project funds in the FY 2023 Capital Budget. More information about these projects can be found on the project status forms found later in this section.

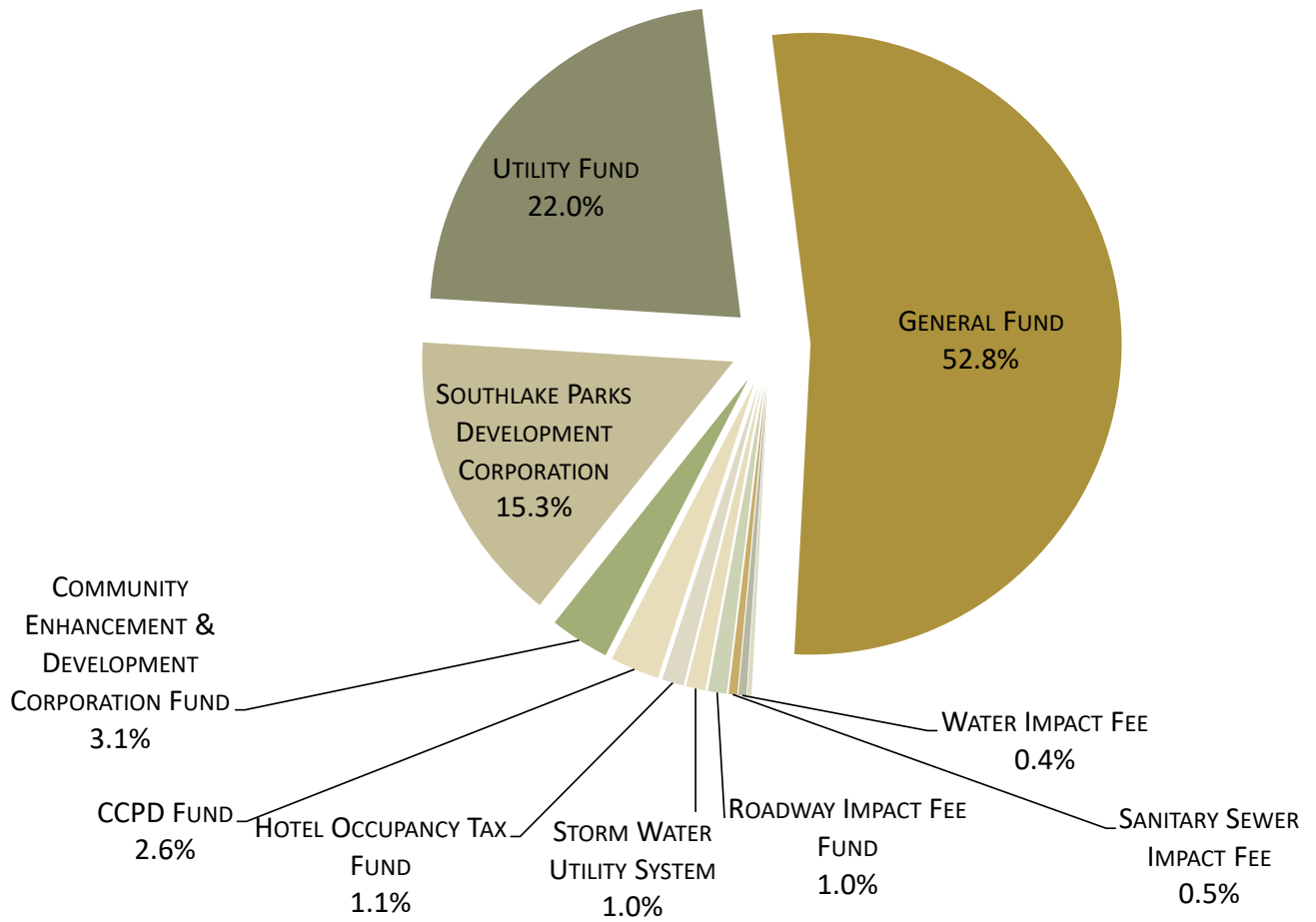
FY 2023 ONGOING PROJECT FUND USES				
PROJECT CATEGORY	PROJECT NUMBER	PROJECT NAME	FY 2023 FUNDING	FY 2023 PROJECT PLAN
Mobility	2022-02	<b>Citywide Pathway Improvements</b>	\$1,460,000	Funding is requested to design and construct sidewalks on W. Continental Blvd, N. White Chapel Blvd, N. Pearson Ln, SH 114 Frontage Rd, and E. Dove Road.
Mobility	2022-03	<b>Street Rehabilitation Required by Pavement Management Application (PMA)</b>	\$2,915,000	Funding is requested to address pavement quality on N. White Chapel Blvd, TW King Rd, W Bob Jones Rd, Shady Oaks Dr, Lake Dr, Flamingo Circle, Lakeside Dr, Peninsula Ct, and Peninsula Dr.
Mobility	2022-04	<b>Street Rehabilitation Participation Program (Joint Project with Tarrant County)</b>	\$195,000	Funding is requested to continue the rehabilitation of Jellico Circle in partnership with Tarrant County, as well as N Kimball Avenue in partnership with Tarrant County and the City of Grapevine.
Community Enhancements	2022-76	<b>Americans with Disabilities Act (ADA) Citywide Improvements</b>	\$50,000	In FY 2023, the funding requested will be used to continue to make improvements per the ADA transition plan.

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## ALL FUNDS TOTAL

Fund	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond	Total
<b>General Fund</b>	\$51,701,170	\$23,383,000	\$15,485,500	\$13,373,000	\$6,368,000	\$5,875,000	\$49,266,000	<b>\$165,451,670</b>
<b>Utility Fund</b>	\$24,287,000	\$9,755,000	\$10,360,735	\$10,518,308	\$12,320,780	\$9,039,115	\$20,080,000	<b>\$96,360,938</b>
<b>Roadway Impact Fee Fund</b>	\$2,000,000	\$435,000	\$1,302,500	\$232,000	\$245,000	\$257,250	\$270,113	<b>\$4,741,863</b>
<b>Water Impact Fee</b>	\$2,380,000	\$180,000	\$645,000	\$1,401,600	\$298,000	\$135,000	\$142,000	<b>\$5,181,600</b>
<b>Sanitary Sewer Impact Fee</b>	\$1,025,000	\$200,000	\$145,000	\$415,000	\$695,000	\$465,000	\$105,000	<b>\$3,050,000</b>
<b>Storm Water Utility System</b>	\$4,225,000	\$445,000	\$450,000	\$450,000	\$450,000	\$450,000	\$20,940,000	<b>\$27,410,000</b>
<b>Community Enhancement &amp; Development Corporation Fund</b>	\$0	\$1,375,000	\$1,375,000	\$0	\$0	\$0	\$0	<b>\$2,750,000</b>
<b>Southlake Parks Development Corporation</b>	\$15,249,134	\$6,770,000	\$6,750,000	\$21,800,000	\$4,000,000	\$4,000,000	\$43,615,000	<b>\$102,184,134</b>
<b>Tax Increment Reinvestment Zone #1</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>
<b>Park Dedication Fund</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>
<b>Hotel Occupancy Tax Fund</b>	\$1,000,000	\$500,000	\$200,000	\$5,200,000	\$200,000	\$200,000	\$0	<b>\$7,300,000</b>
<b>CCPD Fund</b>	\$1,510,000	\$1,130,000	\$0	\$0	\$0	\$0	\$0	<b>\$2,640,000</b>
<b>Public Art Fund</b>	\$354,884	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	<b>\$954,884</b>
<b>Red Light Camera Fund</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>
<b>Grand Total All Funds:</b>	<b>\$103,732,188</b>	<b>\$44,273,000</b>	<b>\$36,813,735</b>	<b>\$53,489,908</b>	<b>\$24,676,780</b>	<b>\$20,521,365</b>	<b>\$134,518,113</b>	<b>\$418,025,089</b>

FY 2023 CAPITAL BUDGET - ALLOCATION BY FUND





# MOBILITY

## PROJECTS OVERVIEW

Delivering on our focus areas:



**Safety & Security**



**Mobility**



**Infrastructure**



**Partnerships & Volunteerism**

**Description:** Multi-modal transportation projects that serve the mobility needs of residents, businesses, and visitors that address transportation needs for vehicles, bicycles, and pedestrians. These projects include road construction, widening, or improvements, street rehabilitation, and sidewalks. The majority of projects listed in this section of the CIP are implementing recommendations of the [Southlake 2030 Mobility Master Plan](#).

**Strategic Alignment:**

- Achieve the highest standards of safety & security (C1)
- Provide travel convenience within City & region (C2)
- Collaborate with select partners to implement service solutions (B2)
- Provide high quality services through sustainable business practices (B4)
- Invest to provide & maintain high quality public assets (F2)



MOBILITY CIP TOTAL PROJECT FUNDING	
Total Prior Funding	\$29,813,000
FY 2023	\$12,788,000
FY 2024	\$10,078,000
FY 2025	\$5,555,000
FY 2026	\$5,963,000
FY 2027	\$6,082,250
Beyond	\$37,436,113
<b>Total</b>	<b>\$107,715,363</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Preconstruction</b>									
<b>Mustang Court Industrial Area Access Improvements</b>	Funding is requested for study and design related to access improvements for the Mustang Court Industrial Area. Southwestern St. will be extended to connect with Brumlow Ave. using 6" concrete pavement.								
2022-15	General Fund	\$50,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$350,000

<b>State Highway 114 Ramp Reversal Design</b>	Funding is requested for the design of ramp reversals on State Highway 114 at White Chapel Boulevard, Carroll Avenue, and the exit ramp at Kimball Avenue. The proposed project would reverse the existing entrance and exit ramps to increase mobility and safety along the main lanes and frontage roads.								
2023-01	CEDC	\$0	\$1,375,000	\$1,375,000	\$0	\$0	\$0	\$0	\$2,750,000

<b>City Roadway Intersection Capacity Improvements</b>	Funding is requested for right-of-way, new traffic signal, right turn lane and other paving improvements to improve alignment of this intersections based on recommendations of preliminary engineering study of this intersection.								
2022-14	Roadway Impact Fee Fund	\$1,300,000	\$210,000	\$220,000	\$232,000	\$245,000	\$257,250	\$270,113	\$2,734,363

<b>Construction</b>									
<b>State Street &amp; Frontage Road - Intersection</b>	Funding is planned for developer reimbursement of traffic improvements including a curbed island and new pavement markings at the intersection of State Street and State Highway 114. The improvements are based on the recommendation of a traffic study. This project will improve access at the intersection and enhance pedestrian safety. This project funds the City's portion of the City Council approved developer agreement.								
2022-10	General Fund	\$0	\$151,000	\$0	\$0	\$0	\$0	\$0	\$151,000

<b>FM 1938 at West Continental Boulevard Intersection Improvements</b>	Funding is requested for right of way, new traffic signal, right turn lane, and other paving improvements to improve the alignment of this intersection based on recommendations of a engineering study of this intersection. Drainage improvements will also be included with this project, specifically the improvement of Critical Drainage Structure #18. These improvements will help alleviate current traffic backups during peak hours on west-bound West Continental Boulevard at FM 1938. In addition, the project will also include landscape and irrigation improvements. Project includes 1,312 LF of new sidewalk installation. The total project cost is \$5.2 million. Funding will be supported by a contribution of \$1.24 million from the Tarrant County Transportation Bond Program.								
2022-07c	General Fund	\$1,300,000	\$2,485,000	\$0	\$0	\$0	\$0	\$0	\$3,785,000
2022-07c	Roadway Impact Fee Fund	\$0	\$225,000	\$0	\$0	\$0	\$0	\$0	\$225,000
	<b>Total</b>	<b>\$1,300,000</b>	<b>\$2,710,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,010,000</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Citywide Pathway Improvements</b>	Sidewalks in Southlake are guided by a master plan that includes recommendations for sidewalk and trail segments across the City. Using the master plan as a guide, sidewalks ultimately get built one of four ways: 1. As an element of City road or park project, 2. As part of private construction projects; 3. Through neighborhood retrofits; and, 4. Through the citywide pathway program which identifies infill sidewalk construction opportunities based on a prioritized project list that considers available right of way, construction feasibility, proximity to schools and parks and potential connections between neighborhoods and other uses.  Funding requested in the capital budget supports the Citywide Pathway program and funds for right of way acquisition, engineering design, and construction of sidewalks at various locations throughout the City.								
	2022-02	General Fund	\$4,776,000	\$1,460,000	\$1,200,000	\$1,225,000	\$1,225,000	\$1,150,000	\$2,900,000
<b>North Carroll Avenue - Corridor</b>	Funding is planned for traffic improvements including new medians, new turn lanes and lane realignments, new pavement markings and improved intersections. New median configurations at the Main Street intersection will eliminate left turns onto southbound North Carroll Avenue. This project will improve traffic flow in the North Carroll Avenue corridor between Southlake Boulevard and State Highway 114.								
	2022-09	General Fund	\$0	\$760,000	\$0	\$0	\$0	\$0	\$0
<b>North White Chapel Boulevard - SH 114 to East Kirkwood Boulevard</b>	Funding is requested to widen North White Chapel Boulevard from SH 114 to East Kirkwood Boulevard through a incentive agreement with the Carillon Development. As identified on the Thoroughfare master plan the section is called out to be a 4-lane divided Arterial.								
	2023-02	General Fund	\$0	\$1,862,000	\$0	\$0	\$0	\$0	\$0
<b>Street Rehabilitation Required by Pavement Management Application (PMA)</b>	Funding is requested to continue the Citywide pavement rehabilitation program. This program is based on an annual condition assessment conducted by a third party. This assessment feeds the City's Pavement Quality Index (PQI), which is the foundation for prioritizing pavement rehabilitation projects. The PQI is also an essential element of the City's annual financial audit.								
	2022-03	General Fund	\$17,269,000	\$2,915,000	\$3,060,000	\$3,210,000	\$3,370,000	\$3,540,000	\$3,720,000
<b>Street Rehabilitation Participation Program (Joint Project with Tarrant County)</b>	Funding is requested to continue the rehabilitation of asphalt streets in partnership with Tarrant County. Tarrant County provides labor and equipment to rehabilitate the subgrade for several selected asphalt roads each year while City crews mill, pave, stripe, and install curbing. 99% of respondents to the most recent Citizen Survey listed maintaining local streets and roads as important.								
	2022-04	General Fund	\$3,918,000	\$195,000	\$203,000	\$213,000	\$223,000	\$235,000	\$246,000
<b>Central Avenue Improvements</b>	Funding is requested for design and construction of Central Avenue and Main Street Intersection improvements and pedestrian safety improvements along Central Avenue. The project will address has some ADA and sight restriction issues.								
	2023-03	General Fund	\$0	\$750,000	\$0	\$0	\$0	\$0	\$0



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Matching Funds</b>									
<b>Neighborhood Sidewalk Matching Funds Program</b>	The purpose of this program is to assist neighborhood organizations or homeowner's associations with identifying potential sidewalk projects within neighborhoods and match funding, up to 50% of the construction costs. Neighborhood organizations or homeowner's associations are encouraged to apply for funds to build sidewalk projects they feel would make a difference in improving the safety in their neighborhoods or provide critical connections to schools, parks, or other sidewalks. Funding for this program will be established in FY 2023, and should keep a minimum balance of \$100,000.								
2023-04	General Fund	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000

<b>Future Projects</b>									
<b>Continental Boulevard and South Peytonville Avenue Intersection Improvements</b>	Funding is planned for right of way, engineering design, construction, art and landscaping of a planned roundabout at the Continental Boulevard and South Peytonville Avenue intersection. Drainage improvements will also be included with this project, specifically the improvement of Critical Drainage Structure #19. Total project cost is \$3.115 million. Funding will be supported by a contribution from the Tarrant County Transportation Bond Program. The contribution share is approximately \$1.01 million for this project. (Funding for art and landscaping is \$265K.)								
2022-17c	General Fund	\$0	\$0	\$1,115,000	\$0	\$0	\$0	\$0	\$1,115,000
2022-17c	Utility Fund	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000
2022-17c	Roadway Impact Fee Fund	\$700,000	\$0	\$295,000	\$0	\$0	\$0	\$0	\$995,000
	<b>Total</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$1,610,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,310,000</b>

<b>Brumlow Avenue Widening from Continental Boulevard to State Highway 26</b>	Funding is planned for the future widening of Brumlow Avenue from Continental Boulevard to State Highway 26 to its ultimate pavement section (four lanes divided). Bike lanes will also be constructed to facilitate connectivity to the Cotton Belt Trail. The project will also include 2,200 LF of new sidewalk installation. This project will enhance mobility, expand route alternatives and meet future capacity demands in the Brumlow Avenue corridor as growth and development increases in the area.								
2022-18	General Fund	\$0	\$0	\$472,500	\$0	\$0	\$0	\$0	\$472,500
2022-18	Roadway Impact Fee Fund	\$0	\$0	\$787,500	\$0	\$0	\$0	\$0	\$787,500
2022-18	Utility Fund	\$0	\$0	\$525,000	\$0	\$0	\$0	\$0	\$525,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,785,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,785,000</b>

<b>South Village Center Roadway Connector from Kimball Avenue to Nolen Drive</b>	Funding is planned for engineering design and construction of a two-lane undivided connector, as identified on the City's Mobility & Thoroughfare Master Plan, to allow Georgetown Park and future developments vehicular access to the traffic signal at Nolen Drive and East Southlake Boulevard.								
2022-19	General Fund	\$500,000	\$0	\$525,000	\$575,000	\$800,000	\$800,000	\$600,000	\$3,800,000

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Kirkwood Boulevard Connector from Carillon Phase 5 Terminus to the Highland / Kirkwood Intersection</b>	Funding is planned for right of way, engineering design and construction of a connector for Kirkwood Boulevard from the Carillon Phase 5 terminus to the Highland Street and Kirkwood Boulevard intersection. This project will require the construction of a bridge across the flood plain. (\$100,000 is needed for landscape and irrigation)								
2022-20	General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$11,500,000	\$11,500,000
<b>South Carroll Avenue Widening from Breeze Way to FM 1709</b>	Funding is planned for the widening of Carroll Avenue from Breeze Way to just south of East Southlake Boulevard (adjacent to the Shops of Southlake) to its ultimate pavement section of a four-lane divided road. (\$300,000 is needed for landscape and irrigation for median)								
2022-21	General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$10,950,000	\$10,950,000
<b>South Village Center Roadway Connector from west property line of Kimball Oaks to Southwood Way</b>	Funding is planned for design and construction of the remainder of the Village Center Connector from the west property line of Kimball Oaks to Southwood Way.								
2022-22	General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$7,150,000	\$7,150,000
<b>Mobility Total</b>		<b>\$29,813,000</b>	<b>\$12,788,000</b>	<b>\$10,078,000</b>	<b>\$5,555,000</b>	<b>\$5,963,000</b>	<b>\$6,082,250</b>	<b>\$37,436,113</b>	<b>\$107,715,363</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

#### Mustang Court Industrial Area Access Improvements

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Mustang Court to Brumlow Avenue  
**PROJECT TIMELINE:** October 2021 to September 2026  
**DESCRIPTION:**

Funding is requested for study and design related to access improvements for the Mustang Court Industrial Area. Southwestern Street will be extended to connect with Brumlow Avenue using 6-inch concrete pavement.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan - Objective 3.1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

**JUSTIFICATION:**

The improvements will enhance the mobility and safety in this area.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Continued access difficulty for traffic by Mustang Drive

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-15

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY	50,000							50,000
ENGINEERING & DESIGN TESTING		250,000						250,000
LAND & ROW ACQUISITION		50,000						50,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	<b>50,000</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			1,000	1,000	1,000	1,000	1,000	5,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	50,000	300,000						350,000
								0
								0
								0
<b>TOTAL</b>	<b>50,000</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

#### State Highway 114 Ramp Reversal Design

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** SH 114 - N. Carroll Avenue to N. White Chapel Boulevard  
**PROJECT TIMELINE:** to  
**DESCRIPTION:**

Funding is requested for the design of ramp reversals on State Highway 114 at White Chapel Boulevard, Carroll Avenue, and the exit ramp at Kimball Avenue.



- New Request       Continuation Project       Partnership
- Mandated / Public Health / Safety       Replacement / Major Rehab or Protection of Capital Stock       Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

**JUSTIFICATION:**

The proposed project would reverse the existing entrance and exit ramps to increase mobility and safety along the main lanes and frontage roads.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Traffic weaving along main lanes and frontage roads.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2023-01

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
CEDC		1,375,000	1,375,000					2,750,000
								0
								0
								0
<b>TOTAL</b>	0	1,375,000	1,375,000	0	0	0	0	2,750,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

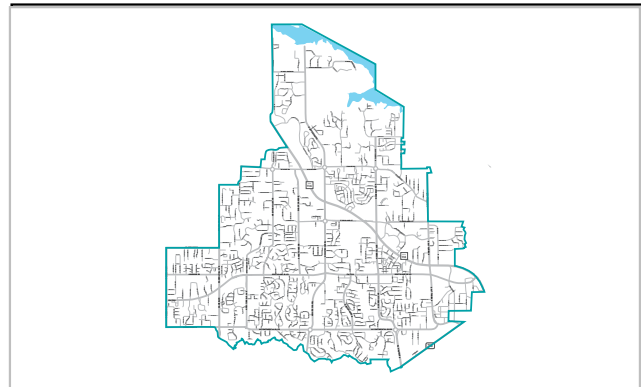
## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

#### City Roadway Intersection Capacity Improvements

DEPARTMENT: Public Works  
 PROJECT LOCATION: Various Intersections  
 PROJECT TIMELINE: October 2021 to October 2027  
 DESCRIPTION:

Funding is requested for right-of-way, new traffic signal, right turn lane and other paving improvements to improve alignment of this intersections based on recommendations of preliminary engineering study of this intersection.



**JUSTIFICATION:**

Improvements will help alleviate current traffic backups during peak hours.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Roadways will remain at current capacity, resulting in the continual increase in traffic congestion during peak hours.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-14

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan (1075B) - Intersection Capacity Improvements
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	1,300,000	210,000	220,000	232,000	245,000	257,250	270,113	2,734,363
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	<b>1,300,000</b>	<b>210,000</b>	<b>220,000</b>	<b>232,000</b>	<b>245,000</b>	<b>257,250</b>	<b>270,113</b>	<b>2,734,363</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS		10,000	10,000	10,000	10,000	10,000	10,000	60,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>60,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
ROADWAY IMPACT FEE	1,300,000	210,000	220,000	232,000	245,000	257,250	270,113	2,734,363
								0
								0
								0
<b>TOTAL</b>	<b>1,300,000</b>	<b>210,000</b>	<b>220,000</b>	<b>232,000</b>	<b>245,000</b>	<b>257,250</b>	<b>270,113</b>	<b>2,734,363</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

State Street & Frontage Road - Intersection

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** State Street and SH 114 Eastbound Frontage Road  
**PROJECT TIMELINE:** October 2021 to September 2023  
**DESCRIPTION:**

Funding is planned for developer reimbursement of traffic improvements including a curbed island and new pavement markings at the intersection of State Street and State Highway 114. The improvements are based on the recommendation of a traffic study. This project will improve access at the intersection and enhance pedestrian safety. This project funds the City's portion of the City Council approved developer agreement.

**JUSTIFICATION:**

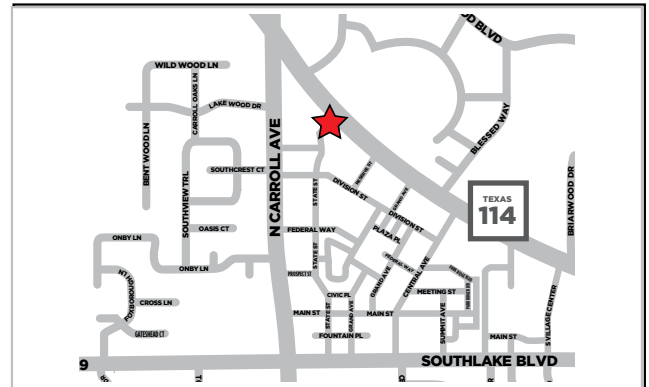
Improve access at the intersection and enhance pedestrian safety.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Continued turn movement difficulty for traffic turning from State Highway 114 frontage road onto State street.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-10



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan - Objective 3.1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		140,000						140,000
CONTINGENCY		11,000						11,000
<b>TOTAL</b>	0	151,000	0	0	0	0	0	151,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			1,000	1,000	1,000	1,000	1,000	5,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	1,000	1,000	1,000	1,000	1,000	5,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND		151,000						151,000
								0
								0
								0
<b>TOTAL</b>	0	151,000	0	0	0	0	0	151,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

#### FM 1938 at West Continental Boulevard Intersection Improvements

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** FM 1938 at West Continental Boulevard Intersection  
**PROJECT TIMELINE:** October 2021 to September 2024  
**DESCRIPTION:**

Funding is requested for right of way, new traffic signal, right turn lane, and other paving improvements to improve the alignment of this intersection based on recommendations of a engineering study of this intersection. Drainage improvements will also be included with this project, specifically the improvement of Critical Drainage Structure #18. These improvements will help alleviate current traffic backups during peak hours on west-bound West Continental Boulevard at FM 1938. In addition, the project will also include landscape and irrigation improvements. Project includes 1,312 LF of new sidewalk installation. The total project cost is \$5.2 million. Funding will be supported by a contribution of \$1.24 million from the Tarrant County Transportation Bond Program.

**JUSTIFICATION:**

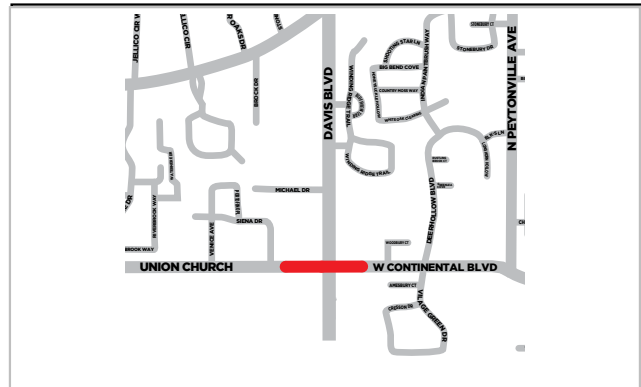
These improvements will help alleviate current traffic backups during peak hours on westbound Continental Boulevard at FM 1938.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Roadway will remain at current capacity, resulting in the continual increase in traffic congestion during peak hours.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-07c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Mobility Master Plan MT25 - Tier 3  
 Critical Drainage Structure #18
- COMPANION PROJECT? If yes, please explain:**  
 2022-17c
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**  
 Tarrant County Transportation Bond Program

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	250,000							250,000
LAND & ROW ACQUISITION	900,000							900,000
LANDSCAPING, ART, URBAN DESIGN		12,000						12,000
CONSTRUCTION		2,588,000						2,588,000
CONTINGENCY		260,000						260,000
<b>TOTAL</b>	<b>1,150,000</b>	<b>2,860,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,010,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			20,000	20,000	20,000	20,000	20,000	100,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>100,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	1,300,000	2,485,000						3,785,000
ROADWAY IMPACT FEE		225,000						225,000
								0
								0
<b>TOTAL</b>	<b>1,300,000</b>	<b>2,710,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,010,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### Citywide Pathway Improvements

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Citywide  
**PROJECT TIMELINE:** October 2022 to October 2027  
**DESCRIPTION:**

Sidewalks in Southlake are guided by a master plan that includes recommendations for sidewalk and trail segments across the City. Using the master plan as a guide, sidewalks ultimately get built one of four ways: 1. As an element of City road or park project, 2. As part of private construction projects; 3. Through neighborhood retrofits; and, 4. Through the citywide pathway program which identifies infill sidewalk construction opportunities based on a prioritized project list that considers available right of way, construction feasibility, proximity to schools and parks and potential connections between neighborhoods and other uses. Funding requested in the capital budget supports the Citywide Pathway program and funds for right of way acquisition, engineering design, and construction of sidewalks at various locations throughout the City.

**JUSTIFICATION:**

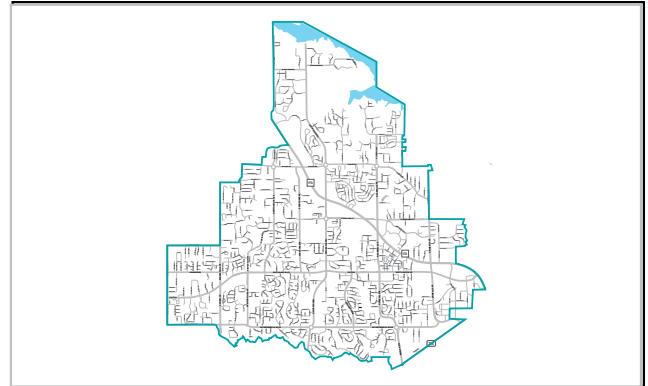
Providing sidewalks for pedestrian safety by keeping foot traffic off City streets has been identified as a Citywide gap issue.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Failure to fund could result in continued safety hazard for pedestrians in certain areas of the City.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-02



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan AT4 -Tier 1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING		41,000	66,000	72,000	81,100	89,500	220,000	569,600
LAND & ROW ACQUISITION		39,000	474,000	433,000	332,900	165,500	480,000	1,924,400
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	4,776,000	1,380,000	660,000	720,000	811,000	895,000	2,200,000	11,442,000
CONTINGENCY								0
<b>TOTAL</b>	<b>4,776,000</b>	<b>1,460,000</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>1,150,000</b>	<b>2,900,000</b>	<b>13,936,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS	10,000	10,000	10,000	10,000	10,000	10,000	10,000	70,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>70,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	4,776,000	1,460,000	1,200,000	1,225,000	1,225,000	1,150,000	2,900,000	13,936,000
								0
								0
								0
<b>TOTAL</b>	<b>4,776,000</b>	<b>1,460,000</b>	<b>1,200,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>1,150,000</b>	<b>2,900,000</b>	<b>13,936,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

North Carroll Avenue - Corridor

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** N. Carroll Ave between Southlake Blvd and SH 114 Frontage  
**PROJECT TIMELINE:** October 2021 to September 2023  
**DESCRIPTION:**

Funding is planned for traffic improvements including new medians, new turn lanes and lane realignments, new pavement markings and improved intersections. New median configurations at the Main Street intersection will eliminate left turns onto southbound North Carroll Avenue. This project will improve traffic flow in the North Carroll Avenue corridor between Southlake Boulevard and State Highway 114.

**JUSTIFICATION:**

The Improvements along the North Carroll Avenue will enhance the mobility and safety of North Carroll Avenue.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Mobility will continue to deteriorate along this corridor with increased traffic if such improvements are not made.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-09



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan - Objective 3.1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		660,000						660,000
CONTINGENCY		100,000						100,000
<b>TOTAL</b>	<b>0</b>	<b>760,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>760,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			1,000	1,000	1,000	1,000	1,000	5,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND		760,000						760,000
								0
								0
								0
<b>TOTAL</b>	<b>0</b>	<b>760,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>760,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

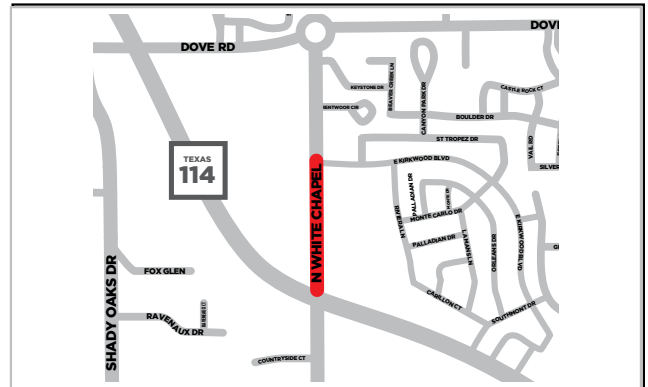
SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

North White Chapel Boulevard - SH 114 to East Kirkwood Boulevard

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** N. White Chapel Blvd from SH 114 to E. Kirkwood Blvd  
**PROJECT TIMELINE:** October 2022 to September 2023  
**DESCRIPTION:**

Funding is requested to widen North White Chapel Boulevard from SH 114 to East Kirkwood Boulevard through a incentive agreement with the Carillon Development. As identified on the Thoroughfare master plan the section is called out to be a 4-lane divided Arterial.



- New Request       Continuation Project       Partnership
- Mandated / Public Health / Safety       Replacement / Major Rehab or Protection of Capital Stock       Community Need / Service Enhancement

**JUSTIFICATION:**

The improvements will enhance the mobility and safety in this area.

- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan MT9 - Tier 2

- COMPANION PROJECT? If yes, please explain:**

- REVENUE GENERATING? If yes, please explain:**

- PARTNERSHIP FUNDING? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Increased access difficulty and traffic on N. White Chapel Road.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2023-02

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING		250,000						250,000
LAND & ROW ACQUISITION		1,612,000						1,612,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
TOTAL	0	1,862,000	0	0	0	0	0	1,862,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND		1,862,000						1,862,000
								0
								0
								0
TOTAL	0	1,862,000	0	0	0	0	0	1,862,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

Street Rehabilitation Required by Pavement Management Application (PMA)

**DEPARTMENT:** Public Works

**PROJECT LOCATION:** Citywide

**PROJECT TIMELINE:** Ongoing to

**DESCRIPTION:**

Funding is requested to continue the Citywide pavement rehabilitation program. This program is based on an annual condition assessment conducted by a third party. This assessment feeds the City's Pavement Quality Index (PQI), which is the foundation for prioritizing pavement rehabilitation projects. The PQI is also an essential element of the City's annual financial audit.

**JUSTIFICATION:**

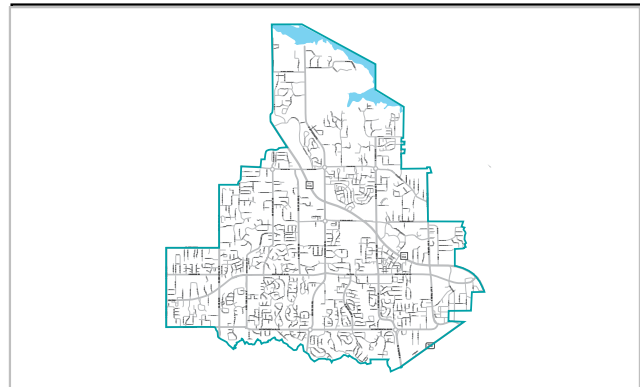
These repairs to both asphalt and concrete streets are essential maintenance. This program is a cost savings for the City due to the donated services and labor donated by the County. Also 99% of respondents to the most recent Citizen Survey listed maintaining local streets and roads as important.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

If the program discontinued the funding, pavement sections will deteriorate further and ultimately lead to pavement failures.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure, Partnership

**PROJECT #:** 2022-03



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan - Objective 10.6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	17,269,000	2,915,000	3,060,000	3,210,000	3,370,000	3,540,000	3,720,000	37,084,000
CONTINGENCY								0
<b>TOTAL</b>	<b>17,269,000</b>	<b>2,915,000</b>	<b>3,060,000</b>	<b>3,210,000</b>	<b>3,370,000</b>	<b>3,540,000</b>	<b>3,720,000</b>	<b>37,084,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	17,269,000	2,915,000	3,060,000	3,210,000	3,370,000	3,540,000	3,720,000	37,084,000
								0
								0
								0
<b>TOTAL</b>	<b>17,269,000</b>	<b>2,915,000</b>	<b>3,060,000</b>	<b>3,210,000</b>	<b>3,370,000</b>	<b>3,540,000</b>	<b>3,720,000</b>	<b>37,084,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

Street Rehabilitation Participation Program (Joint Project with Tarrant County)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Citywide  
**PROJECT TIMELINE:** Ongoing to  
**DESCRIPTION:**

Funding is requested to continue the rehabilitation of asphalt streets in partnership with Tarrant County. Tarrant County provides labor and equipment to rehabilitate the subgrade for several selected asphalt roads each year while City crews mill, pave, stripe, and install curbing. 99% of respondents to the most recent Citizen Survey listed maintaining local streets and roads as important.

**JUSTIFICATION:**

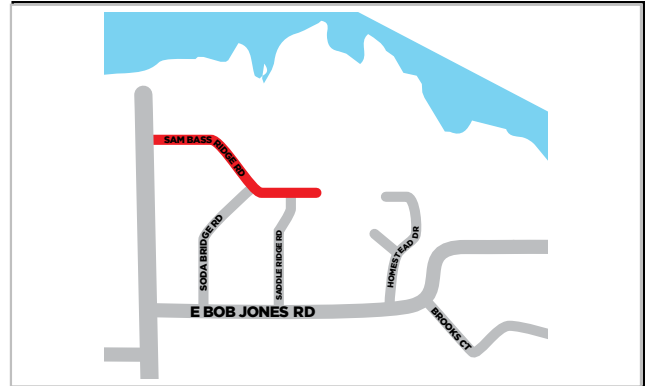
These repairs to asphalt streets are essential maintenance. This program is a cost savings for the City due to the donated services and labor donated by the County. Also 99% of respondents to the most recent Citizen Survey listed maintaining local streets and roads as important.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

If the program is discontinued the funding from the County would be forfeited.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-04



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan - Objective 9.1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**  
Tarrant County

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	3,918,000	195,000	203,000	213,000	223,000	235,000	246,000	5,233,000
CONTINGENCY								0
TOTAL	3,918,000	195,000	203,000	213,000	223,000	235,000	246,000	5,233,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	3,918,000	195,000	203,000	213,000	223,000	235,000	246,000	5,233,000
								0
								0
								0
TOTAL	3,918,000	195,000	203,000	213,000	223,000	235,000	246,000	5,233,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

#### Central Avenue Improvements

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Central Avenue and Main Street Intersection  
**PROJECT TIMELINE:** October 2022 to September 2023  
**DESCRIPTION:**

Funding is requested for design and construction of Central Avenue and Main Street Intersection improvements and pedestrian safety improvements along Central Avenue.



**JUSTIFICATION:**

The project will address ADA and sight restriction issues.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Pedestrian and accessibility issues will continue.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2023-03

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING		50,000						50,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		700,000						700,000
CONTINGENCY								0
<b>TOTAL</b>	<b>0</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			1,200	1,200	1,200	1,200	1,200	6,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>6,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND		750,000						750,000
								0
								0
								0
<b>TOTAL</b>	<b>0</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### Neighborhood Sidewalk Matching Funds Program

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Citywide  
**PROJECT TIMELINE:** October 2022 to September 2027  
**DESCRIPTION:**

The purpose of this program is to assist neighborhood organizations or homeowner's associations with identifying potential sidewalk projects within neighborhoods and match funding, up to 50% of the construction costs. Neighborhood organizations or homeowner's associations are encouraged to apply for funds to build sidewalk projects they feel would make a difference in improving the safety in their neighborhoods or provide critical connections to schools, parks, or other sidewalks. Funding for this program will be established in FY 2023, and should keep a minimum balance of \$100,000.

**JUSTIFICATION:**

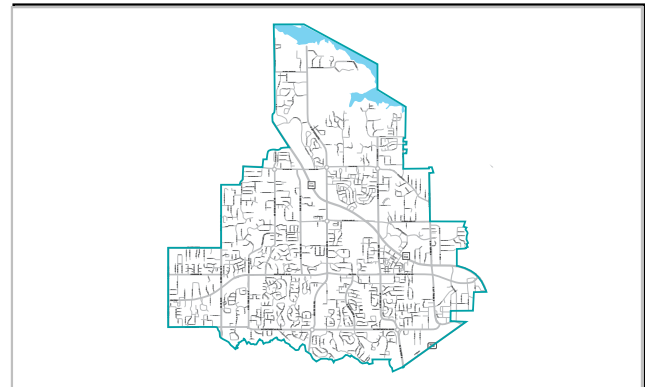
The program will enhance sidewalk quality in local neighborhoods.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Pedestrian quality will be limited.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2023-03



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:  
 Neighborhood organizations or homeowner's associations are responsible for up to 50% of the cost.

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		100,000	100,000	100,000	100,000	100,000	100,000	600,000
CONTINGENCY								0
<b>TOTAL</b>	0	100,000	100,000	100,000	100,000	100,000	100,000	600,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND		100,000	100,000	100,000	100,000	100,000	100,000	600,000
								0
								0
								0
<b>TOTAL</b>	0	100,000	100,000	100,000	100,000	100,000	100,000	600,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

#### Continental Boulevard and South Peytonville Avenue Intersection Improvements

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** W. Continental Blvd and S. Peytonville Ave Intersection  
**PROJECT TIMELINE:** October 2021 to September 2025  
**DESCRIPTION:**

Funding is planned for right of way, engineering design, construction, art and landscaping of a planned roundabout at the Continental Boulevard and South Peytonville Avenue intersection. Drainage improvements will also be included with this project, specifically the improvement of Critical Drainage Structure #19. Total project cost is \$3.115 million. Funding will be supported by a contribution from the Tarrant County Transportation Bond Program. The contribution share is approximately \$1.01 million for this project. (Funding for art and landscaping is \$265K.)

