

Date:

Re: 141-                      Plaintiff V Deft.

TO ALL COUNSEL AND PRO SE PARTIES

Pursuant to Rule 190.4 of the Texas Rules of Civil Procedure the above referenced Level 3 case has been set for pre-trial hearing at the following date and time for the purpose of establishing a Discovery Control Plan tailored to the circumstances of this specific lawsuit:

(Date and time set by Court)  
141st District Courtroom

No appearance is necessary at this hearing if prior to the hearing date, the parties submit an Agreed Discovery Control Plan, setting forth the following deadlines:

- (1) all deadlines required under Rule 190.4(b)(1-4), plus
- (2) deadlines for challenges to reliability or qualifications of expert witnesses and any hearing thereon:
- (3) deadline for submission of a Joint Pre-Trial Order (**SEE REVERSE**):
- (4) deadline for exchange of Trial Exhibits and Witness Lists; and
- (5) deadline for mediation or objection thereto.

Please contact Cydney Grubb, Court Coordinator, at (817) 884-1992, to obtain a trial date to include in the Agreed Discovery Control Plan.

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John P. Chupp

## JOINT PRE-TRIAL ORDER

This Court requires the parties to submit in writing a Joint Pre-Trial Order in Level 3 cases containing the following:

1. List of parties and counsel with address and telephone number;
2. A brief statement of the case and contentions of the parties;
3. List of unresolved motions;
4. All stipulated facts and all factual issues in controversy necessary for final disposition of the case;
5. Agreed applicable propositions of law and contested issues of law;
6. Attach Proposed charge questions, instructions, and definitions for a jury case or proposed findings of fact and conclusions of law for a nonjury case;
7. Names and addresses of witnesses (fact and expert) who may be used with a brief statement of the subject matter and substance of their testimony. This list must be supplemented within the time limits imposed by the Texas Rules of Civil Procedure. Please include and special witness issues or requirements; and
8. Probable length of trial.