



INSTRUCTIONS FOR COMPLETING THE TARRANT COUNTY TAX ABATEMENT APPLICATION & EVALUATION REPORT

To complete the form(s), left-click on each “response” field and type-in the requested information. Please do not attempt to tab through the form to respond to each question, as this will only cause your cursor to jump between sections.

For questions with a check box, please right-click on the box, scroll down to “properties,” select the “checked” option under the “default value,” and then click “ok” to accept the checked value.

Once you have completed the form(s):

- save your file;
- print two copies;
- sign and date them;
- attach any necessary supporting documentation;
- keep one copy for your records;
- and send the other copy to the Economic Development Coordinator by the indicated deadline:

Ms. Lisa McMillan
Economic Development Coordinator
Tarrant County Administrator’s Office
100 E. Weatherford Street, Suite 404
Fort Worth, Texas 76196-0609

You may also forward an electronic copy of the completed report to:

lmcmillan@tarrantcounty.com

Please note, however, that if you do submit this form electronically, you must also submit an original hard copy of the report to the above stated physical address for proper filing and review by the indicated deadline.

For assistance call: (817) 884-2643