**JUSTIFICATION:**

These improvements will help alleviate current traffic backups during peak hours.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Roadway will remain at current capacity, resulting in the continual increase in traffic congestion during peak hours.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-17c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan MT3 - Tier 2
- COMPANION PROJECT? If yes, please explain:**  
2022-07c
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**  
Tarrant County Transportation Bond Program

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	250,000							250,000
LAND & ROW ACQUISITION	450,000							450,000
LANDSCAPING, ART, URBAN DESIGN			265,000					265,000
CONSTRUCTION			1,345,000					1,345,000
CONTINGENCY								0
<b>TOTAL</b>	<b>700,000</b>	<b>0</b>	<b>1,610,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,310,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS				23,200	23,200	23,200	23,200	92,800
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,200</b>	<b>23,200</b>	<b>23,200</b>	<b>23,200</b>	<b>92,800</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND			1,115,000					1,115,000
ROADWAY IMPACT FEE			200,000					200,000
UTILITY FUND	700,000		295,000					995,000
								0
								0
<b>TOTAL</b>	<b>700,000</b>	<b>0</b>	<b>1,610,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,310,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

**Brumlow Avenue Widening from Continental Boulevard to State Highway 26**

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Brumlow Avenue from E. Continental Boulevard to SH 26  
**PROJECT TIMELINE:** October 2021 to September 2024  
**DESCRIPTION:**

Funding is planned for the future widening of Brumlow Avenue from Continental Boulevard to State Highway 26 to its ultimate pavement section (four lanes divided). Bike lanes will also be constructed to facilitate connectivity to the Cotton Belt Trail. The project will also include 2,200 LF of new sidewalk installation.

**JUSTIFICATION:**

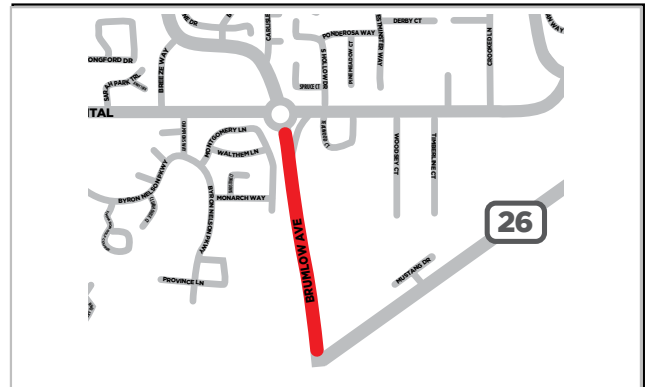
This project will enhance mobility, expand route alternatives and meet future capacity demands in the Brumlow Avenue corridor as growth and development increases in the area.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Roadway will remain at current capacity, resulting in the continual increase in traffic congestion during peak hours.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-18c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan MT14 - Tier 3
- COMPANION PROJECT? If yes, please explain:**  
General Fund, Utility Fund, Roadway Impact Fee Fund
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			1,500,000					1,500,000
LAND & ROW ACQUISITION			285,000					285,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	0	0	1,785,000	0	0	0	0	1,785,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS				2,500	2,500	2,500	2,500	10,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	2,500	2,500	2,500	2,500	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND			472,500					472,500
ROADWAY IMPACT FEE			525,000					525,000
UTILITY FUND			787,500					787,500
								0
<b>TOTAL</b>	0	0	1,785,000	0	0	0	0	1,785,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

South Village Center Roadway Connector from Kimball Avenue to Nolen Drive

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** South of FM 1709 between Kimball Avenue to Nolen Drive  
**PROJECT TIMELINE:** October 2022 to September 2028  
**DESCRIPTION:**

Funding is planned for engineering design and construction of a two-lane undivided connector, as identified on the City's Mobility & Thoroughfare Master Plan, to allow Georgetown Park and future developments vehicular access to the traffic signal at Nolen Drive and East Southlake Boulevard.



**JUSTIFICATION:**

Identified on the Mobility Master plan to provide connectivity between Kimball Ave and Nolen Drive in order to improve mobility in the region.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Mobility will be negatively impacted in this region due to current and future development.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-19

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan MT17 - Tier 3
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	500,000		525,000	575,000	800,000	800,000	600,000	3,800,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	<b>500,000</b>	<b>0</b>	<b>525,000</b>	<b>575,000</b>	<b>800,000</b>	<b>800,000</b>	<b>600,000</b>	<b>3,800,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							5,000	5,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	500,000		525,000	575,000	800,000	800,000	600,000	3,800,000
								0
								0
								0
<b>TOTAL</b>	<b>500,000</b>	<b>0</b>	<b>525,000</b>	<b>575,000</b>	<b>800,000</b>	<b>800,000</b>	<b>600,000</b>	<b>3,800,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

**Kirkwood Boulevard Connector from Carillon Phase 5 Terminus to the Highland / Kirkwood Intersection**

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Kirkwood Blvd between N White Chapel Blvd and Carroll Ave  
**PROJECT TIMELINE:** \_\_\_\_\_ to \_\_\_\_\_  
**DESCRIPTION:**

Funding is planned for right of way, engineering design and construction of a connector for Kirkwood Boulevard from the Carillon Phase 5 terminus to the Highland Street and Kirkwood Boulevard intersection. This project will require the construction of a bridge across the flood plain. (\$100,000 is needed for landscape and irrigation)



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**JUSTIFICATION:**

Identified on the Master Mobility Plan to enhance mobility and connections in this region.

- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan MT7 - Tier 3

- COMPANION PROJECT? If yes, please explain:**

- REVENUE GENERATING? If yes, please explain:**

- PARTNERSHIP FUNDING? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Region will be negatively impacted due to increase traffic from current and future development in the area.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-20

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							500,000	500,000
LAND & ROW ACQUISITION							500,000	500,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							9,750,000	9,750,000
CONTINGENCY							750,000	750,000
<b>TOTAL</b>	0	0	0	0	0	0	11,500,000	11,500,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND							11,500,000	11,500,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	11,500,000	11,500,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

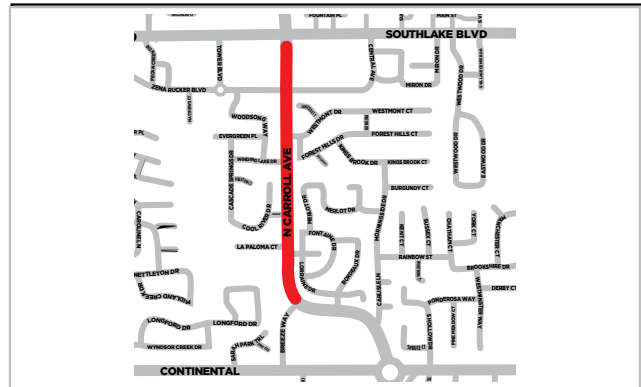
## MOBILITY

### City of Southlake FY 2023 CIP Project Status Form

South Carroll Avenue Widening from Breeze Way to FM 1709

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** S. Carroll Avenue from Breeze Way to Southlake Boulevard  
**PROJECT TIMELINE:** to  
**DESCRIPTION:**

Funding is planned for the widening of Carroll Avenue from Breeze Way to just south of East Southlake Boulevard (adjacent to the Shops of Southlake) to its ultimate pavement section of a four-lane divided road. (\$300,000 is needed for landscape and irrigation for median)



**JUSTIFICATION:**

Identified on the Master Mobility plan to increase the capacity of South Carroll Avenue.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Mobility will continue to be negatively impacted in this region due to current and future development.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-21

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Mobility Master Plan MT13 - Tier 3
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							350,000	350,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							9,700,000	9,700,000
CONTINGENCY							900,000	900,000
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,950,000</b>	<b>10,950,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							13,200	13,200
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,200</b>	<b>13,200</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND							10,950,000	10,950,000
								0
								0
								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,950,000</b>	<b>10,950,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

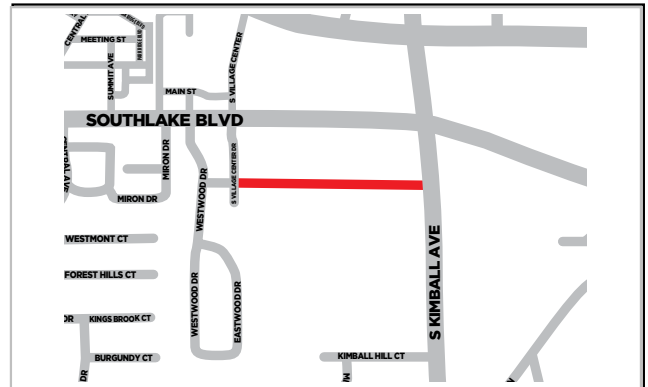
SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

South Village Center Roadway Connector from west property line of Kimball Oaks to Southwood Way

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Kimball Oaks to Southwood Way  
**PROJECT TIMELINE:** \_\_\_\_\_ to \_\_\_\_\_  
**DESCRIPTION:**

Funding is planned for design and construction of the remainder of the Village Center Connector from the west property line of Kimball Oaks to Southwood Way.



**JUSTIFICATION:**  
 Identified on the Master Mobility plan to enhance and improve traffic in the region.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**  
 Mobility will continue to be negatively impacted in this region due to current and future development.

**STRATEGIC FOCUS AREA:** Mobility, Infrastructure

**PROJECT #:** 2022-21

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Mobility Master Plan MT13 - Tier 3
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							500,000	500,000
LAND & ROW ACQUISITION							2,000,000	2,000,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							4,650,000	4,650,000
CONTINGENCY								0
<b>TOTAL</b>	0	0	0	0	0	0	7,150,000	7,150,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							5,000	5,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	5,000	5,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND							7,150,000	7,150,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	7,150,000	7,150,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# WATER

## PROJECTS OVERVIEW

Delivering on our focus areas:



**Safety & Security**



**Infrastructure**



**Quality Development**



**Partnerships & Volunteerism**

**Description:** This section of the CIP identifies projects that expand and improve the water system, including new supply lines, storage tanks and towers, distribution mains and lines, and water quality enhancing equipment to lengthen the shelf-life of stored water. The majority of projects listed in this section of the CIP are implementing recommendations of the [Southlake 2030 Water Master Plan](#). Additionally, this section includes projects from the Water Conservation Master Plan, Water Impact Fee capital improvement plans, and other associated technical studies that guide the development of the City's water system.



**Strategic Alignment:**

- Achieve the highest standards of safety & security (C1)
- Collaborate with select partners to implement service solutions (B2)
- Provide high quality services through sustainable business practices (B4)
- Invest to provide & maintain high quality public assets (F2)



WATER CIP TOTAL PROJECT FUNDING	
Total Prior Funding	\$16,405,170
FY 2023	\$2,555,000
FY 2024	\$4,257,750
FY 2025	\$10,955,000
FY 2026	\$12,768,000
FY 2027	\$5,020,000
Beyond	\$17,872,000
<b>Total</b>	<b>\$69,832,920</b>



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Preconstruction</b>									
<b>Alta Vista Line Water Line Replacement</b>	Funding is requested to develop replacement plan for the Alta Vista 36-inch & 30-inch water line, which receives water from the City of Fort Worth. This is one of the primary water supply lines for the City of Southlake. The replacement of this line is critical to providing service to the Southlake residents. Funding in FY 2023 is requested for an assessment to develop a plan for design and replacement of approximately 9,600 linear feet of 36-inch pipe and 18,800 linear feet of 30-inch pipe from the Alta Vista Pump station near Alta Vista Road and Ray White Road to the intersection of FM 1709 and Pate Orr Road.								
2023-05	Utility Fund	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
<b>T.W. King Pump Station #2 Buildout Phase I</b>	In FY 2022, the City engaged Kimley-Horn to develop a plan for the ultimate buildout of T.W. King Pump Station #2, resulting in the development a 3-phased approach for site improvements that are designed to meet customer needs for water quality and system resiliency. Funding is requested for the engineering, design and construction of phase 1 improvements that include the installation of a backup power generator, residual control system to support water quality, connection to the City's wastewater system as well as on-site security improvements and the extension of a fiber optic connection that provides redundant, remote control and access to SCADA. These improvements are necessary to improve the safety, security, and quality of the City's water infrastructure.								
2022-29c	Water Impact Fee	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
2022-29c	Storm Water Utility System	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
2022-29c	General Fund	\$8,038,170	\$0	\$0	\$0	\$0	\$0	\$0	\$8,038,170
2022-29c	Utility Fund	\$0	\$0	\$374,000	\$0	\$0	\$0	\$0	\$374,000
	<b>Total</b>	<b>\$8,488,170</b>	<b>\$0</b>	<b>\$374,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,862,170</b>
<b>T.W. King Pump Station #2 Buildout Phase II</b>	In FY 2022, the City engaged Kimley-Horn to develop a plan for the ultimate buildout of T.W. King Pump Station #2, resulting in the development a 3-phased approach for site improvements that are designed to meet customer needs for water quality and system resiliency. Funding is requested for the engineering, design and construction of phase 2 improvements that include the installation of additional pumps to increase overall capacity to meet peak demands, a new masonry enclosure to protect pumps during inclement weather, fencing and drainage improvements. The completion of this project will increase water flow and pressure to the north and east portions of the City. These improvements are necessary to improve the safety, security, and quality of the City's water infrastructure.								
2023-06	Utility Fund	\$0	\$0	\$540,000	\$3,770,000	\$0	\$0	\$0	\$4,310,000
<b>T.W. King Pump Station #2 Buildout Phase III</b>	In FY 2022, the City engaged Kimley-Horn to develop a plan for the ultimate buildout of T.W. King Pump Station #2, resulting in the development a 3-phased approach for site improvements that are designed to meet customer needs for water quality and system resiliency. Funding is requested to establish a project fund for the engineering, design and construction of the third and final phase of the project which includes a new 5.0 million gallon ground storage tank, and the repainting of the existing 5.0 million gallon ground storage tank. These improvements are necessary to improve the safety, security, and quality of the City's water infrastructure.								
2023-07	Utility Fund	\$0	\$500,000	\$1,000,000	\$1,050,000	\$1,100,000	\$1,160,000	\$16,480,000	\$21,290,000

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Upsize existing 6-inch to 12-inch Water line along East Highland from Blythe Lane to N. Kimball Avenue</b>  [Previously named "12-inch Water line along East Highland Street from North Carroll Avenue to North Kimball Avenue"]	Funding is planned for right of way, engineering design and construction of a 12-inch water line along East Highland Street from Blythe Lane to North Kimball Avenue to replace existing 6-inch water line segments. Upsizing this line will improve service to the local residents. This project has been identified as a project in the Southlake 2030 Water Master Plan.								
2022-28c	Utility Fund	\$700,000	\$125,000	\$0	\$1,478,400	\$0	\$0	\$0	\$2,303,400
2022-28c	Water Impact Fee	\$0	\$0	\$0	\$579,600	\$0	\$0	\$0	\$579,600
	<b>Total</b>	<b>\$700,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$2,058,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,883,000</b>

### Construction

<b>Southlake Park Water System Fire Protection</b>	Funding is requested to install 8-inch water lines in the Southlake Park subdivision for added fire protection services. This project will install 8-inch water mains on Southlake Park Road from Ridgecrest to north of West Southlake Park Road and on Woodland Drive and Crescent Drive. The Southlake Park subdivision is currently served by the Southlake Park Services municipal water provider and an emergency interconnect with the City of Southlake water distribution system. This project will increase available fire flows above regulatory standards.								
2023-08	Utility Fund	\$0	\$600,000	\$550,000	\$0	\$0	\$0	\$0	\$1,150,000

<b>Install Residual Control Systems in the City's Pearson Pump Station Ground Storage Reservoirs (2)</b>	Funding is requested to install chlorine residual control systems in the City's two existing groundwater storage reservoirs (GSRs) located at the Pearson Pump Station. This item is a recommendation of the Freese & Nichols Water Quality Evaluation from July 2017. Southlake purchases its drinking water from the City of Fort Worth and is at the outreach of its distribution system. It is the responsibility of the City of Southlake, as the water purveyor, to maintain drinking water quality throughout the distribution system to all of Southlake's customers. Installing these control systems will allow the City to sample, monitor, and dose disinfectant to enhance drinking water quality in the event of an emergency or during periods of low demand. This will ensure public health and emergency preparedness, mitigate emergency flushing and unnecessary water loss. Maintaining water quality positively impacts resident health and ensures the City maintains its "Superior" water rating by the Texas Commission on Environmental Quality (TCEQ).								
2022-25	Utility Fund	\$2,600,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$2,750,000



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>12-inch Water Line along Union Church/ Pearson from FM 1938 to FM 1709</b>	Funding is planned for engineering design, right-of-way, and construction of a 12-inch water line along Union Church and Pearson Lane from FM 1938 to FM 1709. This project includes approximately 3,220 linear feet of new sidewalk.								
2022-31c	Water Impact Fee	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000
2022-31c	Utility Fund	\$700,000	\$385,000	\$0	\$0	\$0	\$0	\$0	\$1,085,000
	<b>Total</b>	<b>\$1,400,000</b>	<b>\$385,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,785,000</b>

<b>12-inch Water Line along E. Dove from Estes Park to Winfield Estates</b>	Funding is planned for engineering design, right-of-way, and construction of a 12-inch water line along E. Dove from Estes Park to Winfield Court. This project includes approximately 980 linear feet of new sidewalk.								
2023-09c	Water Impact Fee	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
2023-09c	Utility Fund	\$50,000	\$105,000	\$0	\$0	\$0	\$0	\$0	\$155,000
	<b>Total</b>	<b>\$550,000</b>	<b>\$105,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$655,000</b>

<b>Shady Oaks 12-inch Water Lines (Phase I)</b>	Funding is requested for the construction and right-of-way acquisition of a 12-inch water line along Shady Oaks Drive from Highland Street to West Dove Road and Phase II of this project will include an 8-inch sewer line along Shady Oaks Drive from Highland Street to Fox Glen. This project received prior funding from the FY 2009 sewer impact fees and FY 2017 Utility Fund.								
2022-26c	Utility Fund	\$1,787,000	\$210,000	\$0	\$0	\$0	\$0	\$0	\$1,997,000

Matching Funds									
<b>System Capacity Improvements (Water) - Future Projects</b>	Funding provides resources to reimburse developers for the oversizing of water lines to meet the requirements of the Southlake 2030 Water Master Plan in cases where the developer is not required to provide the ultimate size of the line to serve proposed developments.								
2022-30	Water Impact Fee	\$880,000	\$180,000	\$115,000	\$122,000	\$128,000	\$135,000	\$142,000	\$1,702,000

Future Projects									
<b>Pearson Pump Station Risk and Resiliency Improvements (AWIA/SB3 Project)</b>	Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will provide site improvements to mitigate risk and resiliency of Public Works facilities including a fire suppression system for the control room and a masonry enclosure with bridge crane or roof hatches around the weather-exposed pumps.								
2023-10	Utility Fund	\$0	\$0	\$288,750	\$2,205,000	\$0	\$0	\$0	\$2,493,750

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Site Improvements at Public Works Facilities (AWIA/SB3 Project)</b>	Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will provide site improvements to mitigate risk and resiliency of Public Works facilities.								
2023-11	Utility Fund	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0	\$70,000

<b>Constituent Tracer Study (AWIA/SB3 Project)</b>	Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will model how quickly water quality can be impacted from the ground and elevated storage tanks within the water distribution system under various operating scenarios.								
2023-12	Utility Fund	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000

<b>New Grapevine Emergency Interconnect (AWIA/SB3 Project)</b>	Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will provide an additional emergency interconnect with the City of Grapevine to mitigate water supply under emergency operations.								
2023-13	Utility Fund	\$0	\$0	\$0	\$100,000	\$450,000	\$0	\$0	\$550,000

<b>8-inch Water line along E. Bob Jones Road to Walnut Brooks Court</b>	Funding is planned for right-of-way, engineering design and construction of an 8-inch water line to connect the dead-end water lines located at Walnut Brooks Court and East Bob Jones Road. This project will create a looped water system, improving water quality and fire protection within this region.								
2022-34c	Utility Fund	\$0	\$0	\$70,000	\$300,000	\$1,200,000	\$0	\$0	\$1,570,000
2022-34c	Water Impact Fee	\$0	\$0	\$180,000	\$0	\$0	\$0	\$0	\$180,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,750,000</b>

<b>12-inch Water line along Shady Oaks Drive from Highland to West Dove Road and 8-inch Sewer (Phase II)</b>	Funding is planned for right-of-way, engineering design, and construction of a 12-inch water line along Shady Oaks Drive from Fox Glen to West Dove Road and an 8-inch sewer line on Shady Oaks Drive from Highland Street to Fox Glen. This project follows the 12-inch water line project paralleling Shady Oaks from Highland Street to Fox Glen (Phase I). Phase II is the continuation to the north from Fox Glen to West Dove Road.								
2022-32c	Utility Fund	\$0	\$0	\$400,000	\$0	\$4,600,000	\$0	\$0	\$5,000,000
2022-32c	Water Impact Fee	\$0	\$0	\$250,000	\$450,000	\$40,000	\$0	\$0	\$740,000
2022-32c	General Fund	\$0	\$0	\$120,000	\$0	\$600,000	\$0	\$0	\$720,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$770,000</b>	<b>\$450,000</b>	<b>\$5,240,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,460,000</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Repainting of the Florence Elevated Storage Tank</b>		Funding is planned to repaint the Florence Elevated Storage Tank. The paint on the water tower is from the original construction in 2005, with an expected life of 20 years. Though inspections have identified minor deterioration on the interior, these issues can be addressed individually. The interior and exterior coatings are still in good shape.							
2022-37	Utility Fund	\$0	\$0	\$0	\$300,000	\$1,150,000	\$0	\$0	\$1,450,000
<b>Repainting of the Dove Elevated Storage Tank</b>		Funding is planned to repaint the Dove Elevated Storage Tank. The paint on the water tower was applied in 2006.							
2022-39	Utility Fund	\$0	\$0	\$0	\$0	\$325,000	\$1,200,000	\$0	\$1,525,000
<b>Repainting of the Bicentennial Park Storage Tank</b>		Funding is planned to repaint the Bicentennial Park Elevated Storage Tank. The paint on the water tower was applied in 2007.							
2022-40	Utility Fund	\$0	\$0	\$0	\$0	\$0	\$350,000	\$1,250,000	\$1,600,000
<b>12-inch Water line along Randol Mill Avenue from Morgan Road to Dove Road</b>		Funding is planned for right of way, engineering design and construction to upsize an existing 8-inch water line to 12-inch along Randol Mill Avenue from Morgan Road to Dove Road.							
2022-33c	Utility Fund	\$0	\$0	\$0	\$0	\$195,000	\$2,175,000	\$0	\$2,370,000
2022-33c	Water Impact Fee	\$0	\$0	\$0	\$250,000	\$130,000	\$0	\$0	\$380,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$325,000</b>	<b>\$2,175,000</b>	<b>\$0</b>	<b>\$2,750,000</b>
<b>12-inch Water line along North Peytonville from Concho Court to Southridge Lakes Parkway</b>		Funding is planned for right-of-way, engineering design and construction of a 12-inch water line along North Peytonville from Concho Court to Southridge Lakes Parkway to increase capacity in this region and to compensate for development and growth.							
2022-36c	Utility Fund	\$0	\$0	\$200,000	\$250,000	\$2,850,000	\$0	\$0	\$3,300,000
2022-36c	Water Impact Fee	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$250,000</b>	<b>\$2,850,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,400,000</b>
<b>Water Total</b>		<b>\$16,405,170</b>	<b>\$2,555,000</b>	<b>\$4,257,750</b>	<b>\$10,955,000</b>	<b>\$12,768,000</b>	<b>\$5,020,000</b>	<b>\$17,872,000</b>	<b>\$69,832,920</b>

### City of Southlake FY 2023 CIP Project Status Form

Alta Vista Water Line Replacement

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Water Transmission Line from Alta Vista PS to Pearson PS  
**PROJECT TIMELINE:** October 2022 to September 2023  
**DESCRIPTION:**

Funding is requested to develop replacement plan for the Alta Vista 36-inch & 30-inch water line, which receives water from the City of Fort Worth. This is one of the primary water supply lines for the City of Southlake. The replacement of this line is critical to providing service to the Southlake residents. Funding in FY 2023 is requested for an assessment to develop a plan for design and replacement of approximately 9,600 linear feet of 36-inch pipe and 18,800 linear feet of 30-inch pipe from the Alta Vista Pump station near Alta Vista Road and Ray White Road to the intersection of FM 1709 and Pate Orr Road.

**JUSTIFICATION:**

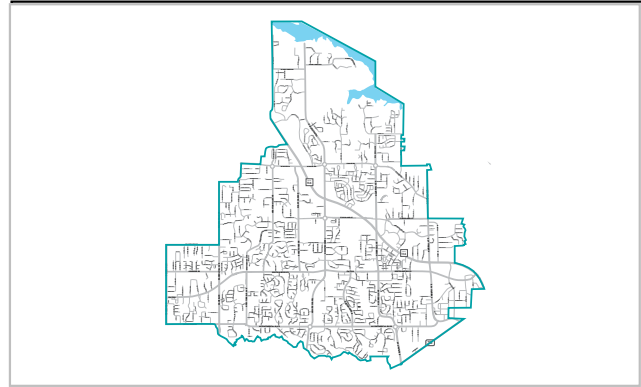
This project will ensure the integrity and delivery of the City's potable water supply by replacing pipe that does not meet current design standards, mitigate water loss due to transmission main breaks.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Major failure would reduce available water supply until replaced

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-05



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan - Objectives 10.4 and 10.6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY		300,000						300,000
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	0	300,000	0	0	0	0	0	300,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND	0	300,000						300,000
								0
								0
								0
<b>TOTAL</b>	0	300,000	0	0	0	0	0	300,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

2022-29c T.W. King Pump Station #2 Buildout Phase I

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** T.W. King Pump Station #2  
**PROJECT TIMELINE:** October 2022 to September 2024  
**DESCRIPTION:**

In FY 2022, the City engaged Kimley-Horn to develop a plan for the ultimate buildout of T.W. King Pump Station #2, resulting in the development a 3-phased approach for site improvements that are designed to meet customer needs for water quality and system resiliency. Funding is requested for the engineering, design and construction of phase 1 improvements that include the installation of a backup power generator, residual control system to support water quality, connection to the City's wastewater system as well as on-site security improvements and the extension of a fiber optic connection that provides redundant, remote control and access to SCADA. These improvements are necessary to improve the safety, security, and quality of the City's water infrastructure.

**JUSTIFICATION:**

The American Water Infrastructure Act (AWIA) requires community water systems serving more than 3,300 people to develop or update risk assessments and emergency response plans (ERPs). The law specifies the components that the risk assessments and ERPs must address, and establishes deadlines by which water systems must certify to the Environmental Protection Agency (EPA) the completion of the risk assessment and ERP. Southlake's risk assessment and ERP was completed in late 2021, in accordance with the law. In addition, the 87th State of Texas Legislature passed SB3 which overlays requirements on water utilities related to emergency preparedness and planning. This project addresses critical items prioritized by both AWIA and SB3 requirements which ultimately serve to support strong system reliability for our water utility customers.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-29c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
AWIA ERP & SB3 EPP - interim plans supporting water master plan implementation
- COMPANION PROJECT? If yes, please explain:**  
SWUS, WIF, UF
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	BEYOND	TOTAL
PLANNING / FEASIBILITY STUDY	49,300							49,300
ENGINEERING & DESIGN TESTING		1,149,330						1,149,330
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		4,125,800	1,768,200					5,894,000
CONTINGENCY			1,768,200					1,768,200
<b>TOTAL</b>	<b>49,300</b>	<b>5,275,130</b>	<b>3,536,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,860,830</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	8,038,170							8,038,170
STORM WATER UTILITY SYSTEM	150,000							150,000
WATER IMPACT FEE	300,000							300,000
UTILITY FUND			374,000					374,000
<b>TOTAL</b>	<b>8,488,170</b>	<b>0</b>	<b>374,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,862,170</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

2023-06 T.W. King Pump Station #2 Buildout Phase II

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** T.W. King Pump Station #2  
**PROJECT TIMELINE:** October 2023 to September 2025  
**DESCRIPTION:**



In FY 2022, the City engaged Kimley-Horn to develop a plan for the ultimate buildout of T.W. King Pump Station #2, resulting in the development a 3-phased approach for site improvements that are designed to meet customer needs for water quality and system resiliency. Funding is requested for the engineering, design and construction of phase 2 improvements that include the installation of additional pumps to increase overall capacity to meet peak demands, a new masonry enclosure to protect pumps during inclement weather, fencing and drainage improvements. The completion of this project will increase water flow and pressure to the north and east portions of the City. These improvements are necessary to improve the safety, security, and quality of the City's water infrastructure.

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**JUSTIFICATION:**

The completion of this project will increase water flow and pressure to the north and east portions of the City. In addition, the pumps located at the site are currently operating without an enclosure, posing particular challenges during inclement weather such as Winter Storm Uri in 2021. The enclosure will provide protection for critical pieces of the City's water infrastructure.

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**

**COMPANION PROJECT? If yes, please explain:**

**REVENUE GENERATING? If yes, please explain:**

**PARTNERSHIP FUNDING? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-06

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	BEYOND	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			538,785					538,785
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION				2,942,315				2,942,315
CONTINGENCY				828,900				828,900
<b>TOTAL</b>	0	0	538,785	3,771,215	0	0	0	4,310,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND			540,000	3,770,000				4,310,000
								0
								0
								0
<b>TOTAL</b>	0	0	540,000	3,770,000	0	0	0	4,310,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

2023-07 T.W. King Pump Station #2 Buildout Phase III

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** T.W. King Pump Station #2  
**PROJECT TIMELINE:** TBD to TBD  
**DESCRIPTION:**

In FY 2022, the City engaged Kimley-Horn to develop a plan for the ultimate buildout of T.W. King Pump Station #2, resulting in the development a 3-phased approach for site improvements that are designed to meet customer needs for water quality and system resiliency. Funding is requested to establish a project fund for the engineering, design and construction of the third and final phase of the project which includes a new 5.0 million gallon ground storage tank, and the repainting of the existing 5.0 million gallon ground storage tank.

**JUSTIFICATION:**

Identified on the Water Master Plan for future build-out of the City and additional water needs.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 WATER MASTER PLAN Tier 1- #4

**COMPANION PROJECT? If yes, please explain:**

**REVENUE GENERATING? If yes, please explain:**

**PARTNERSHIP FUNDING? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-07

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	BEYOND	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							2,414,490	2,414,490
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							15,160,910	15,160,910
CONTINGENCY							3,714,600	3,714,600
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,290,000</b>	<b>21,290,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND		500,000	1,000,000	1,050,000	1,100,000	1,160,000	16,480,000	21,290,000
								0
								0
								0
<b>TOTAL</b>	<b>0</b>	<b>500,000</b>	<b>1,000,000</b>	<b>1,050,000</b>	<b>1,100,000</b>	<b>1,160,000</b>	<b>16,480,000</b>	<b>21,290,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

Upsize existing 6-inch to 12-inch Water line along East Highland from Blythe Lane to N. Kimball Avenue

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** E. Highland St from Blythe Ln to N. Kimball Ave.  
**PROJECT TIMELINE:** Oct 2021 to Sep 2024  
**DESCRIPTION:**

Funding is planned for right of way, engineering design and construction of a 12-inch water line along East Highland Street from Blythe Lane to North Kimball Avenue to replace existing 6-inch water line segments. Upsizing this line will improve service to the local residents. This project has been identified as a project in the Southlake 2030 Water Master Plan.

**JUSTIFICATION:**

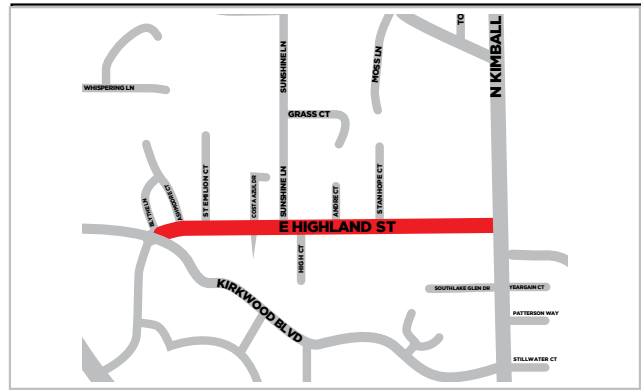
This line will complete the loop thus improving reliability.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Potential water service issue at time of build-out due to water line size

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-28c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan #15-WWS9-Tier 2 & Water Impact Fee Fund Project #15
- COMPANION PROJECT? If yes, please explain:**  
Utility Fund and Water Impact Fee Fund
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	375,000							375,000
LAND & ROW ACQUISITION		125,000						125,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION				2,000,000				2,000,000
CONTINGENCY				383,000				383,000
<b>TOTAL</b>	<b>375,000</b>	<b>125,000</b>	<b>0</b>	<b>2,383,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,883,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS					17,500	17,500	17,500	52,500
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,500</b>	<b>17,500</b>	<b>17,500</b>	<b>52,500</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND	700,000	125,000		1,478,400				2,303,400
WATER IMPACT FEE	0			579,600				579,600
								0
								0
<b>TOTAL</b>	<b>700,000</b>	<b>125,000</b>	<b>0</b>	<b>2,058,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,883,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

Southlake Park Water System Fire Protection

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Southlake Park Road and Woodland Road  
**PROJECT TIMELINE:** October 2022 to September 2023  
**DESCRIPTION:**

Funding is requested to install 8-inch water lines in the Southlake Park subdivision for added fire protection services. This project will install 8-inch water mains on Southlake Park Road from Ridgecrest to north of West Southlake Park Road and on Woodland Drive and Crescent Drive. The Southlake Park subdivision is currently served by the Southlake Park Services municipal water provider and an emergency interconnect with the City of Southlake water distribution system. This project will increase available fire flows above regulatory standards.

**JUSTIFICATION:**

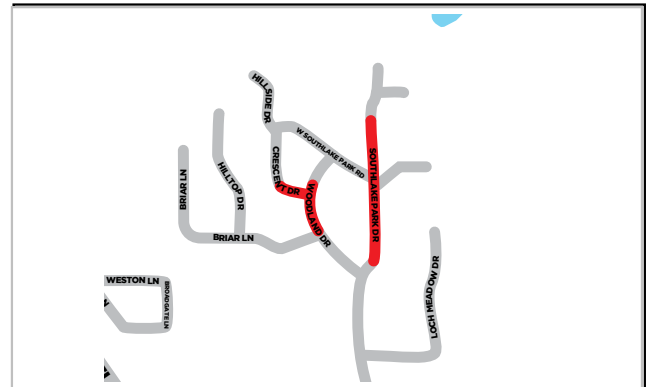
Southlake ordinance bases residential fire protection on more stringent regulatory requirements of the 2021 International Fire Code. This project will ensure the area is served with the same fire protection as the rest of the City.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Fire protection in subdivision will continue at its current capacity

**STRATEGIC FOCUS AREA:** Safety & Security, Infrastructure

**PROJECT #:** 2023-08



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Comprehensive Plan Objective 5.1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING		150,000						150,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		400,000	420,000					820,000
CONTINGENCY		80,000	100,000					180,000
<b>TOTAL</b>	0	630,000	520,000	0	0	0	0	1,150,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			2,500	5,000	5,000	5,000	5,000	22,500
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	2,500	5,000	5,000	5,000	5,000	22,500
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND		600,000	550,000					1,150,000
								0
								0
								0
<b>TOTAL</b>	0	600,000	550,000	0	0	0	0	1,150,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

Install Residual Control Systems in the City's Pearson Pump Station Ground Storage Reservoirs (2)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Pearson Pump Station (3200 West Southlake Boulevard)  
**PROJECT TIMELINE:** October 2020 to September 2023  
**DESCRIPTION:**

Funding is requested to install chlorine residual control systems in the City's two existing groundwater storage reservoirs (GSRs) located at the Pearson Pump Station. This item is a recommendation of the Freese & Nichols Water Quality Evaluation from July 2017. Southlake purchases its drinking water from the City of Fort Worth and is at the outreach of its distribution system. It is the responsibility of the City of Southlake, as the water purveyor, to maintain drinking water quality throughout the distribution system to all of Southlake's customers. Installing these control systems will allow the City to sample, monitor, and dose disinfectant to enhance drinking water quality in the event of an emergency or during periods of low demand. This will ensure public health and emergency preparedness, mitigate emergency flushing and unnecessary water loss. Maintaining water quality positively impacts resident health and ensures the City maintains its "Superior" water rating by the Texas Commission on Environmental Quality (TCEQ).

**JUSTIFICATION:**

This project will ensure public health and emergency preparedness, mitigate emergency flushing and unnecessary water loss. Maintaining water quality positively impacts resident health and ensures the City maintains its "Superior" water rating by the Texas Commission on Environmental Quality (TCEQ).

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The City could be at risk of potential public health risks, in the event of an emergency or during periods of low demand.

**STRATEGIC FOCUS AREA:** Infrastructure, Performance Management

**PROJECT #:** 2022-25



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan WWS6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	420,000	50,000						470,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	2,180,000							2,180,000
CONTINGENCY		100,000						100,000
<b>TOTAL</b>	<b>2,600,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,750,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			15,000	15,000	15,000	15,000	15,000	75,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>75,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND	2,600,000	150,000						2,750,000
								0
								0
								0
<b>TOTAL</b>	<b>2,600,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,750,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

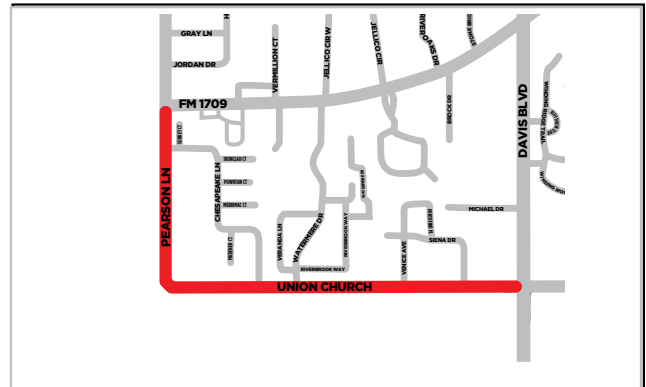
## WATER

### City of Southlake FY 2023 CIP Project Status Form

12-inch Water Line along Union Church/Pearson from FM 1938 to FM 1709

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Union Church Road and South Pearson Lane  
**PROJECT TIMELINE:** October 2015 to September 2023  
**DESCRIPTION:**

Funding is planned for engineering design, right-of-way, and construction of a 12-inch water line along Union Church and Pearson Lane from FM 1938 to FM 1709. This project includes approximately 3,220 linear feet of new sidewalk.



**JUSTIFICATION:**

Up-sizing this line will increase available pressure/flow in the area improving fire flow capability, increasing level of service and public safety for existing and future development.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Service ability will continue at its current level with limited pressure/flow.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-31c

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan #16 - Tier 2 & Water Impact Fee Fund Project #6
- COMPANION PROJECT? If yes, please explain:**  
2023-09c
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	165,000	20,000						185,000
LAND & ROW ACQUISITION	110,000							110,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		1,240,000						1,240,000
CONTINGENCY		250,000						250,000
<b>TOTAL</b>	<b>275,000</b>	<b>1,510,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,785,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			10,000	10,000	10,000	10,000	10,000	50,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
WATER IMPACT FEE	700,000							700,000
UTILITY FUND	700,000	385,000						1,085,000
								0
								0
<b>TOTAL</b>	<b>1,400,000</b>	<b>385,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,785,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

12-inch Water Line along E. Dove from Estes Park to Winfield Estates

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** East Dove Road from Estes Park to Winfield Estates  
**PROJECT TIMELINE:** October 2015 to September 2023  
**DESCRIPTION:**

Funding is planned for engineering design, right-of-way, and construction of a 12-inch water line along E. Dove from Estes Park to Winfield Court. This project includes approximately 980 linear feet of new sidewalk.



- New Request  Continuation Project  Partnership
- Mandated / Public Health / Safety  Replacement / Major Rehab or Protection of Capital Stock  Community Need / Service Enhancement

**JUSTIFICATION:**

Up-sizing this line will increase available pressure/flow in the area improving fire flow capability, increasing level of service and public safety for existing and future development.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Service ability will continue at its current level with limited pressure/flow.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-09c

- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan #20 -Tier 2 & Water Impact Fee Project #20
- COMPANION PROJECT? If yes, please explain:**  
2022-31c
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	55,000							55,000
LAND & ROW ACQUISITION	100,000							100,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		450,000						450,000
CONTINGENCY		50,000						50,000
<b>TOTAL</b>	<b>155,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>655,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			4,000	4,000	4,000	4,000	4,000	20,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>20,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND	50,000	105,000						155,000
WATER IMPACT FEE	500,000							500,000
								0
								0
<b>TOTAL</b>	<b>550,000</b>	<b>105,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>655,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

Shady Oaks 12-inch Water Lines (Phase I)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Shady Oaks Drive from W. Highland Street to Fox Glen Road  
**PROJECT TIMELINE:** October 2021 to September 2023  
**DESCRIPTION:**

Funding is requested for the construction and right-of-way acquisition of a 12-inch water line along Shady Oaks Drive from Highland Street to West Dove Road and Phase II of this project will include an 8-inch sewer line along Shady Oaks Drive from Highland Street to Fox Glen. This project received prior funding from the FY 2009 sewer impact fees and FY 2017 Utility Fund.

