

---

# HMA

---

HEALTH MANAGEMENT ASSOCIATES

## *Tarrant County Long Range Planning & Analysis*

PREPARED FOR  
TARRANT COUNTY

BY  
HMA

SEPTEMBER 26, 2016

*Research and Consulting in the Fields of Health and Human Services Policy, Health Economics  
and Finance, Program Evaluation, Data Analysis, and Health System Restructuring*

---

ATLANTA, GEORGIA • AUSTIN, TEXAS • BOSTON, MASSACHUSETTS • CHICAGO, ILLINOIS • COLUMBUS, OHIO  
DENVER, COLORADO • HARRISBURG, PENNSYLVANIA • INDIANAPOLIS, INDIANA • LANSING, MICHIGAN • NEW YORK, NEW YORK  
PHOENIX, ARIZONA • PORTLAND, OREGON • SACRAMENTO, CALIFORNIA • SAN FRANCISCO, CALIFORNIA  
SEATTLE, WASHINGTON • SOUTHERN CALIFORNIA • TALLAHASSEE, FLORIDA • WASHINGTON, DC

## Table of Contents

Project Progress Summary .....	1
Project Milestones .....	1
<i>Table 1: Key Milestones</i> .....	1
Deliverables.....	2
<i>Table 2: Submitted Deliverables</i> .....	2
<i>Table 2: Planned Deliverables</i> .....	2
Risk Register .....	2
<i>Table 3: Project Risks</i> .....	2
Financial Status .....	2
<i>Table 4: Finances</i> .....	3
Change Request History .....	3
<i>Table 5: Change Requests</i> .....	3

## Project Progress Summary

The Tarrant County Long Range Planning & Analysis project kick-off meeting occurred on September 7th. Prior to that meeting, HMA staff met with JPS staff and toured the facility. HMA also began interviewing JPS staff at that time. Additional stakeholder interviews have been held throughout September. HMA also submitted the initial data request during September. Tasks planned for October include discussing the design of a public facing website, creating an agenda for the October JPS board meeting, and scheduling additional interviews with TCC and JPS identified stakeholders. At this time, no risks have been identified.

## Project Milestones

With the project just getting started, the milestones achieved to date are modest and shown below.



*Table 1: Key Milestones*

#	Title	Planned completion date	Previous forecasted completion date	Current forecasted completion date	Actual completion date
1	Project Kick-Off meeting	9/7/16	9/7/16	9/7/16	9/7/16
2	Data Request Submitted to JPS	9/12/16	9/12/16	9/12/16	9/13/16
3	Established SharePoint Site	9/16/16	9/16/16	9/16/16	9/16/16
4	Submitted Stakeholder Interview List Draft to TCC & JPS for Review	9/23/16	9/23/16	9/23/16	9/21/16
5	Completed In-person Interviews with 4 TCC Commissioners and Judge W.				9/23/16
6	Completed in-person Interviews with JPS Board Members				9/23/16
6	Began Review of Selected Finance Reports				Ongoing
8	Conducted initial meeting to plan market assessment				9/23/16
9	Conducted initial meeting to plan community forums and focus groups				9/23/16

## Deliverables




The following deliverables were submitted during the month:

*Table 2: Submitted Deliverables*

Deliverable	Planned	Forecasted	Actual	Status
Data request	9/12/16	9/12/16	9/13/16	
SharePoint Site	9/16/16	9/16/16	9/16/16	

The following deliverables are planned for the upcoming month:

*Table 2: Planned Deliverables*

Deliverable	Planned	Forecasted	Actual	Status
Public Facing Website	10/31/16	10/31/16		
Agenda for JPS Board Meeting	10/10/16	10/10/16		
Additional Interview Schedules based on Board Input	10/15/16	10/15/16		

## Risk Register

No risk to the project has been identified to date.

*Table 3: Project Risks*

#	Description	Mitigation plan (what is being done to prevent the risk)	Contingency plan (what will be done if the risk occurs)	Likelihood of occurring	Potential impact (dollar / schedule / quality etc.)
1					

## Financial Status

To date, HMA has not submitted an invoice for any work performed. Going forward, the table below will summarize the financial position of the project.

*Table 4: Finances*

INVOICED TO DATE		
Last month	\$	-
Project to date	\$	-
Client paid to date	\$	-
OVERDUE INVOICES		
Invoice no.	Amount	Date Sent
TOTAL CONTRACT VALUE		
Planned total	\$	655,532.00
Agreed changes	\$	-
Forecasted total	\$	655,532.00

### Change Request History

No changes to the scope of work or deliverables have been requested by TCC.

*Table 5: Change Requests*

#	Title	\$ amount	Schedule change (if any)	Status (in review, agreed, withdrawn)	Comments

