



TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

TRAINING CALENDAR

| | | | |
|--|--------------------------|-------------------------------------|--------------------------|
| January | February | March | April |
| May | June | July | August |
| September | October | November | December |
| Academy Rules | | Course Descriptions | |
| Outside Agency Course Registration | | | |

Tarrant County Sheriff's Training Academy educates and trains Tarrant County Sheriff's Department's Deputies, Detention Officers, and other law enforcement officers throughout North Texas. Expert instruction is offered by a corp of staff instructors complimented by field personnel who share their expertise in their areas of specialization. On average, the Academy conducts nine Detention Officer training schools each year. In addition to the Basic County Corrections Course requirements set by the Texas Commission on Law Enforcement Officers Standards (TCLEOSE), the Academy subjects taught include: direct inmate supervision techniques, communication skills, and defensive tactics.

All Texas peace officers must complete at least 40 hours of in-service training every two years. The Academy's in-service training program is designed to keep the Department's Peace Officers up to date with new information, tactics, and techniques. Academy personnel align course schedules, construct lesson plans, teach, and make arrangements for each class. They monitor all in-service schools in progress and evaluate class critiques. The Academy also makes sure that in-service training records are accurate and reported to TCLEOSE.

On November 2, 2006 the Training Academy relocated to 1400 Circle Drive, Suite 200. The new Academy building encompasses 10,540 square feet and includes two classrooms capable of accommodating 30 students each, and one classroom capable of accommodating 72 students. Each classroom is equipped with ceiling mounted XGA projectors, VCR and DVD players with stereo surround sound. A fourteen station computer classroom is available for computer based instruction and also serves as an official TCLEOSE test site. Access to timesheets and the Sheriff's Intranet are available to the Academy Students by way of these computers. A dedicated room is provided for the AIS/PRISim Simulator, and a jail cell mock-up provides Detention Officers with a realistic training environment for learning how to control uncooperative inmates and how to conduct cell searches.



Tarrant County Sheriff's
Training Academy

Dedicated to Perfection

1400 Circle Drive, Suite 200
Fort Worth, Texas 76119

Phone: 817-531-7634
Fax: 817-531-7660
E-mail:
so_training@tarrantcounty.com



TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

TARRANT COUNTY SHERIFF'S ACADEMY RULES

1. **Class Attendance:** No absences will be permitted unless excused by the Training Coordinator, or his designee, and then only if provisions for make-up exist. Tardiness will not be condoned and will be subject to make-up. Supervisors will be notified when students do not report to class.
2. **Meals:** Meals are not provided on the Academy premises. Students who bring a lunch may eat in the Student Lounge or outdoor areas. Candy, snack and soft drink machines are located in the crossover. Food is not allowed in the classrooms. You may carry your drinks into the classroom. No food or drinks are allowed in the computer lab.
3. **Weapons:** Peace Officers in Departmental Uniform shall carry their weapons in compliance with Departmental Policy. Peace Officers in civilian attire shall not have their weapons visible. Students who are not Peace Officers shall not be armed.
4. **Dress:** Dress for a professional training environment. Departmental uniform or appropriate civilian attire only will be worn. No shorts, tee shirts, or tank tops will be permitted unless otherwise instructed by Academy personnel. Students shall be clean-shaven (as appropriate to duty assignment) and shall comply with the dress code pertaining to earrings, studs, and all similar items. Students attending a Basic Licensing Course shall be dressed in Departmental uniform.
5. **Identification:** All students in civilian attire shall wear their Department issued photo identification where it is clearly visible.
6. **Academics:** All examinations become the property of the Academy. No grades are published. The Class Instructor will advise each class of the grading criteria used in that particular class. Written examinations for Basic Licensing Courses require a minimum score of 75% on unit examinations with one retake permissible and a minimum score of 80% on final examination first attempt to be considered passing. All other courses require a minimum score of 70% with one retake permissible. Performance examinations are graded on a Pass/Fail basis.
7. **Attentiveness:** In order to receive TCLEOSE credit for a course, student attentiveness is required.
8. **Student Entrance:** Students are to enter and exit the Academy through the glass door on the north side of the building. Students shall not enter or exit the building through the business entrance.
9. **Conduct:** Professional demeanor is respected and expected.
10. **Cell Phones/Pagers:** Pagers and cellular telephones shall be set on vibrate mode during classroom instruction. Except during an emergency, pager responses shall be made during breaks only. Text messaging is prohibited except during breaks. Students attending Basic Licensing Courses are prohibited from possessing cellular telephones in the Academy building.
11. **Tobacco use:** We are a non-tobacco use facility. Tobacco use is prohibited in and around all Academy buildings.
12. **Alcoholic Beverages:** Alcoholic Beverages are prohibited on Academy Grounds.
13. **Newspaper/Other reading material:** Newspapers and reading material other than that required as course material shall not be read in the classroom.
14. **Profanity:** Students shall not use profane, vulgar or obscene language.
15. **Orderliness:** Students shall be responsible for maintaining a neat and orderly classroom, break room, range area or any areas where a student might visit or travel during their assigned training period with the Academy.
16. **Administrative Areas:** Administrative areas of the academy are restricted to official business only. Students are not to enter these areas without prior coordination by an academy instructor.
17. **Complaints:** All complaints and concerns by a student shall be addressed appropriately, beginning with the instructor, course coordinator, and the Academy Coordinator.