**JUSTIFICATION:**

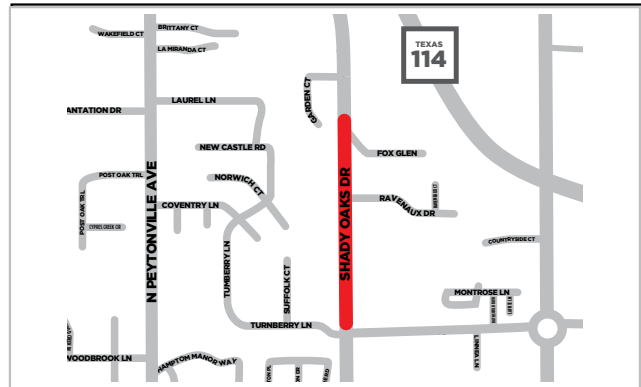
Up-sizing this line will increase available pressure/flow in the area improving fire flow capability, increasing level of service and public safety for existing and future development.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Service ability will continue at its current level with limited pressure/flow.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-26c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan - WWS9
- COMPANION PROJECT? If yes, please explain:**  
2022-32c
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	150,000							150,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	1,537,000	210,000						1,747,000
CONTINGENCY	100,000							100,000
<b>TOTAL</b>	<b>1,787,000</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,997,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			10,000	10,000	10,000	10,000	10,000	50,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND	1,787,000	210,000						1,997,000
								0
								0
								0
<b>TOTAL</b>	<b>1,787,000</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,997,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

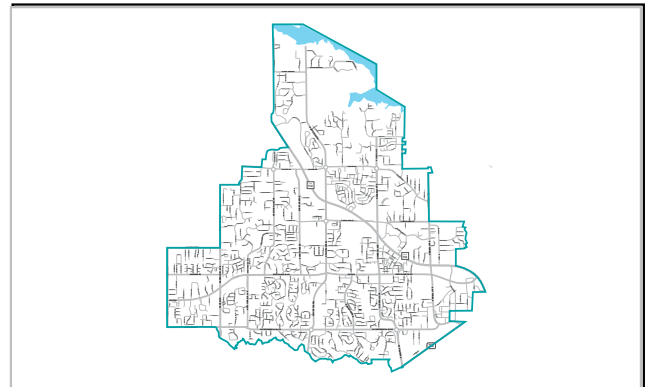
## WATER

### City of Southlake FY 2023 CIP Project Status Form

System Capacity Improvements (Water) - Future Projects

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Various Locations within the City  
**PROJECT TIMELINE:** October 2021 to September 2027  
**DESCRIPTION:**

Funding provides resources to reimburse developers for the oversizing of water lines to meet the requirements of the Southlake 2030 Water Master Plan in cases where the developer is not required to provide the ultimate size of the line to serve proposed developments.



**JUSTIFICATION:**

These funds allow the City to partner with developers to deliver Southlake 2030 Master Plan recommendations in a more timely and more economical way

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

City will bear full cost of replacing water lines with 2030 recommendations as projects are designed and funded.

**STRATEGIC FOCUS AREA:** Infrastructure, Partnership

**PROJECT #:** 2022-30

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Water System Master Plan
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	880,000	180,000	115,000	122,000	128,000	135,000	142,000	1,702,000
CONTINGENCY								0
<b>TOTAL</b>	<b>880,000</b>	<b>180,000</b>	<b>115,000</b>	<b>122,000</b>	<b>128,000</b>	<b>135,000</b>	<b>142,000</b>	<b>1,702,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							25,000	25,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
WATER IMPACT FEE	880,000	180,000	115,000	122,000	128,000	135,000	142,000	1,702,000
								0
								0
								0
<b>TOTAL</b>	<b>880,000</b>	<b>180,000</b>	<b>115,000</b>	<b>122,000</b>	<b>128,000</b>	<b>135,000</b>	<b>142,000</b>	<b>1,702,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

Pearson Pump Station Risk and Resiliency Improvements (AWIA/SB3 Project)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Pearson Pump Station (3200 West Southlake Boulevard)  
**PROJECT TIMELINE:** October 2023 to September 2025  
**DESCRIPTION:**

Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will provide site improvements to mitigate risk and resiliency of Public Works facilities including a fire suppression system for the control room and a masonry enclosure with bridge crane or roof hatches around the weather-exposed pumps.

**JUSTIFICATION:**

The law specifies components that the Risk Based Assessments (RBA) and Emergency Response Plans (ERP) must address, and establishes deadlines by which water systems must certify to the Environmental Protection Agency (EPA) the completion of the RBA and ERP.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The City would be at risk of potential public health risks, in the event of an emergency or increased demands.

**STRATEGIC FOCUS AREA:** Safety & Security, Infrastructure

**PROJECT #:** 2023-10



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan WWS6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			288,750					288,750
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION				1,985,000				1,985,000
CONTINGENCY				220,000				220,000
<b>TOTAL</b>	0	0	288,750	2,205,000	0	0	0	2,493,750
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS					5,000	5,000	5,000	15,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	5,000	5,000	5,000	15,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND			288,750	2,205,000				2,493,750
								0
								0
								0
<b>TOTAL</b>	0	0	288,750	2,205,000	0	0	0	2,493,750

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

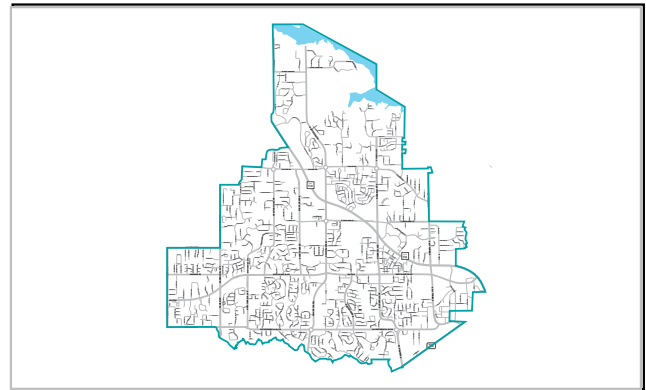
SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

Site Improvements at Public Works Facilities (AWIA/SB3 Project)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Various Public Works Facilities  
**PROJECT TIMELINE:** October 2023 to September 2024  
**DESCRIPTION:**

Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will provide site improvements to mitigate risk and resiliency of Public Works facilities.



**JUSTIFICATION:**  
 The law specifies components that the Risk Based Assessments (RBA) and Emergency Response Plans (ERP) must address, and establishes deadlines by which water systems must certify to the Environmental Protection Agency (EPA) the completion of the RBA and ERP.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**  
 The City would be at risk of potential public health risks, in the event of an emergency or increased demands.

**STRATEGIC FOCUS AREA:** Safety & Security, Infrastructure

**PROJECT #:** 2023-11

- New Request       Continuation Project       Partnership
- Mandated / Public Health / Safety       Replacement / Major Rehab or Protection of Capital Stock       Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan WWS6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			25,000					25,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION			40,000					40,000
CONTINGENCY			5,000					5,000
<b>TOTAL</b>	0	0	70,000	0	0	0	0	70,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND			70,000					70,000
								0
								0
								0
<b>TOTAL</b>	0	0	70,000	0	0	0	0	70,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

Constituent Tracer Study (AWIA/SB3 Project)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Various Locations within the City  
**PROJECT TIMELINE:** October 2024 to September 2025  
**DESCRIPTION:**

Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will model how quickly water quality can be impacted from the ground and elevated storage tanks within the water distribution system under various operating scenarios.

**JUSTIFICATION:**

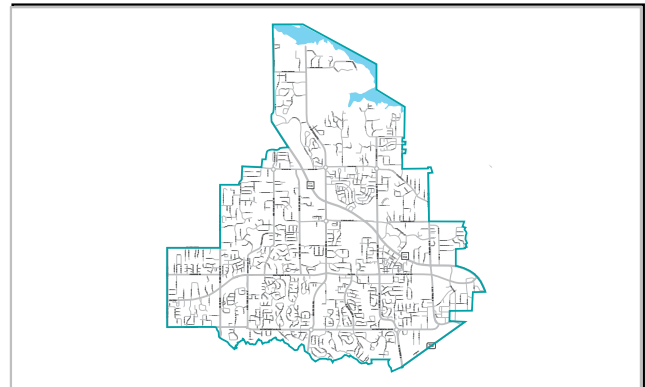
The law specifies components that the Risk Based Assessments (RBA) and Emergency Response Plans (ERP) must address, and establishes deadlines by which water systems must certify to the Environmental Protection Agency (EPA) the completion of the RBA and ERP.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The City would be at risk of potential public health risks in the event of an emergency.

**STRATEGIC FOCUS AREA:** Safety & Security, Infrastructure

**PROJECT #:** 2023-12



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water Master Plan WWS6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING				100,000				100,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	0	0	0	100,000	0	0	0	100,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND				100,000				100,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	100,000	0	0	0	100,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

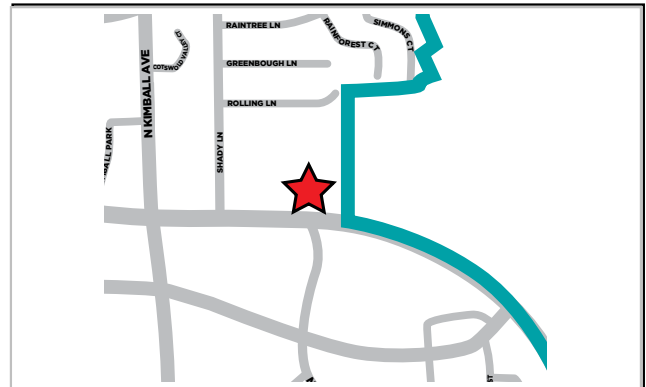
SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

New Grapevine Emergency Interconnect (AWIA/SB3 Project)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Southlake / Grapevine Border  
**PROJECT TIMELINE:** October 2024 to September 2026  
**DESCRIPTION:**

Identified under the The American Water Infrastructure Act (AWIA) Risk and Resiliency Assessment, this project will provide an additional emergency interconnect with the City of Grapevine to mitigate water supply under emergency operations.



**JUSTIFICATION:**

The law specifies components that the Risk Based Assessments (RBA) and Emergency Response Plans (ERP) must address, and establishes deadlines by which water systems must certify to the Environmental Protection Agency (EPA) the completion of the RBA and ERP.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The City would be at risk of limited water supply in the event of an emergency.

**STRATEGIC FOCUS AREA:** Safety & Security, Infrastructure

**PROJECT #:** 2023-13

- New Request       Continuation Project       Partnership
- Mandated / Public Health / Safety       Replacement / Major Rehab or Protection of Capital Stock       Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water Master Plan WWS6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING				100,000				100,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					400,000			400,000
CONTINGENCY					50,000			50,000
<b>TOTAL</b>	0	0	0	100,000	450,000	0	0	550,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND				100,000	450,000			550,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	100,000	450,000	0	0	550,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

8-inch Water line along E. Bob Jones Road to Walnut Brooks Court

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** East Bob Jones Road to Walnut Brooks Court  
**PROJECT TIMELINE:** October 2023 to September 2026  
**DESCRIPTION:**

Funding is planned for right-of-way, engineering design and construction of an 8-inch water line to connect the dead-end water lines located at Walnut Brooks Court and East Bob Jones Road. This project will create a looped water system, improving water quality and fire protection within this region.

**JUSTIFICATION:**

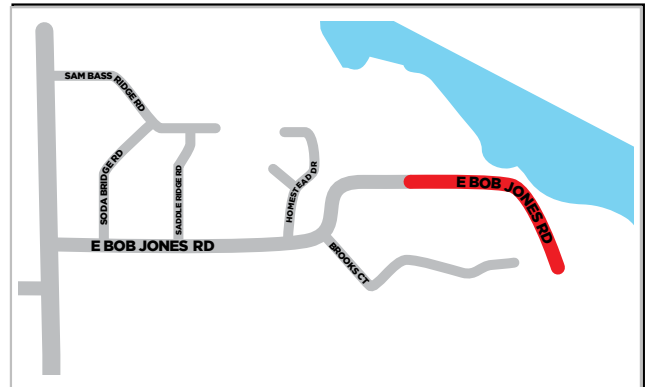
Improve water quality, reduces flushing (water conservation) and unnecessary water loss due to dead end lines and increases system pressure/flows for fire protection.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Increased flushing to maintain water quality, continued risk of water supply during an emergency condition.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-34c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master WWS10, Water Impact Fee Project #14
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			250,000					250,000
LAND & ROW ACQUISITION				300,000				300,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					1,000,000			1,000,000
CONTINGENCY					200,000			200,000
<b>TOTAL</b>	0	0	250,000	300,000	1,200,000	0	0	1,750,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS						5,000	5,000	10,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	5,000	5,000	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND			70,000	300,000	1,200,000			1,570,000
WATER IMPACT FEE			180,000					180,000
								0
								0
<b>TOTAL</b>	0	0	250,000	300,000	1,200,000	0	0	1,750,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

12-inch Water line along Shady Oaks Drive from Fox Glen to West Dove Road and 8-inch Sewer (Phase II)

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Shady Oaks Drive from W. Highland Street to W. Dove Road  
**PROJECT TIMELINE:** October 2023 to September 2026  
**DESCRIPTION:**

Funding is planned for right-of-way, engineering design, and construction of a 12-inch water line along Shady Oaks Drive from Fox Glen to West Dove Road and an 8-inch sewer line on Shady Oaks Drive from Highland Street to Fox Glen. This project follows the 12-inch water line project paralleling Shady Oaks from Highland Street to Fox Glen (Phase I). Phase II is the continuation to the north from Fox Glen to West Dove Road.

**JUSTIFICATION:**

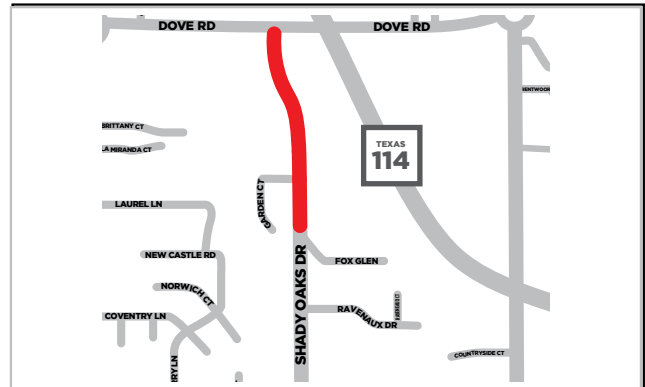
Conversion of two Sanitary Sewer Lift Stations to a single Gravity Sanitary Sewer system, increased reliability of water pressure/flows for fire flow protection and build-out demands.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Continued annual operations and maintenance costs for the two sanitary sewer lift stations, potential water service issue at the time of build-out due to water line size.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-32c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan WWS9, Water Impact Fee Project #18, Wastewater Master Plan WWS21
- COMPANION PROJECT? If yes, please explain:**  
2022-26c
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			770,000					770,000
LAND & ROW ACQUISITION				450,000				450,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					5,000,000			5,000,000
CONTINGENCY					240,000			240,000
<b>TOTAL</b>	0	0	770,000	450,000	5,240,000	0	0	6,460,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS						10,000	10,000	20,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	10,000	10,000	20,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND			120,000		600,000			720,000
UTILITY FUND			400,000		4,600,000			5,000,000
WATER IMPACT FEE			250,000	450,000	40,000			740,000
								0
								0
<b>TOTAL</b>	0	0	770,000	450,000	5,240,000	0	0	6,460,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## WATER

### City of Southlake FY 2023 CIP Project Status Form

Repainting of the Florence Elevated Storage Tank

**DEPARTMENT:** Public Works

**PROJECT LOCATION:** 635 Brewer Road

**PROJECT TIMELINE:** October 2024 to September 2026

**DESCRIPTION:**

Funding is planned to repaint the Florence Elevated Storage Tank. The paint on the water tower is from the original construction in 2005, with an expected life of 20 years. Though inspections have identified minor deterioration on the interior, these issues can be addressed individually. The interior and exterior coatings are still in good shape.

**JUSTIFICATION:**

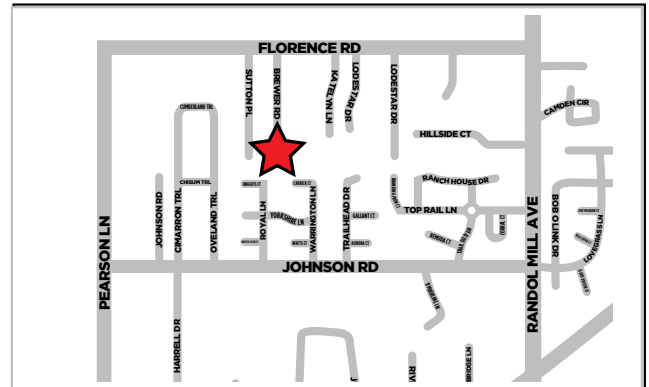
Replacement of protective coating systems prolongs the usable service life of water storage tanks and allows inspection of the steel structure to address any corrosion issues.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The original paint will continue deteriorate, affecting the aesthetics and causing corrosion of the metal surfaces potentially jeopardizing the City's water supply.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-37



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan - Objective 10.6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING				300,000				300,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					950,000			950,000
CONTINGENCY					200,000			200,000
<b>TOTAL</b>	0	0	0	300,000	1,150,000	0	0	1,450,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND				300,000	1,150,000			1,450,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	300,000	1,150,000	0	0	1,450,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

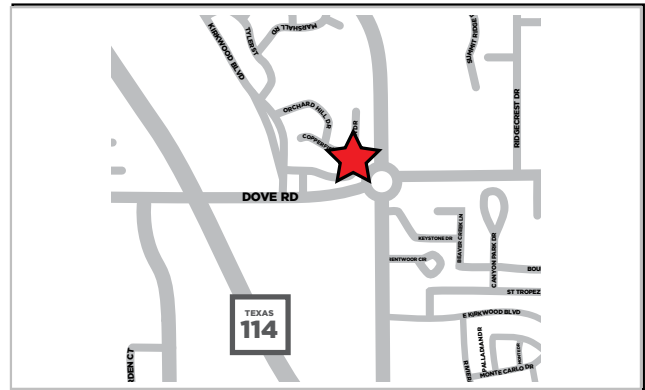
SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

Repainting of the Dove Elevated Storage Tank

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** 2300 North White Chapel Boulevard  
**PROJECT TIMELINE:** October 2025 to September 2027  
**DESCRIPTION:**

Funding is planned to repaint the Dove Elevated Storage Tank. The paint on the water tower was applied in 2006.



**JUSTIFICATION:**

Replacement of protective coating systems prolongs the usable service life of water storage tanks and allows inspection of the steel structure to address any corrosion issues.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The original paint will continue deteriorate, affecting the aesthetics and causing corrosion of the metal surfaces potentially jeopardizing the City's water supply.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-39

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan - Objective 10.6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING				325,000				325,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					1,000,000			1,000,000
CONTINGENCY					200,000			200,000
<b>TOTAL</b>	0	0	0	325,000	1,200,000	0	0	1,525,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND				325,000	1,200,000			1,525,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	325,000	1,200,000	0	0	1,525,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

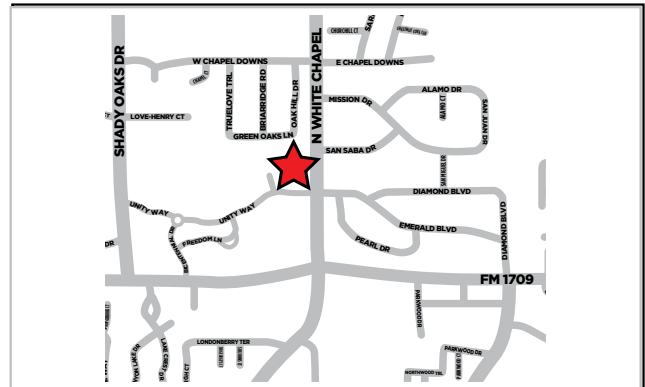
## WATER

### City of Southlake FY 2023 CIP Project Status Form

Repainting of the Bicentennial Park Storage Tank

DEPARTMENT: Public Works  
 PROJECT LOCATION: 400 North White Chapel Boulevard  
 PROJECT TIMELINE: Oct 2026 to Sept 2027  
 DESCRIPTION:

Funding is planned to repaint the Bicentennial Park Elevated Storage Tank. The paint on the water tower was applied in 2007.



JUSTIFICATION:

Replacement of protective coating systems prolongs the usable service life of water storage tanks and allows inspection of the steel structure to address any corrosion issues.

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

The original paint will continue deteriorate, affecting the aesthetics and causing corrosion of the metal surfaces potentially jeopardizing the City's water supply.

STRATEGIC FOCUS AREA: Infrastructure

PROJECT #: 2022-40

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Sustainability Master Plan - Objective 10.6
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING						350,000		350,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							1,050,000	1,050,000
CONTINGENCY							200,000	200,000
<b>TOTAL</b>	0	0	0	0	0	350,000	1,250,000	1,600,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND						350,000	1,250,000	1,600,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	350,000	1,250,000	1,600,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

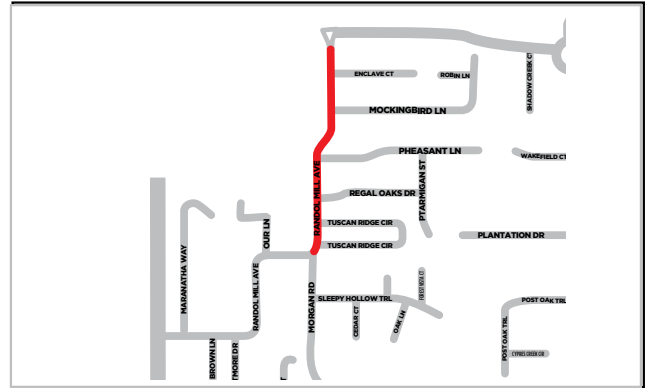
## WATER

### City of Southlake FY 2023 CIP Project Status Form

12-inch Water line along Randol Mill Avenue from Morgan Road to Dove Road

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Randol Mill Avenue from Morgan Road to Dove Road  
**PROJECT TIMELINE:** October 2024 to September 2027  
**DESCRIPTION:**

Funding is planned for right of way, engineering design and construction to upsize an existing 8-inch water line to 12-inch along Randol Mill Avenue from Morgan Road to Dove Road.



**JUSTIFICATION:**

Up-sizing this line will increase available flow/pressure in the area improving fire flow capability, increasing level of service and public safety for existing and future development.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Service ability will continue at its current level with limited pressure/flow.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-33c

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan #19-WWS9-Tier 2 & Water Impact Fee Project #19
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING				250,000				250,000
LAND & ROW ACQUISITION					325,000			325,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION						1,800,000		1,800,000
CONTINGENCY						375,000		375,000
TOTAL	0	0	0	250,000	325,000	2,175,000	0	2,750,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	10,000	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND					195,000	2,175,000		2,370,000
WATER IMPACT FEE				250,000	130,000			380,000
								0
								0
TOTAL	0	0	0	250,000	325,000	2,175,000	0	2,750,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

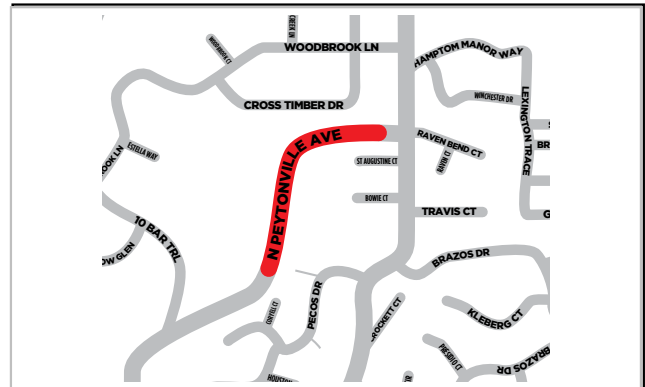
## WATER

### City of Southlake FY 2023 CIP Project Status Form

12-inch Water line along North Peytonville from Concho Court to Southridge Lakes Parkway

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** N Peytonville Ave from Concho Ct to Southridge Lakes Pkwy  
**PROJECT TIMELINE:** October 2023 to Sept 2026  
**DESCRIPTION:**

Funding is planned for right-of-way, engineering design and construction of a 12-inch water line along North Peytonville from Concho Court to Southridge Lakes Parkway to increase capacity in this region and to compensate for development and growth.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Water System Master Plan #17-WWS9-Tier 2 and Water Impact Fee Project #17
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

**JUSTIFICATION:**

Up-sizing this line will increase available flow/pressure in the area improving fire flow capability, increasing level of service and public safety for existing and future development.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Service ability will continue at its current level with limited pressure/flow.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-36c

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			300,000					300,000
LAND & ROW ACQUISITION				250,000				250,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					2,400,000			2,400,000
CONTINGENCY					450,000			450,000
<b>TOTAL</b>	0	0	300,000	250,000	2,850,000	0	0	3,400,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS						10,000	10,000	20,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	10,000	10,000	20,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND			200,000	250,000	2,850,000			3,300,000
WATER IMPACT FEE			100,000					100,000
								0
								0
<b>TOTAL</b>	0	0	300,000	250,000	2,850,000	0	0	3,400,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# WASTEWATER

## PROJECTS OVERVIEW

Delivering on our focus areas:



Infrastructure

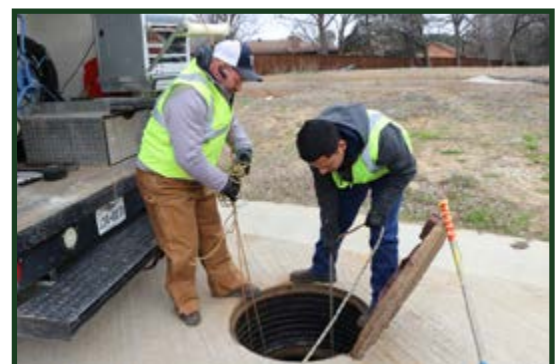
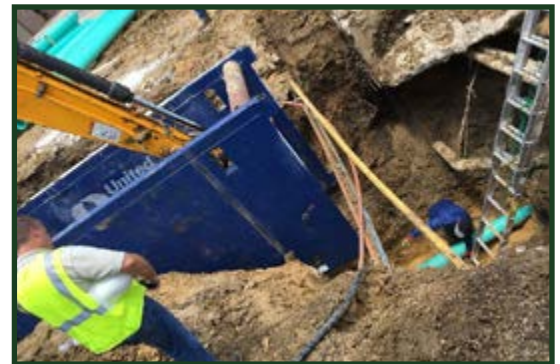


Quality  
Development

**Description:** The projects identified in this section expand and improve the City’s sanitary sewer infrastructure, including the installation of new sewer lines and the replacement of aging lines. The projects identified in this section of the document are largely implementing recommendations from the [Southlake 2030 Wastewater Master Plan](#).

**Strategic Alignment:**

- Collaborate with select partners to implement service solutions (B2)
- Provide high quality services through sustainable business practices (B4)
- Invest to provide & maintain high quality public assets (F2)



SEWER CIP TOTAL PROJECT FUNDING	
Total Prior Funding	\$3,025,000
FY 2023	\$1,405,000
FY 2024	\$3,287,985
FY 2025	\$1,379,908
FY 2026	\$1,145,780
FY 2027	\$4,619,115
Beyond	\$2,105,000
<b>Total</b>	<b>\$16,967,788</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## SEWER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Preconstruction</b>									
<b>Eagle Bend &amp; Strathmore Sanitary Sewer Reconstruction</b>	Funding is planned for the redesign of an 8-inch and 10-inch sewer segment where blockage issues have been reported and the review of existing sewer slope, located between Eagle Bend and Strathmore Drive. The design will include options to bypass the area of concern with a new sewer line to address the issues.								
2023-14	Utility Fund	\$0	\$200,000	\$575,000	\$0	\$0	\$0	\$0	\$775,000

<b>East Highland/ Kimball 8-inch Sewer Line</b>	Funding is requested for right-of-way, engineering design, and construction of a 8-inch sewer line along East Highland Street from Stanhope Court to North Kimball Avenue. This line will provide sewer service availability to the local residents. Project includes 1,220 LF of sidewalk installation, which is included in the Citywide Pathways Program.								
2022-85c	Sanitary Sewer Impact Fee	\$100,000	\$120,000	\$60,000	\$0	\$0	\$0	\$0	\$280,000
2022-85c	Utility Fund	\$0	\$0	\$1,680,000	\$0	\$0	\$0	\$0	\$1,680,000
	<b>Total</b>	<b>\$100,000</b>	<b>\$120,000</b>	<b>\$1,740,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,960,000</b>

<b>Construction</b>									
<b>Sanitary Sewer Infrastructure Erosion Protection</b>	Funding is requested to mitigate erosion at critical wastewater infrastructure, such as manholes and sewer mains, at drainage/creek crossings. Re-stabilization of the embankment is necessary in order to provide proper protection/support of the infrastructure and prevent a wastewater overflow. Such an event (wastewater overflow) would create a negative and unpleasant environmental impact to the stormwater system and aquatic life.								
2022-45	Utility Fund	\$2,000,000	\$885,000	\$761,985	\$832,608	\$450,780	\$494,115	\$2,000,000	\$7,424,488

<b>Lift Station Pump Replacement</b>	Funding is requested for the replacement of the 100 hp and the 128 hp pumps at Shady Ln. and Lonesome Dove lift stations over a three-year period. Currently 7 pumps total are 20+ years old and cost of repairs / rebuilds are increasing. Each site has three pumps that are in the wet well simultaneously with a spare for each respective site that is stored at Florence Tower. The pumps at Shady Ln. average on a monthly basis 300+ starts with 30+ hours of runtime, Lonesome Dove pumps have 450+ starts and 25+ hours of runtime. These pumps are rotated on an annual basis with their respective spare pump and are sent off for rebuilds and checked for any additional issues. Shady Ln. pumps combined have had \$133,245.68 in repairs / rebuilds averaging \$33,311.42 / pump (note: new pump purchased in 2015 at this site for \$40,082.10), Lonesome Dove pumps combined have had \$49,900.03 in repairs / rebuilds (averaging \$12,475.00 / pump).								
2023-15	Utility Fund	\$0	\$120,000	\$126,000	\$132,300	\$0	\$0	\$0	\$378,300

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## SEWER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Matching Funds</b>									
<b>System Capacity Improvements (Sewer) - Future Projects</b>	Funding provides resources to reimburse developers for the oversizing of sanitary sewer lines to meet the requirements of the Southlake 2030 Wastewater Master Plan in cases where the developer is not required to provide the ultimate size of the line to serve proposed developments.								
2022-41	Sanitary Sewer Impact Fee	\$925,000	\$80,000	\$85,000	\$90,000	\$95,000	\$100,000	\$105,000	\$1,480,000

<b>Future Projects</b>									
<b>15-inch Sewer Line in Basin N-12 and N-12a</b>	Funding is planned for engineering design and construction to replace existing 12-inch, 10-inch, and 8-inch interceptor lines with 15-inch and 10-inch lines in Basin N-12 and N-12a along Dove Creek south of State Highway 114. This sewer line crosses State Highway 114 to serve the Milner Tract, Methodist Hospital, Summerplace, and Chapel Downs.								
2022-42c	Sanitary Sewer Impact Fee	\$0	\$0	\$0	\$325,000	\$600,000	\$365,000	\$0	\$1,290,000
2022-42c	Utility Fund	\$0	\$0	\$0	\$0	\$0	\$3,660,000	\$0	\$3,660,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$600,000</b>	<b>\$4,025,000</b>	<b>\$0</b>	<b>\$4,950,000</b>

<b>Wastewater Total</b>	<b>\$3,025,000</b>	<b>\$1,405,000</b>	<b>\$3,287,985</b>	<b>\$1,379,908</b>	<b>\$1,145,780</b>	<b>\$4,619,115</b>	<b>\$2,105,000</b>	<b>\$16,967,788</b>	
<b>Construction</b>									

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

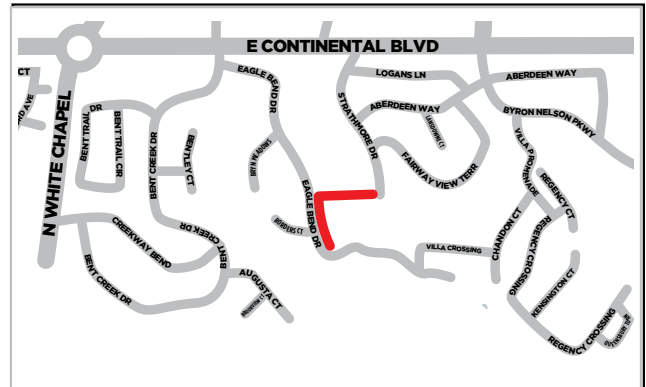
## SEWER

### City of Southlake FY 2023 CIP Project Status Form

Eagle Bend and Strathmore Sanitary Sewer Reconstruction

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Eagle Bend and Strathmore Drive  
**PROJECT TIMELINE:** October 2022 to September 2024  
**DESCRIPTION:**

Funding is planned for the redesign of an 8-inch and 10-inch sewer segment where blockage issues have been reported and the review of existing sewer slope, located between Eagle Bend and Strathmore Drive. The design will include options to bypass the area of concern with a new sewer line to address the issues.



**JUSTIFICATION:**

This project will eliminate required routing flushing of the sewer main due to insufficient slope.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Ongoing maintenance and accessibility issues

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-14

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan - Objectives 10.4 and 10.6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING		145,000						145,000
LAND & ROW ACQUISITION		55,000						55,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION			480,000					480,000
CONTINGENCY			95,000					95,000
<b>TOTAL</b>	0	200,000	575,000	0	0	0	0	775,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS				1,000	1,000	1,000	1,000	4,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	1,000	1,000	1,000	1,000	4,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND		200,000	575,000					775,000
								0
								0
								0
<b>TOTAL</b>	0	200,000	575,000	0	0	0	0	775,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## SEWER

### City of Southlake FY 2023 CIP Project Status Form

East Highland Kimball 8-inch Sewer Line

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** East Highland / Kimball Avenue  
**PROJECT TIMELINE:** October 2022 to September 2025  
**DESCRIPTION:**

Funding is requested for right-of-way, engineering design, and construction of a 8-inch sewer line along East Highland Street from Stanhope Court to North Kimball Avenue. This line will provide sewer service availability to the local residents. Project includes 1,220 LF of sidewalk installation, which is included in the Citywide Pathways Program.

**JUSTIFICATION:**

Provide Sanitary Sewer services to residents that are currently on an on site septic system.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Residents will remain on on site septic system.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-85c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Waste Water System Master Plan #WWS21 & WW Impact Fee Project #8
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	100,000							100,000
LAND & ROW ACQUISITION		120,000						120,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION			1,420,000					1,420,000
CONTINGENCY			320,000					320,000
<b>TOTAL</b>	<b>100,000</b>	<b>120,000</b>	<b>1,740,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,960,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS				1,500	1,500	1,500	1,500	6,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>6,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SANITARY SEWER IMPACT FEE	100,000	120,000	60,000					280,000
UTILITY FUND			1,680,000					1,680,000
								0
								0
<b>TOTAL</b>	<b>100,000</b>	<b>120,000</b>	<b>1,740,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,960,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## SEWER

### City of Southlake FY 2023 CIP Project Status Form

Sanitary Sewer Infrastructure Erosion Protection

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Various Locations within the City  
**PROJECT TIMELINE:** October 2022 to September 2027  
**DESCRIPTION:**

Funding is requested to mitigate erosion at critical wastewater infrastructure, such as manholes and sewer mains, at drainage/creek crossings. Re-stabilization of the embankment is necessary in order to provide proper protection/support of the infrastructure and prevent a wastewater overflow. Such an event (wastewater overflow) would create a negative and unpleasant environmental impact to the stormwater system and aquatic life.

**JUSTIFICATION:**

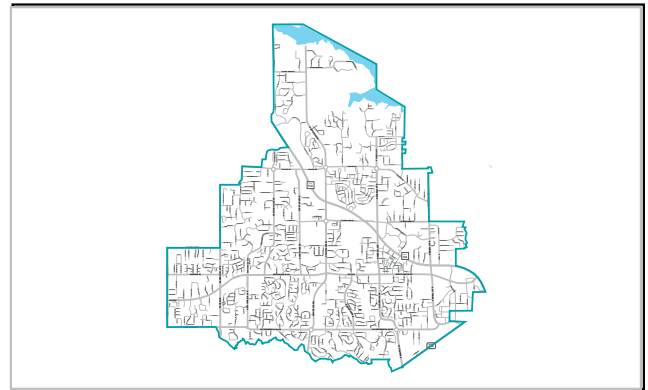
Re-stabilization of the embankment is necessary in order to provide proper protection/support of the infrastructure and prevent a wastewater overflow.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Potential wastewater overflow and infrastructure failure over time.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-45



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan - Objective 10.2
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	400,000	480,000	150,000					1,030,000
LAND & ROW ACQUISITION		100,000	100,000					200,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		1,000,000	1,016,985	832,608	450,780	494,115	2,000,000	5,794,488
CONTINGENCY		200,000	200,000					400,000
<b>TOTAL</b>	<b>400,000</b>	<b>1,780,000</b>	<b>1,466,985</b>	<b>832,608</b>	<b>450,780</b>	<b>494,115</b>	<b>2,000,000</b>	<b>7,424,488</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			1,000	1,000	1,000	1,000	1,000	5,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND	2,000,000	885,000	761,985	832,608	450,780	494,115	2,000,000	7,424,488
								0
								0
								0
<b>TOTAL</b>	<b>2,000,000</b>	<b>885,000</b>	<b>761,985</b>	<b>832,608</b>	<b>450,780</b>	<b>494,115</b>	<b>2,000,000</b>	<b>7,424,488</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

SEWER

## City of Southlake FY 2023 CIP Project Status Form

Lift Station Pump Replacement

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** 2175 Lonesome Dove and 840 Shady Lane  
**PROJECT TIMELINE:** October 2022 to September 2027  
**DESCRIPTION:**

Funding is requested for the replacement of the 100 hp and the 128 hp pumps at Shady Ln. and Lonesome Dove lift stations over a three-year period. Currently 7 pumps total are 20+ years old and cost of repairs / rebuilds are increasing. Each site has three pumps that are in the wet well simultaneously with a spare for each respective site that is stored at Florence Tower. The pumps at Shady Ln. average on a monthly basis 300+ starts with 30+ hours of runtime, Lonesome Dove pumps have 450+ starts and 25+ hours of runtime. These pumps are rotated on an annual basis with their respective spare pump and are sent off for rebuilds and checked for any additional issues. Shady Ln. pumps combined have had \$133,245.68 in repairs / rebuilds averaging \$33,311.42 / pump (note: new pump purchased in 2015 at this site for \$40,082.10), Lonesome Dove pumps combined have had \$49,900.03 in repairs / rebuilds (averaging \$12,475.00 / pump).

**JUSTIFICATION:**

Eliminate increasing annual maintenance repair costs from equipment that has reached its useful service life

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Continued increase of annual maintenance of outdated equipment and operating lift stations without a true standby pump.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-15



- New Request       Continuation Project       Partnership
- Mandated / Public Health / Safety       Replacement / Major Rehab or Protection of Capital Stock       Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		120,000	126,000	132,300				378,300
CONTINGENCY								0
<b>TOTAL</b>	0	120,000	126,000	132,300	0	0	0	378,300
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SANITARY SEWER IMPACT FEE		120,000	126,000	132,300				378,300
								0
								0
								0
<b>TOTAL</b>	0	120,000	126,000	132,300	0	0	0	378,300

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## SEWER

### City of Southlake FY 2023 CIP Project Status Form

System Capacity Improvements (Sewer) - Future Projects

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Various Locations  
**PROJECT TIMELINE:** October 2022 to September 2027  
**DESCRIPTION:**

Funding provides resources to reimburse developers for the oversizing of sanitary sewer lines to meet the requirements of the Southlake 2030 Wastewater Master Plan in cases where the developer is not required to provide the ultimate size of the line to serve proposed developments.

