

Tarrant County ARPA/FRF Small Business Workforce Recovery Grant Program

Program Outline

Proposed Program Dates:

Court Briefing – June 14, 2022

Program Open – July 11, 2022 at noon

Program Closes – August 31, 2022 at 5:00 p.m.

Program Overview:

The Small Business Workforce Recovery Grant is designed to provide financial assistance to impacted small businesses whose workforce has been adversely affected by the COVID-19 pandemic. Funds awarded will aid in workforce recovery, retention, recruitment, training, and development.

Business Grant Eligibility:

- Must be classified as an Impacted Industry as defined by the U.S. Treasury and adopted by Commissioners Court*
- Must have had 50 or fewer employees as reported on Q1 2020 Form 941
- Must have been in business on or before 1/1/2020 and remain in business at time of application
- Must self-attest COVID-19 impact
- Must be physically located in Tarrant County
- Owners of multiple businesses are only eligible to apply for ONE business. All owners must be disclosed within the application. If a business owner submits applications for more than one business, only the first application submitted by the owner will be considered for funding.

Use of Grant Funds:

Grant funds must be used to aid in workforce recovery, retention, recruitment, training, and development. Applicant will self-attest to the appropriate use of funds.

Required Documents:

- 1st Quarter 2020 Form 941 (used for employee count**)
- 1st Quarter 2022 Form 941
- U.S. Government Issued Identification for Owner
- Form W-9
- 2020 IRS Tax Return
- All required documentation must be uploaded and submitted with the application. Applications missing required documentation will be determined incomplete and ineligible for funding.

If qualifications are met and business is determined to be an Impacted Industry:

- Base \$2,500 Workforce Stimulus Grant

Additional Workforce Stimulus Grant:

\$1,000 per employee based on 1st Quarter 2020 Form 941 up to \$25,000

** Independent contractors are considered to have 0 employees and are therefore capped at the base grant award amount of \$2,500*

Maximum award:

\$27,500

Denial Process:

IEM to send formal denial email to applicant with reason for denial

Appeal will be sent to the County Administrator's Office for review

* The list of Impacted Industries is based on Tarrant County's COVID-19 Community Needs Assessment and the U.S. Treasury's Final Rule and attached hereto as Exhibit A. Ineligible businesses are attached hereto and listed as Exhibit B.

Other notes:

- Self-attestation of no lobbying with grant funds
- Include property tax delinquency language
- Include language that prohibits County employees and elected officials and their immediate family from applying
 - o Immediate Family includes spouse, parents, stepparents, foster parents, father-in-law, mother-in-law, children, stepchildren, foster children, sons-in-law, daughters-in-law, grandparents, grandchildren, brothers, sisters, brothers-in-law, sisters-in-law, aunts, uncles, nieces, and nephews.

Exhibit A

Impacted Industries

The Small Business Workforce Recovery Grant is designed to provide financial assistance to impacted small businesses whose workforce has been adversely affected by the COVID-19 pandemic. Funds awarded will aid in workforce recovery, retention, recruitment, training, and development. To be eligible to apply for grant funds, a business must meet all eligibility requirements and fall into one of the industries listed below.

- Tourism, Travel and Hospitality (travel services, hotels and motels, event and entertainment venues, sporting facilities, convention and visitors bureaus, outdoor plazas and markets)
- Non-Profit Service Providers
- Arts & Culture (theatre, dance, music, artists)
- Food Service (restaurants, caterers, bars, lounges, taverns, mobile food trucks, etc.)
- Construction and Landscaping (planning and services)
- Gym/Fitness
- Healthcare (acute, primary, and rehabilitation centers)
- Mortuary Services
- Manufacturing
- Personal Care Services (hair, tanning, and nail salons, barbers, estheticians, spas, massage, tattoo parlors, etc.)
- Retail stores that do not sell essential household goods

Exhibit B

Ineligible Business Industries

- Any business/industry not listed as an impacted industry.
- Childcare – Please click the link below to learn more about the Child Care Relief Fund: <https://www.twc.texas.gov/programs/child-care-relief-fund-frequently-asked-questions>
- Branch, regional or local business owned either in whole or in part by a national franchisor.
- Real Estate developers/Investors
- Governmental/taxing agencies/departments
- Hobby businesses as defined by federal law (activity not pursued for profit)
- Multi-level marketing concerns
- Gambling concerns, including Eight-liners, gaming rooms, casinos, racing operations or other activities whose purpose involve a form gambling
- Lobbying organizations and political organizations subject to Internal Revenue Code 527
- Sexually Oriented Businesses (live performances, product sales, items or materials)
- Businesses primarily engaged in lending, investments or to an otherwise eligible business engaged in financing or factoring.
- Pawn Shops, Pawn Broker, Secondhand Goods Dealer
- Bail Bond business
- Religious Organizations
- An individual who employs household employees such as nannies or housekeepers
- Concerns engaged in illegal activities under federal, state or local laws
- A business that is otherwise prohibited by federal or Texas law
- A business that is ineligible or precluded to receive federal or State of Texas funding due to federal laws or Texas laws