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18. Illness: Illness or injuries shall be reported in a timely manner to the instructor.
19. Prescription Medication: Use of any type of medication (prescription or over-the-counter) with notices warning the user that the medication may affect alertness or impair judgment must be reported to the instructor and/or the Training supervisor.
20. Messages: Emergency messages are delivered immediately. All other messages are posted outside the classroom door.

Penalty: Violation of these rules shall be cause for dismissal from the Training Academy. The Academy Coordinator shall make the final determination.

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COURSE DESCRIPTIONS

BASIC LICENSING COURSES

COURSE #1007 BASIC COUNTY CORRECTIONS: This 96-hour course is required for those employees who do not have a Basic Jailer Proficiency Certificate. This course will prepare employees to take the TCLEOSE Jailer Examination.

PEACE OFFICER CONTINUING EDUCATION COURSES

40-HOUR PEACE OFFICER IN-SERVICE TRAINING: This 40-hour course for Peace Officers includes the mandatory cultural diversity and special investigative topics classes as well as Penal Code Update, O.C. Spray, and ASP Tactical Baton. Operations Peace Officers will receive an 8-hour segment on Building Searches and Barricaded Subjects. TCSO Confinement Personnel will receive an 8-hour segment on the National Incident Management System and the Incident Command System.

INTERMEDIATE CORE COURSES FOR PEACE OFFICERS

COURSE # 2109 SPANISH FOR LAW ENFORCEMENT: This 24 hour course is one of the five intermediate core courses. TCLEOSE mandated that any Peace Officer or Correctional Officer who has not already received an Intermediate Proficiency Certificate must have this course before the certificate can be issued.

DETENTION OFFICER CONTINUING EDUCATION COURSES

COURSE #3939 CULTURAL DIVERSITY: This 8-hour course is mandatory for all TCLEOSE licensed personnel. Individuals licensed as a jailer only must attend this class. Those dual certified (peace officer/jailer) persons will receive this training during the 40 hour In-service for Peace Officer course.

DIRECT INMATE SUPERVISION: This 16-hour course is designed to enhance the Detention Officer's communication skills for dealing with inmates in a direct inmate supervision environment.

DEFENSIVE TACTICS FOR JAIL PERSONNEL: This 16-hour course will teach pressure point control, striking and take-down techniques to Detention Officers to assist in the control of uncooperative inmates.