**JUSTIFICATION:**

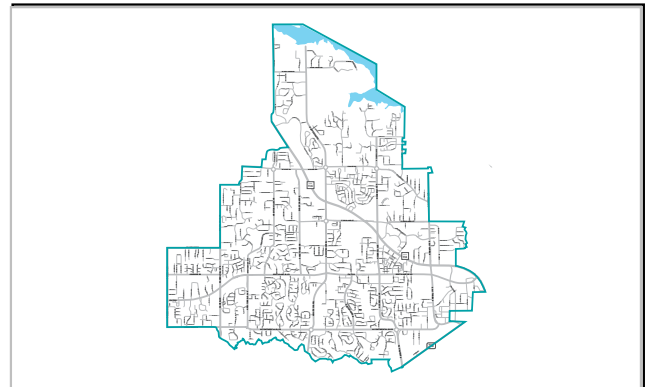
These funds allow the City to partner with developers to deliver Southlake 2030 Master Plan recommendations in a more timely and more economical way.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

City will bear full cost of replacing sewer lines with 2030 recommendations as projects are designed and funded.

**STRATEGIC FOCUS AREA:** Infrastructure, Partnerships

**PROJECT #:** 2022-41



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Waste Water System Master Plan #17 to #21WWS17 to 21-Tier 2
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	925,000	80,000	85,000	90,000	95,000	100,000	105,000	1,480,000
CONTINGENCY								0
<b>TOTAL</b>	<b>925,000</b>	<b>80,000</b>	<b>85,000</b>	<b>90,000</b>	<b>95,000</b>	<b>100,000</b>	<b>105,000</b>	<b>1,480,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS		12,000	12,000	12,000	12,000	12,000	12,000	72,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>72,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SANITARY SEWER IMPACT FEE	925,000	80,000	85,000	90,000	95,000	100,000	105,000	1,480,000
								0
								0
								0
<b>TOTAL</b>	<b>925,000</b>	<b>80,000</b>	<b>85,000</b>	<b>90,000</b>	<b>95,000</b>	<b>100,000</b>	<b>105,000</b>	<b>1,480,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

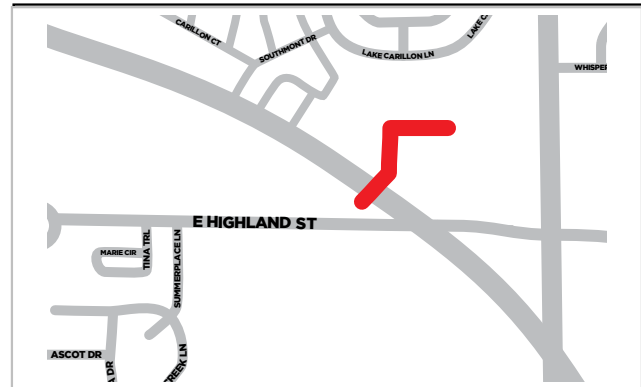
## SEWER

### City of Southlake FY 2023 CIP Project Status Form

15-inch Sewer Line in Basin N-12 and N-12a

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Dove Creek from E Highland St to Lake Carillon  
**PROJECT TIMELINE:** October 2022 to September 2027  
**DESCRIPTION:**

Funding is planned for engineering design and construction to replace existing 12-inch, 10-inch, and 8-inch interceptor lines with 15-inch and 10-inch lines in Basin N-12 and N-12a along Dove Creek south of State Highway 114. This sewer line crosses State Highway 114 to serve the Milner Tract, Methodist Hospital, Summerplace, and Chapel Downs.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Waste Water System Master Plan #1-WWS14- Tier 1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

**JUSTIFICATION:**

Identified on the Wastewater Master Plan as undersized for projected development due to demands. Up-sizing the existing interceptor will increase area capacity and eliminate the possibility of future sanitary sewer overflows.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

If not funded, the interceptor may not meet capacity demands and may overflow. Alternative being invest in lift station(s) or additional interceptor.

**STRATEGIC FOCUS AREA:** Infrastructure, Performance Management

**PROJECT #:** 2022-42

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING				325,000				325,000
LAND & ROW ACQUISITION					600,000			600,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION						3,400,000		3,400,000
CONTINGENCY						625,000		625,000
<b>TOTAL</b>	0	0	0	325,000	600,000	4,025,000	0	4,950,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							15,000	15,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	15,000	15,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SANITARY SEWER IMPACT FEE				325,000	600,000	365,000		1,290,000
UTILITY FUND						3,660,000		3,660,000
								0
								0
<b>TOTAL</b>	0	0	0	325,000	600,000	4,025,000	0	4,950,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# STORM WATER

## PROJECTS OVERVIEW

Delivering on our focus areas:



Infrastructure



Quality  
Development

**Description:** Projects that expand and improve the City’s drainage infrastructure and manage the flow of storm water throughout the City. Projects identified in this section of the CIP are implementing recommendations from the [Southlake 2030 Stormwater Master Plan](#).

**Strategic Alignment:**

- Collaborate with select partners to implement service solutions (B2)
- Provide high quality services through sustainable business practices (B4)
- Invest to provide & maintain high quality public assets (F2)



STORM WATER CIP TOTAL PROJECT FUNDING	
Total Prior Funding	\$4,075,000
FY 2023	\$1,785,000
FY 2024	\$1,090,000
FY 2025	\$450,000
FY 2026	\$450,000
FY 2027	\$450,000
Beyond	\$21,290,000
<b>Total</b>	<b>\$29,590,000</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>North White Chapel Bridge Replacement at Kirkwood Branch / South Kirkwood Branch</b>	Funding is planned for the design and construction of a new bridge along North White Chapel Boulevard over Kirkwood Creek Branch. The flood and feasibility studies for the permanent solution to span these branches are currently underway. This section of roadway flooded in May 2015 due to heavy rainfall and overflow from Lake Grapevine and was closed for approximately seven weeks. The road was overtopped most recently in September 2018 and underwent six months of repair before reopening. The roadway was also closed in March 2020 due to flooding. This project includes approximately 2,450 linear feet of new sidewalk.								
	External funding from Denton County was authorized January 2022 and will be administered via TXDOT. The Denton County funding will reimburse 80% of the construction costs for this project. The proposed funding plan reflects only the City's portion of the project cost.								
2022-50c	Utility Fund	\$0	\$575,000	\$0	\$0	\$0	\$0	\$0	\$575,000
2022-50c	Storm Water Utility System	\$2,675,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$2,720,000
2022-50c	General Fund	\$0	\$765,000	\$640,000	\$0	\$0	\$0	\$0	\$1,405,000
	<b>Total</b>	<b>\$2,675,000</b>	<b>\$1,385,000</b>	<b>\$640,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,700,000</b>

<b>Simmons Court Drainage Improvements/ Erosion Control</b>	Funding is planned for the design and construction of gabions along Simmons Court in order to stop erosion and correct the exposure of City sanitary sewer lines.								
	2022-51	Storm Water Utility System	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$800,000

### Matching Funds

<b>System Capacity Improvements (Storm Water) - Future Projects</b>	Funding provides resources to reimburse developers for the oversizing of storm water lines to meet the requirements of the Southlake 2030 Water Master Plan in cases where the developer is not required to provide the ultimate size of the line to serve proposed developments.								
	2022-49	Storm Water Utility System	\$150,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

### Future Projects

<b>Dove Creek at East Dove Road</b>	Funding is planned for the design and construction of drainage improvements at Dove Creek at East Dove Road. The proposed improvements include the construction of seven 10-foot x 7-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.								
	2022-56	Storm Water Utility System	\$0	\$0	\$367,500	\$175,000	\$175,000	\$350,000	\$1,625,000
2022-56	Utility Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$350,000
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$367,500</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$350,000</b>	<b>\$1,975,000</b>	<b>\$3,042,500</b>

### Preconstruction

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Morgan Road Drainage Improvements</b>		Funding is requested to design and construct a drainage ditch, culvert and channel along Morgan Road. Due to the current slope and design, Maintenance has been performed multiple times throughout the past years. Field and drainage investigation has been performed to determine that the current system is best to be redesigned to prevent potential flooding damages to public and private property.							
2022-47	Storm Water Utility System	\$50,000	\$0	\$0	\$175,000	\$175,000	\$0	\$0	\$400,000
<b>Drainage Basin Enhancements</b>		Funding is requested for the implementation of recommendations from the storm water master plan focused on regional detention opportunities at strategic locations around the City. The intent of this project is to allocate funds to purchase land or participate with developers to incorporate regional detention into future open space.							
2022-48	Storm Water Utility System	\$350,000	\$0	\$32,500	\$50,000	\$50,000	\$50,000	\$50,000	\$582,500
<b>Big Bear 8 at West Continental Boulevard</b>		Funding is planned for the design and construction of drainage improvements. The proposed improvements include the construction of six 10-foot x 9-foot culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization.							
2022-55	Storm Water Utility System	\$0	\$0	\$0	\$0	\$0	\$0	\$4,065,000	\$4,065,000
<b>Higgins Branch at Plantation Drive</b>		Funding is planned for the design and construction of drainage improvements at Higgins Branch and Plantation Drive. The proposed improvements include the addition of one 10-foot x 7-foot box culvert, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.							
2023-19	Storm Water Utility System	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000	\$1,050,000
<b>South Fork Kirkwood Branch at West Dove Road</b>		Funding is planned for the design and construction of drainage improvements at South Fork Kirkwood Branch at West Dove Road. The proposed improvements include the addition of two 10-foot x 6-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.							
2023-16	Storm Water Utility System	\$0	\$0	\$0	\$0	\$0	\$0	\$1,850,000	\$1,850,000
<b>Indian Creek Lake Grapevine at T.W. King Road</b>		Funding is planned for the design and construction of drainage improvements at Indian Creek Grapevine Lake and T.W. King Road. The proposed improvements include the construction of seven 5-foot x 4-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.							
2023-17	Storm Water Utility System	\$0	\$0	\$0	\$0	\$0	\$0	\$1,150,000	\$1,150,000

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>West Jones Branch at Shady Lane</b>	Funding is planned for the design and construction of drainage improvements at West Jones Branch and Shady Lane. The proposed improvements include the addition of one 10-foot x 10-foot box culvert, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.								
2023-18	Storm Water Utility System	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000

<b>Dove Creek at North Carroll Avenue</b>	Funding is planned for the design and construction of drainage improvements. The proposed improvements include the construction of five 10-foot x 7-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.								
2022-53	Storm Water Utility System	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000	\$1,800,000

<b>Big Bear 6 at East Continental Boulevard</b>	Funding is planned for the design and construction of drainage improvements. The proposed improvements include the construction of six additional 12-foot x 8-foot box culverts, raise and replace the roadway, and clear and grade the channel.								
2022-54	Storm Water Utility System	\$0	\$0	\$0	\$0	\$0	\$0	\$3,150,000	\$3,150,000

<b>Drainage improvements at North Peytonville from 1330 North Peytonville to Post Oaks Creek</b>	Funding is planned for engineering, design and construction for the drainage improvements between 1330 North Peytonville to Post Oaks Creek. Improvements include installation of storm water lines, box culverts and curb inlets.								
2022-52	Storm Water Utility System	\$450,000	\$0	\$0	\$0	\$0	\$0	\$5,650,000	\$6,100,000

<b>Stormwater Total</b>		<b>\$4,075,000</b>	<b>\$1,785,000</b>	<b>\$1,090,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$21,290,000</b>	<b>\$29,590,000</b>
-------------------------	--	--------------------	--------------------	--------------------	------------------	------------------	------------------	---------------------	---------------------

### City of Southlake FY 2023 CIP Project Status Form

North White Chapel Bridge Replacement at Kirkwood Branch South Kirkwood Branch

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** N White Chapel Blvd from Wingate Ln to Bluestem Dr  
**PROJECT TIMELINE:** October 2022 to September 2027  
**DESCRIPTION:**

Funding is planned for the design and construction of a new bridge along North White Chapel Boulevard over Kirkwood Creek Branch. The flood and feasibility studies for the permanent solution to span these branches are currently underway. This section of roadway flooded in May 2015 due to heavy rainfall and overflow from Lake Grapevine and was closed for approximately seven weeks. The road was overtopped most recently in September 2018 and underwent six months of repair before reopening. The roadway was also closed in March 2020 due to flooding. This project includes approximately 2,450 linear feet of new sidewalk.

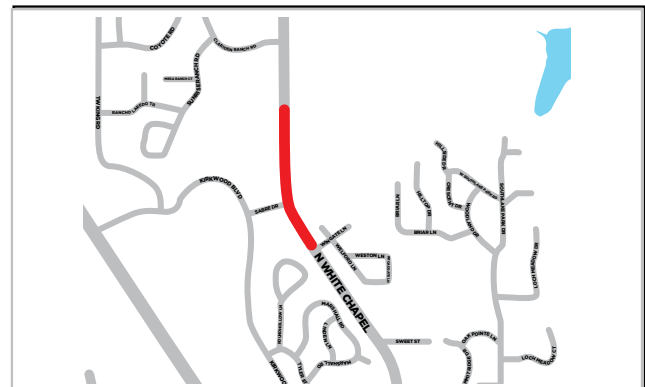
External funding from Denton County was authorized January 2022 and will be administered via TXDOT. The Denton County funding will reimburse 80% of the construction costs for this project. The proposed funding plan reflects only the City's portion of the project cost.

**JUSTIFICATION:**  
 The road is inundated during heavy rain events which limits mobility access north of the crossing. In an event of emergency this will increase response time for PD and FD due to the need of using an alternative route.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**  
 Limited access if road is inundated. Previous emergency repair performed is not a long term solution.

**STRATEGIC FOCUS AREA:** Infrastructure, Safety

**PROJECT #:** 2022-50c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan - Objective 10.6 and Storm Water Master Plan - #6 - Tier 2
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**  
Denton County Funding ~ \$4,080,000

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	645,000	30,000						675,000
LAND & ROW ACQUISITION		775,000						775,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	560,000	1,570,000	1,120,000					3,250,000
CONTINGENCY								0
<b>TOTAL</b>	<b>1,205,000</b>	<b>2,375,000</b>	<b>1,120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,700,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			20,000	20,000	20,000	20,000	20,000	100,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>100,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
UTILITY FUND		575,000						575,000
STORM WATER UTILITY SYSTEM	2,675,000	45,000						2,720,000
GENERAL FUND		765,000	640,000					1,405,000
								0
								0
<b>TOTAL</b>	<b>2,675,000</b>	<b>1,385,000</b>	<b>640,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,700,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

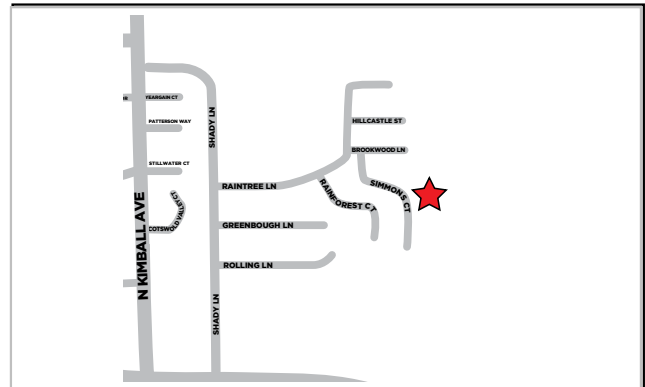
## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Simmons Court Drainage Improvements Erosion Control

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Simmons Court along West Jones Branch  
**PROJECT TIMELINE:** October 2022 to September 2023  
**DESCRIPTION:**

Funding is planned for the design and construction of gabions along Simmons Court in order to stop erosion and correct the exposure of City sanitary sewer lines.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan - Objective 10.6
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

**JUSTIFICATION:**

Re-stabilization of the embankment is necessary in order to provide proper protection/support of the infrastructure and prevent a wastewater overflow.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Potential wastewater overflow and infrastructure failure over time.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-51

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING		150,000						150,000
LAND & ROW ACQUISITION		25,000						25,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		525,000						525,000
CONTINGENCY		100,000						100,000
<b>TOTAL</b>	<b>0</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>800,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			1,000	1,000	1,000	1,000	1,000	5,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM	400,000	400,000						800,000
								0
								0
								0
<b>TOTAL</b>	<b>400,000</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>800,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CDCD: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

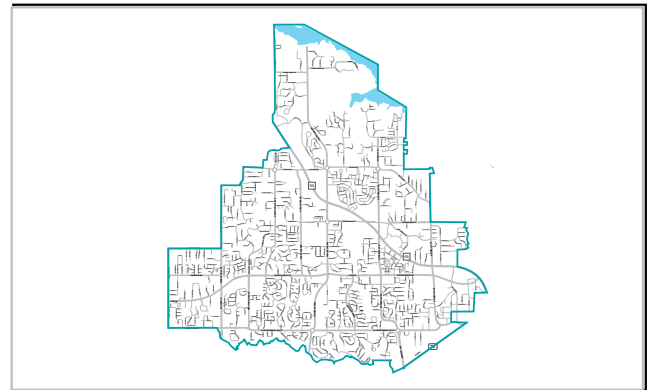
## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

System Capacity Improvements (Storm Water) - Future Projects

DEPARTMENT: Public Works  
 PROJECT LOCATION: Various Locations  
 PROJECT TIMELINE: October 2022 to September 2027  
 DESCRIPTION:

Funding provides staff and Council with resources to reimburse developers for the oversizing of storm water lines to meet the requirements of the Southlake 2030 Water Master Plan in cases where the developer is not required to provide the ultimate size of the line to serve proposed developments.



JUSTIFICATION:  
 These funds allow the City to partner with developers to deliver Southlake 2030 Master Plan recommendations in a more timely and more economical way.

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:  
 City will bear full cost of replacing storm sewer facilities with 2030 recommendations as projects are designed and funded.

STRATEGIC FOCUS AREA: Infrastructure

PROJECT #: 2022-49

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Sustainability Master Plan - Objective 10.2
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	150,000		50,000	50,000	50,000	50,000	50,000	400,000
CONTINGENCY								0
<b>TOTAL</b>	<b>150,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>400,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			10,000	10,000	10,000	10,000	10,000	50,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM	150,000		50,000	50,000	50,000	50,000	50,000	400,000
								0
								0
								0
<b>TOTAL</b>	<b>150,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>400,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Dove Creek at East Dove Road

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Dove Creek at East Dove Road  
**PROJECT TIMELINE:** September 2022 to October 2027  
**DESCRIPTION:**

Funding is planned for the design and construction of drainage improvements at Dove Creek at East Dove Road. The proposed improvements include the construction of seven 10-foot x 7-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.

**JUSTIFICATION:**

To improve the channel capacity at the crossing, avoid over topping and provide better creek bank protection with a concrete system.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Continue drainage flow with overtopping potential and creek bank instability.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-56



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Storm Water Master Plan - #8 - Tier 2
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			367,500					367,500
LAND & ROW ACQUISITION				175,000				175,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					175,000	350,000	1,575,000	2,100,000
CONTINGENCY							400,000	400,000
<b>TOTAL</b>	0	0	367,500	175,000	175,000	350,000	1,975,000	3,042,500
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							20,000	20,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	20,000	20,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM			367,500	175,000	175,000	350,000	1,625,000	2,692,500
UTILITY FUND							350,000	350,000
								0
								0
<b>TOTAL</b>	0	0	367,500	175,000	175,000	350,000	1,975,000	3,042,500

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Morgan Road Drainage Improvements

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Morgan Road and Cedar Court  
**PROJECT TIMELINE:** October 2022 to September 2027  
**DESCRIPTION:**

Funding is requested to design and construct a drainage ditch, culvert and channel along Morgan Road. Due to the current slope and design, Maintenance has been performed multiple times throughout the past years. Field and drainage investigation has been performed to determine that the current system is best to be redesigned to prevent potential flooding damages to public and private property.

**JUSTIFICATION:**

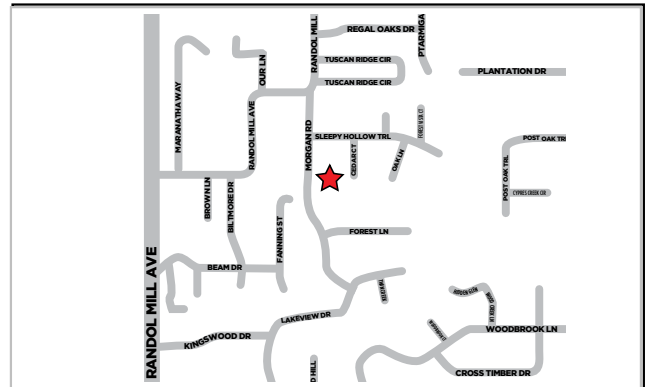
System is not working as efficiently as original design due to multiple iteration of maintenance performed.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Continued sedimentation build-up will cause additional maintenance cost and manpower.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-47



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Sustainability Master Plan Objective 10.5
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING		50,000						50,000
LAND & ROW ACQUISITION				75,000				75,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION					225,000			225,000
CONTINGENCY					50,000			50,000
<b>TOTAL</b>	0	50,000	0	75,000	275,000	0	0	400,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS						1,000	1,000	2,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	1,000	1,000	2,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM	50,000			175,000	175,000			400,000
								0
								0
								0
<b>TOTAL</b>	50,000	0	0	175,000	175,000	0	0	400,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

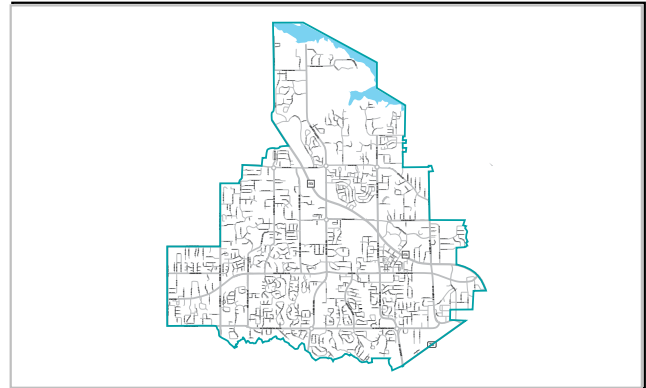
## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Drainage Basin Enhancements

DEPARTMENT: Public Works  
 PROJECT LOCATION: Various Locations within the City  
 PROJECT TIMELINE: October 2022 to September 2027  
 DESCRIPTION:

Funding is requested for the implementation of recommendations from the storm water master plan focused on regional detention opportunities at strategic locations around the City. The intent of this project is to allocate funds to purchase land or participate with developers to incorporate regional detention into future open space.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Sustainability Master Plan - Objective 10.2
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

JUSTIFICATION:

These funds allow the City to partner with developers to deliver Southlake 2030 Master Plan recommendations and those being incorporated into 2035 Master Plan.

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

City will bear full cost of creating proposed regional detention facilities or expanding existing facilities.

STRATEGIC FOCUS AREA: Infrastructure, Partnership

PROJECT #: 2022-48

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	350,000		32,500	50,000	50,000	50,000	50,000	582,500
CONTINGENCY								0
<b>TOTAL</b>	<b>350,000</b>	<b>0</b>	<b>32,500</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>582,500</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS			10,000	10,000	10,000	10,000	10,000	50,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM	350,000		32,500	50,000	50,000	50,000	50,000	582,500
								0
								0
								0
<b>TOTAL</b>	<b>350,000</b>	<b>0</b>	<b>32,500</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>582,500</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

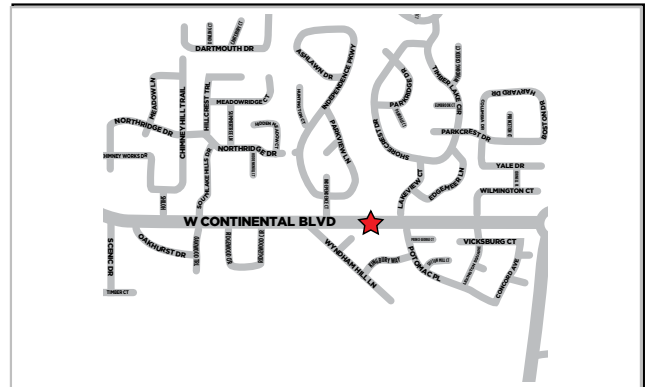
## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Big Bear 8 at West Continental Boulevard

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** West Continental Boulevard  
**PROJECT TIMELINE:** October 2022 to September 2033  
**DESCRIPTION:**

Funding is planned for the design and construction of drainage improvements. The proposed improvements include the construction of six 10-foot x 9-foot culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**JUSTIFICATION:**  
 To enhance drainage flow and roadway crossing and channel improvements.

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Storm Water Master Plan - #5 - Tier 2

**COMPANION PROJECT? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**  
 Drainage flow will continue to destabilize the adjacent area of the channel.

**REVENUE GENERATING? If yes, please explain:**

**STRATEGIC FOCUS AREA:** Infrastructure

**PARTNERSHIP FUNDING? If yes, please explain:**

**PROJECT #:** 2022-55

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							750,000	750,000
LAND & ROW ACQUISITION							150,000	150,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							2,665,000	2,665,000
CONTINGENCY							500,000	500,000
TOTAL	0	0	0	0	0	0	4,065,000	4,065,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	10,000	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							4,065,000	4,065,000
								0
								0
								0
TOTAL	0	0	0	0	0	0	4,065,000	4,065,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

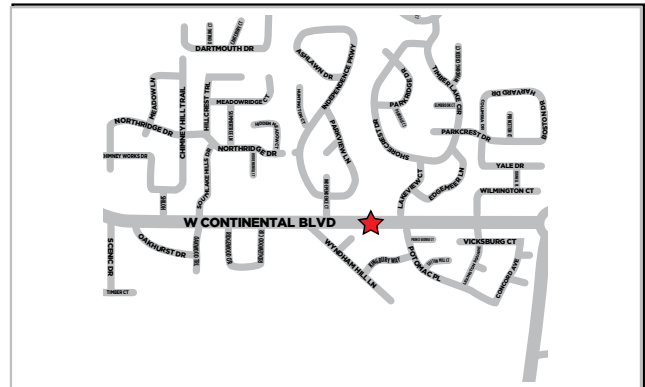
## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Big Bear 8 at West Continental Boulevard

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** West Continental Boulevard  
**PROJECT TIMELINE:** October 2022 to September 2033  
**DESCRIPTION:**

Funding is planned for the design and construction of drainage improvements. The proposed improvements include the construction of six 10-foot x 9-foot culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization.



**JUSTIFICATION:**

To enhance drainage flow and roadway crossing and channel improvements.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Drainage flow will continue to destabilize the adjacent area of the channel.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-55

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Storm Water Master Plan - #5 - Tier 2
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							750,000	750,000
LAND & ROW ACQUISITION							150,000	150,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							2,665,000	2,665,000
CONTINGENCY							500,000	500,000
<b>TOTAL</b>	0	0	0	0	0	0	4,065,000	4,065,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	10,000	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							4,065,000	4,065,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	4,065,000	4,065,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Higgins Branch at Plantation Drive

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Higgins Branch at Plantation Drive  
**PROJECT TIMELINE:** October 2022 to September 2034  
**DESCRIPTION:**

Funding is planned for the design and construction of drainage improvements at Higgins Branch and Plantation Drive. The proposed improvements include the addition of one 10-foot x 7-foot box culvert, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.

**JUSTIFICATION:**

To improve channel capacity, raise roadway and make improvements around channel.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Flow will be restricted by existing channels and the deterioration of the area adjacent to the channel.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-19



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Critical Drainage Structure #7
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							200,000	200,000
LAND & ROW ACQUISITION							125,000	125,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							600,000	600,000
CONTINGENCY							125,000	125,000
<b>TOTAL</b>	0	0	0	0	0	0	1,050,000	1,050,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							1,000	1,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	1,000	1,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							1,050,000	1,050,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	1,050,000	1,050,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

South Fork Kirkwood Branch at West Dove Road

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** South Fork Kirkwood Branch at West Dove Road  
**PROJECT TIMELINE:** October 2022 to September 2035  
**DESCRIPTION:**

Funding is planned for the design and construction of drainage improvements at South Fork Kirkwood Branch at West Dove Road. The proposed improvements include the addition of two 10-foot x 6-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.

**JUSTIFICATION:**

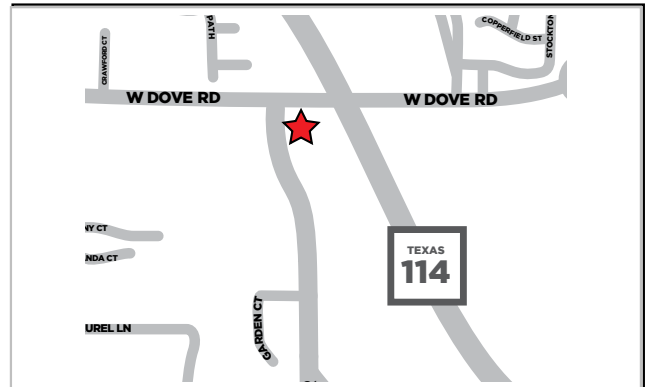
To improve channel capacity, raise roadway and make improvements around channel.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

To improve channel capacity, raise roadway and make improvements around channel.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-16



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Critical Drainage Structure #5
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							300,000	300,000
LAND & ROW ACQUISITION							125,000	125,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							1,100,000	1,100,000
CONTINGENCY							225,000	225,000
<b>TOTAL</b>	0	0	0	0	0	0	1,750,000	1,750,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							1,000	1,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	1,000	1,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							1,850,000	1,850,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	1,850,000	1,850,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

Indian Creek Lake Grapevine at T.W. King Road

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** T.W. King Road near Village Park  
**PROJECT TIMELINE:** October 2022 to September 2037  
**DESCRIPTION:**

Funding is planned for the design and construction of drainage improvements at Indian Creek Grapevine Lake and T.W. King Road. The proposed improvements include the construction of seven 5-foot x 4-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.

**JUSTIFICATION:**

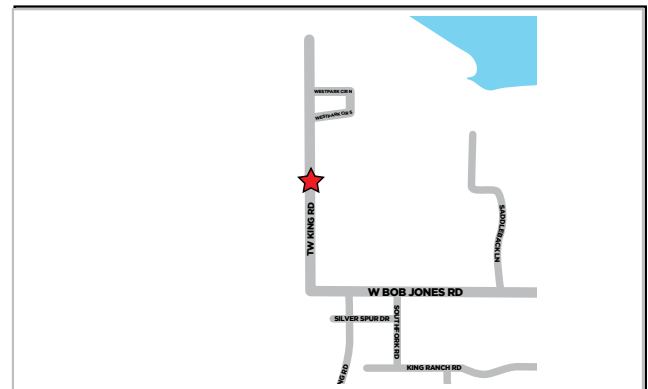
To improve channel capacity, raise roadway and make improvements around channel.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Flow will be restricted by existing channels and the deterioration of the area adjacent to the channel.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2023-17



- New Request       Continuation Project       Partnership
- Mandated / Public Health / Safety       Replacement / Major Rehab or Protection of Capital Stock       Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Critical Drainage Structure #1
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							205,000	205,000
LAND & ROW ACQUISITION							115,000	115,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							700,000	700,000
CONTINGENCY							130,000	130,000
TOTAL	0	0	0	0	0	0	1,150,000	1,150,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							1,000	1,000
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	1,000	1,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							1,150,000	1,150,000
								0
								0
								0
TOTAL	0	0	0	0	0	0	1,150,000	1,150,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CDCD: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

West Jones Branch at Shady Lane

DEPARTMENT: Public Works  
 PROJECT LOCATION: West Jones Branch at Shady Lane  
 PROJECT TIMELINE: October 2022 to September 2038  
 DESCRIPTION:

Funding is planned for the design and construction of drainage improvements at West Jones Branch and Shady Lane. The proposed improvements include the addition of one 10-foot x 10-foot box culvert, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.

JUSTIFICATION:

To improve channel capacity, raise roadway and make improvements around channel.

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

Flow will be restricted by existing channels and the deterioration of the area adjacent to the channel.

STRATEGIC FOCUS AREA: Infrastructure

PROJECT #: 2023-18



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Critical Drainage Structure #14
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							100,000	100,000
LAND & ROW ACQUISITION							100,000	100,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							250,000	250,000
CONTINGENCY							50,000	50,000
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							1,000	1,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							500,000	500,000
								0
								0
								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Dove Creek at North Carroll Avenue

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Dove Creek at North Carroll Avenue  
**PROJECT TIMELINE:** October 2022 to September 2032  
**DESCRIPTION:**

Funding is planned for the design and construction of drainage improvements. The proposed improvements include the construction of five 10-foot x 7-foot box culverts, raise and replace the roadway, clear and grade the channel, and install channel stabilization consisting of interlocking concrete blocks.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**JUSTIFICATION:**

To improve and increase the free-board between the water elevation and the road crossing as identified on the Storm Water Master Plan.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Over topping potential of crossing and channel destabilization.

**STRATEGIC FOCUS AREA:** Infrastructure

**PROJECT #:** 2022-53

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							330,000	330,000
LAND & ROW ACQUISITION							150,000	150,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							1,100,000	1,100,000
CONTINGENCY							220,000	220,000
<b>TOTAL</b>	0	0	0	0	0	0	1,800,000	1,800,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	10,000	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							1,800,000	1,800,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	1,800,000	1,800,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

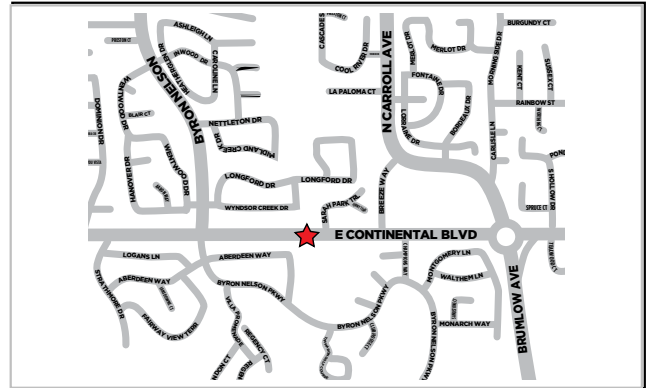
## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Big Bear 6 at East Continental Boulevard

DEPARTMENT: Public Works  
 PROJECT LOCATION: East Continental Boulevard  
 PROJECT TIMELINE: October 2022 to September 2036  
 DESCRIPTION:

Funding is planned for the design and construction of drainage improvements. The proposed improvements include the construction of six additional 12-foot x 8-foot box culverts, raise and replace the roadway, and clear and grade the channel.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Storm Water Master Plan - #8 - Tier 2
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

JUSTIFICATION:

To improve channel capacity, raise roadway and make improvements around channel.

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

Flow will be restricted by existing channels and the deterioration of the area adjacent to the channel.

STRATEGIC FOCUS AREA: Infrastructure

PROJECT #: 2022-54

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							575,000	575,000
LAND & ROW ACQUISITION							175,000	175,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							2,000,000	2,000,000
CONTINGENCY							400,000	400,000
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,150,000</b>	<b>3,150,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM							3,150,000	3,150,000
								0
								0
								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,150,000</b>	<b>3,150,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## STORM WATER

### City of Southlake FY 2023 CIP Project Status Form

Drainage Improvements at North Peytonville from 1330 North Peytonville to Post Oaks Creek

DEPARTMENT: Public Works  
 PROJECT LOCATION: 1330 North Peytonville to Post Oak Creek  
 PROJECT TIMELINE: October 2022 to September 2040  
 DESCRIPTION:

Funding is planned for engineering, design and construction for the drainage improvements between 1330 North Peytonville to Post Oaks Creek. Improvements include installation of storm water lines, box culverts and curb inlets.



JUSTIFICATION:

Improve drainage collection through storm sewer lines in order protect public infrastructure and property during heavy storm events.

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

Continuation of standing water after rain events.

STRATEGIC FOCUS AREA: Infrastructure

PROJECT #: 2022-52

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Sustainability Master Plan - Objective 10.5
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY	165,000							165,000
ENGINEERING & DESIGN TESTING							800,000	800,000
LAND & ROW ACQUISITION							750,000	750,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							3,650,000	3,650,000
CONTINGENCY							735,000	735,000
<b>TOTAL</b>	<b>165,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,935,000</b>	<b>6,100,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
STORM WATER UTILITY SYSTEM	450,000						5,650,000	6,100,000
								0
								0
								0
<b>TOTAL</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,650,000</b>	<b>6,100,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# PARKS

## PROJECTS OVERVIEW

Delivering on our focus areas:



**Quality  
Development**



**Partnerships &  
Volunteerism**

**Description:** Projects that provide infrastructure for parks and recreation opportunities, including active recreation, passive enjoyment, and enhanced open spaces. The projects identified in this section of the CIP implement recommendations of the [Southlake 2035 Parks Master Plan](#).

**Strategic Alignment:**

- Provide attractive & unique spaces for enjoyment of personal interests (C3)
- Collaborate with select partners to implement service solutions (B2)
- Provide high quality services through sustainable business practices (B4)
- Invest to provide & maintain high quality public assets (F2)



**PARKS CIP TOTAL PROJECT FUNDING**

Total Prior Funding	\$15,249,134
FY 2023	\$6,770,000
FY 2024	\$6,750,000
FY 2025	\$21,800,000
FY 2026	\$4,000,000
FY 2027	\$4,000,000
Beyond	\$43,615,000
<b>Total</b>	<b>\$102,184,134</b>



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Southlake Sports Complex</b>	Funding is requested for the design and development of Southlake Sports Complex improvements as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Scope includes: synthetic turf at expanded large field, synthetic turf on baseball fields, demo of existing metal building, concession/restroom building, pavilions and shade structures, parks maintenance and storage building, fully accessible playground, trail development and connectivity, fitness stations, batting cages, entry feature, field and common area improvements, parking, two park entrances, drop off zone, fencing, landscape & irrigation enhancements, public art, park amenities, the inclusion of the current Public Works Service Center site as additional park and open space to include pickleball courts, sand volleyball courts, drainage enhancements, pond and pond amenities, playground, trails, pavilion and shade structures, and park amenities.								
2022-60	SPDC	\$11,950,000	\$4,000,000	\$2,750,000	\$17,800,000	\$0	\$0	\$0	\$36,500,000

### Construction

<b>Bicentennial Park</b>	Funding is requested for the design and development of a pickleball complex within Bicentennial Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Scope includes: pickleball courts, fencing, lighting, pavilion/shade structures, benches, tables, chairs, landscape, hardscape, irrigation, trail connectivity and other park amenities.								
2022-59	SPDC	\$1,250,000	\$2,600,000	\$0	\$0	\$0	\$0	\$0	\$3,850,000

### Matching Funds

<b>SPDC Matching Funds</b>	The purpose of this item is to provide for a minimum balance of \$200,000 annually within the Southlake Parks Development Corporation (SPDC) Capital Budget in support of the City's SPDC Matching Funds Program as per the recommendations of the Parks and Recreation Board and SPDC. The current available funding is shown in the "Total Prior Funding" column.								
2022-57	SPDC	\$549,134	\$170,000	\$0	\$0	\$0	\$0	\$0	\$719,134

### Future Projects

<b>Parks Land Acquisition</b>	The purpose of this item is to establish a project fund to provide cash for the acquisition of land for open space and park use as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan.								
2022-58	SPDC	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000

<b>Bob Jones Park Improvements</b>	Funding is planned for the design and development of improvements at Bob Jones Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes improvements such as: park aesthetics; softball complex spectator areas, restrooms and concession building; soccer complex restrooms and concession/park maintenance building; athletic fields; equestrian area; shade structures; parking; landscaping; tree planting; irrigation; water elements at equestrian area and dog park; softball complex playground; fencing; trail connectivity and marking; park and wayfinding signage; enhanced park entrances; park and parking lot lighting; park amenities; park maintenance/storage building improvements, new pavilions/restrooms, public art, expanded trails, water bottle refill stations, additional parking, pickleball courts, expansion of athletic fields, and conversion of grass athletic fields to synthetic turf where appropriate.								
2022-61	SPDC	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000	\$24,200,000	\$32,200,000

<b>Liberty Park at Sheltonwood Improvements</b>	Funding is planned for the design and development of improvements at Liberty Park at Sheltonwood as per the as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: water well for pond, park amenities, playground, expand parking, trail connectivity and improvements, volleyball court improvements, park and educational signage, expand existing pond, exercise stations along trail, trail distance markers, and pedestrian corridor from parking to center of the park.								
2022-62	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$3,255,000	\$3,255,000

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>North Park Improvements</b>	Funding is planned for the design and development of improvements at North Park as per the as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: additional parking, potential fourth athletic field, trail connectivity and distance markers, water bottle refill station, shade structure, additional public art, and park amenities.								
2022-63	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$1,760,000	\$1,760,000
<b>Koalaty Park Improvements</b>	Funding is planned for the design and development of improvements at Koalaty Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: park restroom, shade structures, seating areas, park amenities, vehicle drop off, decorative bollards and lighting where appropriate, and landscape improvements.								
2022-64	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$1,095,000	\$1,095,000
<b>Family Park</b>	Funding is planned for the design and development of improvements at Family Park within Southlake Town Square as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Current project scope includes: Complete park redevelopment, landscape, hardscape, park amenities, fountain enhancements, bollards at Fountain Place and outdoor collaborative workspace.								
2022-66c	SPDC	\$0	\$0	\$4,000,000	\$4,000,000	\$0	\$0	\$0	\$8,000,000
<b>McPherson Park</b>	Funding is planned for the design and development of improvements at McPherson Park within Southlake Town Square as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. This project would be driven by future Town Square development adjacent to the Granite office building. Current project scope includes: park redevelopment, reshaping pond to increase usable space, promenade, gateway park entry features, hardscape path and seat wall around pond, terraced steps to the pond, great lawn, crushed stone pathways, stronger connection to the hotel, water features, feature fountains in pond, sculptures, and enhanced parking and access to the park.								
2022-67c	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$7,120,000	\$7,120,000
<b>Chesapeake Park Improvements</b>	Funding is planned for the design and development of improvements at Chesapeake Park as per the as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: park restroom, pavilion, tennis, pickleball and/or basketball courts, trail connectivity, park signage, landscape improvements, playground shade structure, fence improvements, additional parking, exercise stations, bike racks and other park amenities.								
2022-68	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$3,050,000	\$3,050,000
<b>Lonesome Dove Park Improvements</b>	Funding is planned for improvements at Lonesome Dove Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: exercise stations, pedestrian bridge improvements, wayfinding and educational signage, and park amenities.								
2022-69	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$515,000	\$515,000
<b>Royal &amp; Annie Smith Park Improvements</b>	Funding is planned for the design and development of improvements at Royal & Annie Smith Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: passive uses such as frisbee golf or other, signage, trail connectivity, park restroom, water bottle refill station, and park amenities.								
2022-70	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$625,000	\$625,000

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Carillon Parks (Corporate Park, Lake Park, The Preserve Park, Villa Park North &amp; Villa Park South)</b>	Funding is planned for improvements at Carillon parks as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Project scope includes: trail signage, lighting and distance markers, park signage, water bottle refill stations, tree planting/irrigation, and park amenities.								
2022-71	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$525,000
<b>Noble Oaks Park Improvements</b>	Funding is planned for improvements at Noble Oaks Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: park and educational signage, additional park amenities and water bottle refill station.								
2022-72	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
<b>Oak Pointe Park Improvements</b>	Funding is planned for the design and development of improvements at Oak Pointe Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: trail expansion and connectivity and park amenities.								
2022-73	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$110,000	\$110,000
<b>The Cliffs Park Improvements</b>	Funding is planned for the design and development of improvements at The Cliffs Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: trail connectivity and distance markers, off street parking, pedestrian crossing at White Chapel Blvd., water bottle refill station, tree planting, irrigation, gazebo, trail lighting, playground, park signage and park amenities.								
2022-74	SPDC	\$0	\$0	\$0	\$0	\$0	\$0	\$1,260,000	\$1,260,000
<b>Parks Total</b>		<b>\$15,249,134</b>	<b>\$6,770,000</b>	<b>\$6,750,000</b>	<b>\$21,800,000</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>	<b>\$43,615,000</b>	<b>\$102,184,134</b>

### City of Southlake FY 2023 CIP Project Status Form

Southlake Sports Complex

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** Southlake Sports Complex  
**PROJECT TIMELINE:** October 2023 to January 2026  
**DESCRIPTION:**

Funding is requested for the design and development of Southlake Sports Complex improvements as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Scope includes: synthetic turf at expanded large field, synthetic turf on baseball fields, demo of existing metal building, concession/restroom building, pavilions and shade structures, parks maintenance and storage building, fully accessible playground, trail development and connectivity, fitness stations, batting cages, entry feature, field and common area improvements, parking, two park entrances, drop off zone, fencing, landscape & irrigation enhancements, public art, park amenities, the inclusion of the current Public Works Service Center site as additional park and open space to include pickleball courts, sand volleyball courts, drainage enhancements, pond and pond amenities, playground, trails, pavilion and shade structures, and park amenities.



