Mary Louise Nicholson, Tarrant County Clerk

County Court at Law

Service Issuance Request Form / Before Judgment

Cause Number: _____ Date: _____

Case Style: _____ v. _____

Issue: ☐ Original ☐ Alias

☐ Citation ($8.00 each) ☐ Precept ($8.00 each)

☐ Secretary of State ($8.00 each) ☐ Citation by Certified Mail ($89.00 – Includes citation issuance / $91.00 Restricted Mail)

☐ Citation by Publication ($83.00 – Issuance and service)

Served By: ☐ Tarrant County Constable ☐ Private Process Server _____
(Optional)

☐ Pick Up: ☐ PPS ☐ Call Attorney

☐ Mail to Attorney

Defendant(s): For additional parties please attach an additional page.

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Email Address: _____

Phone No.: _____ Fax No.: _____

Bar No.: _____