INTERMEDIATE CORE COURSES FOR JAILER PROFICIENCY

COURSE # 2109 SPANISH FOR LAW ENFORCEMENT: This 24 hour course is one of the five intermediate core courses. TCLEOSE mandated that any Peace Officer or Correctional Officer who has not already received an Intermediate Proficiency Certificate must have this course before the certificate can be issued.

COURSE #3501 SUICIDE DETECTION AND PREVENTION IN JAILS: This 8 hour course is one of the five intermediate core courses jailers licensed after March 1, 1993 must complete to be eligible to apply for an Intermediate Jailer Proficiency Certificate.

COURSE #3502 INMATE RIGHTS AND RESPONSIBILITIES: This 16 hour course is one of the five intermediate core courses jailers licensed after March 1, 1993 must complete to be eligible to apply for an Intermediate Jailer Proficiency Certificate.

COURSE #3503 INTERPERSONAL COMMUNICATIONS IN THE CORRECTIONAL SETTING: This 24 hour course is one of the five intermediate core courses jailers licensed after March 1, 1993 must complete to be eligible to apply for an Intermediate Jailer Proficiency Certificate.

COURSE #3504 USE OF FORCE IN A JAIL SETTING: This 16 hour course is one of the five intermediate core courses

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COURSE DESCRIPTIONS

SPECIALIZED TRAINING COURSES

BASIC BACKGROUND INVESTIGATIONS: A variety of legal and practical issues for the individual charged with the responsibility of investigating backgrounds of law enforcement applicants.

INTERNAL AFFAIRS INVESTIGATIONS: 16 hour course in how to conduct internal investigations and officer rights during internal investigations.

SEMI-AUTO TRANSITION: This 16 hour course is designed for officers currently qualified and authorized to carry a revolver. The course teaches the fundamentals of semi-automatic weapons and includes live-fire exercises and qualification. Peace Officers may attend with any duty weapon on the department approved list. Weapons certified Detention Officers are limited to a 9mm Glock model 17, unless otherwise approved by Command Staff.

NON-CREDIT TRAINING

FIREARMS PRACTICE 0800: Open Range Day from 0800 hours to 1200 hours for firearms practice. Restricted to TCSO firearms qualified personnel.

FIREARMS PRACTICE 1300: Open Range Day from 1300 hours to 1700 hours for firearms practice. Restricted to TCSO firearms qualified personnel.

AIS/PRISim USE OF FORCE SIMULATOR: AIS/PRISim, Professional Range Instruction Simulator, is designed to effectively prepare law enforcement personnel to react appropriately in a variety of volatile, life-threatening situations, while saving their own lives, those of fellow officers and innocent bystanders. 30 minutes of high-intensity training covering 3 scenarios and de-brief. Schedule with Academy Sergeant at 817-531-7636 at least 1-week in advance.

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OUTSIDE AGENCY COURSE REGISTRATION

1. The Tarrant County Sheriff's Academy courses are restricted to licensed Peace Officers / County Jailers.
2. Anyone wishing to attend must submit a request on departmental letterhead signed by the appointing authority.
3. The Tarrant County Sheriff's Academy reserves the rights to reschedule, restrict, or cancel, any of the courses listed.
4. Restrictions shall include but are not limited to the number of students attending, class locations and or hours.
5. Any agency requesting their officers be allowed to attend any weapons related classes shall provide all necessary materials for completion of the class, i.e. weapons, ammunition, etc.
6. All outside request for training must be received within 7 working days of course date.
7. All courses are offered to Texas Law Enforcement Agencies at no charge unless otherwise noted. Tarrant County Sheriff's Academy reserves the right to charge a nominal fee, if needed.