**JUSTIFICATION:**

Design and development as per the Southlake 2035 Parks, Recreation & Open Space Master Plan.

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Parks, Recreation & Open Space

**COMPANION PROJECT? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

**REVENUE GENERATING? If yes, please explain:**

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PARTNERSHIP FUNDING? If yes, please explain:**

**PROJECT #:** 2022-60

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING			3,200,000					3,200,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION				33,300,000				33,300,000
CONTINGENCY								0
TOTAL	0	0	3,200,000	33,300,000	0	0	0	36,500,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS					225,000	225,000	225,000	675,000
PERSONNEL COSTS					100,000	100,000	100,000	300,000
TOTAL	0	0	0	0	325,000	325,000	325,000	975,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC	11,950,000	4,000,000	2,750,000	17,800,000				36,500,000
								0
								0
								0
TOTAL	11,950,000	4,000,000	2,750,000	17,800,000	0	0	0	36,500,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

Bicentennial Park

**DEPARTMENT:** Community Services

**PROJECT LOCATION:** Bicentennial Park

**PROJECT TIMELINE:** October 2021 to May 2023

**DESCRIPTION:**

Funding is requested for the design and development of a pickleball complex within Bicentennial Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Scope includes: pickleball courts, fencing, lighting, pavilion/shade structures, benches, tables, chairs, landscape, hardscape, irrigation, trail connectivity and other park amenities.



- New Request     
  Continuation Project     
  Partnership  
 Mandated / Public Health / Safety     
  Replacement / Major Rehab or Protection of Capital Stock     
  Community Need / Service Enhancement

**JUSTIFICATION:**

Design and development as per the Southlake 2035 Parks, Recreation & Open Space Master Plan.

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan

**COMPANION PROJECT? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

**REVENUE GENERATING? If yes, please explain:**  
Usage fees

**PARTNERSHIP FUNDING? If yes, please explain:**

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-59

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	310,000							310,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		3,540,000						3,540,000
CONTINGENCY								0
<b>TOTAL</b>	<b>310,000</b>	<b>3,540,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,850,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS		44,800	75,000	80,000	85,000	85,000	90,000	459,800
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>44,800</b>	<b>75,000</b>	<b>80,000</b>	<b>85,000</b>	<b>85,000</b>	<b>90,000</b>	<b>459,800</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC	1,250,000	2,600,000						3,850,000
								0
								0
								0
<b>TOTAL</b>	<b>1,250,000</b>	<b>2,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,850,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### SPDC Matching Funds

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** TBD  
**PROJECT TIMELINE:** TBD to TBD  
**DESCRIPTION:**

The purpose of this item is to provide for a minimum balance of \$200,000 annually within the Southlake Parks Development Corporation (SPDC) Capital Budget in support of the City's SPDC Matching Funds Program as per the recommendations of the Parks and Recreation Board and SPDC.



- |  |  |  |
|--|--|--|
| <input type="checkbox"/> New Request                       | <input checked="" type="checkbox"/> Continuation Project                                     | <input checked="" type="checkbox"/> Partnership                          |
| <input type="checkbox"/> Mandated / Public Health / Safety | <input checked="" type="checkbox"/> Replacement / Major Rehab or Protection of Capital Stock | <input checked="" type="checkbox"/> Community Need / Service Enhancement |

**JUSTIFICATION:**  
 SPDC directive, recommended per the 2035 Parks, Recreation & Open Space Master Plan.

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Parks, Recreation & Open Space

**COMPANION PROJECT? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

**REVENUE GENERATING? If yes, please explain:**

Defer any additional funding

**PARTNERSHIP FUNDING? If yes, please explain:**  
 Matching program

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-57

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	549,134	170,000						719,134
CONTINGENCY								0
TOTAL	549,134	170,000	0	0	0	0	0	719,134
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC	549,134	170,000						719,134
								0
								0
								0
TOTAL	549,134	170,000	0	0	0	0	0	719,134

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### Parks Land Acquisition

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** TBD  
**PROJECT TIMELINE:** October 2021 to TBD  
**DESCRIPTION:**

The purpose of this item is to establish a project fund to provide cash for the acquisition of land for open space and park use as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan.



- New Request     
  Continuation Project     
  Partnership  
 Mandated / Public Health / Safety     
  Replacement / Major Rehab or Protection of Capital Stock     
  Community Need / Service Enhancement

**JUSTIFICATION:**

Several recommendations within the City's comprehensive plans related to the ongoing acquisition and preservation of land for open space and park use.

- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Parks, Recreation & Open Space and Land Use Plans

- COMPANION PROJECT? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer additional funding

- REVENUE GENERATING? If yes, please explain:**

**STRATEGIC FOCUS AREA:**

- PARTNERSHIP FUNDING? If yes, please explain:**

**PROJECT #:** 2022-58

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION	1,500,000							1,500,000
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC	1,500,000							1,500,000
								0
								0
								0
<b>TOTAL</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### Bob Jones Park Improvements

**DEPARTMENT:** Community Services

**PROJECT LOCATION:** Bob Jones Park

**PROJECT TIMELINE:** TBD to

**DESCRIPTION:**

Funding is planned for the design and development of improvements at Bob Jones Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes improvements such as: park aesthetics; softball complex spectator areas, restrooms and concession building; soccer complex restrooms and concession/park maintenance building; athletic fields; equestrian area; shade structures; parking; landscaping; tree planting; irrigation; water elements at equestrian area and dog park; softball complex playground; fencing; trail connectivity and marking; park and wayfinding signage; enhanced park entrances; park and parking lot lighting; park amenities; park maintenance/storage building improvements, new pavilions/restrooms, public art, expanded trails, water bottle refill stations, additional parking, pickleball courts, expansion of athletic fields, and conversion of grass athletic fields to synthetic turf where appropriate.

**JUSTIFICATION:**

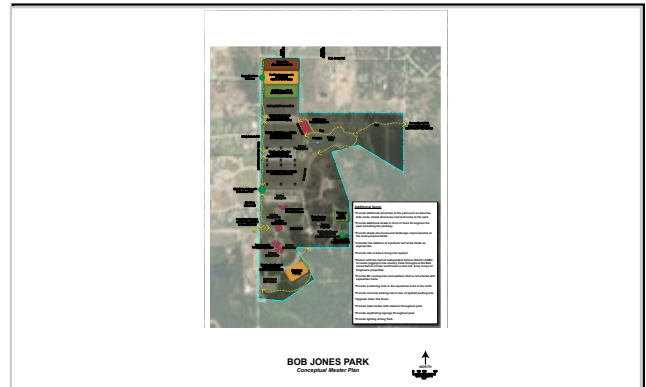
Design and development as per the master plan

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-61



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							4,200,000	4,200,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							23,335,000	23,335,000
CONTINGENCY							4,665,000	4,665,000
TOTAL	0	0	0	0	0	0	32,200,000	32,200,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							225,000	225,000
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	225,000	225,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC					4,000,000	4,000,000	24,200,000	32,200,000
								0
								0
								0
TOTAL	0	0	0	0	4,000,000	4,000,000	24,200,000	32,200,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### Liberty Park at Sheltonwood Improvements

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** Liberty Park at Sheltonwood  
**PROJECT TIMELINE:** TBA to  
**DESCRIPTION:**

Funding is planned for the design and development of improvements at Liberty Park at Sheltonwood as per the as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: water well for pond, park amenities, playground, expand parking, trail connectivity and improvements, volleyball court improvements, park and educational signage, expand existing pond, exercise stations along trail, trail distance markers, and pedestrian corridor from parking to center of the park.

**JUSTIFICATION:**

Design and development as per the Southlake 2035 Parks, Recreation & Open Space Master Plan.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-62



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							425,000	425,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							2,360,000	2,360,000
CONTINGENCY							470,000	470,000
<b>TOTAL</b>	0	0	0	0	0	0	3,255,000	3,255,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							25,000	25,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	25,000	25,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							3,255,000	3,255,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	3,255,000	3,255,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### North Park Improvements

**DEPARTMENT:** Community Services

**PROJECT LOCATION:** North Park

**PROJECT TIMELINE:** TBD to

**DESCRIPTION:**

Funding is planned for the design and development of improvements at North Park as per the as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: additional parking, potential fourth athletic field, trail connectivity and distance markers, water bottle refill station, shade structure, additional public art, and park amenities.

**JUSTIFICATION:**

Design and development as per the master plan

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-63



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							230,000	230,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							1,275,000	1,275,000
CONTINGENCY							255,000	255,000
<b>TOTAL</b>	0	0	0	0	0	0	1,760,000	1,760,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							20,000	20,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	20,000	20,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							1,760,000	1,760,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	1,760,000	1,760,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### Koalaty Park Improvements

DEPARTMENT: Community Services

PROJECT LOCATION: Koalaty Park

PROJECT TIMELINE: TBD to

DESCRIPTION:

Funding is planned for the design and development of improvements at Koalaty Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: park restroom, shade structures, seating areas, park amenities, vehicle drop off, decorative bollards and lighting where appropriate, and landscape improvements.

JUSTIFICATION:

Design and development as per the master plan

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

Defer completion of this master plan recommendation

STRATEGIC FOCUS AREA: Quality Development & Infrastructure

PROJECT #: 2022-64



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							142,000	142,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							795,000	795,000
CONTINGENCY							158,000	158,000
<b>TOTAL</b>	0	0	0	0	0	0	1,095,000	1,095,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							20,000	20,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	20,000	20,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							1,095,000	1,095,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	1,095,000	1,095,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### Family Park

DEPARTMENT: Community Services  
 PROJECT LOCATION: Family Park in Southlake Town Square  
 PROJECT TIMELINE: TBD to  
 DESCRIPTION:

Funding is planned for the design and development of improvements at Family Park within Southlake Town Square as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Current project scope includes: Complete park redevelopment, landscape, hardscape, park amenities, fountain enhancements, bollards at Fountain Place and outdoor collaborative workspace.

**JUSTIFICATION:**

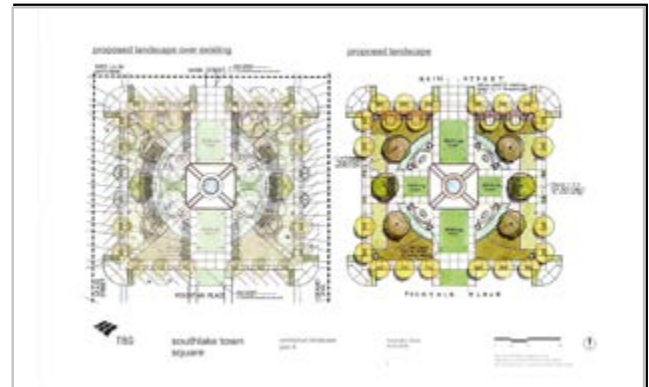
Design and development as per the master plan

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

STRATEGIC FOCUS AREA: Quality Development & Infrastructure

PROJECT #: 2022-66



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							1,055,000	1,055,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							5,860,000	5,860,000
CONTINGENCY							1,085,000	1,085,000
TOTAL	0	0	0	0	0	0	8,000,000	8,000,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	10,000	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							8,000,000	8,000,000
								0
								0
								0
TOTAL	0	0	0	0	0	0	8,000,000	8,000,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### McPherson Park

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** McPherson Park in Southlake Town Square  
**PROJECT TIMELINE:** TBD to  
**DESCRIPTION:**

Funding is planned for the design and development of improvements at McPherson Park within Southlake Town Square as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. This project would be driven by future Town Square development adjacent to the Granite office building. Current project scope includes: park redevelopment, reshaping pond to increase usable space, promenade, gateway park entry features, hardscape path and seat wall around pond, terraced steps to the pond, great lawn, crushed stone pathways, stronger connection to the hotel, water features, feature fountains in pond, sculptures, and enhanced parking and access to the park.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

**JUSTIFICATION:**  
 Design and development as per the master plan

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**  
 Defer completion of this master plan recommendation

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-67

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							500,000	500,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							6,020,000	6,020,000
CONTINGENCY							600,000	600,000
<b>TOTAL</b>	0	0	0	0	0	0	7,120,000	7,120,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							10,000	10,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	10,000	10,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							7,120,000	7,120,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	7,120,000	7,120,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### Chesapeake Park Improvements

DEPARTMENT: Community Services

PROJECT LOCATION: Chesapeake Park

PROJECT TIMELINE: TBD to

DESCRIPTION:

Funding is planned for the design and development of improvements at Chesapeake Park as per the as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: park restroom, pavilion, tennis, pickleball and/or basketball courts, trail connectivity, park signage, landscape improvements, playground shade structure, fence improvements, additional parking, exercise stations, bike racks and other park amenities.

JUSTIFICATION:

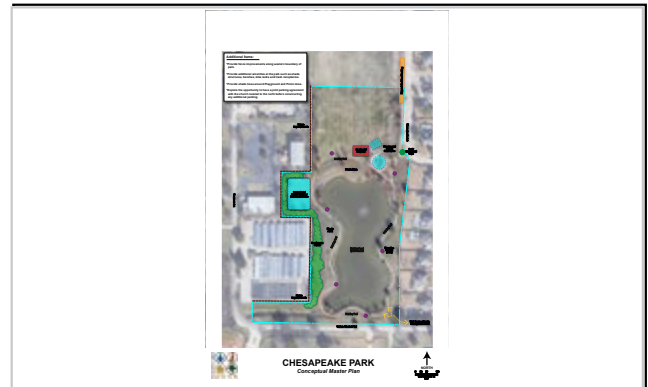
Design and development as per the master plan

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

Defer completion of this master plan recommendation

STRATEGIC FOCUS AREA: Quality Development & Infrastructure

PROJECT #: 2022-68



- |  |  |  |
|--|--|--|
| <input type="checkbox"/> New Request                       | <input checked="" type="checkbox"/> Continuation Project                                     | <input type="checkbox"/> Partnership                                     |
| <input type="checkbox"/> Mandated / Public Health / Safety | <input checked="" type="checkbox"/> Replacement / Major Rehab or Protection of Capital Stock | <input checked="" type="checkbox"/> Community Need / Service Enhancement |

2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Southlake 2035 Parks, Recreation & Open Space Master Plan

COMPANION PROJECT? If yes, please explain:

REVENUE GENERATING? If yes, please explain:

PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							398,000	398,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							2,210,000	2,210,000
CONTINGENCY							442,000	442,000
<b>TOTAL</b>	0	0	0	0	0	0	3,050,000	3,050,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							45,000	45,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	45,000	45,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							3,050,000	3,050,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	3,050,000	3,050,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### Lonesome Dove Park Improvements

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** Lonesome Dove Park  
**PROJECT TIMELINE:** TBD to  
**DESCRIPTION:**

Funding is planned for improvements at Lonesome Dove Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: exercise stations, pedestrian bridge improvements, wayfinding and educational signage, and park amenities.



**JUSTIFICATION:**

Design and development as per the master plan

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-69

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							67,000	67,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							373,000	373,000
CONTINGENCY							75,000	75,000
<b>TOTAL</b>	0	0	0	0	0	0	515,000	515,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							7,500	7,500
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	7,500	7,500
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							515,000	515,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	515,000	515,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### Royal & Annie Smith Park Improvements

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** Royal & Annie Smith Park  
**PROJECT TIMELINE:** TBD to  
**DESCRIPTION:**

Funding is planned for the design and development of improvements at Royal & Annie Smith Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: passive uses such as frisbee golf or other, signage, trail connectivity, park restroom, water bottle refill station, and park amenities.



**JUSTIFICATION:**  
 Design and development as per the master plan

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**  
 Defer completion of this master plan recommendation

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-70

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							82,000	82,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							452,000	452,000
CONTINGENCY							91,000	91,000
TOTAL	0	0	0	0	0	0	625,000	625,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							7,500	7,500
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	7,500	7,500
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							625,000	625,000
								0
								0
								0
TOTAL	0	0	0	0	0	0	625,000	625,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

Carillon Parks (Corporate Park, Lake Park, The Preserve Park, Villa Park North & Villa Park South)

DEPARTMENT: Community Services

PROJECT LOCATION: Carillon

PROJECT TIMELINE: TBD to

**DESCRIPTION:**

Funding is planned for improvements at Carillon parks as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. Project scope includes: trail signage, lighting and distance markers, park signage, water bottle refill stations, tree planting/irrigation, and park amenities.



**JUSTIFICATION:**

Design and development as per the Southlake 2035 Parks, Recreation & Open Space Master Plan.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

STRATEGIC FOCUS AREA: Quality Development & Infrastructure

PROJECT #: 2022-71

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Southlake 2035 Parks, Recreation & Open Space Master Plan
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							69,000	69,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							380,000	380,000
CONTINGENCY							76,000	76,000
<b>TOTAL</b>	0	0	0	0	0	0	525,000	525,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							0	0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							525,000	525,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	525,000	525,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### Noble Oaks Park Improvements

**DEPARTMENT:** Community Services

**PROJECT LOCATION:** Noble Oaks Park

**PROJECT TIMELINE:** TBD to

**DESCRIPTION:**

Funding is planned for improvements at Noble Oaks Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: park and educational signage, additional park amenities and water bottle refill station.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**JUSTIFICATION:**

Design and development as per the Southlake 2035 Parks, Recreation & Open Space Master Plan.

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan

**COMPANION PROJECT? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

**REVENUE GENERATING? If yes, please explain:**

Defer completion of this master plan recommendation

**PARTNERSHIP FUNDING? If yes, please explain:**

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-72

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							13,000	13,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							73,000	73,000
CONTINGENCY							14,000	14,000
<b>TOTAL</b>	0	0	0	0	0	0	100,000	100,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							2,000	2,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	2,000	2,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							100,000	100,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	100,000	100,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## PARKS

### City of Southlake FY 2023 CIP Project Status Form

#### Oak Pointe Park Improvements

**DEPARTMENT:** Community Services

**PROJECT LOCATION:** Oak Pointe Park

**PROJECT TIMELINE:** TBD to

**DESCRIPTION:**

Funding is planned for the design and development of improvements at Oak Pointe Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: trail expansion and connectivity and park amenities.



- New Request     
  Continuation Project     
  Partnership  
 Mandated / Public Health / Safety     
  Replacement / Major Rehab or Protection of Capital Stock     
  Community Need / Service Enhancement

**JUSTIFICATION:**

Design and development as per the Southlake 2035 Parks, Recreation & Open Space Master Plan.

- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Southlake 2035 Parks, Recreation & Open Space Master Plan

- COMPANION PROJECT? If yes, please explain:**

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

- REVENUE GENERATING? If yes, please explain:**

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

- PARTNERSHIP FUNDING? If yes, please explain:**

**PROJECT #:** 2022-73

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							14,000	14,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							80,000	80,000
CONTINGENCY							16,000	16,000
<b>TOTAL</b>	0	0	0	0	0	0	110,000	110,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							2,000	2,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	2,000	2,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							110,000	110,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	110,000	110,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

### City of Southlake FY 2023 CIP Project Status Form

#### The Cliffs Park Improvements

**DEPARTMENT:** Community Services

**PROJECT LOCATION:** The Cliffs Park

**PROJECT TIMELINE:** TBD to

**DESCRIPTION:**

Funding is planned for the design and development of improvements at The Cliffs Park as per the adopted Southlake 2035 Parks, Recreation & Open Space Master Plan. The project scope includes: trail connectivity and distance markers, off street parking, pedestrian crossing at White Chapel Blvd., water bottle refill station, tree planting, irrigation, gazebo, trail lighting, playground, park signage and park amenities.

**JUSTIFICATION:**

Design and development as per the master plan

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer completion of this master plan recommendation

**STRATEGIC FOCUS AREA:** Quality Development & Infrastructure

**PROJECT #:** 2022-74



- |  |  |  |
|--|--|--|
| <input type="checkbox"/> New Request                       | <input checked="" type="checkbox"/> Continuation Project                                     | <input type="checkbox"/> Partnership                                     |
| <input type="checkbox"/> Mandated / Public Health / Safety | <input checked="" type="checkbox"/> Replacement / Major Rehab or Protection of Capital Stock | <input checked="" type="checkbox"/> Community Need / Service Enhancement |

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
Southlake 2035 Parks, Recreation & Open Space Master Plan

**COMPANION PROJECT? If yes, please explain:**

**REVENUE GENERATING? If yes, please explain:**

**PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING							164,000	164,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION							914,000	914,000
CONTINGENCY							182,000	182,000
<b>TOTAL</b>	0	0	0	0	0	0	1,260,000	1,260,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS							30,000	30,000
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	30,000	30,000
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
SPDC							1,260,000	1,260,000
								0
								0
								0
<b>TOTAL</b>	0	0	0	0	0	0	1,260,000	1,260,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# COMMUNITY ENHANCEMENTS

## PROJECTS OVERVIEW

Delivering on our focus areas:



**Quality  
Development**



**Partnerships &  
Volunteerism**

**Description:** Projects that improve the overall community design, aesthetic, and accessibility of public areas, including public art, ADA improvements, and city entry features. These projects are identified through several master plans, including the [Southlake 2035 Public Arts Master Plan](#) and the [Urban Design Plan](#).

**Strategic Alignment:**

- Provide attractive & unique spaces for enjoyment of personal interests (C3)
- Collaborate with select partners to implement service solutions (B2)
- Invest to provide & maintain high quality public assets (F2)



COMMUNITY ENHANCEMENT CIP TOTAL PROJECT FUNDING	
Total Prior Funding	\$804,884
FY 2022	\$150,000
FY 2023	\$150,000
FY 2024	\$150,000
FY 2025	\$150,000
FY 2026	\$150,000
Beyond	\$150,000
<b>Total</b>	<b>\$1,704,884</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## COMMUNITY ENHANCEMENT

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Construction</b>									
<b>Public Art Master Plan Implementation</b>	The purpose of this item is to establish project fund to implement the Southlake 2035 Public Art Master Plan.								
2022-75	Public Art Fund	\$304,884	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$904,884
<b>Americans with Disabilities Act (ADA) Citywide Improvements</b>	Funding is requested for the design and implementation of recommendations identified by the City of Southlake's ongoing Americans with Disabilities Act (ADA) Transition Plan. Under Federal law, municipal governments are required to: provide accessibility to individuals with disabilities; correct existing issues inside buildings, in public rights of way, and in public parks; and maintain ADA compliance annually for existing infrastructure as well as facilities constructed with new development. This will be an annual program to maintain Federal ADA compliance and to address ADA concerns identified in public buildings, along sidewalks, at intersections and in parks located within the City. (Project incorporates the Pedestrian Safety Project funded in fiscal year 2017)								
2022-76	General Fund	\$450,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$750,000
<b>Matching Funds</b>									
<b>Public Art Matching Funds</b>	The purpose of this item is to provide for a minimum balance of \$50,000 annually within the Public Art Fund Budget in support of the City's Public Art Matching Funds Program as per the recommendations of the Southlake 2035 Public Art Master Plan The current available funding is shown in the "Total Prior Funding" column.								
2022-78	Public Art Fund	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>Community Enhancement Total</b>		<b>\$804,884</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$1,704,884</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

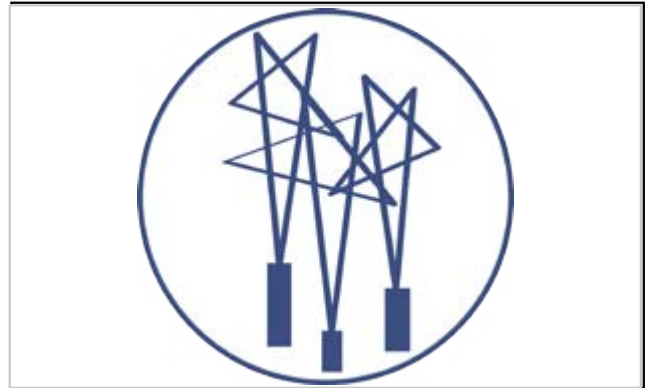
## COMMUNITY ENHANCEMENT

### City of Southlake FY 2023 CIP Project Status Form

#### Public Art Master Plan Implementation

**DEPARTMENT:** Community Services  
**PROJECT LOCATION:** TBD  
**PROJECT TIMELINE:** 2023 to 2027  
**DESCRIPTION:**

The purpose of this item is to establish a project fund to implement the Southlake 2035 Public Art Master Plan.



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement

**JUSTIFICATION:**

The purpose of this item is to establish a project fund to implement the Southlake 2035 Public Art Master Plan.

- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Southlake 2035 Public Arts Master Plan
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:

ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:

Defer funding for FY 2023

STRATEGIC FOCUS AREA: Quality Development

PROJECT #: 2022-75

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	304,884	100,000	100,000	100,000	100,000	100,000	100,000	904,884
CONTINGENCY								0
TOTAL	304,884	100,000	100,000	100,000	100,000	100,000	100,000	904,884
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PUBLIC ART FUND	304,884	100,000	100,000	100,000	100,000	100,000	100,000	904,884
								0
								0
								0
TOTAL	304,884	100,000	100,000	100,000	100,000	100,000	100,000	904,884

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## COMMUNITY ENHANCEMENT

### City of Southlake FY 2023 CIP Project Status Form

#### Americans with Disabilities Act (ADA) Citywide Improvements

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Various Locations within the City  
**PROJECT TIMELINE:** Ongoing to  
**DESCRIPTION:**

Funding is requested for the design and implementation of recommendations identified by the City of Southlake's ongoing Americans with Disabilities Act (ADA) Transition Plan. Under Federal law, municipal governments are required to: provide accessibility to individuals with disabilities; correct existing issues inside buildings, in public rights of way, and in public parks; and maintain ADA compliance annually for existing infrastructure as well as facilities constructed with new development. This will be an annual program to maintain Federal ADA compliance and to address ADA concerns identified in public buildings, along sidewalks, at intersections and in parks located within the City. (Project incorporates the Pedestrian Safety Project funded in fiscal year 2017)

**JUSTIFICATION:**

Under Federal law, municipal governments are required to: provide accessibility to individuals with disabilities; correct existing issues inside buildings, in public rights of way, and in public parks; and maintain ADA compliance annually for existing infrastructure as well as facilities constructed with new development.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The City could be subject to litigation if facilities are not brought into compliance with ADA standards.

**STRATEGIC FOCUS AREA:** Mobility, Safety & Security, Infrastructure

**PROJECT #:** 2022-76



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 Mobility Master Plan AT13  
 Sustainability Master Plan
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	450,000	50,000	50,000	50,000	50,000	50,000	50,000	750,000
CONTINGENCY								0
<b>TOTAL</b>	<b>450,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>750,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	450,000	50,000	50,000	50,000	50,000	50,000	50,000	750,000
								0
								0
								0
<b>TOTAL</b>	<b>450,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>750,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

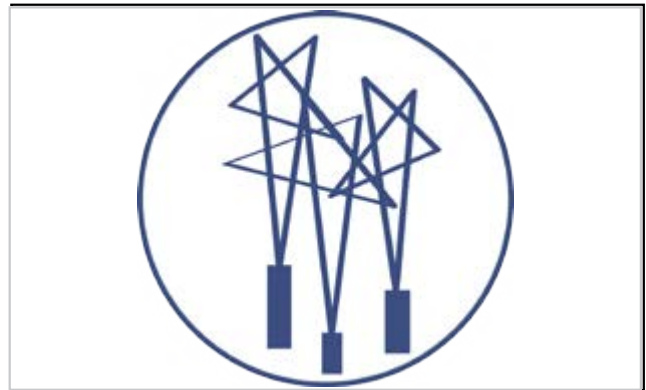
## COMMUNITY ENHANCEMENT

### City of Southlake FY 2023 CIP Project Status Form

#### Public Art Matching Funds

DEPARTMENT: Community Services  
 PROJECT LOCATION: TBD  
 PROJECT TIMELINE: 2023 to 2027  
 DESCRIPTION:

The purpose of this item is to provide for a minimum balance of \$50,000 annually within the Public Art Fund Budget in support of the City's Public Art Matching Funds Program as per the recommendations of the Southlake 2035 Public Art Master Plan.



**JUSTIFICATION:**

The purpose of this item is to provide for a minimum balance of \$50,000 annually within the Public Art Fund Budget in support of the City's Public Art Matching Funds Program as per the recommendations of the Southlake 2035 Public Art Master Plan.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Defer additional funding for FY 2023

STRATEGIC FOCUS AREA: Quality Development & Partnerships

PROJECT #: 2022-78

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:  
Southlake 2035 Public Arts Master Plan
- COMPANION PROJECT? If yes, please explain:
- REVENUE GENERATING? If yes, please explain:
- PARTNERSHIP FUNDING? If yes, please explain:  
Matching funds

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION	50,000							50,000
CONTINGENCY								0
TOTAL	50,000	0	0	0	0	0	0	50,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
TOTAL	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PUBLIC ART FUND	50,000							50,000
								0
								0
								0
TOTAL	50,000	0	0	0	0	0	0	50,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# FACILITIES

## PROJECTS OVERVIEW

Delivering on our focus areas:



Safety & Security



Infrastructure



Quality Development



Partnerships & Volunteerism

**Description:** Projects for the planning, design, and construction of City facilities. The facilities identified in the CIP are implementing recommendations from several master plans, including the [Southlake 2035 Tourism Master Plan](#) and the [Health and Wellness Master Plan](#).

**Strategic Alignment:**

- Achieve the highest standards of safety & security (C1)
- Enhance resident quality of life & business vitality through tourism (B3)
- Provide high quality services through sustainable business practices (B4)
- Invest to provide & maintain high quality public assets (F2)



FACILITIES CIP TOTAL PROJECT FUNDING	
Total Prior Funding	\$34,360,000
FY 2023	\$18,820,000
FY 2024	\$11,200,000
FY 2025	\$13,200,000
FY 2026	\$200,000
FY 2027	\$200,000
Beyond	\$12,050,000
<b>Total</b>	<b>\$90,030,000</b>

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## FACILITIES

Project number	Funding Source	Total Prior Funding	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond / Unfunded	Total
<b>Preconstruction</b>									
<b>Municipal Service Center &amp; Public Safety Training Tower Project</b>	Funding is requested for the architectural and engineering, design and construction of a Municipal Service Center and Public Safety Training Tower. The Municipal Service Center will provide expanded facilities to support Utility Billing/Customer Service, Streets & Drainage, Water, Wastewater, Environmental Services, and Traffic Divisions. An expanded Municipal Service Center is required to meet the on-going demands of infrastructure maintenance and to house other divisions needing additional space. The project also includes funding to construct a four-story Public Safety Training Tower with roof access and classroom to provide local training space. The Police Department will use the facility for the following training and programs: use of force decision making, Less- Than-Lethal munitions, building searches/clearing, SWAT (tactical entry, building search/clearing, chemical munitions, etc.), active shooter, K-9 handling, hostage negotiation, rappelling, and the DPS Youth and DPS Leadership academies. The facility would also provide the space for additional uses for other City departments: the Fire Department will use the tower for single and multi-company live-fire training within the city limits and Public Works for confined space training, for example.								
2022-79c	General Fund	\$6,950,000	\$3,590,000	\$0	\$0	\$0		\$0	\$10,540,000
2022-79c	Utility Fund	\$16,450,000	\$5,600,000	\$3,000,000	\$0	\$0		\$0	\$25,050,000
2022-79c	CCPD Fund	\$410,000	\$0	\$0	\$0	\$0		\$0	\$410,000
	<b>Total</b>	<b>\$23,810,000</b>	<b>\$9,190,000</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,000,000</b>

<b>Library and Multi-Use Facility</b>	The purpose of this item is to establish a project fund for a combined library and multi-use facility. An up to 60,000 square foot building will be constructed with space for the library and space for multi-purpose uses.								
2022-83c	General Fund	\$8,450,000	\$8,000,000	\$8,000,000	\$8,000,000	\$0	\$0	\$12,050,000	\$44,500,000
2022-83c	Hotel Occupancy Tax Fund	\$0	\$500,000	\$0	\$5,000,000				\$5,500,000
	<b>Total</b>	<b>\$8,450,000</b>	<b>\$8,500,000</b>	<b>\$8,000,000</b>	<b>\$13,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,050,000</b>	<b>\$50,000,000</b>

<b>Construction</b>									
<b>Emergency Operations Center Relocation</b>	Funding is requested for the design and construction of the relocation of the City's Emergency Operations Center (EOC) to the first level of DPS Headquarters. The current location poses operational challenges as well as barriers to other technical requirements and security deficiencies identified in the Department of Defense, UFC 4-141-04 Unified Facilities Criteria. Relocation will support a more functional, secure and operationally ready EOC.								
2022-81	CCPD Fund	\$1,100,000	\$1,130,000	\$0	\$0	\$0	\$0	\$0	\$2,230,000

<b>Future Projects</b>									
<b>Southlake Visitor Information and Amenity Center</b>	The purpose of this item is to establish a project fund for the construction of a Visitor Information and Amenity Center that will include public restrooms to be located in Southlake Town Square.								
2022-84	Hotel Occupancy Tax Fund	\$1,000,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$0	\$1,800,000

<b>Facilities Total</b>	<b>\$34,360,000</b>	<b>\$18,820,000</b>	<b>\$11,200,000</b>	<b>\$13,200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$12,050,000</b>	<b>\$90,030,000</b>
-------------------------	---------------------	---------------------	---------------------	---------------------	------------------	------------------	---------------------	---------------------

<b>Grand Total</b>	<b>\$103,732,188</b>	<b>\$44,273,000</b>	<b>\$36,813,735</b>	<b>\$53,489,908</b>	<b>\$24,676,780</b>	<b>\$20,521,365</b>	<b>\$134,518,113</b>	<b>\$418,025,089</b>
--------------------	----------------------	---------------------	---------------------	---------------------	---------------------	---------------------	----------------------	----------------------

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## FACILITIES

### City of Southlake FY 2023 CIP Project Status Form

Municipal Service Center & Public Safety Training Tower Project

**DEPARTMENT:** Public Works  
**PROJECT LOCATION:** Brumlow Avenue  
**PROJECT TIMELINE:** October 2014 to 2025  
**DESCRIPTION:**

Funding is requested for architectural and engineering design and construction of a future Municipal Service Center identified in the Southlake 2030 Parks & Recreation Open Space/Community Facility Master Plan. Existing facilities are inadequate and undersized for the various divisions currently operating out of the existing facility including Streets & Drainage, Water, Wastewater, Environmental Services, and Traffic. An expanded Municipal Service Center is required to meet the on-going demands of infrastructure maintenance and to house other divisions needing additional space. Facility design is underway. 1% of project cost dedicated for art work.

**JUSTIFICATION:**

Facilities are inadequate and undersized for the various divisions currently operating out of the existing facility including Streets & Drainage, Water, Wastewater, and Environmental Services. An expanded Municipal Service Center is required to meet the on-going demands of infrastructure maintenance and to house other divisions needing additional space.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The current facility is undersized and unable to accommodate all housed divisions.

**STRATEGIC FOCUS AREA:** Infrastructure, Performance Management

**PROJECT #:** 2022-79c



- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
2030 Parks, Recreation & Open Space / Community Facilities Master Plan - Community Facilities Recommendation # 4
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING	2,350,000							2,350,000
LAND & ROW ACQUISITION	4,400,000							4,400,000
LANDSCAPING, ART, URBAN DESIGN				230,000				230,000
CONSTRUCTION	100,000	8,960,000	8,960,000	8,360,000				26,380,000
CONTINGENCY		880,000	880,000	880,000				2,640,000
<b>TOTAL</b>	<b>6,850,000</b>	<b>9,840,000</b>	<b>9,840,000</b>	<b>9,470,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,000,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS	0	0	0	90,000	90,000	90,000	90,000	360,000
PERSONNEL COSTS	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>360,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	6,950,000	3,590,000	0	0	0	0	0	10,540,000
UTILITY FUND	16,450,000	5,600,000	3,000,000	0	0	0	0	25,050,000
CCPD	410,000	0	0	0	0	0	0	410,000
								0
								0
<b>TOTAL</b>	<b>23,810,000</b>	<b>9,190,000</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,000,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## FACILITIES

### City of Southlake FY 2023 CIP Project Status Form

Library and Multi-Use Facility

**DEPARTMENT:** City Manager's Office  
**PROJECT LOCATION:** Carillon Parc  
**PROJECT TIMELINE:** FY 2023 to FY 2026  
**DESCRIPTION:**

The purpose of this item is to establish a project fund for a combined library and multi-use facility. An up to 60,000 square foot building will be constructed with space for the library and space for multi-purpose uses, including performing arts.



- New Request    
  Continuation Project    
  Partnership  
 Mandated / Public Health / Safety    
  Replacement / Major Rehab or Protection of Capital Stock    
 Community Need / Service Enhancement

**JUSTIFICATION:**

Current library facilities are inadequate and undersized for library patrons, staff and programming. In addition, there is a need for a facility that would accomodate performing arts and draw in tourism.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The current facility is undersized and unable to properly meet residents' expectations.

