
HMA

HEALTH MANAGEMENT ASSOCIATES

*Tarrant County Long Range Planning &
Analysis*

PREPARED FOR
TARRANT COUNTY

BY
HMA

SEPTEMBER 30, 2016

*Research and Consulting in the Fields of Health and Human Services Policy, Health Economics
and Finance, Program Evaluation, Data Analysis, and Health System Restructuring*

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Project Progress Summary

Numerous tracks are under way as the Tarrant County Long Range Planning project continues. The Finance team held a conference call JPS to discuss policy issues that might affect reports. Additionally, the team performed an initial review of JPS selected financial documents. The Stakeholder team participated in a call with Tarrant County to begin discussions for the design of the public facing website and began working on the design of the town hall and stakeholder interview model. The Delivery System team began work on developing the behavioral health and educational profile and assessment work plan.

Tasks planned for October include finalizing the design of a public facing website, creating an agenda for the October JPS board meeting, and scheduling additional interviews with TCC and JPS identified stakeholders.

At this time, no risks have been identified.

Project Tasks

The milestones achieved to date are shown below.

Table 1: Key Accomplishments

#	Title	Planned completion date	Previous forecasted completion date	Actual completion date
1	Held conference call with Sharon Clark, Jeanna Adler, Merianne Roth and Scott Rule of JPS, along with Jeff Smith and Ray Jankowski of HMA, to discuss historical trends for charity, bad debts and administrative write-offs, reasons for changes, and any policy issues that might affect the reported dollar amounts.	Not originally planned but phone call was requested by Merianne Roth	9/26/16	9/26/16
2	Performed initial review of JPS submittals to data request #s 11, 22, 45, 46 and 77.	Upon receipt	Upon receipt	9/29/16
3	Receipt, review, and submission of a public website design from HMA			9/29/16
4	Received additional data submissions			9/30/16
5	Draft Community Forum & Focus Group plan			9/30/16

6	Held an internal meeting to develop work plan for BH & educational profile and assessment			9/28/16
7	Confirmed that first public briefing of Tarrant County Commissioners' Court will be October 25 th			


Table 1: Planned Tasks

#	Title	Planned completion date	Previous forecasted completion date	Current forecasted completion date
1	Request 3 to 5 documents listed on the submittal for data request #46 to get a better idea of the professional services arrangements.	N/A	N/A	10/5/16
2	Request more information related to one expenditure on the submittal for data request #77.	N/A	N/A	10/5/16
3	Prepare notes for charity/bad debts/admin write-offs phone call with JPS on 9-26-16.	N/A	N/A	10/4/16
4	Review selective AHA database information for Texas hospitals	N/A	N/A	10/7/16
5	Review of Tarrant County liaison developed initial stakeholder interview list	N/A	N/A	10/7/16
6	Revise Community Forum & Focus Group plan based on feedback	N/A	N/A	10/7/16

Deliverables

The following deliverables were submitted during the month:


Table 3: Submitted Deliverables

Deliverable	Planned	Forecasted	Actual	Status
HMA design suggestions for the public website	9/12/16	9/12/16	9/13/16	

The following deliverables are planned for the upcoming month:

Planned Tasks for Upcoming Week:

Table 4: Planned Deliverables

Deliverable	Planned	Forecasted	Actual	Status
Town Hall & stakeholder interview model	10/7/16			

Suggested Agenda Items

1. Stakeholder interview list review
2. Review HMA input on public website design & discussion
3. Review Community Forums & Focus Group plan
4. Data request modification
5. Format and content for TCCC briefing on October 25th
6. Other

Risk Register

No risk to the project has been identified to date.

Table 5: Project Risks

#	Description	Mitigation plan (what is being done to prevent the risk)	Contingency plan (what will be done if the risk occurs)	Likelihood of occurring	Potential impact (dollar / schedule / quality etc.)
1					

Financial Status

To date, HMA has not submitted an invoice for any work performed. Going forward, the table below will summarize the financial position of the project.

Table 6: Finances

INVOICED TO DATE		
Last month	\$	-
Project to date	\$	-
Client paid to date	\$	-
OVERDUE INVOICES		
Invoice no.	Amount	Date Sent
TOTAL CONTRACT VALUE		
Planned total	\$	655,532.00
Agreed changes	\$	-
Forecasted total	\$	655,532.00

Change Request History

No changes to the scope of work or deliverables have been requested by TCC.

Table 7: Change Requests

#	Title	\$ amount	Schedule change (if any)	Status (in review, agreed, withdrawn)	Comments

Tarrant County Long Range Planning & Analysis Project Progress Dashboard

Project Status ●

Tarrant County Project Timeline

Accomplished This Month: Sep-16

- Held conference call with JPS to discuss charity care policy
- Performed initial review of JPS financial submittals.
- Submitted comments on public website design
- Received additional data submissions
- Draft Community Forum & Focus Group plan
- Began development of work plan for BH & educational profile
- Confirmed public briefing of TCCC on Oct 25

Upcoming Tasks in: Oct-16

- Request additional data on professional services arrangements
- Request more information related to expenditures
- Prepare notes for charity/bad debts/admin write-offs phone
- Review selective AHA database information for Texas hospitals
- Review of Tarrant County developed stakeholder interview list
- Revise Community Forum & Focus Group plan

9/30/16

Tasks Completed

On Track Not Started Delayed

Risks Identified

5	
4	
3	
2	
1	
0	

High Medium Low

Issue ID	Action	Assigned To
Stakeholders	Review list	L Weiselberg
JPS Board Mtg Planning	Develop agenda	W Lyons
Public Website	Revise design	L Weiselberg
Data Collection	Submit data	JPS staff