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

JANUARY 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|--|---------------------------------|---------------------------------|---------------------------------|-----|
| | | | | 1 Tarrant County Holiday | 2 Suicide Prevention | 3 |
| 4 | 5 Cultural Diversity | 6 40-hour Peace Office In-Service Training Direct Inmate Supervision | 7 | 8 Defensive Tactics | 9 | 10 |
| 11 | 12 Basic County Corrections Academy 09001 Field Training Officer | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 Tarrant County Holiday | 20 Basic County Corrections Academy 09001 | 21 Firearms Practice 1300 | 22 Firearms Qualification | 23 Firearms Practice 0800 | 24 |
| 25 | 26 Basic County Corrections Academy 09001 | 27 | 28 | 29 | 30 State Jail Exam | 31 |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

FEBRUARY 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|--|-------------------------------------|---------------------------------|-----|-----|
| 1 | 2 | 3 Direct Inmate Supervision | 4 | 5 Defensive Tactics | 6 | 7 |
| 8 | 9 | 10 Suicide Prevention | 11 Inter-Personal Communications | 12 | 13 | 14 |
| | | 40-hour Peace Office In-Service Training | | | | |
| | | Cultural Diversity | | | | |
| 15 | 16 Tarrant County Holiday | 17 Firearms Practice 1300 | 18 Firearms Qualification | 19 Firearms Practice 0800 | 20 | 21 |
| | | Use of Force Jailer ICC | | | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | Basic County Corrections Academy 09002 | | | | | |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

MARCH 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|---------------------------|-------------------------------|-----|-----------------|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | Basic County Corrections Academy 09002 | | | | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | Basic County Corrections Academy 09002 | | | | State Jail Exam | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | Cultural Diversity | Direct Inmate Supervision | Defensive Tactics | | | |
| | 40-hour Peace Office In-Service Training | | | | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | | Suicide Prevention | Inter-Personal Communications | | | |
| | | Firearms Practice 1300 | Firearms Practice 0800 | | | |
| 29 | 30 | 31 | | | | |
| | Tarrant County Holiday | Firearms Qualification | | | | |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

APRIL 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|-----|-------------------------|-----|------------------------|-----|
| | | | 1 | 2 | 3 | 4 |
| | | | Use of Force Jailer ICC | | | |
| | | | Firearms Qualification | | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | Basic County Corrections Academy 09003 | | | | Tarrant County Holiday | |
| | Firearms Qualification | | | | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | Basic County Corrections Academy 09003 | | | | | |
| | 40-hour Peace Office In-Service Training | | | | | |
| | Cultural Diversity | | | | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | Basic County Corrections Academy 09003 | | | | State Jail Exam | |
| 26 | 27 | 28 | 29 | 30 | | |
| | Direct Inmate Supervision | | Defensive Tactics | | | |

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MAY 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|---|--|------------------------|--------------------------------|-----------------------------|-----|
| | | | | | 1 Suicide Prevention ICC | 2 |
| 3 | 4 | 5 Defensive Tactics | 6 | 7 Direct Inmate Supervision | 8 | 9 |
| | 40-hour Peace Officer In-Service Training. See specific topics below. | | | | | |
| 10 | 11 Cultural Diversity | 12 PC Update/O.C. | 13 ASP | 14 Sex Off. / F.V. | 15 Bldg Searches | 16 |
| | | Use of Force Jailer ICC | | | | |
| 17 | 18 Field Training Officer | 19 | 20 | 21 | 22 | 23 |
| | Start Basic County Corrections Academy 09004 | | | | | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | Basic County Corrections Academy 09004 | | | | |
| 31 | Tarrant County Holiday | Firearms Practice 0800 to 1300 | Firearms Qualification | | | |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

JUNE 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|----------------|-----------------------------------|------------------------|---------------|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| | Basic County Corrections Academy 09004 | | | State Jail Exam | | |
| | New Supervisor Course 3737 | | | | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | Direct Inmate Supervision | | Defensive Tactics | | | |
| | 40-hour Peace Office In-Service Training. See specific topics below. | | | | | |
| | Cultural Diversity | PC Update/O.C. | ASP | Sex Off. / F.V. | Bldg Searches | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | Suicide Prevention ICC | | Inter-Personal Communications ICC | | | |
| | Firearms Practice 1300 | | Firearms Qualification | Firearms Practice 0800 | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | Use of Force Jailer ICC | | | | | |
| 28 | 29 | 30 | | | | |
| | Start Basic County Corrections Academy 09005 | | | | | |
| | Firearms Qualification | | | | | |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