**STRATEGIC FOCUS AREA:** Infrastructure, Quality Development

- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 2030 Parks, Recreation & Open Space / Community Facilities Master Plan - Community Facilities Recommendation #2  
 **COMPANION PROJECT? If yes, please explain:**  
 **REVENUE GENERATING? If yes, please explain:**  
 **PARTNERSHIP FUNDING? If yes, please explain:**

**PROJECT #:** 2022-83

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY	62,700							62,700
ENGINEERING & DESIGN TESTING		2,500,000						2,500,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION				30,700,000			11,050,000	41,750,000
CONTINGENCY				4,687,300			1,000,000	5,687,300
<b>TOTAL</b>	<b>62,700</b>	<b>2,500,000</b>	<b>0</b>	<b>35,387,300</b>	<b>0</b>	<b>0</b>	<b>12,050,000</b>	<b>50,000,000</b>
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS				40,000	80,000	80,000		200,000
PERSONNEL COSTS					400,000	400,000		800,000
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>480,000</b>	<b>480,000</b>	<b>0</b>	<b>1,000,000</b>
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
GENERAL FUND	8,450,000	8,000,000	8,000,000	8,000,000			12,050,000	44,500,000
HOTEL OCCUPANCY TAX		500,000		5,000,000				5,500,000
								0
								0
<b>TOTAL</b>	<b>8,450,000</b>	<b>8,500,000</b>	<b>8,000,000</b>	<b>13,000,000</b>	<b>0</b>	<b>0</b>	<b>12,050,000</b>	<b>50,000,000</b>

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1

# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## FACILITIES

### City of Southlake FY 2023 CIP Project Status Form

Emergency Operations Center Relocation

**DEPARTMENT:** Southlake Fire Department  
**PROJECT LOCATION:** 600 State Street, Southlake TX 76092  
**PROJECT TIMELINE:** FY2022 to FY2024  
**DESCRIPTION:**

Funding is requested for the design and construction of the relocation of the City's Emergency Operations Center (EOC) to the first level of DPS Headquarters. The current location poses operational challenges as well as barriers to other technical requirements and security deficiencies identified in the Department of Defense, UFC 4-141-04 Unified Facilities Criteria. Relocation will support a more functional, secure and operationally ready EOC.

**JUSTIFICATION:**

The location and capabilities of the current Emergency Operations Center (EOC) do not meet the operational needs and technical requirements of a functional EOC. Facility safety and security requirements addressed in the Department of Defense, UFC 4-141-04 Unified Facilities Criteria, are not met. This project will allow staff to stay at the facility for response needs.

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

The City's ability to respond to and recover from large scale emergency situations is limited with the current facility. If the project is not funded the City will be constrained to operate in current conditions, which will leave staff open to operational and security limitations.

**STRATEGIC FOCUS AREA:** Safety and Security

**PROJECT #:** 2022-81



New Request       Continuation Project       Partnership  
 Mandated / Public Health / Safety       Replacement / Major Rehab or Protection of Capital Stock       Community Need / Service Enhancement

**2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
 2035 Health and Wellness Plan HW30.3, Future Ready EOC.

**COMPANION PROJECT? If yes, please explain:**

**REVENUE GENERATING? If yes, please explain:**

**PARTNERSHIP FUNDING? If yes, please explain:**

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY	50,000							50,000
ENGINEERING & DESIGN TESTING		180,000	60,000					240,000
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION		1,425,000	278,000					1,703,000
CONTINGENCY		237,000						237,000
<b>TOTAL</b>	50,000	1,842,000	338,000	0	0	0	0	2,230,000
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
CCPD	1,100,000	1,130,000						2,230,000
								0
								0
								0
<b>TOTAL</b>	1,100,000	1,130,000	0	0	0	0	0	2,230,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# CAPITAL IMPROVEMENTS PROGRAM (CIP)

## FACILITIES

### City of Southlake FY 2023 CIP Project Status Form

Southlake Visitor Information and Amenity Center

**DEPARTMENT:** Economic Development & Tourism  
**PROJECT LOCATION:** Southlake Town Square  
**PROJECT TIMELINE:** TBD to  
**DESCRIPTION:**

The purpose of this item is to establish a project fund for the construction of a Visitor Information and Amenity Center that will include public restrooms to be located in Southlake Town Square.



**JUSTIFICATION:**

The Southlake 2035 Tourism Master Plan Number T20 recommends enhancing the visitor experience through the provision of visitor amenities. Assessment and development of a strategy for a visitor services center that could offer serviceable amenities for guests. Center could have single or satellite locations and could also include amenities such as public restrooms and serve as a type of "visitor concierge".

**ALTERNATIVES / IMPACTS IF PROJECT IS NOT FUNDED:**

Lack of visitor amenity and public restrooms in Town Square; Southlake 2035 recommendation not implemented.

**STRATEGIC FOCUS AREA:** Quality Development

**PROJECT #:** 2022-84

- New Request
- Continuation Project
- Partnership
- Mandated / Public Health / Safety
- Replacement / Major Rehab or Protection of Capital Stock
- Community Need / Service Enhancement
- 2030/2035 COMPREHENSIVE PLAN? If yes, include ref:**  
T20 - Enhance the visitor experience through the provision of visitor amenities.
- COMPANION PROJECT? If yes, please explain:**
- REVENUE GENERATING? If yes, please explain:**
- PARTNERSHIP FUNDING? If yes, please explain:**  
Potential for revenue through sales of branded Southlake material.

EXPENDITURE SCHEDULE								
CAPITAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
PLANNING / FEASIBILITY STUDY								0
ENGINEERING & DESIGN TESTING								0
LAND & ROW ACQUISITION								0
LANDSCAPING, ART, URBAN DESIGN								0
CONSTRUCTION								0
CONTINGENCY								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
OPERATIONAL IMPACT								
OPERATIONAL PROJECT COSTS	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
MAINTENANCE COSTS								0
PERSONNEL COSTS								0
<b>TOTAL</b>	0	0	0	0	0	0	0	0
FUNDING SCHEDULE								
CAPITAL FUNDING SCHEDULE	TOTAL PRIOR	2023	2024	2025	2026	2027	UNFUNDED	TOTAL
HOTEL OCCUPANCY TAX	1,000,000	0	200,000	200,000	200,000	200,000		1,800,000
								0
								0
								0
<b>TOTAL</b>	1,000,000	0	200,000	200,000	200,000	200,000	0	1,800,000

CCPD: CRIME CONTROL & PREVENTION CENTER  
 CEDC: COMMUNITY ENHANCEMENT & DEVELOPMENT CORPORATION

SPDC: SOUTHLAKE PARKS DEVELOPMENT CORPORATION  
 TIRZ #1: TAX INCREMENT REINVESTMENT ZONE #1



# APPENDIX

CITY OF SOUTHLAKE  
PROPOSED BUDGET 2023

# APPENDIX

## ACRONYMS

BJNCP	Bob Jones Nature Center and Preserve
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CARS	Call-A-Ride Southlake
CCPD	Crime Control and Prevention District
CEDC	Community Enhancement and Development Corporation
CFAI	Commission on Fire Accreditation International
CIP	Capital Improvements Program
CPI	Consumer Price Index
CISD	Carroll Independent School District
CO	Certificates of Obligation
COSO	Committee of Sponsoring Organizations of the Treadway Commission
DPS	Department of Public Safety (Police and Fire Services)
DRC	Development Review Committee
EFT	Electronic File or Funds Transfer
FOSL	Friends of the Southlake Library
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GO	General Obligation
KSB	Keep Southlake Beautiful
P-Card	Procurement Card (City-issued credit card)

PDF	Park Dedication Fund
RFP	Request for Proposal
RIF	Roadway Impact Fee
ROW	Right of Way
S&P	Standard and Poor's
SEC	Securities and Exchange Commission
SIF	Strategic Initiative Fund
SMS	Strategic Management System
SLTS	Southlake Town Square
SOP	Standard Operating Procedure
SPDC	Southlake Parks Development Corporation
SPIN	Southlake Program for the Involvement of Neighborhoods
SSIF	Sanitary Sewer Impact Fee
SWUS	Storm Water Utility System
TCEQ	Texas Commission on Environmental Quality
TIC	True Interest Cost
TIF	Tax Increment Finance
TIRZ	Tax Increment Reinvestment Zone
TISF	Technology Infrastructure and Security Fund
TMRS	Texas Municipal Retirement System
TxDOT	Texas Department of Transportation
UCR	Uniform Crime Reports
WIF	Water Impact Fee

## A

**Accrual Basis Accounting:** A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

**Actual:** Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be used or received.

**Ad Valorem**—Latin for “value of.” Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property. See property taxes.

**Amortization:** Payment of principal plus interest over a fixed period of time.

**Appropriation:** A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose or program. Usually granted for a one-year period.

**Arbitrage:** The additional investment earnings a municipality receives by borrowing (issuing bonds) at tax exempt rates and investing the proceeds at higher yielding taxable rates. The difference is the arbitrage amount which must be paid to the IRS.

**Assessed Valuation:** The estimated value placed upon real or personal property as the basis for levying property taxes.

**Audit:** An examination to determine the accuracy and validity of records and reports by an agency whose duty it is to make sure the City conforms to established procedures and policies.

## B

**Balance Sheet:** The basic financial statement, which discloses the assets, liability and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

**Balanced Budget:** Annual financial plan in which expenses do not exceed revenues.

**Base Budget:** The ongoing cost to maintain the current level of service. Inflation is included in the budget without increasing any level of service.

**Bicentennial Concessions Fund:** This fund is used to account for the revenues and expenditures dedicated for Bicentennial Park use. These funds are derived from the City’s contract with Coca-Cola.

**Bond:** A written promise to pay a specific sum of money (principal) at a specified future date along with periodic interest rate. Bonds are typically used for long-term debt to pay for a particular capital expenditure.

**Budget:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Amendment:** A procedure used by the City staff and City Council to revise a budget appropriation.

**Budget Calendar:** The schedule of key dates involved in the process of adopting and then executing an adopted budget.

**Budget Hearing:** The public hearings conducted by City Council to consider and adopt the annual budget.

## C

**Capital Assets:** Assets of significant value which have a useful life of several years. Also referred to as fixed assets.

**Capital Budget:** Major capital improvements which are beyond the routine operation of the city are budgeted under separate capital project funds. These projects, which often require more than one year for completion, include items such as expansion of roads and reconstruction of intersections. In total, these projects are referred to as the Capital Budget and are not included in the annual operating budget.

**Capital Improvements Program (CIP):** A plan for capital expenditures to be incurred each year over a fixed period of years, identifying the expected beginning and ending date, and the amount to be expended in each year and the method of financing those expenditures.

**Capital Outlays:** Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures generally cost more than \$5,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

**Capital Projects:** Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

**Certificate of Obligations (COs):** Similar to general obligation bonds except the certificates require no voter approval.

**Commercial Vehicle Enforcement Fund:** This fund accounts for fines collected from commercial vehicle violations. Use of these funds is restricted for commercial vehicle enforcement, per State law.

**Community Enhancement and Development Corporation (CEDC):** The Community Enhancement and Development Corporation was formed when Southlake voters approved the special levy of a 3/8 cent sales tax in 2015. The funds are dedicated toward the construction of Phase II of The Marq Southlake, a community events and recreation facility. Funds will also be used to support operational expenses related to The Marq as well as special economic development projects.

**Community Enhancement and Development Corporation (CEDC) Debt Service Fund:** The Community Enhancement and Development Corporation Debt Service Fund is used to account for the accumulation of financial resources for payment of long-term principle and interest costs for debt incurred to construct The Marq Southlake Phase II.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures.

**Court Security Fund:** The Court Security Fund is used to account for municipal court fees assessed to provide for court security.

**Court Technology Fund:** The Court Technology Fund is used to account for municipal court fees assessed to provide for court technology.

**Crime Control & Prevention District (CCPD):** A citizen approved district that utilizes a half-cent sales tax for the purchase of land and capital improvements for the Department of Public Safety.

**Crime Control & Prevention District (CCPD) Operating Fund:** The Crime Control & Prevention District Operating Fund is a special revenue fund established to account for the operations of the Crime Control District, which was established for the financing and development of crime control projects within the City of Southlake. This fund is

funded primarily through the receipt of municipal sales taxes.

**Current Assets:** Those assets which are available or can be made readily available to finance current operations or to pay current liabilities.

**Current Liabilities:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

## D

**Debt Service:** The annual payment of principal and interest on the City's indebtedness.

**Deficit:** The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**Delinquent Taxes:** Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

**Depreciation:** The periodic expiration of an asset's useful life. Depreciation is a requirement, in proprietary type funds (such as enterprise and internal service funds).

## E

**Economic Development Investment Fund:** The Southlake 2030 Economic Development & Tourism Strategic Plan includes the following as recommendation 4.3: "Southlake should establish a fund to use to attract and retain employers, as well as to help retain and expand existing businesses." This fund was created in 2013 for that purpose.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service.

**Enterprise Fund:** A type of proprietary fund containing the activities of funds where the intent is for the direct beneficiaries to pay for all costs of the fund through fees, or where a periodic determination of revenues and expenses is desired by management.

**Effective Tax Rate:** See no new revenue tax rate.

**Expenditures:** Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

## F

**Fiscal Year:** Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for the City of Southlake begins on October 1 and ends on September 30.

**Fixed Assets:** Assets of a long-term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise:** A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**FTE:** Acronym which stands for Full-time Equivalent. A numerical expression which indicates the amount of time a position has been budgeted for. A position budgeted at 40 hours per week for 12 months equals 1.0 FTE. Other frequently budgeted levels are 20 hours per week (.5 FTE) to show a position that has been split between two funds because the employee's responsibilities directly affect two funds.

**Fund:** An accounting entity with its own self-balancing set of accounts recording cash and/or other sources of revenues against expenditures for specific activities.

**Fund Balance:** The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.

## G

**GAAP:** Stands for Generally Accepted Accounting Principles, which are accounting and reporting standards used for both private industry and government.

**GASB:** Government Accounting Standards Board regulates the rules and standards for all governmental units.

**General Fund:** The City's principal operating fund, which is supported by taxes, fees, and other revenues that may be used for any lawful purpose. The fund of the City that accounts for all activity not specifically accounted for in other funds. Includes such operations as police, fire, engineering, planning, finance and administration.

**General Obligation Bonds:** Bonds for which the full faith and credit of the issuing government are pledged for payment.

**General Obligation Debt Service Fund:** The General Obligation Debt Service Fund is used to account for the accumulation of financial resources for the payment of principle, interest and related costs on general long-term debt paid primarily from taxes levied by the City. The fund balance of the General Obligation Debt Service Fund is reserved to signify the amounts that are restricted exclusively for debt service expenditures.

## H

**Homestead Exemption:** A partial exemption of property taxes for owners of a residence. Qualifications include owning the house on January 1 and living in the house on January 1 of the tax year in question.

**Hotel Occupancy Tax Fund:** The fund used to account for the received revenue from taxes imposed on hotel guests who pay for a room or space in a hotel. The Hotel Occupancy Tax is authorized under the Texas Tax Code, Chapter 351. The City of Southlake adopted Ordinance No. 769 in February 2000, levying a 7% (.07) tax on the cost of a room.

**Indicator:** A quantitative measure or index which may represent the degree of presence or magnitude of change in a condition.

**Interfund Transfer:** Money transferred from one fund to another.

## K

**Key Accountability Indicator:** A statement that describes in specific and measurable terms the results that the program is expected to achieve within a certain time-frame.



## L

**Levy:** To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

**Liability:** Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

**Library Donations Fund:** This fund was established to account for resources donated for use by City library services.

**Long-Term Debt:** Debt with a maturity of more than one year after the date of issuance.

## M

**Mandate:** A requirement imposed by one unit of government on another unit of government.

**Modified Accrual Accounting:** A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are “measurable” and “available for expenditure”. Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

## N

**No New Revenue Tax Rate:** Tax rate that will generate the same amount of property tax dollars as the previous year, excluding new construction and annexations, when the two years are compared. Formerly referred to as the effective tax rate.

## O

**Operating Budget:** The annual appropriation to maintain the provision of City services to the public.

**Operating Transfer In:** Transfer from other funds which are not related to rendering of service.

## P

**P-Card:** Acronym for procurement card. A City-issued credit card which allows employees to make purchases in a cost effective manner.

**Parks Dedication Fund:** The Parks Dedication Fund was established to account for resources restricted for use by the parks department. The primary source of revenue for the Parks Dedication Fund is user charges for the use of City parks.

**Proprietary Fund:** See Enterprise Fund.

**Proposed Budget:** The recommended and unapproved City budget submitted to the City Council and public in August of each year.

## R

**Reappropriation:** A legal authorization granted by the City Council to reappropriate expenditures to the current budget year for a specific purpose or program that was budgeted but unexpended at the end of the prior year.

**Recycling Fund:** This fund accounts for the revenues and expenditures surrounding the City's contract with its solid waste provider which requires them to make a monthly payment into the recycling fund. This money is used for several recycling projects and initiatives.

**Red Light Camera Fund:** This fund accounts for fines collected from violations issued from the City's red light enforcement camera system. Funds collected by the City of Southlake as a result of violations/citations issued must be used for traffic safety programs.

**Reforestation Fund:** This fund accounts for revenues and expenditures dedicated for reforestation. These funds are derived from assessments related to the tree preservation ordinance and policies.

**Reserve:** A segregation of assets to provide for future use toward a specified purpose.

**Resources:** Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

**Revenue:** Income received by the City to support programs or services to the community. It includes such items as taxes, fees, user charges, grants, fines, forfeits, interest income and miscellaneous revenue.

**Revenue Estimate:** A formal estimate of how much revenue will be earned from a specific source for some future period; typically, a year.

**Rollback Tax Rate:** See voter-approval tax rate.

## S

**Salaries and Wages:** Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

**Special Assessment Debt:** Principal and interest on bonds related to Local Improvement Districts. This type of debt is callable when money is available to make payments which occurs when prepayments are received from property owners. The City budgets as if the entire debt will be paid in the current year, although this is highly unlikely.

**Special Revenue Funds:** General government funds where the source of revenue is dedicated to a specific purpose.

**Southlake Parks Development Corporation (SPDC):** A citizen approved non-profit development corporation established to develop and operate park and recreational facilities. The SPDC utilizes a half-cent sales tax for the purpose of acquiring land and making improvements to parks.

**Southlake Parks Development Corporation (SPDC) Debt Service Fund:** The Southlake Parks Development Corporation Debt Service Fund is utilized to account for the accumulation of financial resources, primarily transfers from other funds, for the payment of long-term principle and interest costs associated with the financing of improvements of the Southlake Parks Development Corporation.

**Southlake Parks Development Corporation (SPDC) Operating Fund:** The Southlake Parks Development Corporation operating fund was established to account for the general operations of the non-profit corporation established to finance, develop and operate park and recreational facilities. The SPDC is funded primarily through the receipt of municipal sales taxes.

**Storm Water Utility District:** The Storm Water Utility District is used to account for the acquisition, operation and maintenance of Southlake's municipal storm water utility, supported primarily by user charges to the public.

**Strategic Initiative Fund:** Fund created in 2005 for the purpose of taking fund balance reserves in excess of the City identified optimal fund balance level and using them for one-time expenditures of high impact projects such as infrastructure maintenance, community enhancement, and capital acquisition.

**Supplemental Request:** A budget request that is not included in the base budget.

## T

**Target-based budget:** A budget process in which departments are provided with a maximum level for their budget requests. The budget office requires separate justification via a Supplemental Request for proposed spending levels that exceed the target.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments, or charges for services rendered only to those who pay, for example, sewer service charges.

**Tax Increment Reinvestment Zone #1 (TIRZ):** A citizen approved financing mechanism that has allowed for the ongoing development of the Southlake Town Square area.

**Tax Increment Finance (TIF) Operating Fund:** The Tax Increment Finance Operating Fund was established to account for the general operations of the TIF, which was formed to finance and make public improvements. The TIF is funded primarily through the assessment of ad valorem taxes.

**Technology Infrastructure and Security Fund:** The Technology Infrastructure and Security Fund was created in FY 2017 to build capacity for current and future technology needs. Expenditures in this fund are used to maintain, enhance and replace technology infrastructure and enterprise software to ensure the City receives the most reliable and best value with technology investments. In order to keep up with the increasing number and complexity of security threats, this fund also supports technology security projects and programs.

**Transfers:** Internal movements of revenue and expenses among funds in the budget to provide needed sources of funding for expenses incurred on behalf of another fund.

## U

**Utility Fund:** The Utility Fund, also known as the Water and Sewer Enterprise Fund, is used to account for the acquisition, operation and maintenance of Southlake’s municipal water and sewer utility, supported primarily by user charges to the public.

## V

**Vehicle Replacement Fund:** The Vehicle Replacement Fund is used for the acquisition and replacement of the City’s fleet.

**Voter-Approval Tax Rate:** The highest tax rate the taxing unit can set before the City is required to hold an automatic election for approval. Under the Texas Property Tax Reform and Transparency Act of 2019, requires a city to hold an automatic election on the November uniform election date if it adopts a rate exceeding the 3.5 percent voter-approval rate. This rate is formerly referred to as the rollback tax rate.

## W

**Working Capital:** The year-end balance of current assets less current liabilities.

**Workload Measure:** A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit’s success at reaching its performance objectives.



**DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS**

The list of definitions reflects key performance measures for the City of Southlake’s departments. It is not a complete list of all measures.

**CITY MANAGER'S OFFICE**

Bond Rating - Fitch / S&P / Moody’s	This measure represents our financial viability (creditworthiness).
Overall Employee Engagement Mean (Gallup Q12)	This measure represents our organizations overall employee engagement based on Gallup’s Q12 Survey and is directly linked to business outcome success.
Percent of citizens opinion on the overall quality of life in Southlake - (Citizen Satisfaction Survey)	This measure represents our citizens satisfaction with their overall quality of life while living in Southlake as collected on our biennial Citizen Satisfaction Survey.
Risk - Financial Activity Monitoring	This measure represents the total number of fraud incidents discovered through the internal audit risk mitigation process.

**CITY SECRETARY'S OFFICE**

Public Information Act requests processed within five business days of receipt	This measure represents that the City Secretary’s Office (CSO) complies with the Public Information Act in order to adequately and efficiently respond to Open Records Requests. They also work closely with the City Attorney and Attorney General as necessary and keeps the City Manager’s Office aware of any potential concerns.
Records stored digitally in the document repository - Laserfiche	This measure represents that records are stored digitally to ensure governmental transparency as the City moves from paper to electronic storage.
Training hours for CSO staff	This measure represents the training hours for the department that enhances overall employee engagement.
City-wide Records Management Training (Hours)	This measure represents the records management training that is provided city-wide to ensure that staff complies with the adopted plan.

DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS

COMMUNITY SERVICES

Marq Cost Recovery This measure represents the cost recovery measure ratio between expenses for operation and revenues generated by The Marq.

The Marq Net Promoter Score This measure represents the Net Promoter Score measures of customer experience and predicts business growth. This proven metric transformed the business world and now provides the core measurement for customer experience management programs.

Community Services Net Promoter Score This measure represents the Gallup Q12 measures of employee engagement through highly specific and researched questions used to gauge employee sentiment about organizational culture.

ECONOMIC DEVELOPMENT & TOURISM

Local Unemployment Rate This measure represents the rate at which residents in the community are employed and therefore the potential of supporting local businesses.

Southlake Retail Occupancy Rate This measure represents the City of Southlake’s attractiveness as a place to do business and entrepreneurs willingness to invest locally.

Southlake Office Occupancy Rate This measure represents the City of Southlake’s ability in attracting professional office environment businesses that generally provide higher salaries and help support local retail businesses.

Consumer Sales - Sales Tax (One Cent) Percentage Increase (year-over-year) This measure represents the sales that reflect the health and viability of local economy and performance of the City’s businesses.

## DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS

## FINANCE &amp; TECHNOLOGY

Collection Rate in Water Utilities	This measure represents the Water Utilities division's track collection rates that determine if our methods of collection are effective.
Purchasing Surveys	The measure represents the Purchasing Internal and External Customer Service Surveys to determine satisfaction rates from the purchasing division.
% of city employees that have completed Cyber Security Training	This measure represent the percentage of City employees that have completed cyber security training per state law.

## FIRE DEPARTMENT

Achieve a high percentage of citizen satisfaction in fire services provided.	This measure represents the evaluation of fire services provided to the community.
Fire Total Response Time	This measure represents the evaluation of the efficiency of Fire emergency response through dispatch, turnout, and travel times.
EMS Total Response Time	This measure represents the evaluation of the efficiency of the EMS emergency response through dispatch, turnout, and travel times.
CPR Success Rate	This measure represents the success rate of CPR provided by Southlake EMS with the patient leaving the hospital walking and talking.

## HUMAN RESOURCES

Full-time Voluntary Turnover Rate	This measure represents the percentage of full-time employees who voluntarily leave unemployment with the City. It does not include involuntary separations. Turnover is measured by the number of voluntary separations within a year divided by the number of employees, multiplied by 100.
Time-to-Fill Vacant Positions	This measure represents the average number of days it takes to fill a vacant full-time position, from vacancy to job acceptance.



DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS

Value of Volunteer Time	This measure represents the total number of volunteer hours served by volunteers through Volunteer Southlake multiplied by the national value of each volunteer hours as established by the Independent Sector.
-------------------------	---

LIBRARY SERVICES

Library Materials Circulations	This measure represents the number of library materials checked out or utilized by library customers.
--------------------------------	---

Library Program Attendance	This measure represents the number of people attending library programs.
----------------------------	--

Library Visitors and Online Users	This measure represents the number of people visiting the library and using the library services online.
-----------------------------------	--

OFFICE OF COMMUNICATION AND CUSTOMER EXPERIENCE

Siteimprove Digital Certainty Index (DCI) score for CityofSouthlake.com	This measure represents the quality and potential impact of your site’s digital presence, including its accessibility and usability, its credibility and trustworthiness, and how well-poised it is to respond to SEO challenges. The final DCI Score is calculated as an overall score of points awarded in three categories: Accessibility, Quality and Assurance, and SEO.
---	---

Citizen Satisfaction Survey - The Employee Exceeded my Expectations (Agree Completely/Somewhat)	This measure represents the residents satisfaction in how well Southlake employees exceeded their expectations.
---	---

PLANNING AND DEVELOPMENT SERVICES

Percentage of building inspections completed on the same day as scheduled by the customer.	This measure represents the time elapsed between the scheduled inspection by the customer and the inspection being conducted by city staff.
--	---

DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS

DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS

Percentage of residential building permit reviews completed within 5 or 10 business days (depending on project).

This measure represents the percentage of residential building permit reviews completed by the Planning & Development Services staff within the designated time frame (5 or 10 business days) to return comments to the applicant.

Percentage of commercial building permit reviews completed within 10 or 15 business days (depending on the project)

The measure represents the percentage of commercial building permit reviews completed by the Planning & Development Services staff within the designated time frame (10 or 15 business days) to return comments to the applicant.

Implementation of Comprehensive Plan Initiatives

This measure represents the percentage of identified citywide comprehensive plan elements completed per the established business unit performance indicator.

POLICE DEPARTMENT

Police Response Times for Priority Calls

This measure represents the evaluation of the efficiency of officers responding to serious or major crimes/calls for service from the time an officer is dispatched until the time the first officer arrives on scene.

Average Criminal Case Clearance Rate for Detectives

This measure represents the evaluation of the quality and effectiveness of criminal investigations and case preparation for the prosecution of perpetrators. For context, the national average for criminal case clearance rates is around 31%.

Full-time Voluntary Turnover Rate

This measure represents the percentage of full-time employees who voluntarily leave employment with the Police Department. It does not include involuntary separations. Turnover is measured by the number of voluntary separations each quarter divided by the number of FTE's, multiplied by 100.

DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS

PUBLIC WORKS

<p>% TCEQ compliance with all water quality measures</p>	<p>This measure represents the City’s compliance with the Texas Commission on Environmental Quality (TCEQ) water quality measures required by the state including those reported in the water quality report.</p>
--	---

<p>Average Pavement Quality Index (PQI) Score for roadways</p>	<p>This measure represents a numerical index between 0 and 100, which is used to indicate the general condition of a pavement throughout the City of Southlake.</p>
--	---

<p>% Complete of Pavement Management Assessment (PMA) of projects scheduled</p>	<p>This measure represents the percentage of scheduled pavement repair scheduled that was completed in that fiscal year.</p>
---	--

<p>% of investigations of reported illicit discharges initiated according to City’s Stormwater Management Plan within 2 business days</p>	<p>This measure represents the percentage of illicit discharge investigations completed within two business days. An illicit (illegal) discharge is any discharge to a municipal storm sewer system – storm drains, pipes, and ditches – that is not composed entirely of stormwater.</p>
---	---

**INTRODUCTION**

The City of Southlake's financial policies and charter provisions set forth the basic framework for the fiscal management of the City. The policies below were developed within the parameters established by the applicable provisions of the Texas Local Government Code and the City of Southlake Charter. Excerpts from the Charter follow the policy portion of this section.

## **CITY OF SOUTHLAKE STATEMENT OF FINANCIAL PRINCIPLES**

**Accounting, Budgeting, and Financial Planning**

- The City will establish accounting practices that conform to generally accepted accounting principles as set forth by the Governmental Accounting Standards Board.
- An independent certified public accounting firm will perform an annual audit and an official comprehensive annual financial report (CAFR) shall be issued no later than 6 months following year-end.
- The independent certified public accounting firm shall provide a management letter, if one is issued, no later than March 31 following the end of the fiscal year.
- The City shall submit the CAFR to the Government Finance Officers Association (GFOA) for the purpose of earning the Certificate of Achievement for Excellences in Financial Reporting.
- The City shall prepare an Annual Operating Budget and submit it for City Council approval prior to September 30.
- The Annual Operating Budget shall be prepared such that current revenues plus net operating transfers will be sufficient to support current expenditures.
- Expenditures from all operating funds shall not exceed the budgeted appropriations (as amended) for these funds.
- An adequate level of maintenance and replacement will be funded each year to ensure that all capital facilities and equipment are properly maintained.
- Charges for services and other revenues will be annually examined and adjusted as deemed necessary to respond to cost increases or any other changing circumstances.
- A three-year financial forecast shall be prepared annually projecting revenues and expenditures for all operating funds. This forecast shall be used as a planning tool in developing the following year's operating budget.

**Investments**

- Investments shall be made in conformance with the City's Investment Policy, with the primary objectives of:
  - Safety-preservation of capital in the investment portfolio;
  - Liquidity-portfolio remain sufficiently liquid to meet operating requirements; and,
  - Yield-goal of rate of return of 102% of U.S. treasury curve at average maturity.

**Grants**

- All grants and other federal and state funds shall be managed to comply with the laws, regulations, and guidance of the grantor, and all gifts and donations shall be managed and expended according to the wishes and instructions of the donor.

### Tax Collection

- The City shall encourage the Tax-Assessor-Collector to follow an aggressive policy of collecting property tax revenues. An average collection rate of at least 98% of current levy shall be maintained.

### Reserves

- The City's General Fund unreserved ending balance may only be used for one-time purchases such as capital equipment.
- The General Fund unreserved/undesignated balance shall be maintained at a minimum of 15% up to an optimum balance of 25% of annual General Fund expenditures.
- The fund balance in the debt service fund shall be maintained at a minimum level of 4.0% of annual debt service expenditures.
- Utility Fund unreserved/undesignated retained earnings balance shall be maintained at a minimum of 60 up to an optimum balance of 90 days of working capital.

### Debt Management

- Debt financing which includes permanent improvements bonds, revenue bonds, certificates of obligation, lease/purchase agreements and other obligations allowed under Texas law shall be used to acquire or construct land and improvements that cannot be funded by current revenues. The term of debt shall not exceed the expected useful life of the capital asset being financed and in no case shall it exceed 25 years.
- Debt will not be used to fund current expenditures.
- Permanent Improvement Bonds shall normally be issued with a level principal structure. This structure equates to an average life of 11 years or less for a 20-year issue. Interest shall be paid in the first fiscal year after a bond sale and principal must be paid no later than the second fiscal year after the bond sale.
- Each year the City will adopt a Capital Improvements Program (CIP). The plan will recommend specific funding of projects for the following fiscal year and will identify projects for further consideration in years two through five.
- The City is committed to providing continuing disclosure of certain financial and operating data and material event notices as required by Securities and Exchange Commission (SEC) Rule 15c2-12. The Finance Department shall be responsible for the preparation of all disclosure documents and releases required under Rule 15c2-12.
- The City will obtain a rating from at least two nationally-recognized bond-rating agencies on all issues being sold on the public market. Required information will be presented to the rating agencies at least annually in order to maintain ratings on outstanding debt.
- The City shall comply with the Internal Revenue Code Section 148-Arbitrage Regulations for all tax-exempt debt issued. An annual estimate of arbitrage liabilities shall be obtained by the City and recorded on the financial statements.
- A good faith deposit of 2.0% of the par amount of the bond sale shall be presented by the underwriter in the form of a check or surety acceptable to the City and Bond Counsel prior to the approval of the bonds by the Mayor and City Council.
- The City shall use a competitive bidding process in the sale of the debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively-issued debt on a true interest cost (TIC) basis.
- The City welcomes ideas and proposals from investment bankers and will seek to give first consideration to those firms that submit unique and innovative ideas that benefit the City. Unsolicited proposals should be submitted to the City's Finance Department.

- The selection of an underwriter or group of underwriters for a negotiated sale shall be based on the following factors:
  - Participation in the City's competitive sales;
  - Submission of unique or creative proposals;
  - Qualifications of firm; and,
  - Size and geographic distribution of their sales staff.
- All professional service providers selected in connection with the City's debt issuance and management program shall be chosen through a competitive process such as request for proposals (RFP's) on an as needed basis.
- An advance or current refunding of outstanding debt shall only be considered when present value savings of at least 4.25% of the principal amount of the refunded bonds are produced, unless a debt restructuring or bond covenant revisions are necessary. Savings from refunding will be distributed evenly over the life of the refunded bonds.
- An analysis of the risks and potential rewards of a derivative product for debt management must be prepared before the structure is selected. The City's Bond Counsel must opine that the City is authorized to enter into the necessary agreements under all existing statutes.
- The use of reimbursement resolutions shall be encouraged as a cash management tool for debt funded projects. Reimbursement resolutions may be used for any project that has been approved in the City's Capital Budget. Reimbursement resolutions may be used for other projects if the projects are revenue supported or funded within the departments' operating budget.
- The City shall obtain a clear opinion from qualified legal counsel that the City is not liable for the payment of principal and/or interest in the event of default by a conduit borrower. If no such opinion can be obtained, the conduit borrower will be required to purchase insurance or a letter of credit in the City's name in the event of default. Examples of a conduit issuer are special authorities, tax increment finance districts, public improvement districts, or industrial development issuers.

### **Debt Management-Ratio Targets**

- The ratio of net debt (total outstanding tax-supported general obligation debt less debt service fund balance) to total taxable assessed valuation shall not exceed 2.0%. This excludes debt of overlapping jurisdictions. The City shall structure its bond issuance to achieve and maintain a debt-to-assessed value of 2.0% or less.
- The ratio of debt service expenditures to total expenditures (General Fund operating expenditures and debt service combined) shall not exceed 20%.
- The Finance Department shall prepare an analysis of the impact of adopted tax-supported debt prior to the issuance of the additional debt. The analysis shall project the debt ratios described above as well as any other applicable debt ratios.

### **Debt Management-Certificates of Obligations**

- It is the City's priority to fund capital expenditures with cash or voter approved debt. However, non-voter approved debt may be used for capital expenditures as an alternative to lease/purchase or other financing options if the capital expenditure is:
  - Urgent;
  - Necessary to prevent an economic loss to the City;
  - Revenue generating and expected to cover debt service out of the revenue source; and,
  - Non-voter approved debt is the most cost effective financing option available.
  - The average maturity of non-voter approved debt shall not exceed the average life of the capital items financed.
  - Capital items financed with non-voter approved debt shall have an expected economic life of at least three years.

**CITY OF SOUTHLAKE CHARTER  
CHAPTER IX - FINANCE**

## A.

## BUDGET

## 9.01. Fiscal Year.

The fiscal year of the City shall begin on the first day of October and end the last day of September of each calendar year. Such fiscal year shall also constitute the Budget and Accounting Year.

## 9.02. Annual Budget.

Operating Budget. The operating budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, and indicate any major changes from the current year in financial policies, expenditures, and revenues, with reason for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems advisable. The budget shall begin with a clear, general summary of its contents, shall show in detail all estimated income, indicating the proposed property tax levy, property value to which it is to be applied, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income and unencumbered funds from previous years. The budget message shall be so arranged as to show comparative figures of the prior year, actual and estimated income, and expenditures of the current fiscal year, all compared to the estimate of the budgeted year. It shall include in separate sections:

- (a) An itemized estimate of the expense of conducting each department, division and office;
- (b) Reasons for proposed increases or decreases of such items of expenditure compared with the current and prior fiscal year;
- (c) A separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished if possible;
- (d) A statement of the total probable income of the City from taxes for the period covered by the estimate;
- (e) Tax levies, rates, property values, and collections for the preceding five (5) years;
- (f) An itemization of all anticipated revenue from sources other than the tax levy;
- (g) The amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;
- (h) The total amount of outstanding City debt, with a schedule of maturities on bond issues;
- (i) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each utility giving detailed income and expenditure information shall be attached as appendices to the budget; and
- (j) Such other information as may be required by the Council or deemed desirable by the City Manager.

### 9.03. Capital Facilities and Property Budget.

A five (5) year Capital Facilities and Property Budget, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, shall provide the following items:

(a) A summary of proposed programs;

(b) A list of all capital facilities and property improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;

(c) Cost estimates, method of financing and recommended time schedules for each such improvement with the estimated effect on the tax levy, and;

(d) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired over the five (5) year period.

### 9.04. Submission.

The City Manager shall submit to the Council a proposed budget and accompanying message on or before the fifteenth day of August of each year. The Council shall review the proposed budget and revise it as deemed appropriate prior to the general circulation for public hearing.

(Amended on May 5, 2001)

### 9.05. Public Notice and Hearing.

The public notice and hearing shall be held in accordance with state law.

(Amended on January 19, 1991; Amended on November 6, 2007).

Editors Note: Notice of public hearings is required in V.T.C.A., Local Government Code §§ 102.006(c) and 102.0065.

### 9.06. Amendment before Adoption.

After the public hearing, at a regular or special meeting, the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase any programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

### 9.07. Adoption.

The Council shall adopt the budget by ordinance not later than the 30th day of September. Adoption of the budget will require an affirmative vote of at least four of all the members of the Council. Adoption of the budget shall constitute appropriations of the amount specified therein as expenditures from the fund indicated, and shall constitute a levy of the property tax therein proposed.

### 9.08. Defect Shall Not Invalidate Tax Levy.

Errors or defects in the form or preparation of the budget or the failure to perform any procedural requirements shall not nullify the tax levy or the tax rate.



#### 9.09. Failure to Adopt a Budget.

If the Council fails to adopt the budget by the 15th day of September the amounts appropriated for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis with all items in it pro-rated accordingly until such time as the Council adopts a budget for the ensuing fiscal year. The levy of property tax normally approved as a part of the budget adoption will be set to equal the total current fiscal year receipts, unless the ensuing fiscal year budget is approved by September 30th of the current fiscal year.

#### 9.10. Public Records.

Copies of the approved operation budget, capital facilities and property budget and supporting papers shall be filed with the City Secretary and shall be public records available to the public upon request.

#### 9.11. Specified Reserve Fund.

Specified reserve funds may be created for specific purposes, and may be used only for such purposes.

### B.

#### AMENDMENTS AFTER ADOPTION

#### 9.20. Supplemental Appropriations.

If during the fiscal year the City Manager certifies that there are revenues available for appropriation in excess of those estimated in the budget, the Council may make supplemental appropriations to fund the appropriations as desired or carry the excess into the next fiscal year.

#### 9.21. Emergency Appropriations.

To meet a public emergency created by a natural disaster or man-made calamity affecting life, health, property, or the public peace, the Council may make emergency appropriations. Such appropriations may be made by emergency ordinance in accordance with the provisions of 3.14 of this Charter.

In such case, the Council may by emergency ordinance, authorize the issuance of emergency notes, but the emergency notes and renewals shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriations were made.

State Law References: Emergency expenditure, V.T.C.A., Local Government Code § 102.009.

#### 9.22. Reduction of Appropriations.

If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, the City Manager shall report to the Council without delay, indicating the estimated amount of the deficit, any remedial actions taken by the City Manager and his/her recommendations as to any other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or minimize any deficit, and for that purpose the Council may by ordinance reduce one or more appropriations.

#### 9.23. Transfer of Appropriations.

At any time during the fiscal year the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, division, or office and, upon written request by the City Manager,

the Council may by ordinance transfer part or all of any unencumbered appropriation balance from one department, office or agency to another.

#### 9.24. Limitations.

No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof.

#### 9.25. Effective Date.

The supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this section may be made effective immediately upon adoption of the ordinance or budget amendments.

