



Office of Attorney Appointments

401 West Belknap
Fort Worth, TX 76196
Fax: 817-884-2371
Phone: 817-884-2369

Annual Attorney Reapplication

This form is to be completed annually and submitted to the Office of Attorney Appointments by the last day of the attorney's birth month.

Name: _____

Birth Month: _____

Principal Office

Address: _____

Telephone: _____

Fax: _____

Email: _____

Current Approval Levels: _____ State Jail Felony and Extradition
_____ 2nd/3rd & Motions to Revoke/Adjudicate;
_____ 1st degree Felony & Non-death Capital
_____ Appeal
_____ Post Conviction DNA Motions

_____ Misdemeanor

Required Attachments

1. Applicant's most recent Annual Verification Report from the State Bar of Texas
2. Applicants recertifying for **Felony Appointments** – proof of substantial and active participation with the last 5 years in 5 non-class C criminal jury trials on the merits, at least two of which must have been felony. Current board certification in criminal law eliminates the need for the attorney to provide proof of active participation in trials
3. If Applicant has been sanctioned by the State Bar of Texas Grievance Committee or the Texas Commission on Lawyer Discipline following the date of the last application, attach the decision(s). If desired, attach a written explanation.
4. If Applicant has been sanctioned for failure to appear before a court or for misconduct committed while representing a client following the date of the last application, attach any applicable documents. If desired, attach a written explanation.

5. If a court has found that Applicant has provided ineffective assistance of counsel following the date of the last application, attach any applicable documents. If desired, attach a written explanation.
6. If Applicant has been convicted of or placed on deferred adjudication for an offense other than a class C traffic offense following the date of the last application, attach copies of all final orders (or those deferring adjudication) and judgments. If desired, attach a written explanation.
7. Picture of Applicant

Oath of Applicant

I, _____, the undersigned attorney, hereby state under oath that I am in compliance with the general and specific qualifications for the requested levels of offenses, the address listed above is my principal office address and is the listed work address with the State Bar of Texas website, and unless otherwise attached, there have been no changes in my application submitted previously.

Attorney
Date: _____

On this date, personally appeared before me, _____, who after being properly identified and placed under oath swore before me that all the information stated on the foregoing Annual Certification of Attorney is the truth.

Office of person taking oath: _____
Tarrant County, Texas

On the ____ day of _____, 20____, the **district judges** hearing criminal cases of Tarrant County, Texas considered the foregoing application and it is hereby:

Approved: _____
Not Approved: _____

Comments: _____

On the ____ day of _____, 20____, the **county criminal judges** hearing criminal cases of Tarrant County, Texas considered the foregoing application and it is hereby:

Approved: _____
Not Approved: _____

Comments: _____

Presiding Judge