JULY 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|---------------------------------|---|-------------------------|------------------------------|---|
| | | | 1 Firearms Qualification Basic County Corrections Academy 09005 | 2 | 3 Tarrant County Holiday | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 Basic County Corrections Academy 09005 |
| 12 | 13 | 14 | 15 | 16 | 17 State Jail Exam | 18 |
| 19 | 20 | 21 Direct Inmate Supervision | 22 | 23 Defensive Tactics | 24 | 25 40-hour Peace Officer In-Service Training. See specific topics below. |
| | | Cultural Diversity | PC Update/O.C. | ASP | Sex Off. / F.V. | Bldg Searches |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| | | Suicide Prevention ICC | Inter-Personal Communications ICC | | Pepperball Train the Trainer | RETURN |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

AUGUST 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|-------------------------|-----|-----------------|-----------------|-----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | Use of Force Jailer ICC | | | | |
| | 40-hour Peace Office In-Service Training. See specific topics below. | | | | | |
| | Cultural Diversity | PC Update/O.C. | ASP | Sex Off. / F.V. | Bldg Searches | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | Start Basic County Corrections Academy 09006 | | | | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | Basic County Corrections Academy 09006 | | | | | |
| | Ethics Train the Trainer in Corrections | | | | | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | Basic County Corrections Academy 09006 | | | | State Jail Exam | |
| 30 | 31 | | | | | |
| | Defensive Tactics | | | | | |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

SEPTEMBER 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|------------------------|--|-----------------------------------|--------------------------------|------------------------|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| | | Direct Inmate Supervision | | Defensive Tactics | | |
| | | Defensive Tactics | Disarming & Prevention | Handcuffing | Simulator Training | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | Tarrant County Holiday | Firearms Practice 1300 | Firearms Qualification | | Firearms Practice 0800 | |
| | | Suicide Prevention ICC | Inter-Personal Communications ICC | | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | | Use of Force Jailer ICC | | | | |
| | | Basic Background Investigations | | | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | | Start Basic County Corrections Academy 09007 | | | | |
| | Pepperball Training | CPR/AED Training | Cell Extraction Tactics | Inmate Rights & Privileges ICC | | |
| 27 | 28 | 29 | 30 | | | |
| | | Basic County Corrections Academy 09007 | | | | |
| | | Combat Shotgun | Child Abuse ICC | | | |

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NOVEMBER 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|------------------------|------------------------|------------------------|------------------------|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | Start Basic County Corrections Academy 09008 | | | | | |
| | New Supervisors Course | | | | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | Basic County Corrections Academy 09008 | | | | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | Basic County Corrections Academy 09008 | | | | State Jail Exam | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | Firearms Practice 1300 | Firearms Qualification | Firearms Practice 0800 | Tarrant County Holiday | Tarrant County Holiday | |
| 29 | 30 | | | | | |

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TARRANT COUNTY SHERIFF'S TRAINING ACADEMY

DECEMBER 2009

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-------------------|-------------------------------|-----------------------------------|------------------------|------------------------|-----|
| | | 1 | 2 | 3 | 4 | 6 |
| | | Direct Inmate Supervision | | Defensive Tactics | | |
| | | Crime Scene Investigation ICC | | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 13 |
| | | Suicide Prevention ICC | Inter-Personal Communications ICC | | | |
| | Defensive Tactics | | Building Searches | Felony Traffic Stops | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 20 |
| | | Use of Force Jailer ICC | | | | |
| | Child Abuse ICC | | | | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 27 |
| | | | | Tarrant County Holiday | Tarrant County Holiday | |
| 27 | 28 | 29 | 30 | 31 | | |

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