### C.

#### BORROWING

#### 9.30. Authority to Incur Indebtedness.

The Council shall have the power to incur, create, refund and refinance indebtedness and borrow money for public purposes; to issue special or general obligation bonds, revenue bonds, funding and refunding bonds, time warrants and other evidences of indebtedness and to secure and pay the same in the manner and in accordance with the procedures provided and required by state law.

Editors Note: Municipal bonds, Vernon's Ann. Civ. St. art. 701 et seq.

#### 9.31. General Obligation Bonds.

The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by law and this Charter and to issue refunding bonds to refund outstanding bonds previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for purposes for which they were issued. Any bond, excluding refunding bonds, to be issued under the provisions of this section shall not be issued without an election held in accordance with the provisions of state law.

#### 9.32. Revenue Bonds.

The City shall have the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable from properties, or interest therein pledged, or the income therefrom, or both. The holders of the revenue bonds shall never have the right to demand payment thereof out of monies raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas.

#### 9.33. Bonds Incontestable.

All bonds of the City having been issued and sold and having been delivered to the purchaser thereof, shall thereafter

be incontestable and all bonds issued to refund in exchange for outstanding bonds previously issued shall and after said exchange, be incontestable.

#### 9.34. Borrowing in Anticipation of Property Tax.

In any budget year, the Council may, by resolution, authorize the borrowing of money in anticipation of the collection of the property tax for the same year whether levied or to be levied. Notes may be issued for periods not exceeding one (1) year and must be retired by the end of the budget year in which issued.

#### 9.35. Use of Bond Funds.

Any and all bond funds approved by a vote of the citizens of Southlake will be expended only for the purposes stated in the bond issue.

#### 9.36. Certificates of Obligation.

All certificates of obligation issued by the City shall be approved by ordinance and issued in accordance with the laws of the State of Texas.

#### 9.37. Sale of Bonds.

No bonds issued by the City shall be invalid because they are sold for less than par value and accrued interest. The Council shall have the right to reject any or all bids.

### D.

#### ADMINISTRATION OF BUDGET

#### 9.40. Payments and Obligations Prohibited.

No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or the City Manager's designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization or payment or incurring of obligation in violation of the provisions of this Charter shall be cause for removal of any officer who knowingly authorized or made such payment or incurred such obligations, and said officer shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

#### 9.41. Financial Reports.

The City Manager shall submit to the Council at its second formal meeting each month the financial condition of the City budget items and budget estimates versus accruals for the preceding month and for the fiscal year to date. Such records are to be made public by the Council during open meeting. The financial records of the City will be maintained in accordance with accepted principles recommended by the American Institute of Certified Public Accountants and by the National Steering Committee on Governmental Accounting.

#### 9.42. Independent Audit.

At the close of each fiscal year, and at such times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a Certified Public Accountant. The Certified Public Accountant shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers. Upon completion of the audit, the audit shall be immediately posted on the City's website in its entirety and copies of the audit placed on file in the City Secretary's office as a public record.

(Amended on November 6, 2007)

#### 9.43. Purchasing.

The Council may, by ordinance, confer upon the City Manager general authority to contract for expenditures without further approval of the Council for all budgeted items not exceeding limits set by the Council. All contracts for expenditures involving more than the set limits must be expressly approved in advance by the Council. All contracts or purchases involving more than the limits set, shall be let to the bidder whose submittal is among those most responsive to the needs of the City after there has been opportunity for competitive bidding as provided by law or ordinance; provided that the Council, or City Manager in such cases as he/she is authorized to contract for the City, shall have the right to reject any and all bids.

Emergency contracts as authorized by law and this Charter may be negotiated by the Council, or City Manager if given authority by the Council, without competitive bidding. Such emergency shall be declared by the City Manager and approved by the Council or may be declared by the Council.

(Amended on November 6, 2007)

State Law References: Purchasing and contracting authority of municipalities, V.T.C.A., Local Government Code ch. 252.

#### 9.44. Lapse of Appropriations.

Every appropriation, including capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been extended or encumbered.

**CITY OF SOUTHLAKE**  
**FUND BALANCE POLICY**  
**(ADOPTED AUGUST 1993)**  
**(AMENDED SEPTEMBER 2011)**

The City of Southlake's goal shall be to maintain a fund balance in the General Fund equal to a minimum of 15% of General Fund budgeted operating expenditures, with the optimum goal of 25%.

The City of Southlake's goal shall be to maintain a fund balance of 60 days of working capital in the Utility Fund, an Enterprise Fund, with the optimum goal of 90 days of working capital.

The City of Southlake shall also maintain Reserve Funds for all statutorily required reserve funds to guarantee debt service.

The reserves shall be created and maintained to provide the capacity to:

1. Offset significant downturns in revenues;
2. Provide for emergency expenditures;
3. Provide sufficient working capital; and,
4. Provide a sufficient cash flow for daily financial needs at all times.

In September 2011, City Council amended the policy to change the reporting presentation of fund balance to include fund balance categories and classifications in accordance with GASB 54

## CITY OF SOUTHLAKE

### TIRZ #1 EXPENDITURE GUIDELINES

- GUIDING PRINCIPLE: Expenditures of TIRZ #1 Funds will support implementation of the Project and Financing Plan.
- Expenditures will comply with statutory provisions.
- Expenditures will support implementation of comprehensive plan recommendations related to:
  - Pedestrian connectivity
  - Public parks
- Expenditures will support the development of public infrastructure within the zone:
  - Streets
  - Water
  - Waste water
  - Storm water
  - Parking facilities
- Expenditures will support operations and public space maintenance needs for:
  - Southlake Town Hall
  - DPS Headquarters
  - Public parks and other public spaces
  - Infrastructure
- Expenditures will support the following school safety initiatives:
  - Improvements to educational facilities within the zone necessary to enhance school safety
  - Funding for School Resource Officers serving in facilities located within the Zone

**CITY OF SOUTHLAKE****HOTEL OCCUPANCY FUND EXPENDITURE GUIDELINES**

- Expenditures will comply with statutory provisions.
- Expenditures will support implementation of the Tourism Master Plan which is focused on achieving a healthy tourism economy that is compatible with Southlake’s guiding principles and way of life.
- Provide funding to enhance the visitor experience through the provision of visitor amenities to include:
  - Funding for the operation and promotion of an alternative mode of transportation with stops at key locations in the City.
  - Funding for ongoing maintenance and expansion of free public Wi-Fi in Town Square and other visitor-centric locations.
  - Funding for the provision of a visitor services center.
- Through annual transfer to the Public Art Fund, provide continued investment in enhancing public spaces through the installation of public art in accordance with implementation of the Public Art Master Plan. Per State statute, the annual transfer shall not exceed 15% of revenues collected.
- Funding for mega, major or regional events as defined below shall:
  - Meet or exceed desired return on investment (ROI) calculated utilizing methodology established by the Chief Financial Officer
  - Not exceed 20% of total annual expenditures unless increase in event expenditures results in a corresponding increase in ROI as established by the CFO.
  - Event definitions:
    - Mega Events: Primarily national / international participants. Primarily national / international audience. Extensive media coverage. Significant and widespread benefits.
    - Major Events: Significant proportion of national participants. National audience. Significant media coverage. High level of benefits.
    - Regional Events: Primarily regional participants with some national and/or local participation. Primarily regional audience. Some media coverage. Some level of benefits but to a lesser degree than major events.

**CITY OF SOUTHLAKE****ECONOMIC DEVELOPMENT INVESTMENT FUND EXPENDITURE GUIDELINES**

- **GUIDING PRINCIPLE:** Expenditures of Economic Development Investment Funds will stimulate the local economy by providing funding to achieve the City’s strategic economic development goals
- Expenditures will support implementation of the Economic Development Master Plan which is focused on achieving a vibrant, sustainable economy.
- Expenditures for public investment that have no alternate funding source which may include:
  - Project enhancements desired by the City that meet established development goals such as open space preservation
  - Up-front incentive designed to address unique needs such as job creation tied to occupancy of an historically vacant property or job retention related to redevelopment
- Non-recurring studies or planning needs that promote growth in target industries.
- Non-recurring marketing and other recruitment efforts designed to support the development of target industries.



## CITY OF SOUTHLAKE POLICY STATEMENT FOR PUBLIC INVESTMENT RELATED TO ECONOMIC DEVELOPMENT

### General Purpose and Objectives of Incentives

The City of Southlake is committed to an ongoing improvement in the quality of life for its citizens through the attraction and retention of high quality development that drives a dynamic and sustainable economic environment. Southlake will, on a case by case basis, consider providing incentive packages as a stimulus for economic development activity including business attraction, relocation and retention.

### Public Funds Investment Guiding Principles

In carrying out its economic development objectives, the City of Southlake will adhere to the following guiding investment principles to best determine the strategic investment of its resources in eligible projects:

- Project supports comprehensive plan implementation
- Project will retain, expand, or attract targeted industries
- Project will contribute to a top tier workforce by retaining or expanding daytime population and preferred job types
- Project includes preferred quality of life benefits such as open space preservation and project enhancements
- Public investment is performance based and considers reasonable return on investment via direct financial return and other indirect benefits
- Investments will be made into projects sponsored by a financially viable company in good legal standing with the City and State
- Project will make a unique or unequalled contribution to development or redevelopment efforts in the City of Southlake, due to its magnitude, significance to the community or aesthetic quality

### Criteria

Recommendations for investment will be based on evaluation of criteria including the following:

<p><b>Fiscal Impact</b></p>	<ul style="list-style-type: none"> <li>• What is the estimated total value of capital investment for buildings, other real property improvements and furniture, fixtures and equipment?</li> <li>• What is the value of the Real and Business Personal Property that will be added to the tax rolls?</li> <li>• How much direct sales tax will be generated?</li> <li>• Will infrastructure construction be required?</li> <li>• Will the project generate overnight stays in the community? If so, how many annually?</li> <li>• What is the estimated return on public investment?</li> </ul>
<p><b>Employment Impact</b></p>	<ul style="list-style-type: none"> <li>• How many jobs will be brought to Southlake?</li> <li>• How many jobs will be retained?</li> <li>• What types of jobs will be created?</li> <li>• What will the total annual payroll be?</li> <li>• What is the average annual salary of jobs created and/or retained?</li> </ul>
<p><b>Community Impact</b></p>	<ul style="list-style-type: none"> <li>• How compatible is the project with the City's comprehensive plan goals?</li> <li>• How does the project support goals related to preferred quality of life benefits such as preservation of open space and project enhancements?</li> </ul>
<p><b>Project Eligibility</b></p>	<ul style="list-style-type: none"> <li>• Does the project meet the following maximum preferred thresholds?                             <ul style="list-style-type: none"> <li>○ Capital investment: \$5,000,000</li> <li>○ Jobs created or retained: 100</li> <li>○ Average annual total compensation of jobs created or retained: \$50,000</li> <li>○ Average education level: 4 year degree</li> <li>○ Target industry alignment</li> </ul> </li> <li>• If the project does not meet the preferred thresholds, will it make a unique or unequalled contribution to the development or redevelopment efforts in the City? How?</li> </ul>

**Target Industries**

The Southlake 2035 Economic Development Master Plan specifies these target industries:

<p><b>Niche Retail</b></p>	<ul style="list-style-type: none"> <li>• Full-service and limited-service restaurants (unique, independent restaurants, farm-to-table, chef-driven, etc.)</li> <li>• Specialty grocery (organic/local, specialty foods, slice-in or take-away house-made prepared foods, artisanal cafe, wine and cheese from around the globe)</li> <li>• House &amp; home retail (furnishings and appliances, home design showrooms, smart-home technology)</li> <li>• Health, beauty and wellness (salons, spas, fitness training/gyms, yoga studios)</li> <li>• Culinary Hub (farm-to-table, farmers market, specialty food retailers, commercial grade kitchens, culinary business incubator)</li> </ul>
<p><b>Office</b></p>	<ul style="list-style-type: none"> <li>• Corporate headquarters and regional offices (large-scale, build-to-suit campus office)</li> <li>• Multi-tenant garden-style (professional services, accountants, engineers/planners/architects, information technology, lawyers, advertising and media, management consulting, artistry)</li> </ul>
<p><b>Medical and Healthcare</b></p>	<ul style="list-style-type: none"> <li>• Health, beauty and wellness (specialized facilities for cosmetic procedures, healthy living, etc.)</li> <li>• Specialized pediatric and senior clinic/outpatient facilities</li> <li>• Specialized medical facilities for surgical procedures (implanted medical devices, bariatric, etc.)</li> <li>• Medical/wellness hub along SH 124</li> <li>• Research &amp; Development Center</li> </ul>
<p><b>Finance, Insurance and Wealth Management</b></p>	<ul style="list-style-type: none"> <li>• Corporate headquarters and regional offices</li> <li>• Professional services</li> </ul>
<p><b>Information Technology and Media</b></p>	<ul style="list-style-type: none"> <li>• Corporate headquarters and regional offices</li> <li>• Professional services</li> <li>• Telecommunications</li> </ul>
<p><b>Biotechnology and Pharmaceuticals</b></p>	<ul style="list-style-type: none"> <li>• Corporate headquarters and regional offices</li> <li>• Research and development</li> </ul>

**Eligible Activities**

Investment Funds may be used for one or more of the following eligible activities to assist a targeted industry in locating in the City or to facilitate a redevelopment project:

- Capital investments related to real property construction and acquisition
- Improvements to an existing building
- On-site and/or off-site infrastructure
- Site enhancements that the City may choose to support in order to encourage upgraded aesthetics or amenities. Examples include parks and open space, public art, decorative fountains, underground utilities and enhanced landscaping
- Other purposes which bring value to the community as determined by the Southlake City Council

**Exclusionary Factors**

Even though a project might meet all of the minimum project qualifications, it will not be considered for public investment if any of the following factors apply:

- If the project would, for any reason, result in a net reduction of the ad valorem tax valuation of all facilities in the City owned by the company, or its parent, subsidiary or affiliated companies, assistance will not be provided.
- Investment will not be provided to companies not in good legal standing with the state or that have not met their obligations as businesses in the City of Southlake.
- No prior commitment to investment shall be binding if the company originally receiving the assistance assigns it to another company, unless the City has consented to such assignment in writing, as specified in an approved investment agreement.
- The financial condition of the company receiving the assistance must not be such that the ability of the company to meet its obligations is uncertain.

**Available Investment Tools**

The following economic development investment tools are available for use by the City of Southlake for those economic development projects that meet the eligibility criteria. Not all tools are available for each project and projects may be offered more than one tool. The type and number of investment tools to be used is the sole discretion of the Southlake City Council. Investment from the City of Southlake does not preclude other state and county incentives.

<b>Tax abatement</b>	This is a tool whereby all or a portion of the increase in the value of real and/or business personal property can be exempted from taxation. Legal authority for tax abatements comes from Chapter 312 of the Texas Property Tax Code; therefore, cities must meet the provisions of the Code when using abatements.
<b>Chapter 380 economic development grants</b>	This incentive option is authorized under Chapter 380 of the Texas Local Government Code. It is an agreement between the taxpayer and taxing entity to offer a variety of fee-based or tax-based incentives, grants (which may or may not be repaid), or rebates. This is a flexible option, but there are certain state law requirements that must be met in all cases.
<b>Infrastructure participation</b>	The City of Southlake has a track record of facilitating development through enhancement of water, sewer and roadway infrastructure relevant to sites selected for significant projects as needed.
<b>Tax Increment Reinvestment Zone</b>	Tax Increment Financing is a tool to finance public improvements within a defined area. The improvements should enhance the environment and attract new investment. The statutes governing tax increment financing are in Chapter 310 of the Texas Tax Code.
<b>Public Improvement Districts (PID)</b>	A PID is a defined geographical area established to provide specific types of improvements or maintenance within the area which are financed by assessments against the property owners within the area. Chapter 372 of the Texas Local Government Code authorizes the creation of PIDs by cities.
<b>Fee waivers or reimbursement</b>	The City of Southlake will consider a waiver or reimbursement of development fees on eligible projects.

### Other Southlake Financial Policies Governing Public Funds Investment Considerations

Southlake has the following additional policies and guidelines that further define specific types of public investment.

- Tax Abatement Policy
- Economic Development Investment Fund Expenditure Guidelines
- Southlake URZ #1 Expenditure Guidelines
- Hotel Occupancy Tax Fund Expenditure Guidelines

Economic development office staff can provide copies of these documents and review applicability prior to submission of a request.

### Return on Investment Considerations

Each eligible project must provide a return on investment (ROI) for the public funds investment provided. The City of Southlake calculates ROI for both direct and indirect benefits. The specific ROI will be determined through analysis of:

- The project's total capital investment and resulting taxable value generating an annual increase of property tax revenue
- The number and types of jobs to be created or retained
- The project's estimated ability to generate direct sales tax revenue as well as indirect sales tax revenue
- The project's estimated ability to generate overnight stays that result in direct hotel occupancy fund revenue as well as indirect revenue associated with visitors contributing to the Southlake economy

### How to Apply

Fill out and submit a Request for Investment Application. Application forms, deadlines and meeting information can be obtained by contacting the economic development office at 817-748-8039 or by email at [reconddev@ci.southlake.tx.us](mailto:reconddev@ci.southlake.tx.us). A full review of the application with the economic development staff is recommended prior to submission.

### Process

Requests for public investment are facilitated by the economic development and finance staff through a process described in the "Procedure for Investment Consideration" which is provided as an attachment to the Request for Investment Application document. All proposed incentives are subject to review and comment by the Community Enhancement and Development Corporation Board and final City Council approval.

*All public investment will be considered on a project-by-project basis by comparing the guidelines in this policy statement. The City is not obligated to make any investments. In considering whether or not to provide investment in a project and if so how much, the City will take into account assistance made by private sources to support the project located in the City. The guidelines in this policy statement are only applicable to projects for which a completed Request for Investment Application has been submitted to the City's Economic Development Department. These guidelines are subject to change and such changes will be applied to all requests for public funds investment. Investment decisions will not be approved by the City Council.*

**TAXATION****WHAT IS THE CURRENT TAX RATE?**

The FY 2023 tax rates are shown below. These rates are based on the certified Tarrant Appraisal District taxable values.

General Fund	.295
Debt Service	.065
Total	.360

The FY 2023 tax rate of \$0.360 is \$0.03 less than the FY 2022 tax rate of \$0.390.

**WHAT REVENUE DOES ONE CENT ON THE PROPERTY TAX RATE GENERATE?**

The certified total taxable value (discounted for value protest) provided by the appraisal districts for FY 2022 budget is \$8,220,731,143 (net TIF). One cent is the equivalent of \$822,073 (net TIF) in revenue to the City of Southlake.

**WHAT PERCENTAGE CHANGE OCCURRED FROM THE FY 2022 CERTIFIED TAX BASE TO THE FY 2023 TAX BASE?**

The percentage change from FY 2022 certified taxable value to FY 2023 certified was 16.68% (net TIF).

**WHAT ADDITIONAL REVENUE WILL THIS GROWTH GENERATE FOR THE GENERAL FUND?**

The City of Southlake is proposing a reduced tax rate for FY 2023, which returns 100% of the growth generated back to the tax payer.

**WHAT IS THE DISTRIBUTION OF THE TAX BASE BETWEEN RESIDENTIAL AND COMMERCIAL PROPERTY?**

In FY 2022, residential property accounted for approximately 70% and commercial/industrial/retail property accounted for 30% of the total tax base.

**WHAT IS MEANT BY THE TERMS "NO NEW REVENUE RATE" AND "VOTER APPROVAL RATE"?**

The "no new revenue rate" (formerly called the effective tax rate) is the rate which would generate the same tax revenue in the new year as in the current year, for properties on the roll in both years. The "Voter Approval Rate" (formerly called the rollback rate) is that rate which is three and a half percent higher than the maintenance and operation portion of the no new revenue rate, plus the required debt service for the new year. These calculations determine how the City of Southlake will advertise taxation plans under state truth-in-taxation laws.

**WHAT IS SOUTHLAKE'S NO NEW REVENUE RATE AND VOTER APPROVAL RATE FOR FY 2021?**

The no new revenue tax rate for FY 2023 is \$0.364058, which is 1.13% higher than the proposed rate of \$0.360. The voter approval rate (adjusted for unused increment rate) for FY 2023 is \$0.456923.

## WHAT PERCENTAGE CHANGE ARE WE ANTICIPATING IN GENERAL FUND SALES TAX REVENUE FOR FY 2021 (ADOPTED) TO FY 2022 (BUDGET)?

It is estimated that we will collect \$19,908,000 in General Fund sales tax in FY 2023. This number represents a 21.3% increase when compared to the FY 2022 Adopted Budget. This projection is based on the anticipated continued recovery of the retail and business economy from the impacts of COVID-19 in FY 2020.

### GENERAL FUND

#### WHAT IS MEANT BY ACHIEVING A STRUCTURALLY BALANCED BUDGET?

A structurally balanced budget is one in which revenues exceed planned operating expenditures, making it unnecessary to use reserves for recurring operational expenses.

#### WHAT IS MEANT BY THE TERM "FUND BALANCE?"

*Fund balance* is the term used to describe the General Fund reserves. Under City policy, the fund balance should be 15-25% of the City's operating expenses.

#### HOW IS THE FUND BALANCE USED?

Typically the fund balance is an unrestricted reserve of funds that is used to address emergencies or unanticipated needs.

#### MAY A PORTION OF THE FUND BALANCE BE DESIGNATED FOR PARTICULAR NEEDS AS PART OF THE BUDGET PROCESS?

Yes. It may be used for one-time expenditures such as capital needs, provided that the percentage of funds on hand remains within the desired range of 15-25%. It would not be wise, however, to use the fund balance to cover recurring expenses (e.g. salaries or other operational expenses).

#### WHAT PERCENTAGE OF GENERAL FUND EXPENDITURES GO TO VARIOUS DEPARTMENTS?

The general fund is allocated as follows:

Public Safety	44.1%
General Government*	18.5%
Community Services**	14.1%
Public Works	11.0%
Finance	5.8%
Planning	5.3%
Economic Development	0.8%

\*Includes City Manager's Office, Communications, City Secretary's Office, Human Resources, Information Technology, and Support Services.

\*\*Includes Parks and Recreation, Community Services, and Library.

OTHER FUNDS**WHAT OTHER FUNDS ARE USED TO ACCOUNT FOR CITY REVENUES AND EXPENDITURES?**

The City accounts for its revenues and expenses in these funds:

- General Obligation Debt Service Fund
- Utility Fund
- Commercial Vehicle Enforcement Fund
- Community Enhancement and Development Corporation
- Community Enhancement and Development Corporation Debt Service Fund
- Court—Security
- Court—Technology
- Crime Control and Prevention District Operating Fund
- Economic Development Investment Fund
- Facility Maintenance Fund
- Hotel Occupancy Tax Fund
- Library Donations
- Park Dedication
- Parks and Recreation Fund
- Police Services Fund
- Public Art Fund
- Recycling Fund
- Red Light Camera Fund
- Reforestation
- SPDC Operating Fund
- SPDC Debt Service Fund
- Storm Water Utility District
- Strategic Initiative Fund
- Technology Infrastructure and Security Fund
- TIF Operating Fund
- Vehicle Replacement Fund

**WHY DOES THE CITY ACCOUNT FOR REVENUES AND EXPENDITURES IN SO MANY DIFFERENT FUNDS?**

These funds provide a mechanism for the City to segregate revenues generated from a variety of sources and also provide a means for the City to track expenses directly related to those funds sources.

GENERAL FUND	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	City Manager's Office	7.5000	6.5000	6.5000
City Secretary's Office	4.0000	4.0000	4.0000	
Community Services	54.3500	54.3500	54.3500	
Economic Development & Tourism	2.3750	2.7500	2.4500	
Finance & Information Technology	35.9475	38.4900	40.7900	
Fire Department	73.0000	73.0000	74.0000	
Human Resources	6.2500	6.2500	6.2500	
Library	10.5000	10.5000	10.5000	
Office of Communication and Customer Experience	4.2500	5.0000	5.0000	
Planning & Development Services	22.5000	22.5000	22.5000	
Police Department	57.2500	57.2500	57.2500	
Public Works	29.5000	29.0000	32.6000	
<b>Total General Fund FTEs:</b>	<b>307.4225</b>	<b>309.5900</b>	<b>316.1900</b>	
COMMUNITY ENHANCEMENT AND DEVELOPMENT CORPORATION	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Community Services	56.5800	56.5800	57.5800
	Finance & Information Technology	1.1000	1.1000	1.1000
	Human Resources	0.5000	0.5000	0.5000
	<b>Total CEDC FTEs:</b>	<b>58.1800</b>	<b>58.1800</b>	<b>59.1800</b>
UTILITY FUND	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Office of Communication and Customer Experience	0.5000	0.5000	0.5000
	Finance	5.5500	5.5500	4.5500
	Public Works	30.1500	31.6500	31.4500
	<b>Total Utility Fund FTEs:</b>	<b>36.2000</b>	<b>37.7000</b>	<b>36.5000</b>
COMMERCIAL VEHICLE ENFORCEMENT	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Police Department	1.2500	1.2500	1.2500
	<b>Total CVE FTEs:</b>	<b>1.2500</b>	<b>1.2500</b>	<b>1.2500</b>
COURT SECURITY FUND	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Finance	0.5400	0.7475	0.7475
	<b>Total CSF FTEs:</b>	<b>0.5400</b>	<b>0.7475</b>	<b>0.7475</b>
CRIME CONTROL & PREVENTION DISTRICT (CCPD)	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Police Department	10.9500	10.9500	14.5000
	<b>Total CCPD FTEs:</b>	<b>10.9500</b>	<b>10.9500</b>	<b>14.5000</b>



# APPENDIX

## PERSONNEL SCHEDULE

HOTEL OCCUPANCY TAX FUND	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	City Manager's Office	0.5000	0.5000	0.5000
	Economic Development & Tourism	1.2500	1.2500	1.5500
	Office of Communication and Customer Experience	0.5000	0.5000	0.5000
	<b>Total HOT Fund FTEs:</b>	<b>2.2500</b>	<b>2.2500</b>	<b>2.5500</b>
SOUTHLAKE PARKS DEVELOPMENT CORPORATION (SPDC)	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Community Services	3.0000	3.0000	3.0000
	Public Works	0.6500	0.6500	0.2500
	<b>Total SPDC FTEs:</b>	<b>3.6500</b>	<b>3.6500</b>	<b>3.2500</b>
STORM WATER UTILITY SYSTEM FUND (SWUS)	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Finance & Information Technology	0.5000	0.5000	0.2000
	Public Works	4.7000	4.7000	2.7000
	<b>Total SWUS FTEs:</b>	<b>5.2000</b>	<b>5.2000</b>	<b>2.9000</b>
TIRZ	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	Police Department	2.7000	2.7000	2.7000
	<b>Total TIRZ FTEs:</b>	<b>2.7000</b>	<b>2.7000</b>	<b>2.7000</b>
ALL FUNDS SUMMARY	DEPARTMENT	FY 2021 ACTUAL	FY 2022 REVISED	FY 2023 PROPOSED
	General Fund	307.4225	309.5900	316.1900
	Community Enhancement and Development Corporation	58.1800	58.1800	59.1800
	Utility Fund	36.2000	37.7000	36.5000
	CVE Fund	1.2500	1.2500	1.2500
	Court Security Fund	0.5400	0.7475	0.7475
	CCPD	10.9500	10.9500	14.5000
	HOT	2.2500	2.2500	2.5500
	SPDC	3.6500	3.6500	3.2500
	SWUS	5.2000	5.2000	2.9000
	TIRZ	2.7000	2.7000	2.7000
	<b>Total FTE's</b>	<b>428.3425</b>	<b>432.2175</b>	<b>439.7675</b>

## **SUMMARY OF PERSONNEL CHANGES - FY 2022 REVISED VS. FY 2023 PROPOSED**

### **GENERAL FUND**

The General Fund full-time equivalent (FTE) count increased by 6.600 FTEs. This is due to:

- **Fire Department.** The addition of an EMS Lieutenant in the Fire Department (1 FTE) will be responsible for developing curriculum, scheduling, and teaching continuing education for paramedics and EMTs in the department.
- **Finance.** In the Finance Department, an Accountant (1 FTE) is proposed to provide technical assistance to the department in the accounting division. Additionally, this budget proposes the reclassification of the Assistant to the Chief Financial Officer to a Management Assistant, as well as funding for the reclassification of an Accountant II position. These reclassifications will not result in an increase in FTE count.
- **Public Works.** The Public Works Department is reorganizing several positions in the General Fund to right-size the workload and needs of the department. This reorganization includes the addition of a Deputy Director of Public Works - Administration (1 FTE) and the reclassification of one Transportation Manager to two Traffic Management Technicians (net additional 1 FTE). It also includes the reclassification of existing positions that will not result in additional FTEs, including: reclassifying a Traffic Management Technician to a Traffic Crew Leader and a Construction Inspector to a Chief Construction Inspector (50% General Fund, 50% Utility Fund). Lastly, this budget proposes reallocating partial position funding for Street Technicians from the Storm Water Utility System Fund (SWUS) to the General Fund, and for the Project Manager from Southlake Parks Development Corporation (SPDC) and Utility Fund to the General Fund.

### **UTILITY FUND**

While no additional positions are added to the Utility Fund as part of the FY 2023 Proposed Budget, two positions are impacted by the reorganization discussed above. The Chief Construction Inspector is split 50% General Fund and 50% Utility Fund. Also, the Environmental Coordinator position is proposed to be reclassified to an Environmental & Regulatory Supervisor.

### **CRIME CONTROL PREVENTION DISTRICT (CCPD)**

The Crime Control Prevention District FTE count increased by 3.55 FTEs for FY 2023. Based upon a recommendation by an ad hoc school safety committee consisting of city and school district staff and elected officials, the SRO program will be expanded in FY 2023. Three officers (2.55 FTE) will be added, along with a Police Captain (1 FTE) to oversee the SRO Division. The addition of these officers will enhance the Police Department's ability to maintain a strong presence at all schools in Southlake. The cost of the program's expansion will be borne entirely by the CCPD budget.

### **COMMUNITY ENHANCEMENT DEVELOPMENT CORPORATION (CEDC)**

The Community Enhancement Development Corporation FTE count is proposed to increase by 1.0 FTE with the addition of a Programs Coordinator, Rentals position. This position will oversee all birthday party reservations and facility rentals for Champions Club. In addition, this position will coordinate part-time staff assigned to weekly birthday parties and other rental responsibilities as needed.

## PROPERTY TAX REVENUE ALLOCATION 2023

		<u>AMOUNT</u>
Total Assessed Value 2021		\$12,177,275,938
Less TIF Value	(-)	(\$534,104,216)
Less Exemptions	(-)	<u>(2,578,450,639)</u>
Total Taxable Value	(=)	9,064,721,083
Proposed Tax Rate	(X)	<b>0.36000</b>
Estimated Tax Levy	(=)	<u>32,632,996</u>
Estimated Percent of Collections	(X)	100.00%
Estimated Current Tax Collections	(=)	<u>32,632,996</u>
Estimated Delinquent Collections, Penalty, and Interest	(+)	<u>301,800</u>
Estimated Available Funds	(=)	<u>\$32,934,796</u>

### TAX RATE DISTRIBUTION

<u>GENERAL FUND</u>	<u>RATE</u>	<u>PERCENT</u>	<u>TOTAL</u>
Current	\$0.295	81.94%	\$26,740,927
Delinquent, penalty and interest		(+)	250,000
Abatement		(-)	<u>0</u>
Total General Fund		(=)	26,990,927
<u>DEBT SERVICE FUND</u>			
Current	\$0.06500	18.06%	5,892,069
Delinquent, penalty and interest		(+)	51,800
Abatement		(-)	<u>0</u>
Total Debt Service Fund		(=)	<u>5,943,869</u>
Total General and Debt Service Funds	\$0.36000	100.00%	<u>\$32,934,796</u>

### HISTORICAL TAX INFORMATION

		<u>NET TAXABLE VALUE (1)</u>		<u>GENERAL FUND RATE</u>		<u>DEBT SERVICE FUND RATE</u>	<u>TOTAL TAX RATE</u>
2023	\$	9,064,721,083	\$	0.29500	\$	0.06500	\$ 0.36000
2022	\$	8,220,731,143	\$	0.32500	\$	0.06500	\$ 0.39000
2021	\$	7,768,644,007	\$	0.33000	\$	0.07500	\$ 0.40500
2020	\$	7,769,729,082	\$	0.33000	\$	0.08000	\$ 0.41000
2019	\$	7,286,898,962	\$	0.35700	\$	0.09000	\$ 0.44700
2018	\$	6,618,228,023	\$	0.36200	\$	0.10000	\$ 0.46200
2017	\$	6,368,901,046	\$	0.36200	\$	0.10000	\$ 0.46200
2016	\$	5,785,322,918	\$	0.36200	\$	0.10000	\$ 0.46200
2015	\$	5,680,109,441	\$	0.34200	\$	0.12000	\$ 0.46200
2014	\$	5,494,514,119	\$	0.34200	\$	0.12000	\$ 0.46200
2013	\$	5,331,182,997	\$	0.34200	\$	0.12000	\$ 0.46200
2012	\$	5,290,518,261	\$	0.33200	\$	0.13000	\$ 0.46200

(1) Excluding TIF values



# ***City of Southlake***

## ***Sustainability Master Plan***

An Element of the *Southlake 2030* Comprehensive Plan

*Adopted by Southlake City Council  
Ordinance No. 1104  
February 17, 2015*

*Prepared by  
Planning & Development Services Department*



**ACKNOWLEDGEMENTS****SOUTHLAKE CITY COUNCIL****John Terrell***Mayor***Laura Hill***Mayor Pro Tem, Place 5***Brandon Bledsoe***Deputy Mayor Pro Tem, Place 3***Shahid Shafi***Place 1***Carolyn Morris***Place 2***Randy Williamson***Place 4***Gary Fawks***Place 6***PLANNING & ZONING COMMISSION****Robert Hudson***Chairman***D. Todd Parish***Vice Chairman***Michael Springer****Michael Forman****Kate Smith****Daniel Kubiak****Shawn McCaskill****CITY STAFF****Shana Yelverton***City Manager***Ben Thatcher***Assistant City Manager***Alison Ortowski***Assistant City Manager***Sharen Jackson, CPA***Chief Financial Officer***Bob Price, P.E.***Director of Public Works***Cheryl Taylor, P.E.***City Engineer, Deputy Director of Public Works***Ken Baker, AICP***Senior Director of Planning & Development Services***Dennis Killough, AICP***Deputy Director of Planning & Development Services***Patrick Whitham, GISP***GIS Analyst***Daniel Cortez, AICP***Principal Planner***Jerod Potts***Planner I***SPECIAL THANKS TO****Pamela A. Muller****Martin Schelling***Former City Council Members*

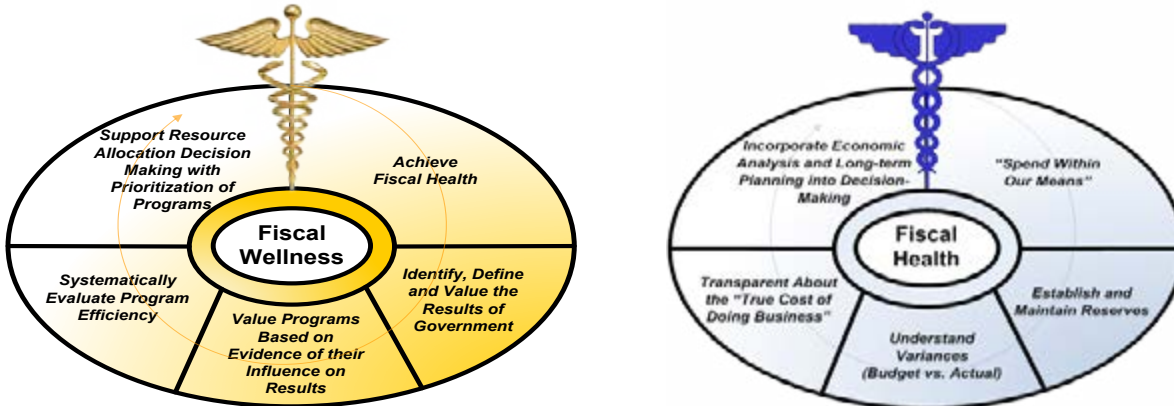
## ECONOMIC/FISCAL WELLNESS

*Ensure monetary resources are provided in a fiscally conservative manner necessary to support the community's needs.*

The purpose of the Economic/Financial Wellness section of the Sustainability Plan is to understand the City's future ability to maintain current level of services and fund the recommendations adopted as part of the Southlake 2030 Plan. The Southlake 2030 Plan contains 17 different elements and those elements include recommendations for future infrastructure and programs to allow the City to maintain a similar level of service as is being experienced today. To assist the City in this analysis, the City retained private consulting firm of CityBase.Net, Inc. whose principal Lewis McClain has over 30 years of experience working in local government creating financial plans. This final section of the Sustainability Plan will analyze the City's ability to maintain service levels, and to implement the recommendations proposed in the various Southlake 2030 plans.

### Introduction

This plan is the culmination of a number of concerted efforts and decisions rooted in sound management principles established over the last two decades. It has been an ongoing process. A plan is a snapshot and has great value, but a process is ongoing and adaptive. The process has boundaries yet envisions flexibility as events and assumptions change. With this plan the City is memorializing strong financial management practices and committing to continue their use into the future to ensure financial wellness.



### Economic and Fiscal Wellness

Economic or fiscal wellness is a balance between today's financial position and the financial needs of tomorrow. It is maintaining control over current reserves, debt and expenditures to ensure the City is able to meet the financial requirements of the future. It aligns "ability to pay" with the 2030 Plan initiatives. A comprehensive understanding of inflows and outflows of resources and the economic pulse that drives both, fiscal wellness places the City in the enviable position to weather future financial challenges or economic changes, and achieve responsible funding for approved projects. Believing that today's decisions impact the City's financial future, strong analysis and a commitment to responsible financial principles must be incorporated into the management framework.

Much like individual financial planning, it is important to the City to ensure future financial viability and to maintain the quality of living and standards of service desired by Southlake citizens. The Sustainability Plan offers a transparent view of the City's current financial position and clearly outlines the future funding needs and the City's ability to meet those

demands. Knowing where the City stands today better equips policymakers and staff to manage costs and provide feasible solutions for future needs.

### Approach Taken

A financial model is inherently complex due to the number of calculations that can easily approach a million or more mathematical inputs, formulae and results. Yet the Southlake model is no black-box-trust-me mystical algorithm. Every number has been hand-calculated for verification purposes. The model incorporates the most basic logic into simple linkages. Land Acreage-Land Use-Densities-Absorption Rates drive population and employment. Those factors drive rooftops and square-footages, which in turn work with infrastructure capacity and service demands. Dollars are attached in every step of these linkages. And like a one-year budget, a multi-year financial plan has to be balanced and any gaps have to be identified. Another benefit, and risk, of looking forward is that it is impossible to ignore the aging process.

The approach also included an all-in feature. The goal was to include just about everything where data existed in GIS systems, accounting systems, spreadsheets and existing master plans. Not only was there a look-back of at least ten years, but the model incorporated a fairly exhaustive level of detail including:

- Tax Base Evaluation by Subdivision.
- Sales Tax Analysis by Sector and individual business.
- All Other Revenues at the line-item level.
- Staff levels by position.
- All other Expenditures at the line-item level.
- Capital Equipment Replacement by equipment item.
- Debt Capacity Analysis.
- Infrastructure replacement/renewal based on segment inventory.
- Economic Development Incentives consideration.
- Inflation considerations.
- Fund balance Preservation.

### Findings and Results

The results of the model were very promising. In fact, there were almost entirely positives with few negative findings. After careful review, the analysis revealed that Southlake's financial condition is strong. This can be attributed to Southlake's commitment to build reserves, keep pace with repair and rehabilitation needs, shorten debt maturities and pay for some major facilities out of cash. The review ascertained that these past actions that are benefitting Southlake citizens today will do so into the future. A foregone conclusion when looking far ahead is that the compression of revenues being outstripped by expenditures will reveal shortfalls. While Southlake is not immune to many uncontrollable factors, such as a recession, it appears that almost all the identified project and programs needs in the future can be handled though continued good management of City resources. Specific findings include:

- The tax base is expected to grow significantly although the incremental values for new construction will diminish while the gains from revaluations will increase by at least 3% each year.
- The sales tax base will increase significantly through growth in population and CPI. However, there is likely to be a slight decrease in the portion of the sales tax that comes from outside the City as adjacent

cities grow their retail base. There are high expectations that economic development efforts will continue to provide incremental results for the City.

