

JUDGE RALPH SWEARINGIN, JR
JUSTICE COURT- PRECINCT 1
100 WEST WEATHERFORD, ROOM 450
FORT WORTH, TEXAS 76196-0242
(817) 884-1395 - FAX (817) 850-2342

CASE NO. _____ DEFENDANT NAME: _____

SERVICE FOR OUT OF COUNTY DEFENDANT(S)

**** NOTE: A COPY OF THIS FORM IS REQUIRED FOR EACH OUT OF COUNTY DEFENDANT. ****

IF THE CASE IS FILED WITH JUSTICE COURT 1 AND TO BE SERVED OUTSIDE OF TARRANT COUNTY, THE PLAINTIFF IS RESPONSIBLE TO PROVIDE THE COURT WITH THE FOLLOWING INFORMATION:

1. THE NAME OF THE CONSTABLE, SHERIFF, OR OTHER AGENCY THAT WILL BE SERVING THE CITATION:

2. THE ADDRESS AND PHONE NUMBER OF THE CONSTABLE, SHERIFF, OR OTHER AGENCY TO SEND THE CITATION FOR SERVICE:

3. THE SERVICE FEE THAT THE ABOVE CONSTABLE, SHERIFF, OR OTHER AGENCY REQUIRES TO SERVE A SMALL CLAIMS CITATION OR DEBT CLAIMS CITATION. ***PAYMENT METHOD THEY ACCEPT AND TO WHOM IT SHOULD BE MADE PAYABLE TO AS INSTRUCTED BY SAID AGENCY.***

CHECK #: _____

AMOUNT: _____

PLAINTIFF'S SIGNATURE

DATE

PLAINTIFF'S PRINT NAME

EMAIL ADDRESS