



Transparency Stars

CONTRACTS AND PROCUREMENT SUMMARY

Use of this form is optional, though all the information captured by this form is required for receipt of a Contracts and Procurement Transparency Star.

Entity Name: _____

Type of Entity: _____

Most recently completed fiscal year for which data is available
(MM/DD/YYYY-MM/DD/YYYY): _____

Total expenditures on procurement and contracting activities for the most recently completed fiscal year:

Total expenditures on procurement and contracting activities expressed as a per capita or per student amount for most recently completed fiscal year: _____

Source and year for population or per student figures used in per capita or per student calculations (i.e., 2014 American Community Survey, 1-Year Estimates): _____

Total number of publicly posted bidding and contracting opportunities opened (invitation for bids or requests for proposals) for the most recently completed fiscal year: _____

Total number of closed bids/solicitations or awarded contracts for the most recently completed fiscal year:
closed bids: _____ or awarded contracts: _____

Total dollar amount of bids received from invitations for bids or requests for proposals for the most recently completed fiscal year: _____

Total dollar amount awarded from contracts in the most recently completed fiscal year: _____

CONTRACTS AND PROCUREMENT SUMMARY *(continued)*

Narrative: Summarize in the space provided your entity's recent efforts to increase transparency in the area of Contracts and Procurement. Be sure to:

- 1) provide explanations for any terminology that appears in the summary,
- 2) describe any benchmarks, standards or best practices your entity uses to gauge its progress in this area, and
- 3) detail any historical analysis used to track its efforts to improve transparency in this area.

Note: To complete your application, see the specific criteria page for the Contracts and Procurement Transparency Star which details visualizations, documents, downloadable data and other required information.