- Hotel tax revenues are expected to rise significantly in the early part of the plan due to two additional hotels being added to the singular hotel now in Southlake. These additions will also benefit the Public Art Fund, a recipient of 15% of the hotel tax revenues.
- Staffing is projected to increase but the large increases have been funded with the last fire station and the future recreation center being accounted for in the staffing tables.
- Debt will continue to be issued in shorter lengths in order to maximize the debt capacity for future needs.
- Reserves are currently at very strong levels and are projected to be sustained at very respectable levels. Related, while recession forecasts are not recognized by specific year in the financial plan, there is every expectation that the average of one every 5.86 years will likely cause Southlake to handle at least two and perhaps three recessions during the planning period. It is important to follow through with the City's financial policy documents to effectively anticipate and manage unpredictable events such as a recession. For that reason, the City applies these foundational practices to its budgeting efforts, even adopting economic/fiscal wellness recommendations to guide the City's budgeting into the future. These financial recommendations guide the development of the City budget, while simultaneously serving as an accountability tool.
- Other than recessions or other major catastrophic events not within the control of Southlake, the most significant threat is the aging of \$619 million in depreciable assets now entering the critical 20+ year benchmark. While the City acknowledges these challenges and is proactive in addressing these needs, there is reason to be cautious. The infrastructure aging process has an exponential characteristic even though it is often measured as a straight-line issue. The most critical actions will be focused on delaying the impact of or at least preparing for that stage in the future when the depreciation of these assets starts to accelerate.
- The service level expectations by the Council and citizens are set at a very high level in Southlake, an aspect of the difference that sets the City apart from other cities. These expectations are manifested in a quality that is not inexpensive whether it be public safety response times, park amenities or median maintenance. However, the communication mechanisms the City has through SPIN groups and other means should allow for expectation management efforts to adjust as needed through periods of revenue pressure that may occur with economic cycles.

### Conclusion

Southlake is well-governed and well-managed with the proof being sound infrastructure, high service levels and good financing condition that exists today and is directly associated with responsible decisions made over recent years. The City is positioned to have many options and to adjust when necessary (following strong financial management principles) so that no abrupt changes are likely to ever be required. The City communicates well with citizens, allowing governance and financial realities to work together in lock-step. The well-educated, high-income constituency, and the governing body that embraces conservative financial practices, positions Southlake to have a sound and sustainable financial plan to wrap around the other elements of a master plan. As such, at the current taxing structure, the City is in the position to maintain current level of services and implement the recommendations of the Southlake 2030 Plan through a combination of cash and limited debt service. Following this section please see "Supplement A" which is a summary of the City's fund structure and the data that supports the findings and conclusions.

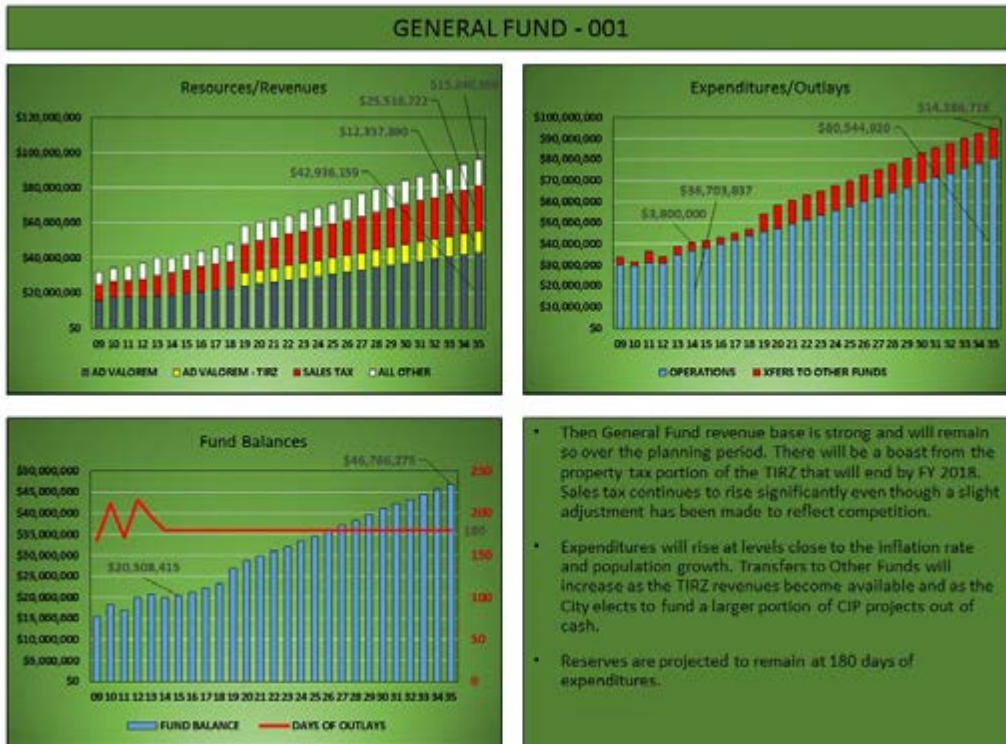
The following page contains the recommendations developed for the Economic/Fiscal Wellness section.

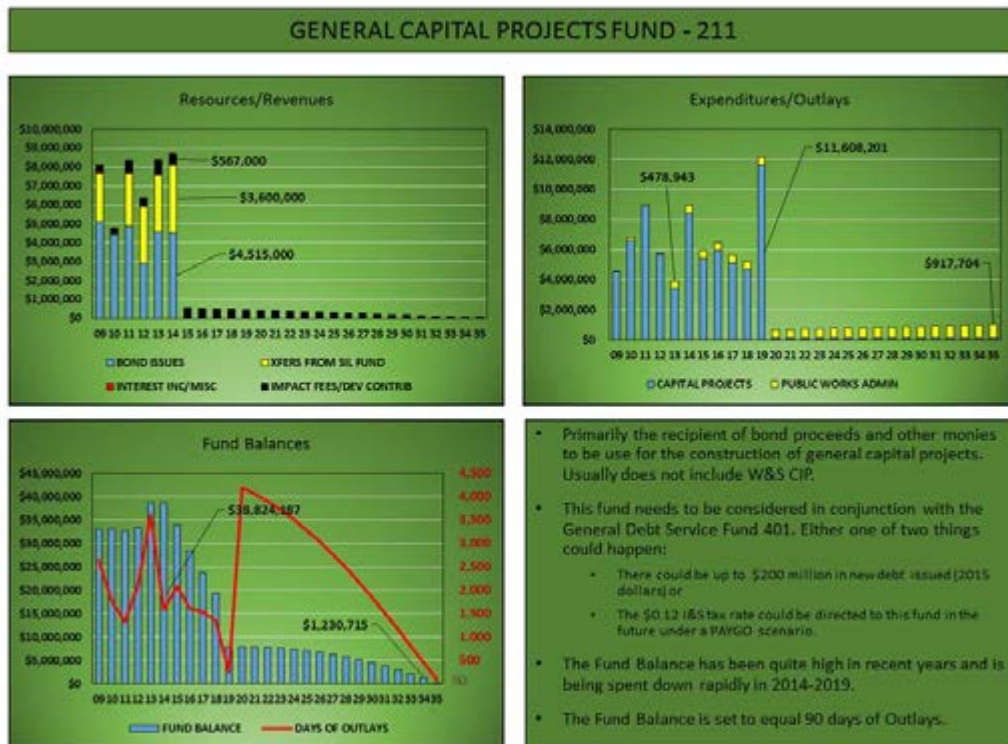
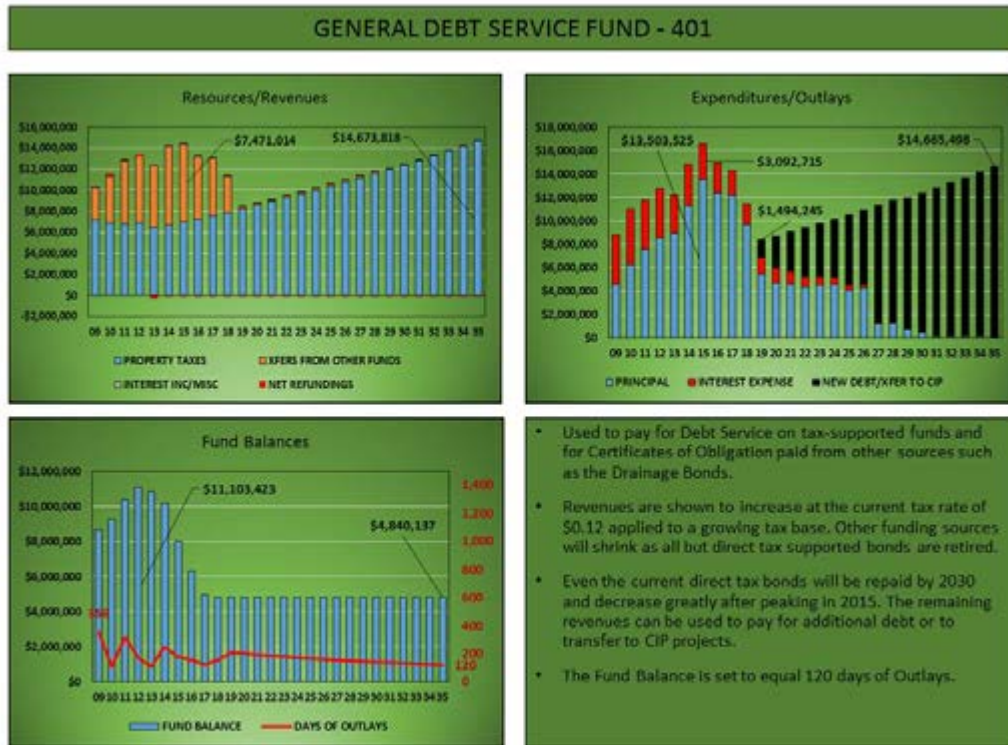


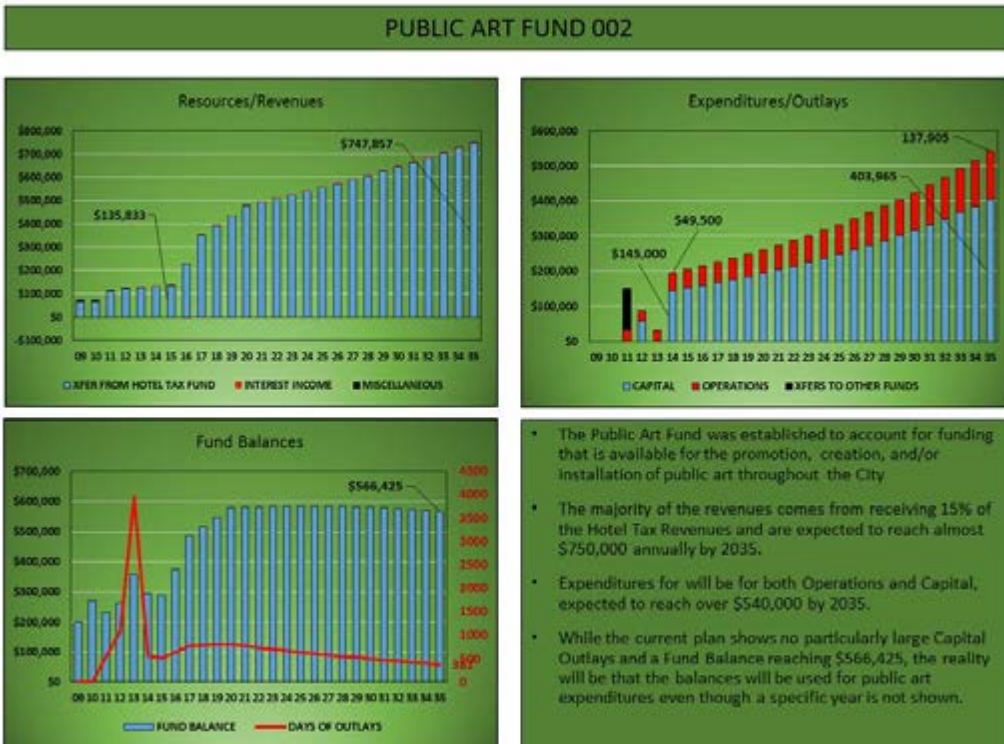
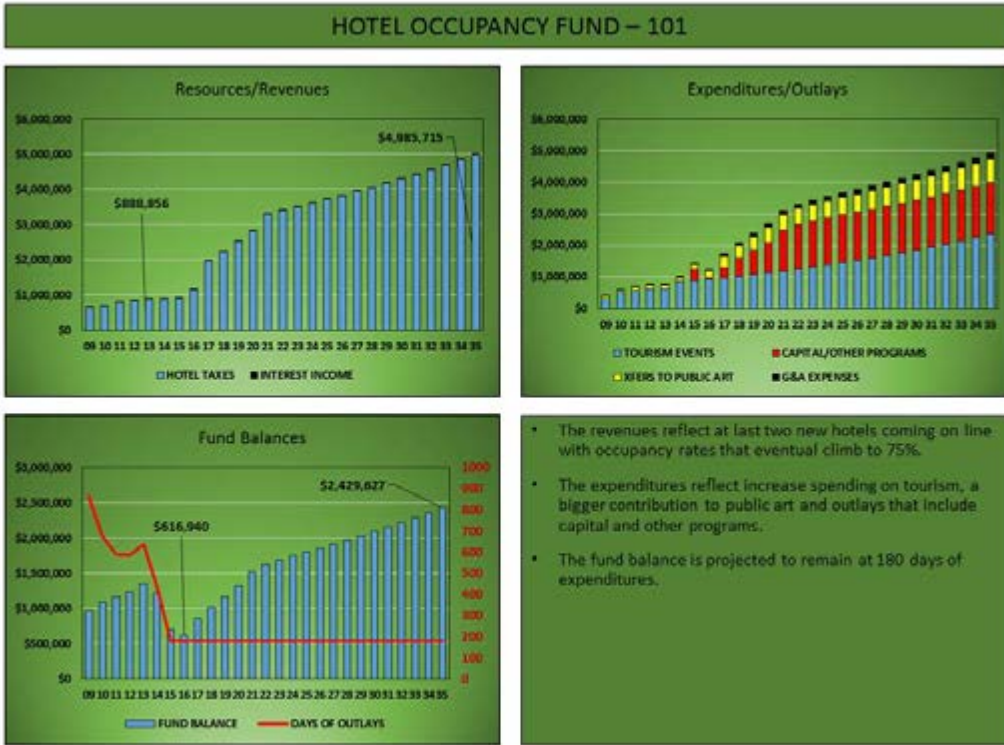
Economic/Fiscal Wellness						
<i>Ensure monetary resources are provided in a fiscally conservative manner necessary to support the community's needs.</i>						
No.	Recommendation / Policy	Implementation Metric	Strategic Link	Vision, Goals & Objectives Tie	Department Responsible	Priority Tier
EFW1	Apply sound financial policies to the City's budget by maintaining structural balance, strong reserves, conservative budgeting, effective economic analysis and understanding the true cost of doing business	Fully implement the "True Cost" analysis model.	Performance Management & Service Delivery; F1, F3	2.3	FIN	1
EFW2	Apply debt management strategies to the City's budgeting	Implement debt management strategies such as the Strategic Initiative Fund (cash funding) and appropriate amortization.	Performance Management & Service Delivery; F1, F3	2.3	FIN	1
EFW3	Fund and adopt annual City operating budget, capital projects and equipment through sound financial policies	Adhere to established financial policies such as the Reserve/Fund Balance policy, Budget Principles and Infrastructure/equipment replacement when developing the City's budget.	Performance Management & Service Delivery; F1, F3, F4	2.3	FIN	1

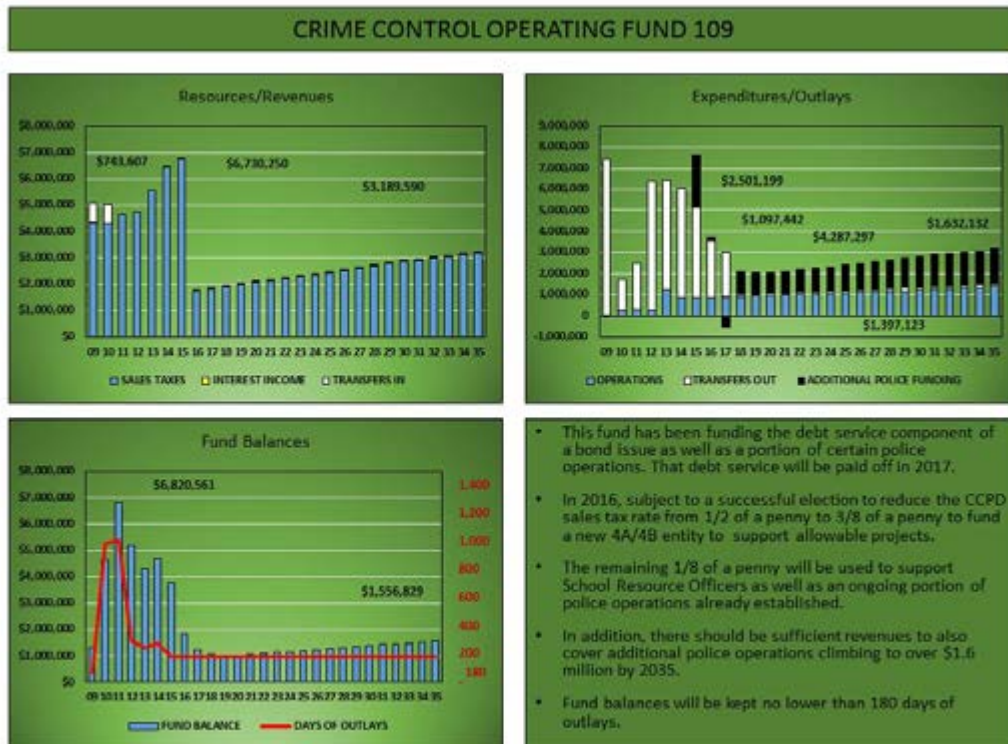
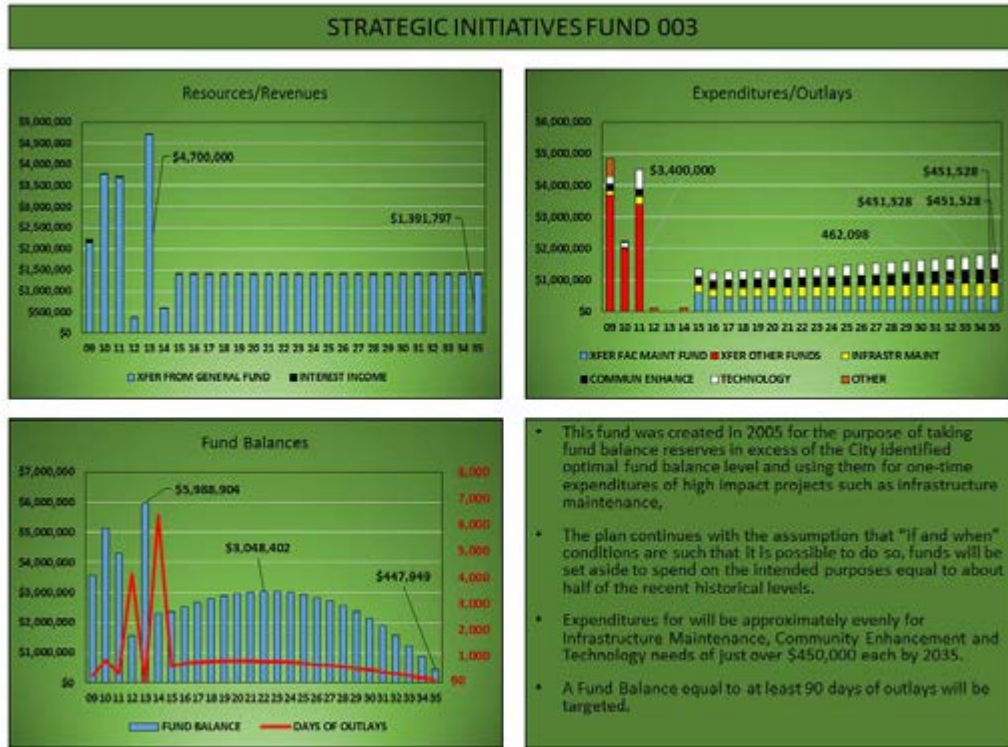


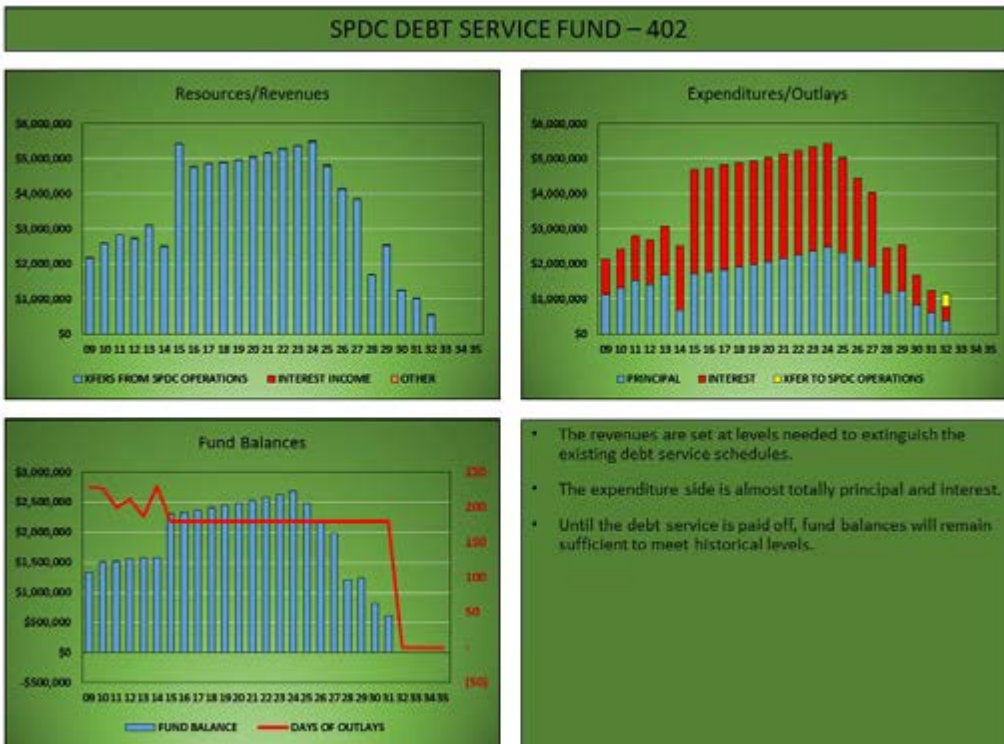
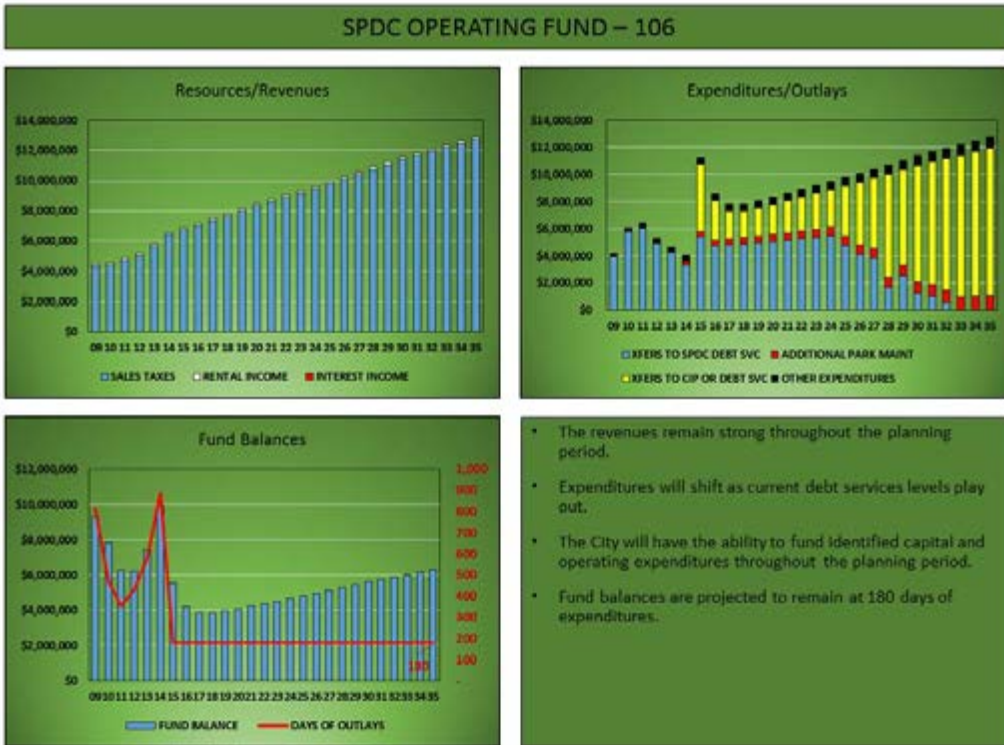
Supplement A  
Financial Summary Charts

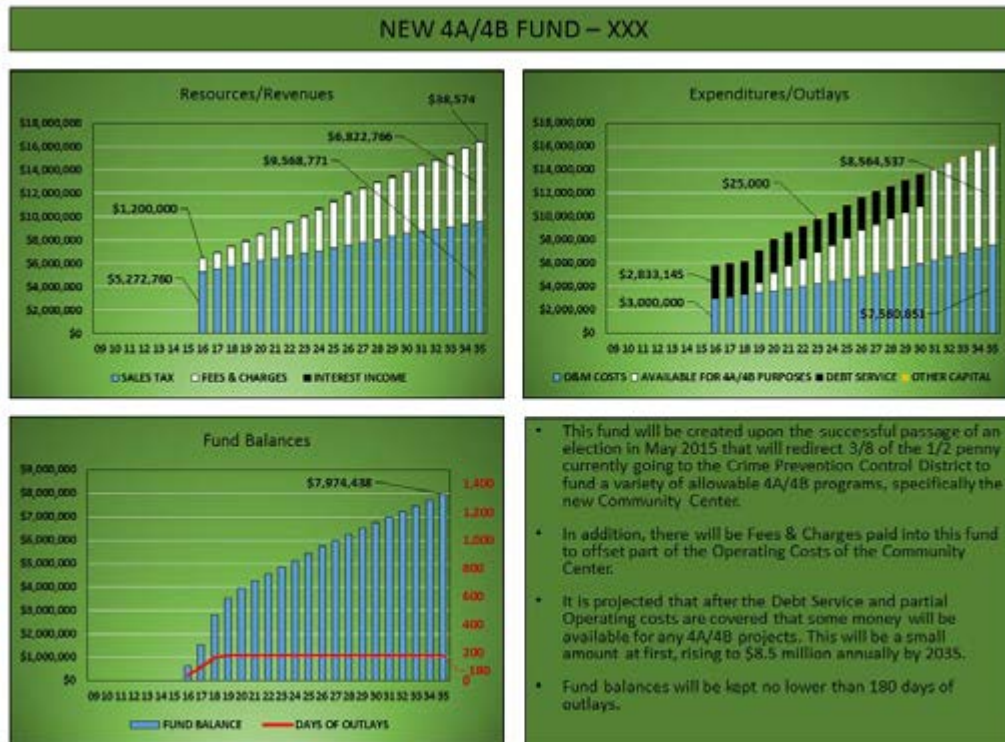
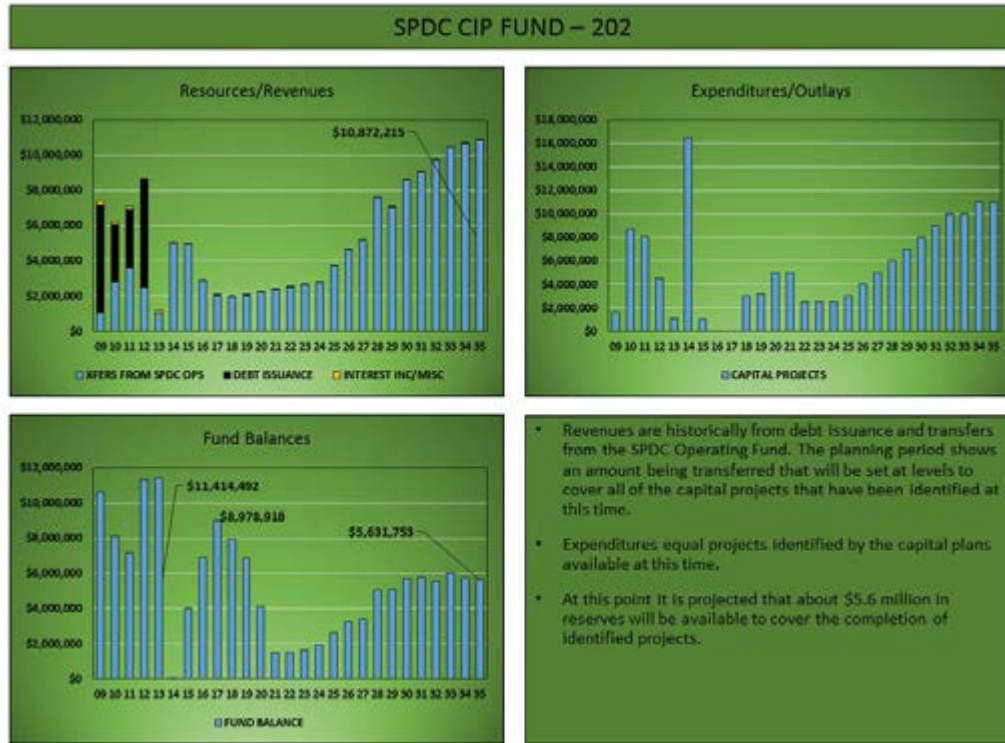










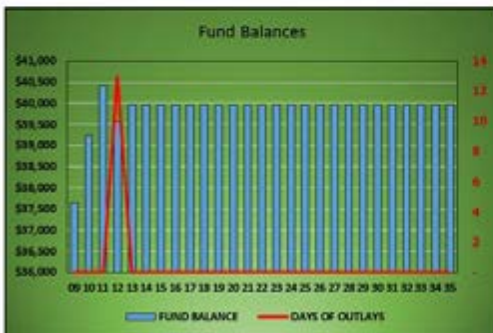


POLICE FUND – 108



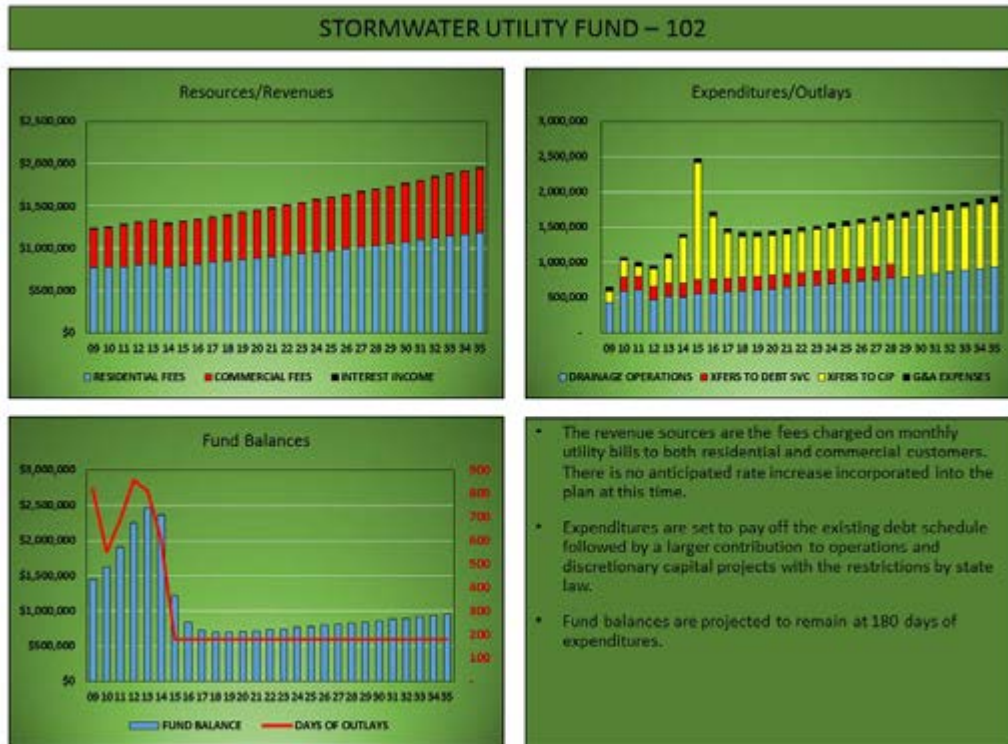
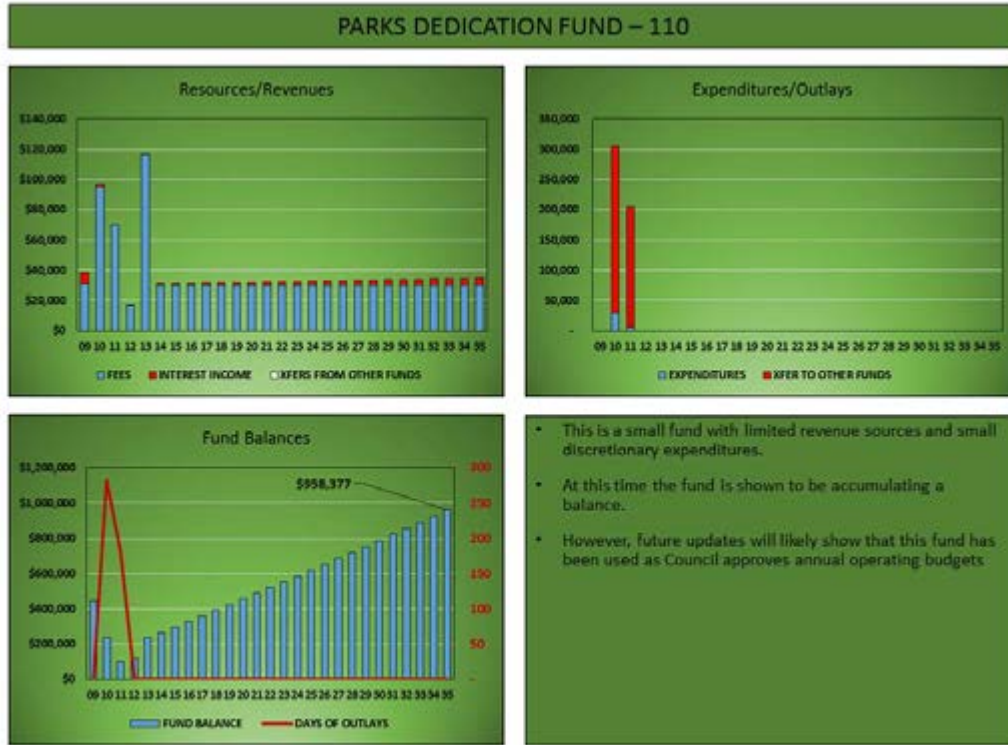
- This is a small fund with limited revenue sources and small discretionary expenditures.
- At this time the fund is shown to be accumulating a balance.
- However, future updates will likely show that this fund has been used as Council approves annual operating budgets.

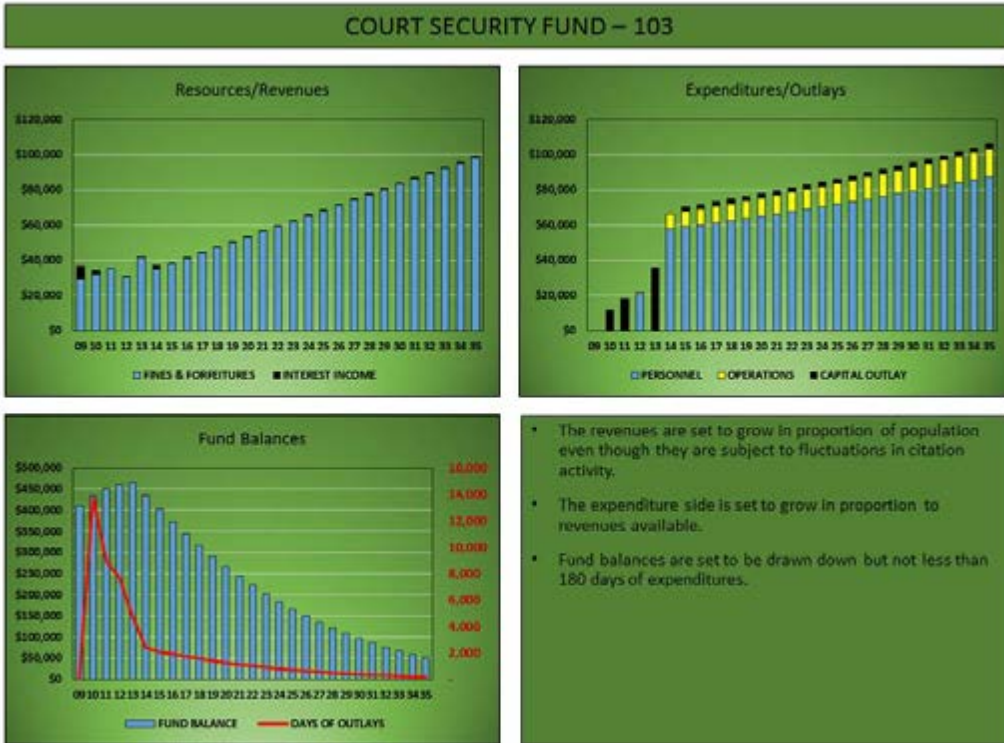
PARKS & RECREATION SPECIAL REVENUE FUND – 111

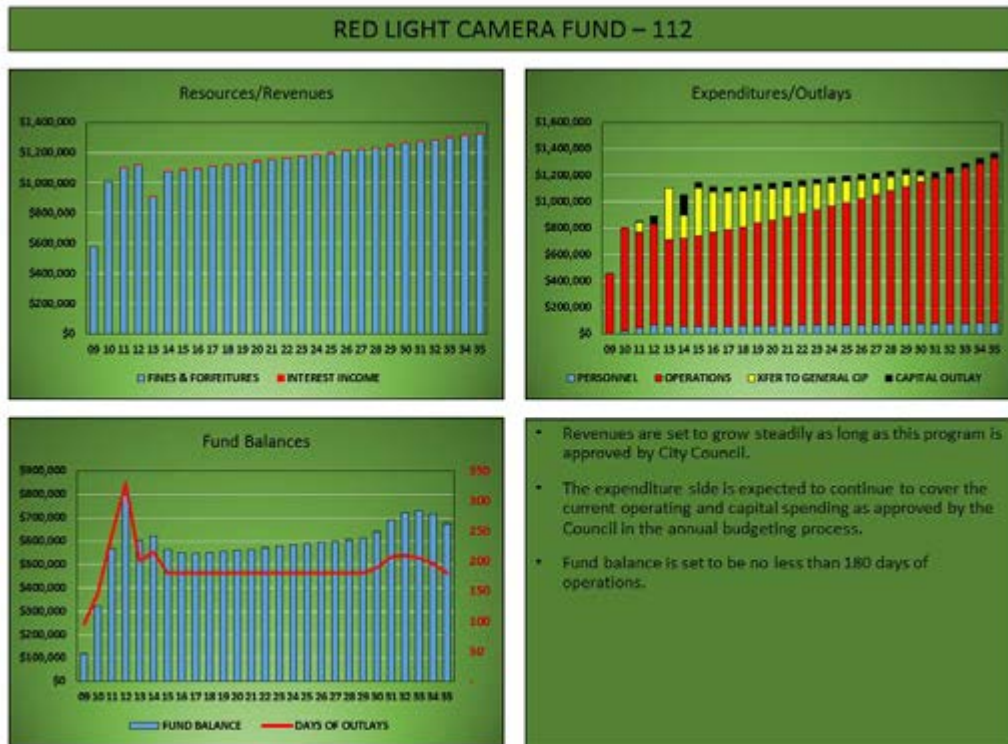


- This is a small fund with limited revenue sources and small discretionary expenditures.
- At this time the fund is shown to be accumulating a balance.
- However, future updates will likely show that this fund has been used as Council approves annual operating budgets.







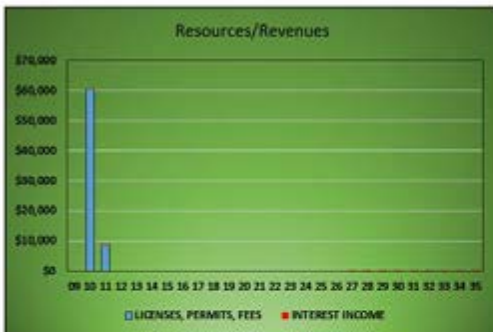


STORMWATER MAINTENANCE FUND – 113



- This is a small fund with limited revenue sources and small discretionary expenditures.
- At this time the fund is shown to be accumulating a balance.
- However, future updates will likely show that this fund has been used as Council approves annual operating budgets

OIL & GAS FUND – 703



- This is a small fund with limited revenue sources and small discretionary expenditures.
- At this time the fund is shown to be accumulating a balance.
- However, future updates will likely show that this fund has been used as Council approves annual operating budgets





